

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED AUGUST 4, 2023 AT 12:15 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
AUGUST 7, 2023**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI
TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:38 p.m.

2. CONSENT DOCKET

- a. Approve regular meeting minutes of July 10, 2023
- b. Approve development agreement with Habitat for Humanity for the City's reimbursement of waterline material costs associated with the Fern Cottages planned unit development at 505 E 18th Avenue; authorize the Interim City Manager/General Manager to execute the agreement; authorize expenditures for an amount not to exceed \$50,000; and approve budget amendment appropriating \$50,000 from the Water Fund
- c. Approve amendment to the Water & Wastewater Cost of Service Study Agreement with NewGen to include evaluation of service fees at a cost of \$28,700; authorize Interim General Manager to execute the amendment; approve budget amendment appropriating \$31,570 from the Water and Wastewater Funds; and authorize total expenditures of \$145,480, including contingency
- d. Approve budget amendment to carry forward compensation contingency account in the amount of \$250,000 from FY23 to FY24 to cover 3% across-the-board pay increase for general employees
- e. Approve budget amendments increasing appropriations from the Water Fund in the amounts of \$21,886, \$65,547, and \$3,212 to cover 3% across-the-board pay increase for general employees
- f. Approve budget amendments increasing appropriations from the Wastewater Fund in the amounts of \$10,727, \$43,852, and \$6,618 to cover 3% across-the-board pay increase for general employees
- g. Approve budget amendments increasing appropriations from the Waste Management Fund in the amounts of \$27,667, \$11,120, \$3,007, and \$5,107 to cover 3% across-the-board pay increase for general employees

**MOTION BY TRUSTEE HAWKINS, SECOND BY VICE CHAIR DZIALOWSKI TO APPROVE THE
CONSENT DOCKET AS PRESENTED.**

**ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.**

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. RESOLUTIONS

- a. Resolution SUA-2023-6: A resolution amending Section II, Policy Manual for Utility Accounts, Billing and Collections of the Terms and Conditions of Service for Municipal Utilities to adopt Chapter 6, Advanced Metering Infrastructure (AMI) Opt-Out and Approving the Amended Fees and Charges for Utility Services Schedule to adopt New Fees and Charges for AMI Opt-Out

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HARDIN TO ADOPT RESOLUTION NO. SUA-2023-6 AS PRESENTED

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

7. QUESTIONS & INQUIRIES

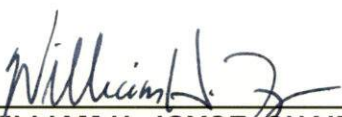
None.

8. ADJOURN

MOTION BY TRUSTEE HAWKINS, SECOND BY VICE CHAIR DZIALOWSKI TO ADJOURN THE AUGUST 7, 2023 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The August 7, 2023 regular meeting of the Stillwater Utilities Authority adjourned at 6:40 p.m.



WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY



TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY