

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS POSTED
October 26, 2023 AT 1:00 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MEETING MINUTES
CITY OF STILLWATER AUDIT COMMITTEE
November 1, 2023 at 11:00 a.m.
Stillwater Municipal Bulding - Room 1112B
723 South Lewis Street
Stillwater, OK 74074

1. Call Meeting to Order

Meeting was called to order by Chair Kelly Cox at 11:03 am.

2. Introduction of Members and City Staff

Members present: Kelly Cox, Austin Pollard, John Killiam, Rachel Domnick, Christy Cluck, Brady Moore, Councilor Kevin Clark

Members abscent: Randy Murray

City staff present: Jared Thulin, Ashlyn Garis

Audit staff present: Andy Cromer, Brett Carnes (HSPG & Associates)

3. Public Comment

No public comment.

4. General Orders

- a. Approval of minutes of the March 21, 2023 special meeting.

Rachel Domnick made a motion to approve the minutes as presented. Motion was seconded by Austin Pollard. Motion carried 4-0.

- b. Receive auditor communication and consider recommendation to the Trustees to approve the financial report for the Stilwater Utilities Authority for the fiscal year ended June 30, 2023.

Andy Cromer reviewed the auditor communication letter and explained the responsibilities of an external auditor and the procedures used in the audit. Cromer reported that the financial report for the Stillwater Utilities Authority (SUA) was presented fairly in all material respects according to General Accepted Accounting Principles and therefor was issued an unmodified audit opinion.

Cromer opened for questions. Staff and members addressed and discussed questions regarding the SUA Financial Statements including how auditor testing of internal controls and specific numbers reported in the financial statements.

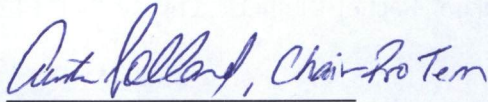
Austin Pollard made a motion to recommend to the Trustees to approve the financial report for the Stillwater Utilities Authority for the fiscal year ended June 30, 2023. Motion was seconded by Rachel Domnick. Motion carried 4-0.

- c. Discuss December meeting date to review City of Stillwater Annual Comprehensive Financial Report (no action will be taken on this item).

Christy Cluck anticipates a meeting in early December to review the City of Stillwater Annual Comprehensive Financial Report. She asked that members look at their calendars and send her any black-out dates since this is in the midst of the holiday season when scheduling meetings can be difficult.

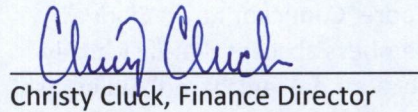
5. Adjourn

John Killiam made a motion to adjourn. Austin Pollard seconded the motion. Motion carried 4-0. Meeting adjourned at 11:47 am.



~~Kelly Cox, Chair~~

Austin Pollard, Chair Pro Tem



Christy Cluck, Finance Director