



Together, Investing in Municipal Excellence

STILLWATER PUBLIC WORKS AUTHORITY SPECIAL MEETING AGENDA
 DECEMBER 18, 2023

723 S. Lewis Street, Room 1122B
 Stillwater, OK 74074
 5:30 PM

Chair Will Joyce, Vice Chair Amy Dzialowski, Trustees Christie Hawkins, Kevin Clark, & Tim Hardin

1. Call Meeting to Order
2. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Trustees will take action on these items collectively with a single vote. The requested action is indicated for each item listed. Should a Trustee elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Trustee or the General Manager may simply ask the Chair to remove an item from the consent docket prior to action by the Trustees and no action will be taken on the removed item at this meeting.

a.	Approve special meeting minutes of October 2, 2023		
b.	Approve granting of the warranty deed for Block 34 lots listed below to the City of Stillwater and authorize the Chair to execute easement documents: Lots One through Seven, less the west one-foot of Lot Seven, in Block Thirty-Four, Original Town, now City of Stillwater	SPWA-23-03	Candy Staring

3. Public Comment on Items Listed on Agenda
 Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

4. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the Trustees. The Trustees may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision, or amendment.

5. Questions and Inquiries

6. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Trustees, General Manager or General Counsel. Items of City business that may require discussion or action, including a vote or series of votes, are listed below

7. Adjourn

On December 14, 2023 at 2:30 p.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

Strategic Priorities At A Glance



#1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT

To provide effective services and accountable government by practicing fiscal responsibility, transparency and outstanding customer service.



#2 MOTIVATED MANAGEMENT

To serve with integrity and demonstrate proactive leadership, motivated management and smart planning skills needed to create a better community.



#3 SAFE COMMUNITY

To promote a safe and secure community for all residents through equitable services, enhanced relationships, and responsive care.



#4 CONNECTED SPACES

To develop a strong sense of place by providing opportunities and services, such as transportation, utilities, and parks to best meet the needs of the public.



#5 UNIQUE CULTURE

To cultivate partnerships that enhance the spirit of Stillwater with equal access to services and amenities, strong and connected neighborhoods, and a thriving economy.



#6 ENGAGED & INVESTED RESIDENTS

To encourage participation and an understanding of government through outreach and inclusive initiatives that inspire trust and pride in local government.

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW,
THE AGENDA WAS POSTED SEPTEMBER 28, 2023 AT 4:40 P.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER PUBLIC WORKS AUTHORITY
SPECIAL MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
OCTOBER 2, 2023

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI,
TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 5:37 p.m.

2. CONSENT DOCKET

- a. Approve granting of a general utility easement located at 724 S Lewis to the City of Stillwater
- b. Approve special meeting minutes of May 1, 2023

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HARDIN TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. REPORTS FROM OFFICERS AND BOARDS

- a. Miscellaneous items from the General Counsel
- b. Miscellaneous items from the General Manager
- c. Miscellaneous items from the Trustees
 - i. Discussion about scheduling items for future meetings.

6. QUESTIONS & INQUIRIES

None.

7. ADJOURN

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO ADJOURN THE OCTOBER 2, 2023 SPECIAL MEETING OF THE STILLWATER PUBLIC WORKS AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The Stillwater Public Works Authority special meeting adjourned at 5:38 p.m.

WILLIAM H. JOYCE, CHAIR
STILLWATER PUBLIC WORKS AUTHORITY

TERESA KADAVY, SECRETARY
STILLWATER PUBLIC WORKS AUTHORITY

DRAFT



Agenda Item:	2.b. SPWA-23-03
Previous/Related Action:	<ul style="list-style-type: none"> • CC-22-217: Task Order for evaluation of the alternatives for Block 34 Area Improvements • CC-23-46: Task Order amendment for design, bid phase support, and construction administration • CC-23-53: Budget amendment appropriating additional expenditures for stormwater drainage improvements • CC-23-167: Bid award extension of 15 days • CC-23-170; Bid Award to Crossland Construction
Background/Issue:	In order to construct improvements on Block 34, property lots on the block now owned by Stillwater Public Works Authority (SPWA) should be conveyed to the City of Stillwater.
Proposal/Solution:	<p>Staff has prepared documents for execution by the Stillwater Public Works Authority and the City Council for the warranty deed conveyance of the following lots:</p> <ul style="list-style-type: none"> • Lots One (1) through Seven (7), less the west one-foot of Lot Seven (7), in Block Thirty-Four (34), ORIGINAL TOWN, now City of Stillwater.
Financial Source/Impact:	Other than minor filing fees, there are no financial impacts.
Related Strategic Priority:	#4 CONNECTED SPACES
Recommended Action/Motion:	Motion to grant the warranty deed for lots listed above and authorize the Chair to execute the easement documents.
Prepared By:	Candy Staring, Engineering Dir.
Reviewed By:	Candy Staring Brady Moore Patti Osmus
Submitted By:	Kimberly Meek, General Manager

Attachments

None