



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

OCTOBER 2, 2023

723 S. Lewis Street, Room 1122 B

Stillwater, OK 74074

5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins, & Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations and Presentations

- a. Public Power Week
- b. Fire Prevention Week

4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve regular meeting minutes of September 11, 2023 and special meeting minutes of September 25, 2023		
b.	Accept the following easements from Pi Beta Phi for property located at 324 S Cleveland Street: • General Utility Easement of approximately 174.5 feet along a portion of the north property line • General Utility Easement of approximately	CC-23-150	Jacquelyn Porter

	0.01 acres located near the northwest corner of the structure • Pedestrian easement of approximately 0.01 acres located along the east property line		
c.	Accept a general utility easement located at 724 S Lewis from Stillwater Public Works Authority	CC-23-154	Travis Small

5. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

6. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

7. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a request from Stillwater Housing Development Corp for a Map Amendment to rezone property addressed as 716 West 11th Avenue from Small Lot Single-Family Residential (RSS) to Two-Family and Multi-Family District (RTM)	CC-23-151	Jacquelyn Porter
b.	Receive public comment regarding a request for a Specific Use Permit for property located at 716 West 11 th Avenue for construction of 8 Small Lot Single Family Residential units	CC-23-152	Jacquelyn Porter
c.	Receive public comment regarding a request for a specific use permit to use property addressed as 211 North Perkins Road Suite 10 as a medical marijuana dispensary	CC-23-157	Jacquelyn Porter
d.	Receive public comment regarding a request for a	CC-23-153	Jacquelyn Porter

	Text Amendment to the Land Development Code Chapter 23, Land Development Code Article VI, Use Classifications, Division 1, Generally; Section 23-121, Exemptions; Setback for Fences, etc. Projections into Yards, within the Provisions of the Land Development Code		
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8. General Orders

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Consider selection of Lippert Brothers as Construction Manager at Risk to provide services for the remaining design, bidding, and construction of the new terminal building, parking, and parking access development at Stillwater Regional Airport and authorize Interim City Manager to sign CMAR agreement	CC-23-155	Kellie Reed
b.	Presentation on Energy Savings Projects process (No action will be taken on this item)	CC-23-156	Brady Moore
c.	Consider approval of budget amendment appropriating expenditure of \$600,000 for City Hall chiller replacement (2) and \$500,000 for conversion of indoor City facilities lighting to LED		Brady Moore

9. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION CC-2023-33: A RESOLUTION ACKNOWLEDGING CITY COUNCIL AUTHORIZATION AND APPROVAL FOR THE SUBMISSION OF AN APPLICATION FOR FISCAL YEAR 2024 BIPARTISAN INFRASTRUCTURE LAW (BIL) AIRPORT TERMINALS PROGRAM (ATP) FUNDS ADMINISTERED BY THE FEDERAL AVIATION ADMINISTRATION FOR AIRPORT INFRASTRUCTURE IMPROVEMENTS AT STILLWATER REGIONAL AIRPORT AND APPROVING THE ASSOCIATED BUDGET AMENDMENTS FOR THE REQUIRED SPONSOR MATCH	Kellie Reed
b.	RESOLUTION CC-2023-34: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STILLWATER AMENDING RESOLUTION CC-2018-24 APPROVING THE FORMULA FOR DETERMINING THE SALES	Brady Moore

	AND USE TAX INCREMENTS ATTRIBUTABLE TO, OR GENERATED BY, THE HOTEL-CONFERENCE CENTER IN INCREMENT DISTRICT NO. 3, CITY OF STILLWATER, TO BE PAID INTO AN APPORTIONMENT FUND FOR THE PAYMENT OF AUTHORIZED PROJECT COSTS, AND AUTHORIZING SUBMISSION OF AN APPLICATION FOR STATE MATCHING PAYMENTS PURSUANT TO THE OKLAHOMA LOCAL DEVELOPMENT AND ENTERPRISE ZONE INCENTIVE LEVERAGE ACT	
c.	RESOLUTION CC-2023-35: A RESOLUTION OF THE STILLWATER CITY COUNCIL, AS A RECIPIENT OF FINANCIAL ASSISTANCE FROM THE DEPARTMENT OF HOMELAND SECURITY (DHS), ESTABLISHING CIVIL RIGHTS POLICIES TO MEET EXISTING REQUIREMENTS UNDER CIVIL RIGHTS LAWS AND REGULATIONS RELATING TO NONDISCRIMINATION AND NONDISCRIMINATORY USE OF FEDERAL FUNDS	Shelly Crynes

10. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

First Read

a.	ORDINANCE NO. 3526: AN ORDINANCE AMENDING STILLWATER CITY CODE BY AMENDING CHAPTER 23, LAND DEVELOPMENT CODE, ARTICLE VI, LAND USE CLASSIFICATIONS, DIVISION 1, GENERALLY, SECTION 23-121, EXEMPTIONS; SETBACKS FOR FENCES, ETC.; PROJECTIONS INTO YARDS; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY
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11. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council

12. Questions and Inquires

13. Adjourn

On September 28, 2023 at 4:15 P.M., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

Strategic Priorities At A Glance



#1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT

To provide effective services and accountable government by practicing fiscal responsibility, transparency and outstanding customer service.



#2 MOTIVATED MANAGEMENT

To serve with integrity and demonstrate proactive leadership, motivated management and smart planning skills needed to create a better community.



#3 SAFE COMMUNITY

To promote a safe and secure community for all residents through equitable services, enhanced relationships, and responsive care.



#4 CONNECTED SPACES

To develop a strong sense of place by providing opportunities and services, such as transportation, utilities, and parks to best meet the needs of the public.



#5 UNIQUE CULTURE

To cultivate partnerships that enhance the spirit of Stillwater with equal access to services and amenities, strong and connected neighborhoods, and a thriving economy.



#6 ENGAGED & INVESTED RESIDENTS

To encourage participation and an understanding of government through outreach and inclusive initiatives that inspire trust and pride in local government.