

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD  
REGULAR MEETING  
Stillwater Medical Center  
1<sup>st</sup> Floor Boardroom  
Stillwater, Oklahoma**

**February 16, 2022  
12:00 p.m.**

**Present:** Jerry Moeller, Harland Wells, Christa Louthan and Shane McLane

**Absent:** Elaine Ackerson

**Others:** Kelly McCauley, Zach Harris, Ryan Field (LifeNet, Inc.) and David Baumgardner (via phone) and Cheryl Marshall (minutes)

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**CALL MEETING TO ORDER**

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:00 p.m. The Board welcomed Ryan Field, new Field Operations Manager, LifeNet.

**APPROVAL OF MINUTES**

Copies of the minutes of the November 17, 2021, regular meeting of the WPCATA Board were distributed and reviewed. Wells made a motion that the minutes be approved as presented. Louthan seconded the motion, and Louthan, Moeller, Wells and McLane voted in favor of the motion.

**APPROVAL OF TREASURER'S REPORT**

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of November 1 was \$178,811.00. Deposits were received from the City of Stillwater, CEC, City of Perkins, Noble County and Town of Glencoe as well as five membership fees. Interest accrued was \$5.49. Expenses included one check to LifeNet (subsidy) and one to Dearing's for the plaque. The balance at November 30th was \$174,352.89.

The beginning balance of the Operating Account as of December 1 was \$174,352.89. Deposits were received from the City of Stillwater, CEC, City of Perkins (x2) and Town of Glencoe. Interest accrued was \$7.45. Expenses included one check to LifeNet (subsidy), Stillwater Medical (salary expense) and BancFirst (D&O insurance). The balance at December 31<sup>st</sup> was \$166,328.31.

The beginning balance of the Operating Account as of January 1 was \$166,328.31. Deposits were received from the City of Stillwater, CEC, City of Perkins, Noble County (x2) and Town of Glencoe. Interest accrued was \$5.79, as well as an interest accrued credit of \$32.81. Expenses included one check to LifeNet (subsidy). The balance at January 31<sup>st</sup> was \$178,271.48.

The members reviewed the Balance Statement, Profit and Loss and Cash Flow statement prepared by Alan Lovelace, CFO. Jerry Moeller compared year-end differences in 2020 and 2021 on the Balance Sheet. The total account balance at Dec. 31, 2021, is \$481,379.85.

Wells moved that the Treasurer's Report be approved as presented. Louthan seconded the motion, and Moeller, McLain, Louthan and Wells voted in favor of the motion.

#### **CHAIRMAN'S REPORT**

Jerry Moeller shared details in consideration of engaging CBEW to conduct the 2021 Audit, total cost to not exceed \$3,750. He also shared that LifeNet reports the average patient charge semi-annually. The APC was \$8.14 above the APC quoted in the contract. LifeNet will change the fee schedule to compensate for cumulative charges above the APC. Moeller also shared that the subsidy refund calculations were received and fell below the Net Income Cap; therefore, WPCATA is not eligible for a refund.

Wells made a motion to engage CBEW to perform the 2021 Audit. Louthan seconded the motion, and Wells, McLain, Louthan and Moeller voted in favor of the motion.

#### **APPROVAL OF CHANGES TO LIFENET CONTRACT**

Moeller proposed a few minor changes to the LifeNet contract: Page 21, Section 21.01 Subsidy, changing contract year from 6 to 1; beginning date changing to May 1, 2021, beginning subsidy to \$1,407,696 and cost of living adjustment to be no less than 1%, no more than 3%. Page 22, Section 21.04, changing to contract year 1, beginning May 1, 2021, to be \$1,462.

Wells made a motion to make the contract changes presented. Louthan seconded the motion, and Wells, Louthan, McLain and Moeller voted in favor of the motion.

#### **SEMI ANNUAL CONFLICT OF INTEREST STATEMENT**

The semi-annual Conflict of Interest Statement was signed by the members and will be mailed to the Secretary of State.

#### **REPORT FROM LIFENET**

Kelly McCauley reported that due to health issues the clinical manager has been out, but will return part time. They plan to report clinical data soon. Zach Harris reported that the urban emergency response time for November was at 94.3%, rural 911 emergency response time was at 87.2% and the non-emergency response time was at 91.4%. LifeNet completed two transfers from outside the service area and 4 interfacility trips were completed by other facilities. Call volume was 499.

Harris shared that the urban emergency response time for December was at 93.9%, rural 911 emergency response time was at 92.6% and the non-emergency response time was at 90.4%. LifeNet completed 4 transfers for other agencies. Call volume for December was 528.

Harris shared that the urban emergency response time for January was at 96.3%, rural 911 emergency response time was at 96.3% and the non-emergency response time was at 87.1%. LifeNet completed 8 transfers for others and one interfacility transfer was completed by an outside agency. Call volume for January was very high at 545.

Harris updated the members on the late response calls and shared details with the members. He also updated the Board on statistical information, community education and survey information.

#### **AED REPORT AND POSSIBLE APPROVAL OF PLACEMENT OF AEDS**

Nothing new to report.

#### **OTHER BUSINESS**

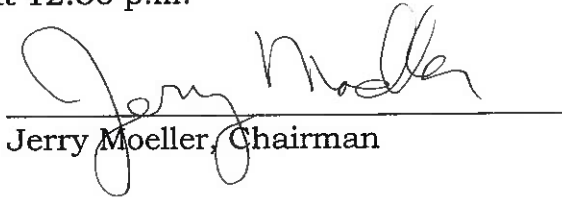
None

#### **ADJOURN**

There being no further business, Louthan moved that the meeting be adjourned. Wells seconded the motion, and Louthan, Moeller, McLain and Wells voted in favor of the motion. The meeting was adjourned at 12:36 p.m.



Cheryl Marshall, Secretary/Treasurer

  
Jerry Moeller, Chairman