



Together, Investing in Municipal Excellence

## CITY COUNCIL MEETING AGENDA

NOVEMBER 6, 2023

723 S. Lewis Street, Room 1122 B

Stillwater, OK 74074

5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins, & Tim Hardin

**NOTE:** *The Mayor and City Council will gather in Conference Room 1112B beginning at 4:45 p.m. this date for refreshments. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Refreshments will only be provided to the City Council and staff.*

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations and Presentations

|    |                                                          |
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| a. | National Runaway Month                                   |
| b. | Proclamation in Support of the Heartland Flyer Extension |
| c. | 2024 MidSouth - Bobby Wintle                             |

### 4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

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| a. | Approve October 16, 2023 regular and executive session meeting minutes |
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|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------|
| b. | Approve City Manager employment agreement                                                                                                                                                                                                                                                                                                                  |           | Kimberly Carnley   |
| c. | Stillwater History Museum at the Sheerar quarterly report                                                                                                                                                                                                                                                                                                  |           | Amelia Chamberlain |
| d. | Approve bid award for the 7th Avenue Reconstruction Project to Rudy Construction Co. as a unit price contract of \$1,096,236, including the alternate bid; authorize total expenditures not to exceed \$1,266,236, which includes construction, testing and contingency; and authorize the Interim City Manager to execute contracts and related documents | CC-23-163 | Candy Staring      |
| e. | Approve final plat of replat of Block 4 in Berry Creek West, currently addressed as 3316, 3319, 3322, and 3325 W Cypress Mill Avenue                                                                                                                                                                                                                       | CC-23-165 | Jacquelyn Porter   |
| f. | Accept dedication of a drainage easement located at 1899 E 6 <sup>th</sup> Avenue                                                                                                                                                                                                                                                                          | CC-23-164 | Jacquelyn Porter   |
| g. | Approval of Professional Consulting Agreement with Twenty20 Management, Inc. in the amount of \$17,500 to provide preliminary assessments of renovations of the Washington School building, and authorizing the Interim City Manager to sign the agreement                                                                                                 |           | Brady Moore        |
| h. | Certification of the statement of costs in the amount of \$31,096.51 for the abatement of nuisance property addressed 1600 E. 16 <sup>th</sup> Ave., Stillwater, OK (Silverton Estates, LLC) as authorized by Resolution CC-2022-39                                                                                                                        |           | Kimberly Carnley   |
| i. | Approve budget amendments reflecting an increase of \$738,148 in revenue projection from award of AIP grant #3-40-0090-039-2023 for Phase II design of Stillwater Regional Airport terminal building and expenditure of AIP grant funds of \$863,109, which includes grant eligible costs, city match, and ineligible costs                                |           | Christy Cluck      |
| j. | Approve budget amendments reflecting an increase of \$738,148 in revenue projection from award of AIP grant #3-40-0090-040-2023 for Phase II design of Stillwater Regional Airport terminal building and expenditure of AIP grant funds of \$771,191, which includes grant eligible costs, city match, and ineligible costs                                |           | Christy Cluck      |

5. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

## 6. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

## 7. General Orders

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                  |
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| a. | Consideration of possible retention of McAfee & Taft and Fulmer Sill to represent the interests of the City in pending class action litigation against 3M Company and E.I. Dupont de Nemours and Company and other defendants involving Per- and Polyfluoroalkyl Substances (PFAS) contamination in In Re: Aqueous Film-Forming Foams Products Liability Litigation, MDL No. 2:18-mn-2873, United States District Court, District of South Carolina, and other litigation related to PFAS contamination | Kimberly Carnley |
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## 8. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

|    |                                                                                                                                                                                                                                                                                                                                                       |                  |
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| a. | RESOLUTION No. CC-2023-39: A RESOLUTION CONCERNING THE CITY OF STILLWATER'S BRIDGE INSPECTION RESPONSIBILITY PURSUANT TO NATIONAL BRIDGE INSPECTION STANDARDS AND NOTIFICATION TO THE OKLAHOMA DEPARTMENT OF TRANSPORTATION OF BRIDGE INSPECTION CONSULTANT SELECTION FOR BRIDGE INSPECTION CONTRACTS COMMENCING APRIL 1, 2024 THROUGH MARCH 31, 2026 | Candy Staring    |
| b. | RESOLUTION NO. 2023-40: A RESOLUTION ADOPTING THE REVISED RATE STRUCTURE FOR ELECTRIC SALES; PROVIDING FOR SUBSEQUENT RATE INCREASES; AND PROVIDING AN EFFECTIVE DATE                                                                                                                                                                                 | Kimberly Carnley |
| c. | RESOLUTION NO. 2023-41: A RESOLUTION ADOPTING THE REVISED RATE STRUCTURE FOR WATER AND WASTEWATER UTILITY SERVICES; PROVIDING FOR SUBSEQUENT RATE INCREASES; AND PROVIDING AN EFFECTIVE DATE                                                                                                                                                          | Kimberly Carnley |
| d. | RESOLUTION NO. 2023-42: A RESOLUTION ADOPTING THE REVISED MONTHLY FEE SCHEDULE FOR THE                                                                                                                                                                                                                                                                | Kimberly Carnley |

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|  | STORMWATER UTILITY; AND PROVIDING AN EFFECTIVE DATE |  |
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## 9. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

### Second Read

|    |                                                                                                                                                                                                 |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. | ORDINANCE NO. 3527: AN ORDINANCE REZONING A TRACT OF LAND LOCATED AT 716 WEST 11TH AVENUE FROM SMALL LOT SINGLE FAMILY RESIDENTIAL DISTRICT (RSS) TO TWO-FAMILY AND MULTI-FAMILY DISTRICT (RTM) |
| b. | ORDINANCE NO. 3528: AN ORDINANCE REZONING A TRACT OF LAND LOCATED AT 847 WEST ESKRIDGE AVENUE FROM SMALL LOT SINGLE FAMILY RESIDENTIAL DISTRICT (RSS) TO TWO-FAMILY RESIDENTIAL DISTRICT (RT)   |

## 10. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

|    |                                            |
|----|--------------------------------------------|
| a. | Miscellaneous items from the City Attorney |
| b. | Miscellaneous items from the City Manager  |
| c. | Miscellaneous items from the City Council  |

## 11. Questions and Inquiries

## 12. Adjourn

On November 1, 2023 at 2:30 PM, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

# Strategic Priorities At A Glance



## #1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT

To provide effective services and accountable government by practicing fiscal responsibility, transparency and outstanding customer service.



## #2 MOTIVATED MANAGEMENT

To serve with integrity and demonstrate proactive leadership, motivated management and smart planning skills needed to create a better community.



## #3 SAFE COMMUNITY

To promote a safe and secure community for all residents through equitable services, enhanced relationships, and responsive care.



## #4 CONNECTED SPACES

To develop a strong sense of place by providing opportunities and services, such as transportation, utilities, and parks to best meet the needs of the public.



## #5 UNIQUE CULTURE

To cultivate partnerships that enhance the spirit of Stillwater with equal access to services and amenities, strong and connected neighborhoods, and a thriving economy.



## #6 ENGAGED & INVESTED RESIDENTS

To encourage participation and an understanding of government through outreach and inclusive initiatives that inspire trust and pride in local government.