



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

OCTOBER 16, 2023

723 S. Lewis Street, Room 1122 B

Stillwater, OK 74074

5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins, & Tim Hardin

NOTE: The Mayor and City Council will gather in Conference Room 1112B beginning at 4:45 p.m. this date for refreshments. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Refreshments will only be provided to the City Council and staff.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations and Presentations

a.	Domestic Violence Awareness Month - Wings of Hope
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4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve October 2, 2023 regular meeting minutes	
b.	Approve budget amendment reflecting receipt of a \$50,000 eMedia grant from Oklahoma Department of Libraries to Stillwater Public Library and approve a sole source purchase of downloadable material from Overdrive	Stacy Delano
c.	Approve budget amendments reflecting receipt and	Stacy Delano

	expenditure of a \$9,000 Health Literacy grant to Stillwater Public Library	
d.	Approve budget amendments reflecting donations revenues and expenditures of \$17,921 to Stillwater Public Library	Stacy Delano
e.	Approve Encroachment Agreement and Release of Liability for 608 South Main Street and 601 South Husband Street and authorize the Interim City Manager to execute the agreement	CC-23-162 Jacquelyn Porter
f.	Approval of Memorandum of Understanding between Stillwater Regional Airport and Stillwater Flight Center, Inc. for Hangar #2 improvements and proposed hangar subleases	Kellie Reed
g.	Approve special meeting minutes of 10.09.23	

5. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

6. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

7. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a request from Happydays Investments for a Map Amendment to rezone property addressed as 847 W Eskridge Avenue from Small Lot Single-Family Residential (RSS) to Two-Family Residential District (RT)	CC-23-158	Jacquelyn Porter
b.	Receive public comment regarding a request from Happydays Investments for a Specific Use Permit to allow townhomes in a Two-Family Residential District (RT) at the property addressed as 847 W Eskridge Avenue.	CC-23-159	Jacquelyn Porter

8. General Orders

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Presentation and discussion of residential and commercial utility bills and proposed utility rate increases <i>No action will be taken on this item.</i>	Christy Cluck, Dana Mattox
b.	Consideration, discussion, and possible action to make a conditional offer of employment for the position of City Manager	

9. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION NO. CC-2023-36: A RESOLUTION OF THE STILLWATER CITY COUNCIL, AS A RECIPIENT OF FINANCIAL ASSISTANCE FROM THE OKLAHOMA DEPARTMENT OF COMMERCE FOR A FY23 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), 19168 CDBG 23, ADOPTING A SECTION 3 ANNUAL PLAN DIRECTED AT INCREASING THE UTILIZATION OF LOWER INCOME RESIDENTS AND BUSINESSES WITHIN THE CDBG PROJECT SITE	Shelly Crynes
b.	RESOLUTION NO. CC-2023-37: A RESOLUTION DECLARING THAT FIREARMS OWNED BY THE CITY OF STILLWATER POLICE DEPARTMENT ARE SURPLUS PROPERTY AND AUTHORIZING AND APPROVING THE TRADE-IN OF SAID FIREARMS FOR A CREDIT TO BE APPLIED TO THE PURCHASE OF NEW FIREARMS	Jeff Watts
c.	RESOLUTION NO. CC-2023-38: A RESOLUTION AUTHORIZING THE ASSIGNMENT OF THE STILLWATER REGIONAL AIRPORT BUILDING LEASE AGREEMENT BETWEEN THE CITY OF STILLWATER AND STILLWATER AIRCRAFT SERVICES, INC. TO STILLWATER FLIGHT CENTER, INC.; AND AUTHORIZING THE CITY MANAGER TO SIGN RELATED DOCUMENTS NECESSARY FOR SUCH PURPOSE	Kellie Reed

10. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

First Read

a.	ORDINANCE NO. 3527: AN ORDINANCE REZONING A TRACT OF LAND LOCATED AT 716 WEST 11 TH AVENUE FROM SMALL LOT SINGLE FAMILY RESIDENTIAL DISTRICT (RSS) TO
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	TWO-FAMILY AND MULTI-FAMILY DISTRICT (RTM)
b.	ORDINANCE NO. 3528: AN ORDINANCE REZONING A TRACT OF LAND LOCATED AT 847 WEST ESKRIDGE AVENUE FROM SMALL LOT SINGLE FAMILY RESIDENTIAL DISTRICT (RSS) TO TWO-FAMILY RESIDENTIAL DISTRICT (RT)

Second Read

a.	ORDINANCE NO. 3526: AN ORDINANCE AMENDING STILLWATER CITY CODE BY AMENDING CHAPTER 23, LAND DEVELOPMENT CODE, ARTICLE VI, LAND USE CLASSIFICATIONS, DIVISION 1, GENERALLY, SECTION 23-121, EXEMPTIONS; SETBACKS FOR FENCES, ETC.; PROJECTIONS INTO YARDS; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY
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11. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney
i.	Request for an Executive Session pursuant to 25 O.S. §307(B)(4) involving confidential communication between the City Council and City Attorney concerning a pending investigation, claim, or action involving Gelino CCC, LLC. It is the opinion of the City Attorney that disclosure of this matter will seriously impair the ability of the City Council to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
ii.	Request for an Executive Session pursuant to 25 O.S. §307(B)(4) involving confidential communication between the City Council and City Attorney concerning a pending investigation, claim, or action involving Silverton Estates, LLC. It is the opinion of the City Attorney that disclosure of this matter will seriously impair the ability of the City Council to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
iii.	Request for an Executive Session pursuant to 25 O.S. §307(B)(4) involving confidential communication between the City Council and City Attorney concerning a pending investigation, claim, or action involving Greg Hoskins doing business as UBC Precast. It is the opinion of the City Attorney that disclosure of this matter will seriously impair the ability of the City Council to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
b.	Miscellaneous items from the City Manager
c.	Miscellaneous items from the City Council

12. Questions and Inquires

13. Executive Session

a.	Confidential communication between City Council and City Attorney concerning a pending investigation, claim or action involving Gelino CCC, LLC.
b.	Confidential communication between City Council and City Attorney concerning a pending investigation, claim or action involving Silverton Estates, LLC.
c.	Confidential communication between City Council and City Attorney concerning a pending investigation, claim or action involving Greg Hoskins doing business as UBC Precast.

14. Return from Executive Session

a.	Possible action concerning a pending investigation, claim or action involving Gelino CCC, LLC.
b.	Possible action concerning a pending investigation, claim or action involving Silverton Estates, LLC.
c.	Possible action concerning a pending investigation, claim or action involving Greg Hoskins doing business as UBC Precast.

15. Adjourn

On October 12, 2023 at 3:15 p.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

Strategic Priorities At A Glance



#1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT

To provide effective services and accountable government by practicing fiscal responsibility, transparency and outstanding customer service.



#2 MOTIVATED MANAGEMENT

To serve with integrity and demonstrate proactive leadership, motivated management and smart planning skills needed to create a better community.



#3 SAFE COMMUNITY

To promote a safe and secure community for all residents through equitable services, enhanced relationships, and responsive care.



#4 CONNECTED SPACES

To develop a strong sense of place by providing opportunities and services, such as transportation, utilities, and parks to best meet the needs of the public.



#5 UNIQUE CULTURE

To cultivate partnerships that enhance the spirit of Stillwater with equal access to services and amenities, strong and connected neighborhoods, and a thriving economy.



#6 ENGAGED & INVESTED RESIDENTS

To encourage participation and an understanding of government through outreach and inclusive initiatives that inspire trust and pride in local government.