



MEMORANDUM

DATE: August 3, 2023

BODY: Board of Adjustment

PREPARED BY: Diana Hood, Associate City Planner

SUBJECT: August 3, 2023 Board of Adjustment meeting

Let the record show that on August 3, 2023, Mr. Houck and Mr. Rice were the only members of the Board of Adjustment present as of 6:01 p.m. The regular meeting of the Board of Adjustment had been scheduled for 5:30 p.m., and as there was no quorum and it was unlikely to have a quorum for the evening, the August 3, 2023 meeting was postponed as advised by Tammy Ewing, Assistant City Attorney.