



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

JANUARY 22, 2024

723 S. Lewis Street, Room 1122 B

Stillwater, OK 74074

5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins, & Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve January 8, 2024, regular meeting minutes		
b.	Approve budget amendments reflecting revenue and expenditure of OK Humanities grant funds to Stillwater Public Library in the amount of \$1,000 for the community-wide event, Let's Talk About It	CC-24-08	Stacy Delano
c.	Approve budget amendments reflecting receipt and appropriation of donation funds in the amount of \$2,304 for Stillwater Public Library	CC-24-09	Stacy Delano
d.	Approve budget amendment reflecting revenue and expenditure of \$19,008 received from OK Dept. of Libraries for the professional operation	CC-24-07	Stacy Delano

	of a public library in FY2023		
e.	Approve budget amendment establishing revenue projections of \$1,195,000 for receipt of Tax Increment Financing District #3 property tax increment based on Payne County Assessor's report to the Excise Board received after adoption of the FY24 City budget	Christy Cluck	
f.	Approve budget amendment establishing budget appropriations of \$560,000 for disbursement of a portion of the Tax Increment Financing District #3 property tax increment to taxing jurisdictions per the Stillwater (Re) Investment Plan (Downtown/Campus Link Project Plan) Increment District #3 Project Plan	Christy Cluck	
g.	Approve budget amendment appropriating transfers of \$793,920 from the Tax Increment Financing District #3 Increment Collection Fund to the Stillwater Economic Development Authority per the Stillwater (Re) Investment Plan (Downtown/Campus Link Project Plan) Increment District #3 Project Plan	Christy Cluck	
h.	Stillwater History Museum quarterly report		

4. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

5. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

6. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Public hearing to closeout #18266 Community Development Block Grant (CDBG) 21 Drainage Improvement Project at 12th Avenue and Duck Street, authorize Mayor and staff to sign closeout documents, and approve budget amendment	CC-24-06	Shelly Crynes
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	returning \$16,434 to the Stormwater Fund and \$17,093 to the Transportation Sales Tax Fund		
b.	Public hearing to closeout #18119 Community Development Block Grant (CDBG) CR 20 providing financial assistance to Stillwater residents experiencing financial hardship as a direct result of COVID-19	CC-24-05	Shelly Crynes

7. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION CC-2024-2: A RESOLUTION AUTHORIZING THE CALLING AND HOLDING OF AN ELECTION IN THE CITY OF STILLWATER, STATE OF OKLAHOMA, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF THE ISSUANCE OF THE BONDS OF SAID CITY IN THE SUM OF SIX MILLION SEVEN HUNDRED FIFTY THOUSAND DOLLARS (\$6,750,000) TO PROVIDE FUNDS FOR THE PURPOSE OF CONSTRUCTING, FURNISHING AND EQUIPPING A NEW ANIMAL WELFARE FACILITY, TO BE OWNED EXCLUSIVELY BY SAID CITY, AND LEVYING AND COLLECTING AN ANNUAL TAX, IN ADDITION TO ALL OTHER TAXES, UPON ALL THE TAXABLE PROPERTY IN SAID CITY FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON SAID BONDS	Dawn Dodson, Kimberly Carnley
b.	RESOLUTION CC-2024-3: A RESOLUTION AUTHORIZING AND APPROVING THE SUBMISSION OF AN APPLICATION TO THE OKLAHOMA HIGHWAY SAFETY OFFICE (OHSO) FOR STILLWATER POLICE DEPARTMENT SAFETY PROJECTS FOR FY2025	Shelly Crynes

8. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney
i.	Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Stillwater City Attorney Kimberly Carnley.
ii.	Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication

	regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Kimberly Meek.
b.	Miscellaneous items from the City Manager
c.	Miscellaneous items from the City Council

9. Questions and Inquiries

10. Executive Session

a.	Confidential communication regarding the employment, appointment, promotion, demotion, disciplining, or resignation of City Attorney Kimberly Carnley.
b.	Confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Kimberly Meek.

11. Return from Executive Session

a.	Possible action regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Attorney Kimberly Carnley, including consideration of an Amendment to Employment Agreement to address terms of employment.
b.	Possible action regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Kimberly Meek, including consideration of an Amendment to Employment Agreement to address terms of employment.

12. Adjourn

On January 18, 2024 at 4:05, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.