

STILLWATER UTILITIES AUTHORITY MEETING
AGENDA
AUGUST 7, 2023



723 S Lewis Street
Room 1122B
Stillwater, OK 74074
5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins, & Tim Hardin

1. Call Meeting to Order

2. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

- a. Approve regular meeting minutes of July 10, 2023
- b. *Approve development agreement with Habitat for Humanity for construction of waterline associated with the Fern Cottages planned unit development at 505 E 18th Avenue; authorize the Interim City Manager/General Manager to execute the agreement; authorize expenditures for an amount not to exceed \$50,000; and approve budget amendment appropriating \$50,000 from the Water Fund* 2023-206 Candy Staring
- c. Approve amendment to the Water & Wastewater Cost of Service Study Agreement with NewGen to include evaluation of service fees at a cost of \$28,700; authorize Interim General Manager to execute the amendment; approve budget amendment appropriating \$31,570 from the Water and Wastewater Funds; and authorize total expenditures of \$145,480, including contingency 2023-207 Dana Mattox
- d. Approve budget amendment to carry forward compensation contingency account in the amount 2023-208 Christy Cluck

of \$250,000 from FY23 to FY24 to cover 3% across-the-board pay increase for general employees

- e. Approve budget amendments increasing appropriations from the Water Fund in the amounts of \$21,886, \$65,547, and \$3,212 to cover 3% across-the-board pay increase for general employees 2023-209 Christy Cluck
- f. Approve budget amendments increasing appropriations from the Wastewater Fund in the amounts of \$10,727, \$43,852, and \$6,618 to cover 3% across-the-board pay increase for general employees 2023-210 Christy Cluck
- g. Approve budget amendments increasing appropriations from the Waste Management Fund in the amounts of \$27,667, \$11,120, \$3,007, and \$5,107 to cover 3% across-the-board pay increase for general employees 2023-211 Christy Cluck

3. Public Comment on Items not Schedules for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

4. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

5. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

- a. Resolution SUA-2023-6: RESOLUTION AMENDING SECTION II, POLICY MANUAL FOR UTILITY ACCOUNTS, BILLING AND COLLECTIONS OF THE TERMS AND CONDITIONS OF SERVICE FOR MUNICIPAL UTILITIES TO ADOPT CHAPTER 6, ADVANCED METERING INFRASTRUCTURE (AMI) OPT-OUT AND APPROVING THE AMENDED FEES AND CHARGES FOR UTILITY SERVICES SCHEDULE TO ADOPT NEW FEES AND CHARGES FOR AMI OPT-OUT Dana Mattox

6. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney.

Items of City business that may require discussion or action including a vote or series of votes are listed below.

- a. Miscellaneous items from the City Attorney
 - b. Miscellaneous items from the City Manager
 - c. Miscellaneous items from the City Council
7. Questions and Inquires
 8. Adjourn

On ____ at _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.
- Go to [eNotifications](#) for email notices when an agenda is posted. Select each elected or appointed board or committee for which you would like to receive notices.

Strategic Priorities At A Glance



#1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT

To provide effective services and accountable government by practicing fiscal responsibility, transparency and outstanding customer service.



#2 MOTIVATED MANAGEMENT

To serve with integrity and demonstrate proactive leadership, motivated management and smart planning skills needed to create a better community.



#3 SAFE COMMUNITY

To promote a safe and secure community for all residents through equitable services, enhanced relationships, and responsive care.



#4 CONNECTED SPACES

To develop a strong sense of place by providing opportunities and services, such as transportation, utilities, and parks to best meet the needs of the public.



#5 UNIQUE CULTURE

To cultivate partnerships that enhance the spirit of Stillwater with equal access to services and amenities, strong and connected neighborhoods, and a thriving economy.



#6 ENGAGED & INVESTED RESIDENTS

To encourage participation and an understanding of government through outreach and inclusive initiatives that inspire trust and pride in local government.