

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED AUGUST 16, 2023 AT 4:22 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
AUGUST 21, 2023**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI
TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:17 p.m.

2. CONSENT DOCKET

- a. Approve regular meeting minutes of August 7, 2023
- b. Approve increase to the electric cost of service/rate design agreement with LM Vedder Consulting in an amount of \$24,000, for a total not to exceed \$96,500, and authorize the interim General Manager to sign all related documents

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Consider awarding a unit price contract to Utility Field Services, LLC for a total bid amount of \$1,406,915 for the Raw Waterline Repair Project; approve budget amendment appropriating construction expenditures of \$1,547,606; and authorize the Interim General Manager to sign related documents

Engineering Manager David Barth reported that after the raw waterline experienced excessive pressures in May, Water Utilities (WU) staff have repaired numerous leaks and many leaks still exist. Staff believe it is in the best interest to hire a contractor to assist with completing the remaining repairs to minimize further impact to staff resources and other impacts created by delaying the repairs. He stated that the project scope

includes two specific leak sites and adequate bid quantities for 13 additional leak sites that can be assigned to the contractor through City-issued work orders on an on-call basis. Mr. Barth stated that the contract allows staff to prioritize and assign more significant or difficult repairs to the contractor when the efforts required will exceed the resources and/or equipment available to WU. Bids were opened on July 26, 2023 and staff reviewed the bid packages and recommends the project be awarded to Utility Field Services, LLC.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HAWKINS TO APPROVE STAFF'S RECOMMENDATION TO:

- AWARD A UNIT PRICE CONTRACT TO UTILITY FIELD SERVICES, LLC IN THE AMOUNT OF \$1,406,915;
- AUTHORIZE STAFF TO EXECUTE THE CONSTRUCTION CONTRACT;
- AUTHORIZE \$1,547,606 IN TOTAL EXPENDITURES WHICH INCLUDES CONSTRUCTION AND CONTINGENCY; AND
- APPROVE THE BUDGET AMENDMENT

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

7. QUESTIONS & INQUIRIES

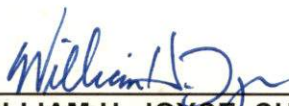
None.

8. ADJOURN

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HARDIN TO ADJOURN THE AUGUST 21, 2023 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The August 21, 2023 regular meeting of the Stillwater Utilities Authority adjourned at 6:25 p.m.



WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY



TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY