

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED DECEMBER 14, 2023 AT 2:30 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
DECEMBER 18, 2023**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI
TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 5:32 p.m.

2. CONSENT DOCKET

- a. Authorize General Manager to execute Pole Attachment Agreement #1 with First United Methodist Church for property located at 802 S Duck Street
- b. Authorize the Stillwater Utilities Authority Chair to sign a Letter of Binding Commitment for the Drinking Water State Revolving Fund loan in the amount of \$37,000,000
- c. Accept award of \$2 million in OWRB ARPA Grant No. ARP-23-0135-G funds from Oklahoma Water Resources Board for the Recovered Water Pump Station and Finished Water Pump Station Project and approve associated budget amendments
- d. Approve regular meeting minutes from December 4, 2023

MOTION BY TRUSTEE HAWKINS, SECOND BY VICE CHAIR DZIALOWSKI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Rural Water Advisory Board semi-annual report

Rural Water Advisory Board Chairman Robert Sitton welcomed new City Manager Kimberly Meek and thanked the current and past SUA Trustees for their service. He presented the history of the Rural Water District and how and why it was purchased by the City of Stillwater. Mr. Sitton explained the responsibilities

of the Rural Water Advisory Board and why they meet. He stated he is working with David Barth to get updated reports from the City of Stillwater. He discussed the amended contract with the City stating the items that need to be worked on.

Mr. Sitton introduced Stephen Mayo. Mr. Mayo gave his personal history and talked about capacity enhancement, water production and pressure to the Yost water zone.

J. Bryce Campbell, 3309 Timberlake Drive, spoke in favor of the Yost water zone improvements and stated he felt this was an urgent project.

Bill Furman, 4709 N. Country Club, spoke in favor of the Yost water zone improvements and stated that help is needed to continue developments in this area.

- b. Consider bid award for the Recovered Water Pump Station and Finished Water Pump Station Project to Crossland Heavy Equipment in the amount of \$25,627,000 and approve associated budget amendment appropriating \$20,351,768 for the project

Water Utilities Senior Project Manager Chris Humes reported that the City of Stillwater Water Treatment Plant (WTP) was constructed in 1985 with a treatment capacity of 12 mgd and was later expanded to 18 mgd in 2001. The existing Finished Water Pump Station (FWPS) is currently beyond its useful life, parts are difficult to obtain, and frequent maintenance is required. In addition, the current pumps cannot meet projected future demands. Mr. Humes stated that this project consists of building a new FWPS designed to deliver 24 mgd, expandable to 30 mgd. The FWPS will include higher pressure pumps for the Yost Pressure Zone. The project also includes a new Recovered Water Pump Station (RWPS) with a firm capacity of 3 mgd, new drain piping from the solid contact units and some piping modifications upstream of the lagoons. Mr. Humes reported that Staff and Carollo Engineers reviewed the bids and found the lowest responsive bidder to be Crossland Heavy Contractors, Inc.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HAWKINS TO AWARD A UNIT PRICE CONTRACT TO CROSSSLAND HEAVY CONTRACTORS, INC. FOR THE BASE BID OF \$25,627,000 AND AUTHORIZE THE GENERAL MANAGER TO SIGN RELATED DOCUMENTS; AUTHORIZE TOTAL CONSTRUCTION EXPENDITURES OF \$28,618,460; APPROVE BUDGET AMENDMENT APPROPRIATING \$20,351,768 FOR THE PROJECT.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. RESOLUTIONS

Resolution SUA-2023-9: A resolution authorizing a loan from the Oklahoma Water Resources Board in the principal amount of \$37,000,000; authorizing the issuance of A Series 2023 Drinking Water SRF Promissory Note in the principal amount of said loan; approving and authorizing the execution of a Loan Agreement for Drinking Water SRF Loan and a Security Agreement pertaining to said Promissory Note; ratifying and confirming a Lease Agreement and Operation and Maintenance Contract and a Sales Tax Agreement with the City of Stillwater; approving and authorizing payment of fees and expenses; approving various covenants and authorizing execution of other documents pertaining to said loan and containing other provisions relating thereto.

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO APPROVE RESOLUTION NO. SUA-2023-9 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

7. QUESTIONS & INQUIRIES

None.

8. REPORTS FROM OFFICERS & BOARDS

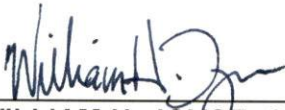
- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings
None.

9. ADJOURN

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HARDIN TO ADJOURN THE DECEMBER 18, 2023 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The December 18, 2023 regular meeting of the Stillwater Utilities Authority adjourned at 5:59 p.m.



WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY



TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY