



Together, Investing in Municipal Excellence

STILLWATER UTILITIES AUTHORITY MEETING AGENDA

OCTOBER 2, 2023

723 S. Lewis Street, Room 1122B

Stillwater, OK 74074

5:30 PM

Chair Will Joyce, Vice Chair Amy Dzialowski, Trustees Christie Hawkins, Kevin Clark, & Tim Hardin

1. Call Meeting to Order

2. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Trustees will take action on these items collectively with a single vote. The requested action is indicated for each item listed. Should a Trustee elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Trustee or the General Manager may simply ask the Chair to remove an item from the consent docket prior to action by the Trustees and no action will be taken on the removed item at this meeting.

- a. Approve regular meeting minutes of September 11, 2023 and special meeting minutes of September 25, 2023

3. Public Comment

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

4. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the Trustees. The Trustees may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision, or amendment.

5. General Orders

The Stillwater Utilities Authority will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the Stillwater Utilities Authority

unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the Stillwater Utilities Authority.

a.	Presentation and discussion of Water/Wastewater/Rural Water Rate Study results and recommendations <i>(No action will be taken on this item)</i>	SUA-23-54	Dana Mattox, Dave Yanke
b.	Consider awarding the bid for LED light fixtures to Stuart C Irby Company, authorizing a budget amendment appropriating expenditures up to \$894,242 (includes contingency) from the rate stabilization fund, and authorizing the Interim General Manager to execute contract documents in the amount of \$812,948	SUA-23-53	Loren Smith

6. Questions and Inquiries

7. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Trustees, General Manager or General Counsel. Items of City business that may require discussion or action, including a vote or series of votes, are listed below

8. Adjourn

On September 29 at 9:00 AM, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

Strategic Priorities At A Glance



#1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT

To provide effective services and accountable government by practicing fiscal responsibility, transparency and outstanding customer service.



#2 MOTIVATED MANAGEMENT

To serve with integrity and demonstrate proactive leadership, motivated management and smart planning skills needed to create a better community.



#3 SAFE COMMUNITY

To promote a safe and secure community for all residents through equitable services, enhanced relationships, and responsive care.



#4 CONNECTED SPACES

To develop a strong sense of place by providing opportunities and services, such as transportation, utilities, and parks to best meet the needs of the public.



#5 UNIQUE CULTURE

To cultivate partnerships that enhance the spirit of Stillwater with equal access to services and amenities, strong and connected neighborhoods, and a thriving economy.



#6 ENGAGED & INVESTED RESIDENTS

To encourage participation and an understanding of government through outreach and inclusive initiatives that inspire trust and pride in local government.

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED SEPTEMBER 7, 2023 AT 3:34 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
SEPTEMBER 11, 2023

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI
TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:29 p.m.

2. CONSENT DOCKET

- a. Approve regular meeting minutes of August 21, 2023
- b. Approve Blue Peak Pole Attachment Agreement
- c. Approve bid award for brass parts for water infrastructure maintenance and repairs to Utility Supply Company, Utility Technology Services Inc., Core & Main LP, and Oklahoma Contractors Supply according to lowest unit price, as stated in bid tabulation, and availability
- d. Approve the extension of the land lease between Stillwater Regional Airport and the Stillwater Utilities Authority with an annual rent payment of \$14,485.68

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO APPROVE THE
CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

6. QUESTIONS & INQUIRIES

None.

7. ADJOURN

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HAWKINS TO ADJOURN THE SEPTEMBER 11, 2023 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The September 11, 2023 regular meeting of the Stillwater Utilities Authority adjourned at 6:29 p.m.

**WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY**

**TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY**

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED SEPTEMBER 21, 2023 AT 4:53 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER UTILITIES AUTHORITY
SPECIAL MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
SEPTEMBER 25, 2023

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI
TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 7:12 p.m.

2. CONSENT DOCKET

- a. Approve bid award for Yost Pump Replacement Project as a unit price contract to BNB Industries, Inc. for \$96,000; approve budget amendment appropriating construction expenditures of \$110,600; authorize total project expenditures of \$125,600; and authorize the Interim General Manager to sign related documents

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE CLARK TO APPROVE THE
CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. ITEMS REMOVED FROM CONSENT DOCKET

None.

4. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

5. QUESTIONS & INQUIRIES

None.

6. ADJOURN

MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE HARDIN TO ADJOURN THE SEPTEMBER
25, 2023 SPECIAL MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The September 25, 2023 special meeting of the Stillwater Utilities Authority adjourned at 7:12 p.m.

WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY

TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY

REPORT TO: STILLWATER UTILITIES AUTHORITY

MEETING DATE: OCTOBER 2, 2023



Agenda Item:	5.a. SUA-23-54
Previous/Related Action:	SUA-22-57
Background/Issue:	• October 17, 2022, Trustees approved staff to enter into a water and wastewater cost of service/rate design agreement with NewGen Strategies.
Proposal/Solution:	• The rate study has been completed and Dave Yanke of NewGen Strategies will present the results and answer questions.
Financial Source/Impact:	• Any rate decisions will impact future budgets.
Related Strategic Priority:	#1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT
Recommended Action/Motion:	• The presentation at this meeting is for information purposes only.
Prepared By:	Dana Mattox, Utility Billing/Customer Service Director Dave Yanke
Reviewed By:	Patti Osmus
Submitted By:	Brady Moore, Interim General Manager

Attachments

1. SUA-23-54 Attachment



October 2, 2023 | City of Stillwater, OK

WATER & WASTEWATER RATE ANALYSIS

Presented by:
Dave Yanke, President



AGENDA

- 1 • Purpose and Methodology
- 2 • Revenue Requirement
- 3 • Capital Improvement Plan and Test-Year
- 4 • Cost of Water
- 5 • Water Rates
- 6 • Wastewater Rates
- 7 • Revenue Recovery from Proposed Rates
- 8 • Bill Comparisons and Benchmarking

PURPOSE AND METHODOLOGY

PURPOSE OF ANALYSIS

- Develop a ten-year forecast of the operating and capital costs.
- Determine revenue sufficiency under the current rates.
- Develop retail, wholesale, and raw water rates that ensure the financial integrity of the Utility.
- Focused on cost of rural and wholesale cost of service.

METHODOLOGY

1

- Develop a Revenue Requirement Forecast

2

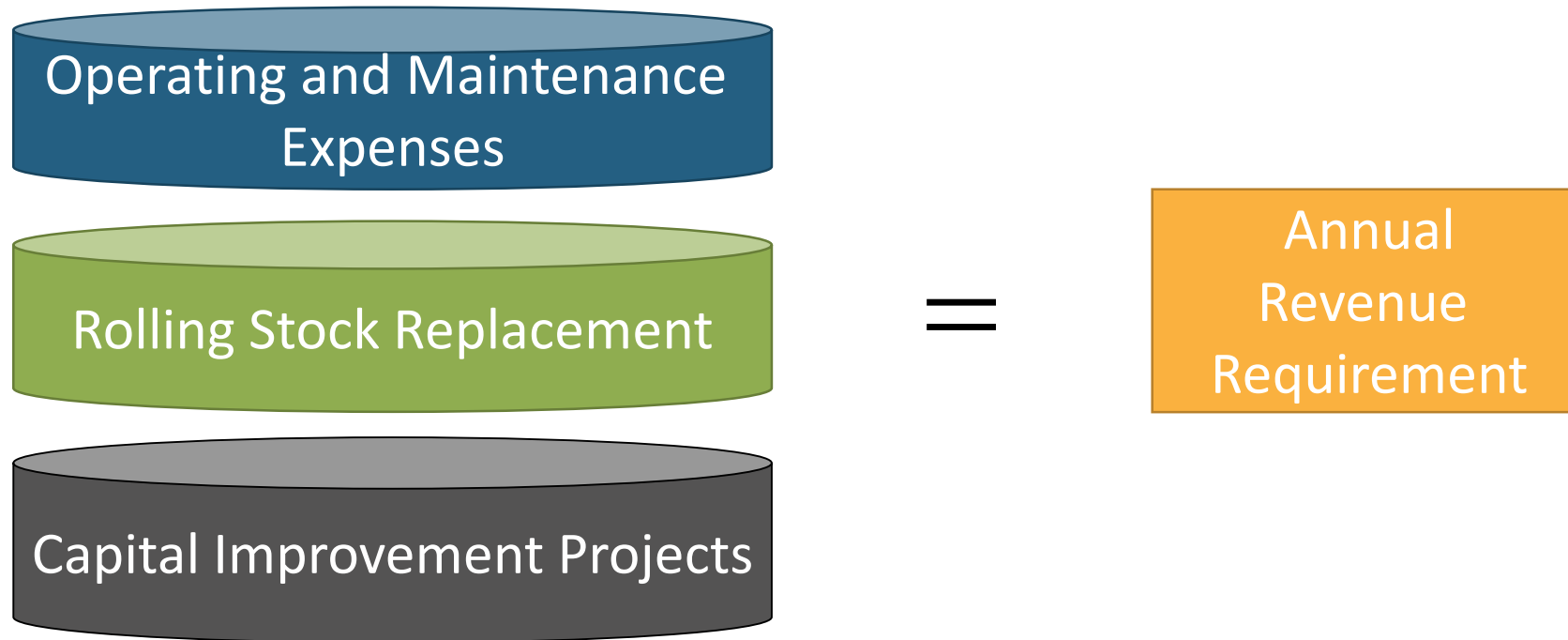
- Determine the Over/(Under) Recovery of the Revenue Requirement with Current Rates

3

- Rate Recommendations

REVENUE REQUIREMENT

WHAT IS THE REVENUE REQUIREMENT



CAPITAL IMPROVEMENT PLAN AND TEST YEAR

CAPITAL IMPROVEMENT PLAN

- The City developed a 10-year capital improvement project (CIP) plan that NewGen incorporated into the cost of service analysis.

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Water	\$57,578,173	\$74,350,189	\$38,964,344	\$66,752,458	\$21,614,341
Wastewater	\$9,088,047	\$12,480,030	\$8,694,291	\$31,075,251	\$7,256,655
Total	\$66,666,221	\$86,830,219	\$47,658,635	\$97,827,710	\$28,870,996

	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	Total
Water	\$26,348,096	\$15,010,272	\$81,610,871	\$77,054,284	\$32,024,877	\$491,307,906
Wastewater	\$5,880,407	\$17,878,968	\$4,192,617	\$5,605,948	\$2,573,432	\$104,725,647
Total	\$32,228,503	\$32,889,240	\$85,803,489	\$82,660,232	\$34,598,309	\$596,033,553

TEST YEAR - WATER

	2024 Budget	Adjustments		Test Year
Utilities Water Administration	\$899,279	\$65,514	¹	\$964,793
Operations Water Line Management	2,137,070	349,408	¹	2,486,478
Water Treatment Plant	2,125,682	647,011	^{1,2}	2,772,693
Construction	147,767	-		147,767
Other Expenses	750,000	(350,000)	³	400,000
SUA Overhead Allocation	752,426	-		752,426
Indirect Costs	478,772	-		478,772
Health Insurance Transfer Out	727,933	(727,933)	⁴	-
Outstanding Debt Service	2,971,601	-		2,971,601
PAYG Capital		5,000,000	⁵	5,000,000
Valves, Hydrants, Meters	N/A	437,995	⁶	437,995
Total Expenses	\$10,990,530			\$16,412,525
Miscellaneous Revenue Offsets⁷	(\$888,180)			(\$888,180)
Net Revenue Requirement	\$10,102,350			\$15,524,345

Notes:

1. Allocated portion of Health Insurance Transfer.
2. Increase in chemicals (by \$214K) and electricity (by \$120K).
3. New System components of \$350K are captured in the valves, hydrants, meters expense line item (\$437,995).
4. Health insurance cost (\$727,933) is allocated to the various departments. See Footnote 1.
5. Pay-As-You-Go funding for capital projects.
6. Funding for minor capital replacement.
7. Includes capacity fees (\$51,000), Meters & Fitting Charge (\$60,000), Hydrant meter connection (\$4,000), water tower rent (\$40,000), SUA Revenue Allocation (\$702,180), Utility Tie-On Fees (\$31,000)

TEST YEAR - WASTEWATER

	2024 Budget	Adjustments		Test Year
Utilities Water Administration	\$300,610	-		\$300,610
Operations Wastewater Line Management	1,275,022	224,480	¹	1,499,502
Wastewater Treatment Plant	999,253	186,523	¹	1,185,776
Wastewater – Watershed	233,237	21,598	¹	254,835
Wastewater – Construction Inspection	72,428	21,598	¹	94,026
Other Expenses	120,000	-		120,000
SUA Overhead Allocation	298,360	-		298,360
Indirect Costs	196,112	-		196,112
Health Insurance Transfer Out	454,199	(454,199)	²	-
Outstanding Debt Service	745,942	-		745,942
PAYG Capital	-	2,500,000	³	2,500,000
Other Minor Capital	N/A	170,331	⁴	170,331
Total Expenses	\$4,695,163			\$7,365,494
Miscellaneous Revenue Offsets⁵	(\$610,020)			(\$610,020)
Net Revenue Requirement	\$4,085,143			\$6,755,474

Notes:

1. Allocated portion of Health Insurance Transfer.
2. Health insurance cost (\$454,199) is allocated to the various departments. See Footnote 1.
3. Pay-As-You-Go funding for capital projects.
4. Funding for minor capital replacement.
5. Miscellaneous revenues include capacity fees (\$116,000), water closet fees (\$50,000), SUA revenue allocations (\$444,020)

CAPITAL IMPROVEMENT PLAN

10-Year Capital Improvement Plan

	Scenario I	Scenario II
Debt Funded Capital	\$458,548,644	\$373,837,185
Cash Funded Capital	118,584,909	132,518,429
ARPA Funding	8,900,000	8,900,000
Federal Earmarks	10,000,000	10,000,000
Total Capital Funding	\$596,033,553	\$525,255,614
Water Capital Funded	\$491,307,906	\$420,529,967
Wastewater Capital Funded	\$104,725,647	\$104,725,647
Average Annual Water Increases	14.2%	12.7%
Average Annual Wastewater Increases	6.0%	6.0%

WATER RATES

CURRENT WATER
RATES

Base Rate Structure

Meter Size	Rate
3/4"	\$7.45
1"	\$15.08
1.5"	\$30.76
2"	\$45.63
3"	\$88.76
4"	\$140.67
6"	\$272.72

Volumetric Rate Structure

Tier	Rate ¹
Retail	
Tier 1	\$7.45
Tier 2	\$7.81
Tier 3	\$8.71
Flat Volumetric ²	\$7.59
Wholesale Customers	
Payne County District 3	\$3.41
Lone Chimney	\$3.63
Noble County District 2	\$3.61
51 East	\$3.07
Raw Water Customers	
Otoe-Missouria	\$0.84
Morrison	\$0.84

- 1. Rate per 1,000 Gallons
- 2. Applies to customers with meters >1"

BASE RATE STRUCTURE (WATER) – SCENARIO I

Meter Size	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
3/4"	\$ 7.45	\$ 7.67	\$ 9.01	\$ 10.59	\$ 12.44	\$ 14.62	\$ 16.81	\$ 19.33	\$ 22.23	\$ 25.01	\$ 28.14
1"	\$ 15.08	\$ 15.53	\$ 18.25	\$ 21.44	\$ 25.19	\$ 29.60	\$ 34.04	\$ 39.15	\$ 45.02	\$ 50.65	\$ 56.98
1.5"	\$ 30.76	\$ 31.68	\$ 37.22	\$ 43.73	\$ 51.38	\$ 60.37	\$ 69.43	\$ 79.84	\$ 91.82	\$ 103.30	\$ 116.21
2"	\$ 45.63	\$ 47.00	\$ 55.23	\$ 64.90	\$ 76.26	\$ 89.61	\$ 103.05	\$ 118.51	\$ 136.29	\$ 153.33	\$ 172.50
3"	\$ 88.76	\$ 91.42	\$ 107.42	\$ 126.22	\$ 148.31	\$ 174.26	\$ 200.40	\$ 230.46	\$ 265.03	\$ 298.16	\$ 335.43
4"	\$ 140.67	\$ 144.89	\$ 170.25	\$ 200.04	\$ 235.05	\$ 276.18	\$ 317.61	\$ 365.25	\$ 420.04	\$ 472.55	\$ 531.62
6"	\$ 272.72	\$ 280.90	\$ 330.06	\$ 387.82	\$ 455.69	\$ 535.44	\$ 615.76	\$ 708.12	\$ 814.34	\$ 916.13	\$ 1,030.65

VOLUMETRIC RATE STRUCTURE (WATER) – SCENARIO I

Meter Size	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
Retail ¹											
Tier 1	\$7.45	\$ 7.67	\$ 9.01	\$ 10.59	\$ 12.44	\$ 14.62	\$ 16.81	\$ 19.33	\$ 22.23	\$ 25.01	\$ 28.14
Tier 2	\$7.81	\$ 8.04	\$ 9.45	\$ 11.10	\$ 13.04	\$ 15.32	\$ 17.62	\$ 20.26	\$ 23.30	\$ 26.21	\$ 29.49
Tier 3	\$8.71	\$ 8.97	\$ 10.54	\$ 12.38	\$ 14.55	\$ 17.10	\$ 19.67	\$ 22.62	\$ 26.01	\$ 29.26	\$ 32.92
Flat Volumetric ^{1,2}	\$7.59	\$ 7.82	\$ 9.19	\$ 10.80	\$ 12.69	\$ 14.91	\$ 17.15	\$ 19.72	\$ 22.68	\$ 25.52	\$ 28.71

1. Rate per 1,000 Gallons
2. Applies to customers with meters >1"

Note:

Blocks	3/4"	1"
Tier 1	0-5,000	0-15,000
Tier 2	5,001-12,000	15,001-33,000
Tier 3	12,001-greater	33,001-greater

VOLUMETRIC RATE STRUCTURE (WATER) – SCENARIO I

Meter Size	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
Wholesale Customers ¹											
Payne County District 3	\$3.41	\$ 3.51	\$ 4.57	\$ 5.48	\$ 6.58	\$ 7.89	\$ 9.31	\$ 10.99	\$ 12.63	\$ 14.53	\$ 16.71
Lone Chimney	\$3.63	\$ 3.74	\$ 4.30	\$ 4.94	\$ 5.69	\$ 6.54	\$ 7.72	\$ 9.11	\$ 10.47	\$ 12.04	\$ 13.85
Noble County District 2	\$3.61	\$ 3.74	\$ 4.30	\$ 4.94	\$ 5.69	\$ 6.54	\$ 7.72	\$ 9.11	\$ 10.47	\$ 12.04	\$ 13.85
51 East	\$3.07	\$ 3.51	\$ 4.57	\$ 5.48	\$ 6.58	\$ 7.89	\$ 9.31	\$ 10.99	\$ 12.63	\$ 14.53	\$ 16.71
Raw Water Customers ¹											
Otoe-Missouria	\$0.84	\$ 0.87	\$ 1.13	\$ 1.36	\$ 1.63	\$ 1.96	\$ 2.31	\$ 2.73	\$ 3.14	\$ 3.61	\$ 4.15
Morrison	\$0.84	\$ 0.87	\$ 1.13	\$ 1.36	\$ 1.63	\$ 1.96	\$ 2.31	\$ 2.73	\$ 3.14	\$ 3.61	\$ 4.15

1. Rate per 1,000 Gallons

**This is the same wholesale and raw water rate structure for both scenarios.*

BASE RATE STRUCTURE (WATER) – SCENARIO II

Meter Size	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
3/4"	\$ 7.45	\$ 7.67	\$ 8.82	\$ 10.14	\$ 11.66	\$ 13.41	\$ 15.42	\$ 17.73	\$ 20.39	\$ 22.43	\$ 24.67
1"	\$ 15.08	\$ 15.53	\$ 17.86	\$ 20.54	\$ 23.62	\$ 27.16	\$ 31.23	\$ 35.91	\$ 41.30	\$ 45.43	\$ 49.97
1.5"	\$ 30.76	\$ 31.68	\$ 36.43	\$ 41.89	\$ 48.17	\$ 55.40	\$ 63.71	\$ 73.27	\$ 84.26	\$ 92.69	\$ 101.96
2"	\$ 45.63	\$ 47.00	\$ 54.05	\$ 62.16	\$ 71.48	\$ 82.20	\$ 94.53	\$ 108.71	\$ 125.02	\$ 137.52	\$ 151.27
3"	\$ 88.76	\$ 91.42	\$ 105.13	\$ 120.90	\$ 139.04	\$ 159.90	\$ 183.89	\$ 211.47	\$ 243.19	\$ 267.51	\$ 294.26
4"	\$ 140.67	\$ 144.89	\$ 166.62	\$ 191.61	\$ 220.35	\$ 253.40	\$ 291.41	\$ 335.12	\$ 385.39	\$ 423.93	\$ 466.32
6"	\$ 272.72	\$ 280.90	\$ 323.04	\$ 371.50	\$ 427.23	\$ 491.31	\$ 565.01	\$ 649.76	\$ 747.22	\$ 821.94	\$ 904.13

VOLUMETRIC RATE STRUCTURE (WATER) – SCENARIO II

Meter Size	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
Retail ¹											
Tier 1	\$7.45	\$ 7.67	\$ 8.82	\$ 10.14	\$ 11.66	\$ 13.41	\$ 15.42	\$ 17.73	\$ 20.39	\$ 22.43	\$ 24.67
Tier 2	\$7.81	\$ 8.04	\$ 9.25	\$ 10.64	\$ 12.24	\$ 14.08	\$ 16.19	\$ 18.62	\$ 21.41	\$ 23.55	\$ 25.91
Tier 3	\$8.71	\$ 8.97	\$ 10.32	\$ 11.87	\$ 13.65	\$ 15.70	\$ 18.06	\$ 20.77	\$ 23.89	\$ 26.28	\$ 28.91
Flat Volumetric ^{1,2}	\$7.59	\$ 7.82	\$ 8.99	\$ 10.34	\$ 11.89	\$ 13.67	\$ 15.72	\$ 18.08	\$ 20.79	\$ 22.87	\$ 25.16

1. Rate per 1,000 Gallons
2. Applies to customers with meters >1”
Note:

Blocks	3/4”	1”
Tier 1	0-5,000	0-15,000
Tier 2	5,001-12,000	15,001-33,000
Tier 3	12,001-greater	33,001-greater

***The proposed rates for wholesale and raw water customers are detailed in Scenario I*

WASTEWATER RATES

CURRENT
WASTEWATER
RATES

Base Rate Structure

Meter Size	Rate
3/4"	\$8.80
1"	\$15.57
1.5"	\$31.16
2"	\$49.84
3"	\$93.46
4"	\$155.76
6"	\$311.53

Volumetric Rate Structure

Tier	Rate ¹
Retail	
Inside City Limits	\$3.57
Outside City Limits	\$5.36

1. Rate per 1,000 Gallons

BASE RATE STRUCTURE (WASTEWATER) – SCENARIO

Meter Size	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
3/4"	\$ 8.80	\$ 9.06	\$ 9.60	\$ 10.18	\$ 10.79	\$ 11.33	\$ 11.90	\$ 12.50	\$ 13.25	\$ 14.05	\$ 14.89
1"	\$ 15.57	\$ 16.04	\$ 17.00	\$ 18.02	\$ 19.10	\$ 20.06	\$ 21.06	\$ 22.11	\$ 23.44	\$ 24.85	\$ 26.34
1.5"	\$ 31.16	\$ 32.09	\$ 34.02	\$ 36.06	\$ 38.22	\$ 40.13	\$ 42.14	\$ 44.25	\$ 46.91	\$ 49.72	\$ 52.70
2"	\$ 49.84	\$ 51.34	\$ 54.42	\$ 57.69	\$ 61.15	\$ 64.21	\$ 67.42	\$ 70.79	\$ 75.04	\$ 79.54	\$ 84.31
3"	\$ 93.46	\$ 96.26	\$ 102.04	\$ 108.16	\$ 114.65	\$ 120.38	\$ 126.40	\$ 132.72	\$ 140.68	\$ 149.12	\$ 158.07
4"	\$ 155.76	\$ 160.43	\$ 170.06	\$ 180.26	\$ 191.08	\$ 200.63	\$ 210.66	\$ 221.19	\$ 234.46	\$ 248.53	\$ 263.44
6"	\$ 311.53	\$ 320.88	\$ 340.13	\$ 360.54	\$ 382.17	\$ 401.28	\$ 421.34	\$ 442.41	\$ 468.95	\$ 497.09	\$ 526.92

***Outside City Limit Customers are charged 1.5x the rates detailed above.*

VOLUMETRIC RATE STRUCTURE (WASTEWATER) – SCENARIO

	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
Retail											
Inside City Limit	\$3.57	\$ 3.68	\$ 3.90	\$ 4.13	\$ 4.38	\$ 4.60	\$ 4.83	\$ 5.07	\$ 5.37	\$ 5.69	\$ 6.03
Outside City Limit	\$5.36	\$ 5.52	\$ 5.85	\$ 6.20	\$ 6.57	\$ 6.90	\$ 7.25	\$ 7.61	\$ 8.06	\$ 8.54	\$ 9.05

REVENUE RECOVERY FROM PROPOSED RATES

REVENUE RECOVERY FROM PROPOSED RATES – SCENARIO I

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
Water Utility										
Revenues	\$ 14,808,339	\$ 17,821,393	\$ 21,062,899	\$ 24,888,169	\$ 29,415,274	\$ 34,048,187	\$ 39,409,500	\$ 45,558,533	\$ 51,585,459	\$ 58,411,744
Revenue Requirement	\$ 15,524,345	\$ 18,463,443	\$ 23,278,936	\$ 25,938,597	\$ 30,429,015	\$ 33,959,019	\$ 37,744,064	\$ 40,726,298	\$ 47,778,851	\$ 54,308,455
Over/(Under)	\$ (716,006)	\$ (642,049)	\$ (2,216,037)	\$ (1,050,427)	\$ (1,013,741)	\$ 89,168	\$ 1,665,436	\$ 4,832,236	\$ 3,806,608	\$ 4,103,290
Cumulative Over/(Under)	\$ (716,006)	\$ (1,358,055)	\$ (3,574,092)	\$ (4,624,519)	\$ (5,638,260)	\$ (5,549,092)	\$ (3,883,656)	\$ 948,579	\$ 4,755,187	\$ 8,858,477
Wastewater Utility										
Revenues	\$ 7,859,620	\$ 8,496,919	\$ 9,046,025	\$ 9,640,077	\$ 10,174,560	\$ 10,737,172	\$ 11,328,615	\$ 12,061,672	\$ 12,846,542	\$ 13,682,659
Revenue Requirement	\$ 6,755,474	\$ 7,564,104	\$ 7,779,434	\$ 8,407,470	\$ 10,508,472	\$ 11,047,145	\$ 11,498,104	\$ 12,700,749	\$ 13,006,508	\$ 13,448,261
Over/(Under)	\$ 1,104,146	\$ 932,814	\$ 1,266,590	\$ 1,232,607	\$ (333,912)	\$ (309,973)	\$ (169,489)	\$ (639,077)	\$ (159,966)	\$ 234,398
Cumulative Over/(Under)	\$ 1,104,146	\$ 2,036,960	\$ 3,303,550	\$ 4,536,158	\$ 4,202,246	\$ 3,892,273	\$ 3,722,784	\$ 3,083,707	\$ 2,923,741	\$ 3,158,139

REVENUE RECOVERY FROM PROPOSED RATES – SCENARIO II

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
Water Utility										
Revenues	\$ 14,808,339	\$ 17,459,909	\$ 20,214,940	\$ 23,406,927	\$ 27,106,234	\$ 31,377,717	\$ 36,324,774	\$ 41,991,268	\$ 46,555,973	\$ 51,621,948
Revenue Requirement	\$ 15,524,345	\$ 18,034,139	\$ 20,613,578	\$ 23,386,137	\$ 26,810,223	\$ 32,003,736	\$ 36,783,849	\$ 40,655,131	\$ 45,927,083	\$ 50,358,395
Over/(Under)	\$ (716,006)	\$ (574,229)	\$ (398,638)	\$ 20,789	\$ 296,011	\$ (626,019)	\$ (459,075)	\$ 1,336,137	\$ 628,890	\$ 1,263,554
Cumulative Over/(Under)	\$ (716,006)	\$ (1,290,235)	\$ (1,688,874)	\$ (1,668,084)	\$ (1,372,073)	\$ (1,998,092)	\$ (2,457,167)	\$ (1,121,030)	\$ (492,141)	\$ 771,413
Wastewater Utility										
Revenues	\$ 7,859,620	\$ 8,496,919	\$ 9,046,025	\$ 9,640,077	\$ 10,174,560	\$ 10,737,172	\$ 11,328,615	\$ 12,061,672	\$ 12,846,542	\$ 13,682,659
Revenue Requirement	\$ 6,755,474	\$ 7,564,104	\$ 7,779,434	\$ 8,407,470	\$ 10,508,472	\$ 11,047,145	\$ 11,498,104	\$ 12,700,749	\$ 13,006,508	\$ 13,448,261
Over/(Under)	\$ 1,104,146	\$ 932,814	\$ 1,266,590	\$ 1,232,607	\$ (333,912)	\$ (309,973)	\$ (169,489)	\$ (639,077)	\$ (159,966)	\$ 234,398
Cumulative Over/(Under)	\$ 1,104,146	\$ 2,036,960	\$ 3,303,550	\$ 4,536,158	\$ 4,202,246	\$ 3,892,273	\$ 3,722,784	\$ 3,083,707	\$ 2,923,741	\$ 3,158,139

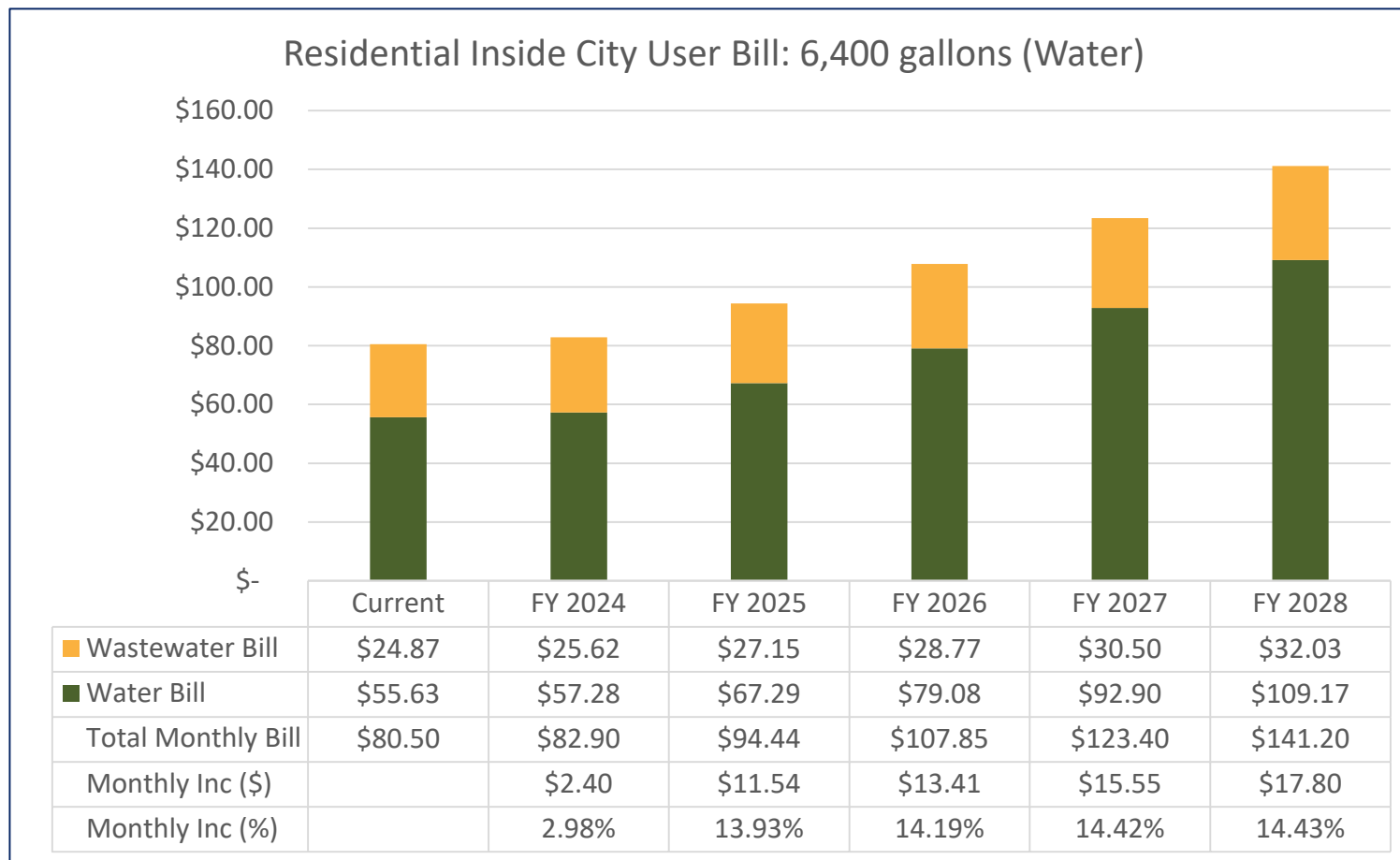
BILL COMPARISON AND BENCHMARKING

BILL COMPARISON

SCENARIO I

- Meter Size: 3/4"
- Water Consumption: 6,400 gallons
- Wastewater Flows: 4,500 gallons

Total Capital Funding	\$596,033,553
Average Annual Water Increases	14.2%
Average Annual Wastewater Increases	6.0%

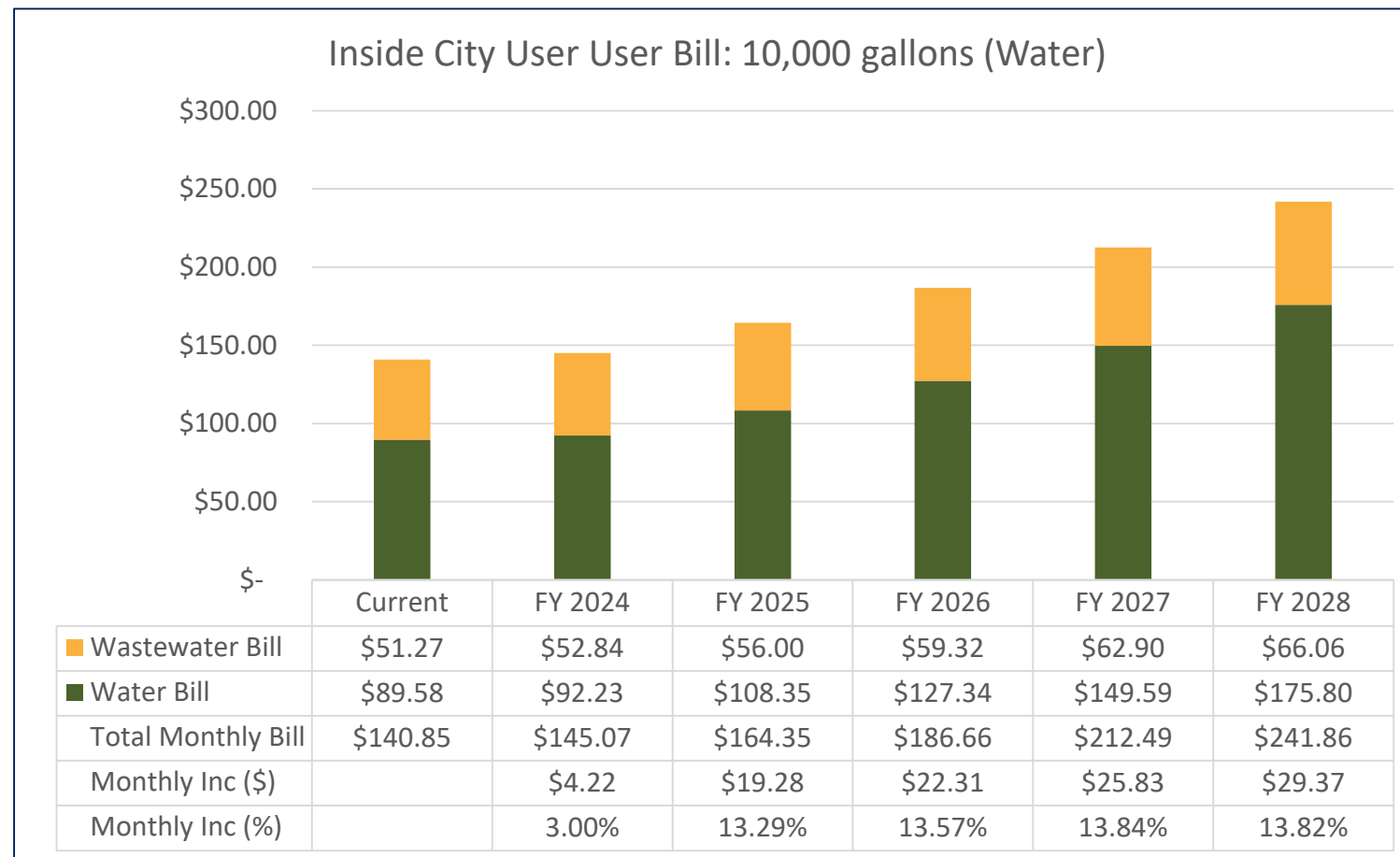


BILL COMPARISON

SCENARIO I

- Meter Size: 1"
- Water Consumption: 10,000 gallons
- Wastewater Flows: 10,000 gallons

Total Capital Funding	\$596,033,553
Average Annual Water Increases	14.2%
Average Annual Wastewater Increases	6.0%

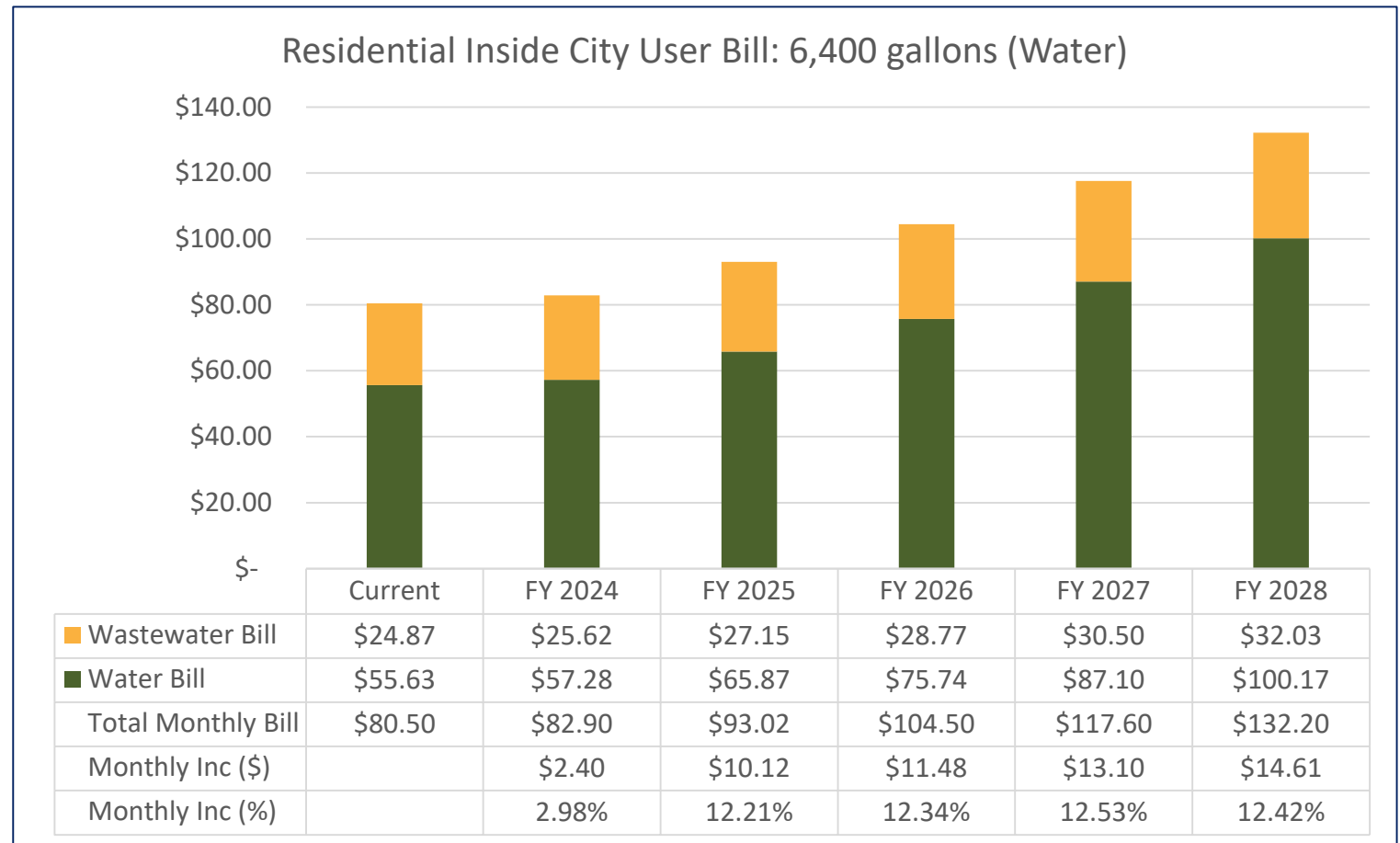


BILL COMPARISON

SCENARIO II

- Meter Size: 3/4"
- Water Consumption: 6,400 gallons
- Wastewater Flows: 4,500 gallons

Total Capital Funding	\$525,255,614 (100% of wastewater)
Average Annual Water Increases	12.7%
Average Annual Wastewater Increases	6.0%

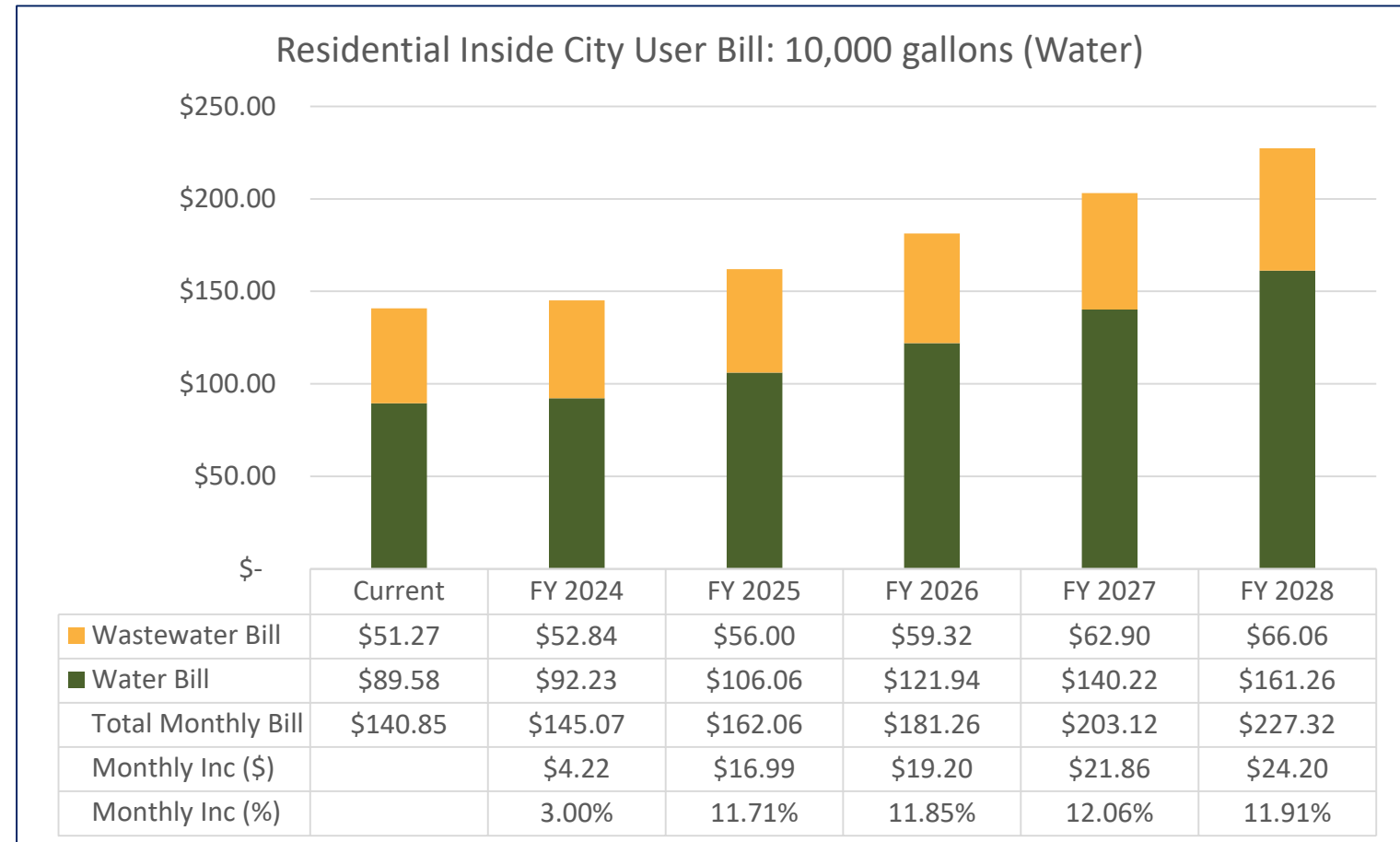


BILL COMPARISON

SCENARIO II

- Meter Size: 1"
- Water Consumption: 10,000 gallons
- Wastewater Flows: 10,000 gallons

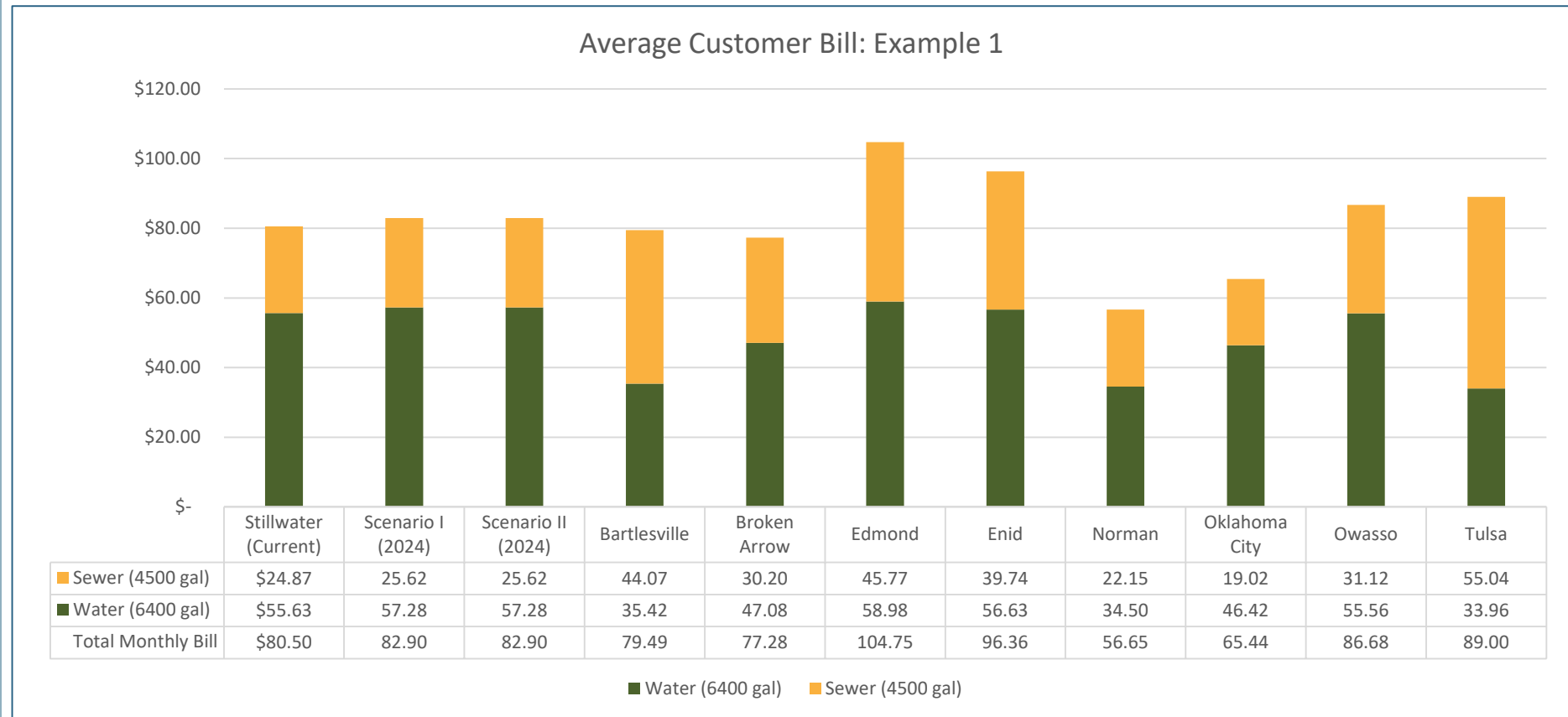
Total Capital Funding	\$525,255,614 (100% of wastewater)
Average Annual Water Increases	12.7%
Average Annual Wastewater Increases	6.0%



BILL COMPARISON

BENCHMARKING

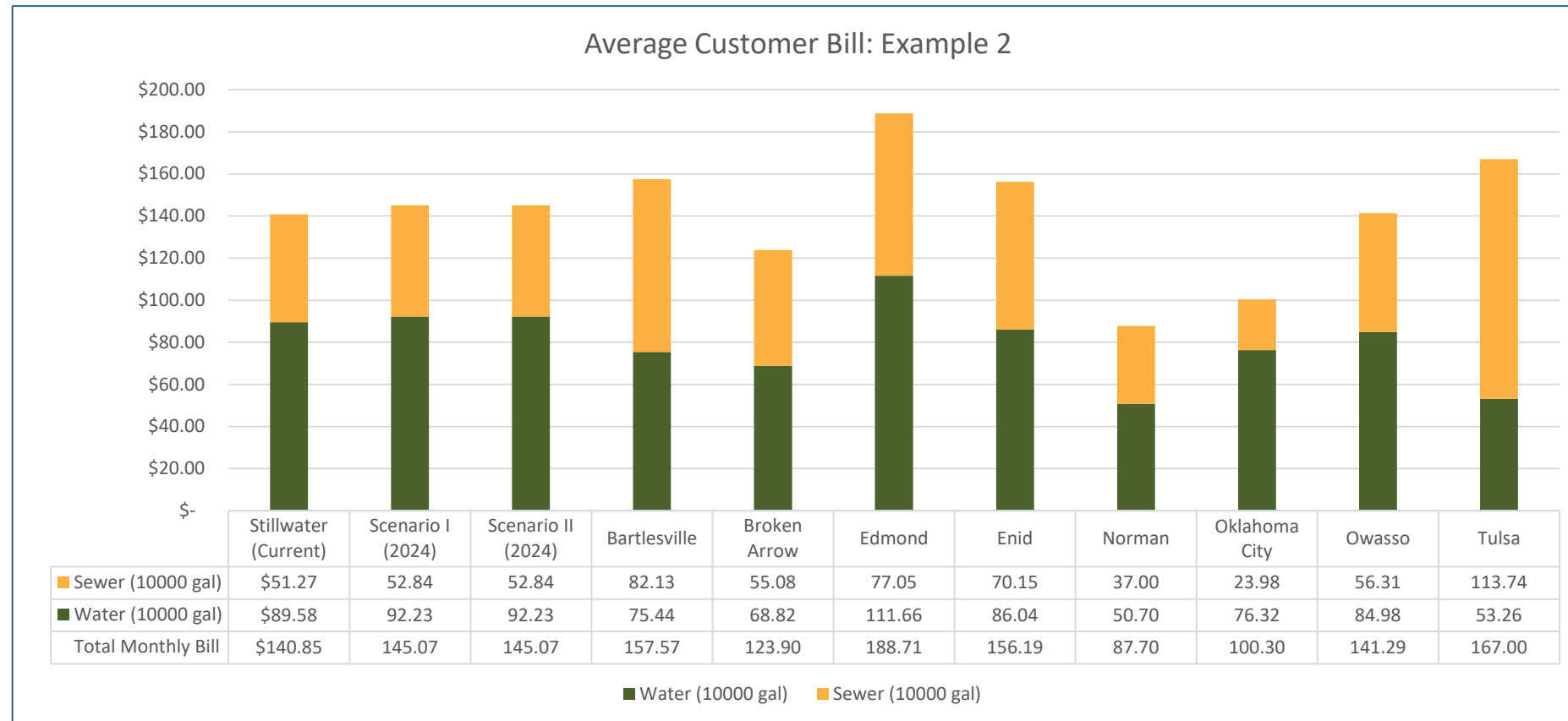
- Meter Size: 3/4"
- Water Consumption: 6,400 gallons
- Wastewater Flows: 4,500 gallons



BILL COMPARISON

BENCHMARKING

- Meter Size: 1"
- Water Consumption: 10,000 gallons
- Wastewater Flows: 10,000 gallons



NEXT STEPS

- Implement 3% retail, wholesale, and raw water rate increases January 1, 2024.
- Implement recommended annual rate increases through FY 2028.
- Recommend implementing a 1.5 x multiplier for outside city limits and rural water system customers.
 - In the next 10 years, approximately \$32 million of capital has been identified as rural specific distribution and storage projects.
 - Prior capital investments have been made to the rural system.
 - The rural system has higher peaking rates compared to the inside city limit customer class.
 - The rural contingent located inside of the city has a peaking factor of 2.37, compared to the inside city limit retail class peaking factor of 1.41
 - The rural contingent located outside of the city has a peaking factor of 1.74.





DISCUSSION

Dave Yanke, President
NewGen Strategies and Solutions, LLC
(512) 806-7713
dyanke@newgenstrategies.net

NewGen
Strategies & Solutions

ALTERNATIVE SCENARIO

CAPITAL IMPROVEMENT PLAN

10-Year Capital Improvement Plan

	Alt Scenario
Debt Funded Capital	\$110,618,347
Cash Funded Capital	103,214,798
ARPA Funding	8,900,000
Federal Earmarks	10,000,000
Total Capital Funding	\$232,733,145
Water Capital Funded	\$178,984,471
Wastewater Capital Funded	\$53,748,674
Average Annual Water Increases	7.1%
Average Annual Wastewater Increases	3.6%

BASE RATE STRUCTURE (WATER) – ALT SCENARIO

Meter Size	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
3/4"	\$ 7.45	\$ 7.67	\$ 8.13	\$ 8.62	\$ 9.14	\$ 9.69	\$ 10.47	\$ 11.31	\$ 12.21	\$ 13.19	\$ 14.25
1"	\$ 15.08	\$ 15.53	\$ 16.46	\$ 17.45	\$ 18.50	\$ 19.61	\$ 21.18	\$ 22.87	\$ 24.70	\$ 26.68	\$ 28.81
1.5"	\$ 30.76	\$ 31.68	\$ 33.58	\$ 35.59	\$ 37.73	\$ 39.99	\$ 43.19	\$ 46.65	\$ 50.38	\$ 54.41	\$ 58.76
2"	\$ 45.63	\$ 47.00	\$ 49.82	\$ 52.81	\$ 55.98	\$ 59.34	\$ 64.09	\$ 69.22	\$ 74.76	\$ 80.74	\$ 87.20
3"	\$ 88.76	\$ 91.42	\$ 96.91	\$ 102.72	\$ 108.88	\$ 115.41	\$ 124.64	\$ 134.61	\$ 145.38	\$ 157.01	\$ 169.57
4"	\$ 140.67	\$ 144.89	\$ 153.58	\$ 162.79	\$ 172.56	\$ 182.91	\$ 197.54	\$ 213.34	\$ 230.41	\$ 248.84	\$ 268.75
6"	\$ 272.72	\$ 280.90	\$ 297.75	\$ 315.62	\$ 334.56	\$ 354.63	\$ 383.00	\$ 413.64	\$ 446.73	\$ 482.47	\$ 521.07

VOLUMETRIC RATE STRUCTURE (WATER) – ALT SCENARIO

Meter Size	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
Retail¹											
Tier 1	\$ 7.45	\$ 7.67	\$ 8.13	\$ 8.62	\$ 9.14	\$ 9.69	\$ 10.47	\$ 11.31	\$ 12.21	\$ 13.19	\$ 14.25
Tier 2	\$ 7.81	\$ 8.04	\$ 8.52	\$ 9.03	\$ 9.57	\$ 10.14	\$ 10.95	\$ 11.83	\$ 12.78	\$ 13.80	\$ 14.90
Tier 3	\$ 8.71	\$ 8.97	\$ 9.51	\$ 10.08	\$ 10.68	\$ 11.32	\$ 12.23	\$ 13.21	\$ 14.27	\$ 15.41	\$ 16.64
Flat Volumetric^{1,2}	\$ 7.59	\$ 7.82	\$ 8.29	\$ 8.79	\$ 9.32	\$ 9.88	\$ 10.67	\$ 11.52	\$ 12.44	\$ 13.44	\$ 14.52

1. Rate per 1,000 Gallons

2. Applies to customers with meters >1"

Note:

Blocks	3"	1"
Tier 1	0-5,000	0-15,000
Tier 2	5,001-12,000	15,000-33,000
Tier 3	12,001-greater	33,001-greater

*****The proposed rates for wholesale and raw water customers are detailed in Scenario I***

BASE RATE STRUCTURE (WASTEWATER) – ALT SCENARIO

Meter Size	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
3/4"	\$ 8.80	\$ 9.06	\$ 9.29	\$ 9.52	\$ 9.76	\$ 10.00	\$ 10.45	\$ 10.92	\$ 11.41	\$ 11.92	\$ 12.46
1"	\$ 15.57	\$ 16.04	\$ 16.44	\$ 16.85	\$ 17.27	\$ 17.70	\$ 18.50	\$ 19.33	\$ 20.20	\$ 21.11	\$ 22.06
1.5"	\$ 31.16	\$ 32.09	\$ 32.89	\$ 33.71	\$ 34.55	\$ 35.41	\$ 37.00	\$ 38.67	\$ 40.41	\$ 42.23	\$ 44.13
2"	\$ 49.84	\$ 51.34	\$ 52.62	\$ 53.94	\$ 55.29	\$ 56.67	\$ 59.22	\$ 61.88	\$ 64.66	\$ 67.57	\$ 70.61
3"	\$ 93.46	\$ 96.26	\$ 98.67	\$ 101.14	\$ 103.67	\$ 106.26	\$ 111.04	\$ 116.04	\$ 121.26	\$ 126.72	\$ 132.42
4"	\$ 155.76	\$ 160.43	\$ 164.44	\$ 168.55	\$ 172.76	\$ 177.08	\$ 185.05	\$ 193.38	\$ 202.08	\$ 211.17	\$ 220.67
6"	\$ 311.53	\$ 320.88	\$ 328.90	\$ 337.12	\$ 345.55	\$ 354.19	\$ 370.13	\$ 386.79	\$ 404.20	\$ 422.39	\$ 441.40

***Outside City Limit Customers are charged 1.5x the rates detailed above.*

VOLUMETRIC RATE STRUCTURE (WASTEWATER) – ALT SCENARIO

	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
Retail											
Inside City Limit	\$ 3.57	\$ 3.68	\$ 3.77	\$ 3.86	\$ 3.96	\$ 4.06	\$ 4.24	\$ 4.43	\$ 4.63	\$ 4.84	\$ 5.06
Outside City Limit	\$ 5.36	\$ 5.52	\$ 5.66	\$ 5.79	\$ 5.94	\$ 6.09	\$ 6.36	\$ 6.65	\$ 6.95	\$ 7.26	\$ 7.59

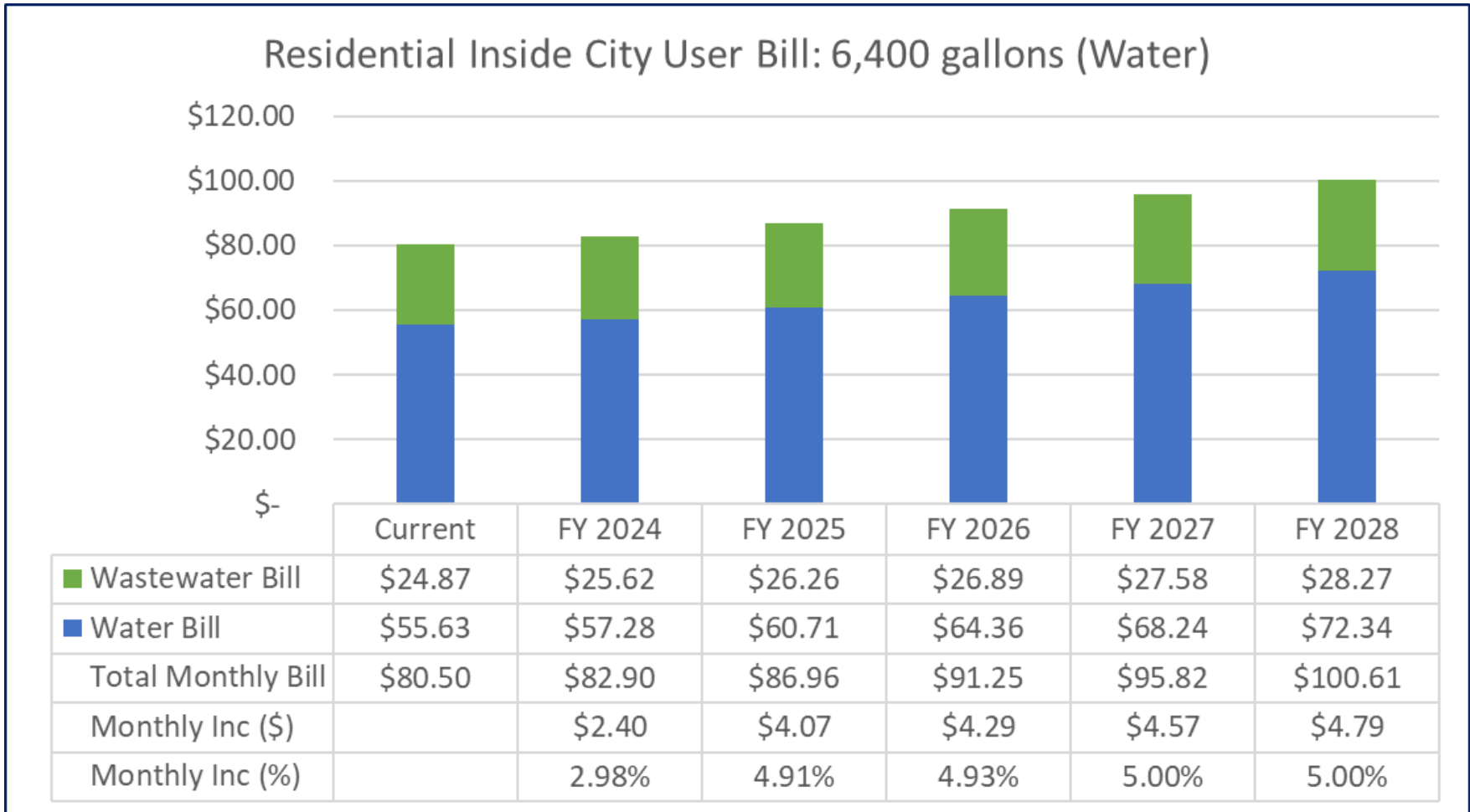
REVENUE RECOVERY FROM PROPOSED RATES – ALT SCENARIO

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
Water Utility										
Revenues	\$ 14,810,620	\$ 16,166,483	\$ 17,331,277	\$ 18,592,093	\$ 19,980,968	\$ 21,835,674	\$ 23,871,750	\$ 26,108,137	\$ 28,521,486	\$ 31,170,304
Revenue Requirement	\$ 15,524,345	\$ 16,174,874	\$ 17,054,386	\$ 17,950,626	\$ 19,586,560	\$ 21,257,981	\$ 24,665,009	\$ 26,677,788	\$ 27,800,809	\$ 28,811,803
Over/(Under)	\$ (713,725)	\$ (8,390)	\$ 276,891	\$ 641,467	\$ 394,408	\$ 577,693	\$ (793,259)	\$ (569,651)	\$ 720,677	\$ 2,358,501
Cumulative Over/(Under)	\$ (713,725)	\$ (722,115)	\$ (445,224)	\$ 196,243	\$ 590,651	\$ 1,168,344	\$ 375,085	\$ (194,566)	\$ 526,111	\$ 2,884,612
Wastewater Utility										
Revenues	\$ 7,859,620	\$ 8,215,437	\$ 8,455,808	\$ 8,716,405	\$ 8,979,975	\$ 9,426,755	\$ 9,898,850	\$ 10,396,891	\$ 10,921,315	\$ 11,474,018
Revenue Requirement	\$ 6,755,474	\$ 7,366,431	\$ 7,171,704	\$ 7,480,105	\$ 7,984,982	\$ 8,504,078	\$ 9,326,893	\$ 9,881,871	\$ 10,293,253	\$ 10,761,106
Over/(Under)	\$ 1,104,146	\$ 849,006	\$ 1,284,105	\$ 1,236,300	\$ 994,993	\$ 922,677	\$ 571,957	\$ 515,020	\$ 628,062	\$ 712,912
Cumulative Over/(Under)	\$ 1,104,146	\$ 1,953,152	\$ 3,237,257	\$ 4,473,556	\$ 5,468,549	\$ 6,391,226	\$ 6,963,182	\$ 7,478,202	\$ 8,106,264	\$ 8,819,176

BILL COMPARISON

ALT SCENARIO

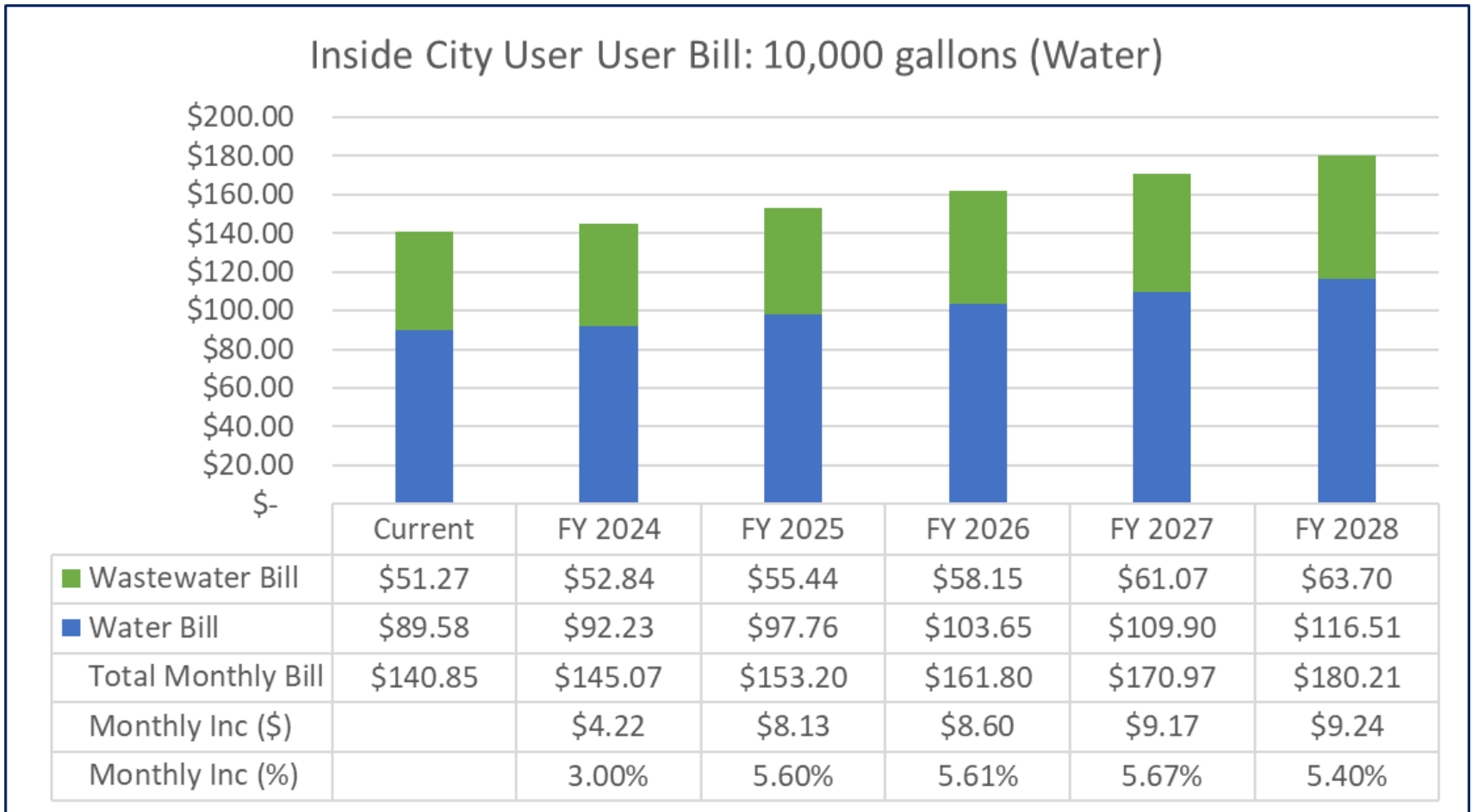
- Meter Size: 3/4"
- Water Consumption: 6,400 gallons
- Wastewater Flows: 4,500 gallons



BILL COMPARISON

ALT SCENARIO

- Meter Size: 1"
- Water Consumption: 10,000 gallons
- Wastewater Flows: 10,000 gallons



REPORT TO: STILLWATER UTILITIES AUTHORITY

MEETING DATE: OCTOBER 2, 2023



Agenda Item:	5.b. SUA-23-53
Previous/Related Action:	
Background/Issue:	• The City of Stillwater has an outdated fleet of non-energy efficient street lights that are in need of replacement in order to achieve energy conservation goals. • There are approximately 4,400 street lights throughout the city. • On August 21, 2023, the City Council requested that Staff return with an implementation plan to replace the existing street light fleet with modern LED street lights.
Proposal/Solution:	• Staff have worked to create a plan and have taken steps to move forward. The plan includes releasing a bid to procure approximately half (2200) of the street lights in FY24 and to release another bid in FY25 to procure the other half (2200) in preparation for installation using electric distribution staff. • This will soften the capital expenditure impact on the electric capital budget and allow distribution staff adequate time to install all 4400 lights, while continuing to maintain the electric system. • Staff estimate two years to full roll out once they receive the light fixtures. • Specifications and bid documents for SUA Bid # 60-2023 for LED light Fixtures were prepared by staff in accordance with the City's purchasing policy and released on September 2, 2023. • September 20, 2023, 2 bids were received and opened. • The bids were evaluated and are tabulated in the attached bid tabulation • Stuart C Irby Company met all the bid specifications, making them the lowest responsible bidder.

	• Estimated delivery of the LED light fixtures is 28-56 days.
Financial Source/Impact:	• Costs for the fixtures are estimated at approximately \$1,630,000. • Labor costs are estimated at approximately \$1,306,540 for the project; however, these costs are integrated into the O & M costs and are netted out. • Funds for this purchase are available in the Rate Stabilization Fund and will be appropriated by the execution of the attached budget amendment.
Related Strategic Priority:	#1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT #3 SAFE COMMUNITY
Recommended Action/Motion:	Motion to award the bid for the LED light fixtures to Stuart C Irby Company, approve budget amendment appropriating expenditures up to \$894,242 (includes contingency) from the Rate Stabilization Fund, and authorize the Interim General Manager to execute contract documents in the amount of \$812,948.
Prepared By:	Loren Smith, Electric Utility Dir.
Reviewed By:	Patti Osmus
Submitted By:	Brady Moore, Interim General Manager

Attachments

1. SUA-23-53 Attachment II
2. SUA-23-53 Attachment I



Budget Amendment Request

For Budget Year 2024

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org



Date: 09/21/2023

Department: Electric Utility

Requested by: Loren Smith

SUA-23-53

Explanation: Expenditure:
Appropriate funds for LED street light project.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase: LED Street Lights	9119011 - 54008	24RS02911	\$ 0	\$ 894,242	\$ 894,242
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 894,242

Reviewed by Department Manager: Lo Smith

Date: 09/21/2023

Reviewed by Finance: Christy Cluck

Date: 9-21-2023

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

--Print on Yellow Paper--

Event Number	60-2023	Organization	City of Stillwater
Event Title	LED Street Light Fixtures	Workgroup	Purchasing
Event Description	NOTICE TO BIDDERSNotice is hereby given t	Event Owner	John McClenny
Event Type	IFB	Email	john.mcclenny@stillwater.org
Issue Date	9/2/2023 06:00:02 AM (CT)	Phone	
Close Date	9/20/2023 03:00:00 PM (CT)	Fax	

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
Stuart C Irby Co	FORT WORTH	TX	9/14/2023 09:03:05 AM (CT)	4	\$812,948.00
Techline Inc	Austin	TX	9/18/2023 09:21:37 AM (CT)	4	\$826,191.46

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.