

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED NOVEMBER 30, 2023 AT 4:45 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
DECEMBER 4, 2023**

PRESENT: CHAIR WILLIAM H. JOYCE, TRUSTEES CHRISTIE HAWKINS,
KEVIN CLARK AND TIM HARDIN
ABSENT: VICE CHAIR AMY DZIALOWSKI

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 5:57 p.m.

2. CONSENT DOCKET

- a. Approve November 13, 2023 regular meeting minutes
- b. Approve budget amendments reflecting increased revenue projection of \$367,040 and expenditure of \$367,040 related to the Simmons Bank electric service relocation project
- c. Approve budget amendments reflecting receipt and expenditure of insurance proceeds of \$3,395 for Water Utilities vehicle repair
- d. Approve budget amendment increasing revenue projections for a transfer of \$250,000 from Stillwater Economic Development Authority (SEDA) to Stillwater Utilities Authority (SUA) to cover Lakeview Landing financing provided to the developer through a loan from SUA to SEDA
- e. Approve budget amendment decreasing transfers of \$5,750,000 from Stillwater Utilities Authority to Stillwater Economic Development Authority for the Lakeview Landing agreement, which is being terminated

MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE HARDIN TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Approve budget amendment allocating \$630,000 for the increase in the cost of chemicals used at the Water Treatment Plant

Assistant City Manager Brady Moore reported that due to continued increases in chemical costs, and the adoption of the FY23 budget for FY24 as recommended for all departments by the Fiscal Advisory Committee, the FY24 Water Treatment Plant chemicals account does not contain adequate funding for the remainder of the fiscal year. Mr. Moore stated that previous action included approval of a budget amendment on March 20, 2023, allocating \$210,000 in additional funds.

MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE CLARK TO APPROVE A BUDGET AMENDMENT INCREASING THE WATER TREATMENT PLANT BUDGET BY \$630,000 FOR INCREASED CHEMICAL COSTS.

ROLL CALL VOTE: JOYCE-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

6. QUESTIONS & INQUIRIES

None.

7. REPORTS FROM OFFICERS & BOARDS

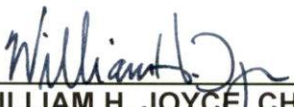
- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

8. ADJOURN

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HAWKINS TO ADJOURN THE DECEMBER 4, 2023 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The December 4, 2023 regular meeting of the Stillwater Utilities Authority adjourned at 6:02 p.m.



WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY



TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY