

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA  
WAS POSTED JUNE 9, 2023 AT 11:00 A.M. AT THE MUNICIPAL BUILDING,  
723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES  
STILLWATER UTILITIES AUTHORITY  
REGULAR MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
JUNE 12, 2023

**PRESENT:** CHAIR WILLIAM H. JOYCE, TRUSTEES CHRISTIE HAWKINS,  
KEVIN CLARK AND TIM HARDIN  
**ABSENT:** VICE CHAIR AMY DZIALOWSKI

**1. CALL MEETING TO ORDER**

Chair Joyce called the meeting to order at 6:16 p.m.

**2. CONSENT DOCKET**

- a. Approve FY24 Water Treatment Plant bid award for the following chemicals:
  - Calcium Oxide US Lime Company-St Clair  
\$280.92/ton
  - Liquid Oxygen (LOX) - Air Products & Chemicals, Inc.  
\$0.565/100 SCF
- b. Approve engagement with OMAG for FY24 property and casualty needs in the amount of \$713,873

MOTION BY TRUSTEE HARDIN, SECOND BY TRUSTEE HAWKINS TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.  
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

**3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

There were no requests to speak on agenda items not scheduled for public hearing.

**4. ITEMS REMOVED FROM CONSENT DOCKET**

None.

**5. GENERAL ORDERS**

- a. Consider bid award for the South Lime Slaker Replacement Project at the Water Treatment Plant to Wynn Construction for a total bid amount of \$292,000; authorize construction expenditures of \$335,000; approve budget amendment appropriating funds; approve the sole source purchase of the IMS A-758 slaker; and authorize the General Manager to sign related documents

Deputy Director of Engineering David Barth stated that the purpose of this report is to provide Trustees with the bid results and recommended action for the South Lime Slaker Replacement Project at the Water

Treatment Plant (WTP). This project includes removal and replacement of the South Slaker, which is past the end of its useful life and in constant need of parts and repairs. Mr. Barth reported that a separate procurement and design process is currently underway for an entirely new lime processing and dosing system at the WTP. Staff anticipate construction and startup will be complete in early 2025. Until then, WTP crews are doubtful that the existing South Slaker will continue operating through the next two summers of high demand periods.

Discussion was held amongst staff and Council and Mr. Barth answered Council's questions.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HARDIN TO AWARD THE CONTRACT TO WYNN CONSTRUCTION FOR A TOTAL BID AMOUNT OF \$292,000; AUTHORIZE CONSTRUCTION EXPENDITURES OF \$335,000 FOR THE AMOUNTS SHOWN BELOW:

- ✓ \$292,000 FOR THE BASE BID PLUS AN AMOUNT FOR NEW PUMPS, IF REQUIRED;
- ✓ \$43,000 FOR CONTINGENCY;
- ✓ APPROVE THE BUDGET AMENDMENT APPROPRIATING FUNDS;
- ✓ APPROVE THE SOLE SOURCE PURCHASE OF THE IMS A-758 SLAKER; AND
- ✓ AUTHORIZE THE GENERAL MANAGER TO SIGN RELATED DOCUMENTS.

ROLL CALL VOTE: JOYCE-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.  
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

- b. Consider bid award for the Water Treatment Plant Lime System Pre-Purchase package to RDP Technologies, Inc. in the amount of \$3,200,000; authorize total expenditures of \$3,520,000; approve budget amendment appropriating funds from the Water Fund; and authorize General Manager to sign related documents

Deputy Director of Engineering David Barth reported that the lime system at the water treatment plant is at the end of its useful life and a new system is necessary. It will take approximately one year from the Notice to Proceed for the lime system to be designed and delivered to the water treatment plant. He stated that purchasing the lime system now will allow our engineer, Black and Veatch, to design the required infrastructure that is supplemental to the lime system while the lime system is being fabricated. Mr. Barth reported that staff reviewed both the single silo and two silo configurations and staff is recommending awarding the bid to RDP Technologies for the single silo configuration.

Mr. Barth answered Council's questions.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HARDIN TO AWARD THE UNIT PRICE CONTRACT TO RDP TECHNOLOGIES, INC. IN THE AMOUNT OF \$2,900,000; AUTHORIZE CONSTRUCTION EXPENDITURES OF \$3,190,000 FOR THE AMOUNTS SHOWN BELOW:

- ✓ \$2,900,000 FOR THE BID
- ✓ \$290,000 FOR A 10% CONTINGENCY

AUTHORIZE THE GENERAL MANAGER TO SIGN RELATED DOCUMENTS; AND APPROVE THE BUDGET AMENDMENT.

ROLL CALL VOTE: JOYCE-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.  
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

- c. Report on the Yost Pressure Zone service conditions

Deputy Director of Engineering David Barth stated that this report is for informational purposes only and that he is not asking for any action to be taken. He stated that the City of Stillwater purchased RWC3 in

2007. Oklahoma Department of Environmental Quality (ODEQ) requires the City to provide a minimum water pressure of 25 psi at all times. The Yost pump station is not able to keep up during peak demands leaving higher elevation properties at 25 psi. Any additional demand on the system, such as a new meter in any location in Yost, further diminishes the capacity in Yost and lowers customer pressures below ODEQ's minimum. These results are verified through our water model, system testing and customer complaints during high demand periods. Mr. Barth stated that in order to protect existing customers and stay in compliance with ODEQ regulations, staff will continue to deny new water meter applications within the Yost Pressure Zone. He reported that information will be communicated to realtors, county officials, local news media and others in an effort to increase messaging to the C3 area residents. Staff is currently working with consultants to design a new pump station, water transmission line, and elevated water storage tower for the Yost Pressure Zone. The new Yost pumps will be located within the new finished water pump station at the water treatment plant. Mr. Barth stated that the new elevated storage tower will be located near the existing School Tower. Construction of these new facilities will be dependent upon available funding, SUA authorization and competing water capital priorities.

Director of Engineering Candy Staring, Deputy Director of Engineering Bill Millis and Mr. Barth answered Council's questions.

No action was taken on this item.

d. Rural Water Advisory Board quarterly report

Rural Water Advisory Board Chairman Robert Sitton presented the quarterly report for the Rural Water Advisory Board. Mr. Sitton also gave the history on the Yost water zone area from his time on the Rural Water Advisory Board.

No action was taken on this item.

e. Utilities rate overview

Deputy City Manager Melissa Reames presented a utility rate overview by explaining what a utility rate is and why the City studies utility rates. She presented the history of the rate changes and when the last rate studies were done. Ms. Reames stated that utility rate studies are currently underway with an upcoming study session for Electric and Stormwater study results in September. She stated that Water, Wastewater and Rural Water study results and overall impact to customers' bills will be ready for an SUA meeting in October. A public outreach and education program is being developed so customers won't be caught off guard.

Ms. Reames answered Council's questions.

No action was taken on this item.

## **6. REPORTS FROM OFFICERS & BOARDS**

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
  - i) Discussion about scheduling items for upcoming meetings

## 7. QUESTIONS & INQUIRIES

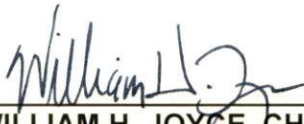
None.

## 8. ADJOURN

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HAWKINS TO ADJOURN THE JUNE 12, 2023 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.  
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The June 12, 2023 regular meeting of the Stillwater Utilities Authority adjourned at 7:31 p.m.

  
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WILLIAM H. JOYCE, CHAIR  
STILLWATER UTILITIES AUTHORITY

  
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TERESA KADAVY, SECRETARY  
STILLWATER UTILITIES AUTHORITY