



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

JANUARY 8, 2024

723 S. Lewis Street, Room 1122 B

Stillwater, OK 74074

5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins, & Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve December 18, 2023, regular and executive session meeting minutes		
b.	Approve Encroachment Agreement and Release of Liability between the City of Stillwater and Epsilon Omicron Holding Corporation for the construction of a stem wall project onto the right-of-way at property addressed as 324 S Monroe Street	CC-24-03	Jacquelyn Porter
c.	Approve Lease Extension for T-Mobile site on the North Tower Park water tower	CC-24-02	Brady Moore

4. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

5. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

6. General Orders

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Consider action directing staff to prepare a resolution calling for a General Obligation Bond election for April 2, 2024, in an amount not to exceed \$6.75 million, for a new Stillwater Animal Welfare facility to be located at the northeast corner of W. Airport Road and N. Knoblock Street	CC-24-01	Dawn Dodson
b.	Consider approval of the Project Schedule and the Interim Guaranteed Maximum Price for the new Fire Station No. 2 and authorize the City Manager to execute Exhibits A-1 and B-2 as exhibits to the Crossland Agreement for Construction Management at Risk Services	CC-24-04	Candy Staring
c.	Consider approval of Amendment No. 1 to the Crossland Agreement for Construction Management at Risk Services regarding a partial conversion to Guaranteed Maximum Price and authorize the City Manager to execute the amendment	CC-24-04	Candy Staring

7. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION NO. CC-2024-1: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STILLWATER ESTABLISHING A PROCESS FOR IMPLEMENTATION OF THE REQUIREMENTS OF 11 O.S. §51-108, INCLUDING ESTABLISHING THE PROCESS FOR CALLING AND SCHEDULING ELECTIONS PURSUANT TO SAID	Kimberly Carnley
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	STATUTE	
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8. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

Second Read

a.	ORDINANCE NO. 3529: AN ORDINANCE AMENDING STILLWATER CITY CODE OF ORDINANCES BY AMENDING CHAPTER 10, BUILDINGS AND BUILDING REGULATIONS, ARTICLE III, ICC INTERNATIONAL BUILDING CODE, 2015 EDITION, SECTION 10-52, ADOPTION OF THE ICC INTERNATIONAL BUILDING CODE, 2015 EDITION; AND SECTION 10-53. AMENDMENTS TO THE ICC INTERNATIONAL BUILDING CODE, 2015 EDITION, SPECIFICALLY ADOPTION OF THE ICC INTERNATIONAL BUILDING CODE, 2018 EDITION AND AMENDMENTS THERETO; ARTICLE IV, INTERNATIONAL RESIDENTIAL CODE FOR ONE-AND TWO-FAMILY DWELLINGS, 2015 EDITION; SECTION 10-88, ADOPTION OF THE ICC INTERNATIONAL RESIDENTIAL CODE FOR ONE- AND TWO-FAMILY DWELLINGS, 2015 EDITION; SPECIFICALLY ADOPTION OF THE ICC INTERNATIONAL RESIDENTIAL BUILDING CODE, 2018 EDITION AND AMENDMENTS THERETO; ARTICLE V, INTERNATIONAL PROPERTY MAINTENANCE CODE, 2015 EDITION, SECTION 10-111, ADOPTION OF THE ICC INTERNATIONAL PROPERTY MAINTENANCE CODE, 2015 EDITION, SECTION 10-112, AMENDMENTS TO THE ICC INTERNATIONAL PROPERTY MAINTENANCE CODE, 2015 EDITION, SPECIFICALLY ADOPTING THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2018 EDITION AND AMENDMENTS THERETO, ARTICLE VIII, PLUMBING STANDARDS, DIVISION 2, INTERNATIONAL PLUMBING CODE, 2015 EDITION, SECTION 10-289, ADOPTION OF THE ICC INTERNATIONAL PLUMBING CODE, 2015 EDITION, SEC. 10-290, AMENDMENTS TO THE ICC, INTERNATIONAL PLUMBING CODE 2015 EDITION; SPECIFICALLY ADOPTING THE INTERNATIONAL PLUMBING CODE, 2018 EDITION AND AMENDMENTS THERETO; ARTICLE IX, INTERNATIONAL FUEL GAS CODE, 2015 EDITION, SECTION 10-374, ADOPTION OF THE ICC INTERNATIONAL FUEL GAS CODE, 2015 EDITION, SECTION 10-375, AMENDMENTS TO THE ICC INTERNATIONAL FUEL GAS CODE, 2015 EDITION, SPECIFICALLY ADOPTING THE INTERNATIONAL FUEL GAS CODE, 2018 EDITION AND AMENDMENTS THERETO, ARTICLE X, MECHANICAL STANDARDS, DIVISION 1, INTERNATIONAL MECHANICAL CODE, 2015 EDITION, SECTION 10-396, ADOPTION OF THE ICC INTERNATIONAL MECHANICAL CODE, 2015 EDITION, SECTION 10-397, AMENDMENTS TO THE ICC INTERNATIONAL MECHANICAL CODE, 2015 EDITION, SPECIFICALLY ADOPTING THE INTERNATIONAL MECHANICAL CODE, 2018 EDITION AND AMENDMENTS THERETO, XI, ELECTRICITY, DIVISION 2, NATIONAL ELECTRICAL CODE, 2014 EDITION, SECTION 10-485, ADOPTION OF THE NATIONAL ELECTRICAL CODE, 2014 EDITION (NFPA 70-2014), AND SECTION 10-486, AMENDMENTS TO THE NATIONAL ELECTRICAL CODE, 2014 EDITION (NFPA 70-2014); SPECIFICALLY ADOPTING THE NATIONAL ELECTRICAL CODE, 2020 EDITION (NFPA 70-2020) AND AMENDMENTS THERETO; AMENDING CHAPTER 20, FIRE PREVENTION AND PROTECTION, ARTICLE III, ICC INTERNATIONAL BUILDING CODE,
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	2015 EDITION, SECTION 20-49, ADOPTION OF THE ICC INTERNATIONAL FIRE CODE, 2015 EDITION; SEC. 20-50, AMENDMENTS TO THE ICC INTERNATIONAL FIRE CODE, 2015 EDITION, SPECIFICALLY ADOPTING THE INTERNATIONAL FIRE CODE 2018 EDITION AND AMENDMENTS THERETO; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY
b.	ORDINANCE NO. 3530: AN ORDINANCE AMENDING STILLWATER CITY CODE OF ORDINANCES BY AMENDING CHAPTER 16, CRIMES, MISCELLANEOUS OFFENSES AND PROVISIONS, ARTICLE VI, OFFENSES INVOLVING MINORS, DIVISION 2, PREVENTION OF YOUTH ACCESS TO TOBACCO, SECTION 16-152, DEFINITIONS; AND SECTION 16-153, FURNISHING OF TOBACCO PRODUCTS TO MINORS; AND SECTION 16-154, PURCHASE, RECEIPT OR POSSESSION OF TOBACCO PRODUCTS BY MINORS; AND 16-155, DISTRIBUTION OF TOBACCO PRODUCT SAMPLES TO MINORS; AND SECTION 16-156, SALE OF TOBACCO PRODUCTS EXCEPT IN ORIGINAL, SEALED PACKAGING; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY

9. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney
b.	Miscellaneous items from the City Manager
c.	Miscellaneous items from the City Council

10. Questions and Inquiries

11. Adjourn

On January 4, 2024 at 4:30 p.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

Strategic Priorities At A Glance



#1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT

To provide effective services and accountable government by practicing fiscal responsibility, transparency and outstanding customer service.



#2 MOTIVATED MANAGEMENT

To serve with integrity and demonstrate proactive leadership, motivated management and smart planning skills needed to create a better community.



#3 SAFE COMMUNITY

To promote a safe and secure community for all residents through equitable services, enhanced relationships, and responsive care.



#4 CONNECTED SPACES

To develop a strong sense of place by providing opportunities and services, such as transportation, utilities, and parks to best meet the needs of the public.



#5 UNIQUE CULTURE

To cultivate partnerships that enhance the spirit of Stillwater with equal access to services and amenities, strong and connected neighborhoods, and a thriving economy.



#6 ENGAGED & INVESTED RESIDENTS

To encourage participation and an understanding of government through outreach and inclusive initiatives that inspire trust and pride in local government.