

CITY COUNCIL MEETING AGENDA
AUGUST 21, 2023

723 S. Lewis St.
Room 1122B
Stillwater, OK 74074
5:30 PM



Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins, & Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations

a.	International Overdose Awareness Day - August 31, 2023
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4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve August 7, 2023 regular and executive session meeting minutes		
b.	Approve emergency repairs in the amount of \$58,386.46 to Global ARFF Services for emergency repairs performed on the Airport Rescue Fire Fighting Vehicle (AARF Engine 50 serves as the back-up) which were required to ensure FAA compliance and uninterrupted commercial airline service	CC-23-130	John McClenny
c.	Approval of Utilities Assistance Agreement with Stillwater Medical Center Authority for the development and operation of sports facilities	CC-23-134	Brady Moore

5. Public Comment on Items not Schedules for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

6. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

7. General Orders

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Consideration, discussion, and possible action regarding the performance-based efficiency contract with JCI and project financing, including possible action to terminate Performance Contract and authorize payment to JCI for the Performance Development Agreement or other direction to staff related to the performance-based efficiency improvements project	Brady Moore, Kimberly Carnley
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8. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION CC-2023-26: A RESOLUTION AUTHORIZING SIGNATORIES FOR DEPOSITORIES	Christy Cluck
b.	RESOLUTION CC-2023-27: RESOLUTION OF THE STILLWATER CITY COUNCIL AUTHORIZING THE EXECUTION AND DELIVERY OF AN EQUIPMENT LEASE/PURCHASE AGREEMENT, AND RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH	CC-23-131 Christy Cluck
c.	RESOLUTION CC-2023-28: A RESOLUTION ADOPTING A RECORD RETENTION SCHEDULE AND PROCESS FOR THE CITY OF STILLWATER, OKLAHOMA AND RELATED ENTITIES	Ashlyn Garis
d.	RESOLUTION CC-2023-29: A RESOLUTION ESTABLISHING THE FEE SCHEDULE FOR OPEN RECORDS SEARCH, INSPECTION AND REPRODUCTION FEES PURSUANT TO THE OKLAHOMA OPEN RECORDS ACT, 51 O.S. 24A.1 <i>ET SEQ</i>	Ashlyn Garis
e.	RESOLUTION CC-2023-30: A RESOLUTION OF THE STILLWATER CITY COUNCIL FINDING THAT THE SERVICES TO BE PROVIDED BY BANC OF AMERICA PUBLIC CAPITAL CORP TO FINANCE THE JCI PERFORMANCE CONTRACT ARE NOT OTHERWISE REASONABLY AVAILABLE FROM A COMPANY THAT IS NOT A LISTED	Kimberly Carnley

	FINANCIAL COMPANY UNDER SECTION 3 OF THE ENERGY DISCRIMINATION ELIMINATION ACT OF 2022	
f.	RESOLUTION CC-2023-31: A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF STILLWATER, OKLAHOMA, AUTHORIZING THE EXECUTION AND DELIVERY OF AN EQUIPMENT LEASE/PURCHASE AGREEMENT WITH RESPECT TO THE ACQUISITION, FINANCING AND LEASING OF CERTAIN EQUIPMENT FOR THE PUBLIC BENEFIT WITHIN THE TERMS PROVIDED HEREIN; AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION	Kimberly Carnley

9. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

a.	SECOND READ ORDINANCE 3525: AN ORDINANCE REZONING APPROXIMATELY 53 ACRES OF PROPERTY LOCATED EAST OF 12TH AND BLAKELY AND NORTH OF STILLWATER CREEK, INCLUDING PROPERTY MORE COMMONLY DESCRIBED AS 1200 S. ADAMS STREET AND 1201 S. ADAMS STREET, FROM OFFICE (O) AND AGRICULTURE (A) TO PUBLIC (P)
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10. Appointments

a.	Board of Adjustment	CC-23-132
b.	Board of Drainage Appeals	CC-23-133

11. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney 1. Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Interim City Manager Brady Moore. 2. Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Attorney Kimberly Carnley.
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b.	Miscellaneous items from the City Manager
c.	Miscellaneous items from the City Council

12. Questions and Inquires

13. Executive Session

a.	Confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Interim City Manager Brady Moore.
b.	Confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Attorney Kimberly Carnley.

14. Return from Executive Session

a.	Possible action regarding the employment, appointment, promotion, demotion, disciplining or resignation of Interim City Manager Brady Moore.
b.	Possible action regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Attorney Kimberly Carnley, including consideration of an Amendment to Employment Agreement to address terms of employment.

15. Adjourn

On August 16, 2023 at 3:45, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

Strategic Priorities At A Glance



#1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT

To provide effective services and accountable government by practicing fiscal responsibility, transparency and outstanding customer service.



#2 MOTIVATED MANAGEMENT

To serve with integrity and demonstrate proactive leadership, motivated management and smart planning skills needed to create a better community.



#3 SAFE COMMUNITY

To promote a safe and secure community for all residents through equitable services, enhanced relationships, and responsive care.



#4 CONNECTED SPACES

To develop a strong sense of place by providing opportunities and services, such as transportation, utilities, and parks to best meet the needs of the public.



#5 UNIQUE CULTURE

To cultivate partnerships that enhance the spirit of Stillwater with equal access to services and amenities, strong and connected neighborhoods, and a thriving economy.



#6 ENGAGED & INVESTED RESIDENTS

To encourage participation and an understanding of government through outreach and inclusive initiatives that inspire trust and pride in local government.