

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS POSTED
March 14, 2023 AT 8:20 A.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MEETING MINUTES
CITY OF STILLWATER AUDIT COMMITTEE
March 21, 2023 at 4:00 p.m.
Stillwater Municipal Bulding - Room 1107D
723 South Lewis Street
Stillwater, OK 74074**

1. Call Meeting to Order

Meeting was called to order by Chair Kelly Cox at 4:00 pm.

2. Introduction of Members and City Staff

Members present: Kelly Cox, Randy Murray, Austin Pollard (4:03 pm), John Killiam, Rachel Domnick, Christy Cluck, Norman McNickle, Councilor Kevin Clark
City staff present: Melissa Reames, Jared Thulin, Ashlyn Garis

3. Public Comment

No public comment.

4. General Orders

- a. Approval of minutes of the December 15, 2022 special meeting.

John Killiam made a motion to approve the minutes as presented. Motion was seconded by Rachel Domnick. Motion carried 5-0.

- b. Consider recommendation to the City Council to select a firm for the external audit of the City of Stillwater and related trusts for the fiscal year ending June 30, 2023.

Christy Cluck provided a recap of the process followed to request audit proposals. Four firms responded. Staff evaluated and scored narrative responses prior to opening cost information and provided a written summary of the proposals as part of the Audit Committee meeting packet. Committee members discussed the length of the engagement (11 years) with the current audit firm, BT&Co, PA (Topeka, KS), support of an Oklahoma audit firm to perform the City's audit, close qualification scoring of the top two firms and cost of the audit.

Austin Pollard made a motion to recommend to City Council to engage HSPG & Associates, PC for the external audit of the City of Stillwater and related trusts for the fiscal year ended June 30, 2023. Motion was seconded by John Killiam. Motion carried 5-0.

4. Adjourn

Austin Pollard made a motion to adjourn. Rachel Domnick seconded the motion. Motion carried 5-0.
Meeting adjourned at 4:24 pm.



Kelly Cox, Chair



Christy Cluck, Finance Director