

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED DECEMBER 2, 2021 AT 6:40 P.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
DECEMBER 6, 2021**

**PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR ALANE ZANNOTTI
COUNCILORS JOHN WEDLAKE, AMY DZIALOWSKI AND CHRISTIE HAWKINS
ABSENT: NONE**

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

Councilor John Wedlake announced his resignation from City Council Seat 3 effective immediately citing personal business endeavors.

Mayor Joyce thanked Councilor Wedlake for his service to the community and wished him the best in his endeavors.

3. CONSENT DOCKET

- a. Approve regular meeting minutes of November 15, 2021 and November 29, 2021
- b. Approve budget amendment reflecting matching funds of \$111,111 for FAA entitlement funds received by Stillwater Regional Airport totaling \$1,111,111
- c. Approve Contract Amendment #12 to Professional Services Agreement with LBR for the following Stillwater Regional Airport projects:
 - ✓ Preliminary & Final Design for Electrical & Lighting
 - ✓ Preliminary & Final Design for Snow Removal Equipment
 - ✓ Grant Administration
 - ✓ Bidding Services
 - ✓ Engineering Services
- d. Approve budget amendment appropriating \$1,146,189 in ARPA funds awarded to Stillwater Regional Airport
- e. Authorize Stillwater Fire Department to apply for a Firefighters Assistance Grant as a potential funding source for advanced training in the field of firefighter health, officer development, and operational capabilities
- f. Accept public improvements for The Sticks in the 800 block of N. Main
- g. Accept public improvements for Saddle Creek Addition, Phase II

MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR DZIALOWSKI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

4. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

5. ITEMS REMOVED FROM CONSENT DOCKET

None.

6. GENERAL ORDERS

- a. Approve donation and naming rights agreement with Stillwater Designs and Audio, Inc. for the development and construction of Block 34 Park to include an in-kind donation for architectural and engineering design and construction documents and a \$2.7M donation for construction of Block 34 Park.

Pat Zimmerman, Chair of Block 34 Trust Authority, and Jim Beckstrom, Fundraising Chair of Block 34 Trust Authority, presented the donation and naming rights agreement with Stillwater Designs and Audio, Inc. to City Council. Mr. Zimmerman stated the Authority recommended unanimously to present this agreement to City Council for approval.

Mr. Zimmerman and Mr. Beckstrom expressed their appreciation to Steve and Becky Irby for their generous donation and commitment to the community.

On behalf of the Council, Mayor Joyce also thanked the Irby's for their generous donation to help develop and transform Block 34 in to a community gathering place.

MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR HAWKINS TO APPROVE THE DONATION AND NAMING RIGHTS AGREEMENT WITH STILLWATER DESIGNS AND AUDIO, INC. FOR THE DEVELOPMENT AND CONSTRUCTION OF BLOCK 34 PARK TO INCLUDE AN IN-KIND DONATION FOR ARCHITECTURAL AND ENGINEERING DESIGN AND CONSTRUCTION DOCUMENTS AND A \$2.7M DONATION FOR CONSTRUCTION OF BLOCK 34 PARK WITH THE RECOMMENDED CHANGES TO SECTION 4.2 (1)b CORRECTING A SCRIVENERS ERROR.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

- b. Approve donation agreement with Stillwater Designs and Audio, Inc. for programming and operations of Block 34 live music program to include an \$800,000 donation for operation and maintenance of Block 34 Park

Pat Zimmerman, Chair of Block 34 Trust Authority, and Jim Beckstrom, Fundraising Chair of Block 34 Trust Authority, presented the donation agreement with Stillwater Designs and Audio, Inc. for programming and operations of Block 34 to City Council.

Mr. Zimmerman stated the Authority recommended unanimously to present this agreement to City Council for approval.

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR ZANNOTTI TO APPROVE THE DONATION AGREEMENT WITH STILLWATER DESIGNS AND AUDIO, INC. FOR PROGRAMMING AND OPERATIONS OF BLOCK 34 LIVE MUSIC PROGRAM TO INCLUDE AN \$800,000 DONATION FOR OPERATION AND MAINTENANCE OF BLOCK 34 PARK.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

- c. Approve proposed conceptual architectural renderings for the development of Block 34 Park

Mr. Beckstrom presented the proposed conceptual architectural drawings for the development of Block 34 Park to City Council.

Mr. Zimmerman announced that BancFirst will open its parking lot for afterhours use and it will be available for Block 34 patrons. He stated that the Authority recommended unanimously to present this architectural drawing to City Council for approval.

Mr. Zimmerman explained the next steps in the process include finalization of engineering and design and issuance of a bid request. The hope is to start construction on Block 34 by the summer of 2022.

MOTION BY COUNCILOR DZIALOWSKI, SECOND BY COUNCILOR HAWKINS TO APPROVE THE PROPOSED CONCEPTUAL ARCHITECTURAL RENDERINGS FOR THE DEVELOPMENT OF BLOCK 34 PARK.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

- d. COVID-19 update

Mayor Joyce stated that there was not much to report on COVID-19 but he encouraged citizens to continue to follow public health officials' recommendations to get vaccinated and to get booster shots.

7. ORDINANCES

- a. Second Reading

Ordinance No. 3484: An ordinance rezoning a tract of land located at 2003 W. 6th Avenue from O, Office to CS, Commercial Shopping District and rezoning a tract of land located at 610 S. Mcfarland Street from RMI, Multi-Family Intermediate to CS, Commercial Shopping District

MOTION BY COUNCILOR DZIALOWSKI, SECOND BY COUNCILOR HAWKINS TO ADOPT ORDINANCE NO. 3484 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

8. RESOLUTIONS

- a. Resolution No. CC-2021-43: A resolution of the City Council of the City of Stillwater, Oklahoma, calling for a Special Election on February 8, 2022, for the purpose of submitting consideration of Ordinance No. 3486, which amends the Code of Ordinances of the City of Stillwater by amending Chapter 39, Taxation, Article III, Sales and Use Tax, Division 6, Transportation Sales Tax, to create "2022 Transportation Sales Tax" by amending Section 39-238, Citation, changing the Year Of The Transportation Sales Tax; Levying An Excise Tax Of One Percent Of Gross Proceeds Or Gross Receipts Derived By Taxable Sales By amending Section 39-239, Tax Levied; Providing An Effective Date by amending Section 39-242, Effective Date; and Providing For Expiration of the Tax Levied by amending Section 39-244, Duration of Tax; and authorizing the Mayor to sign and issue an Election Proclamation calling for the Special Election in the City Of Stillwater.

MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR HAWKINS TO ADOPT RESOLUTION NO. CC-2021-43 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

- b. Resolution No. CC-2021-44: A resolution of the City Council of the City of Stillwater, Oklahoma, calling for a Special Election on February 8, 2022, for the purpose of submitting consideration of Ordinance No. 3485, which amends the Code of Ordinances of the City of Stillwater by amending Chapter 39, Taxation, Article IV, Hotel Room Tax, Renaming Article IV "Visitor Tax"; amending Section 39-271, Definitions; amending Section 39-272, Use Of Funds; Levying An Excise Tax Of Seven Percent Of Gross Rental Receipts by amending Section 39-273, Tax Levied; amending Section 39-278, Returns; amending Section 39-286, Registration Certificates, Certificates of Authority; amending Section 39-291, Amendments; and Providing For An Effective Date With Approval By City Voters Required; and authorizing the Mayor to sign and issue an Election Proclamation calling for the Special Election in the City of Stillwater.

MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR DZIALOWSKI TO ADOPT RESOLUTION NO. CC-2021-44 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

9. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney: None.
- b. Miscellaneous items from the City Manager:
- City Manager Norman McNickle reported that the rehabilitation and upgrade of the West Park wastewater lift station located in the West Park neighborhood is now complete. These improvements have increased the reliability and efficiency of the lift station. Mr. McNickle stated that the construction on 4th Avenue and Hester Street to replace aging water, sewer, storm sewer, streets and sidewalks has also been completed.
- c. Miscellaneous items from the City Council:
- Councilor Hawkins announced that Stillwater residents can pick up a free medical sharps container at the Convenience Collection Center and return filled containers to be properly disposed of at no cost. This free pilot program runs now through mid-May 2022.
 - Councilor Dizalowski thanked everyone that organized, volunteered and contributed in any way on last week's events. Stillwater's Holiday Parade of Lights and drone show were phenomenal.
 - Vice Mayor Zannotti encouraged anyone planning a trip to fly through the Stillwater Regional Airport where everyone can enjoy free parking and short security lines.
 - Mayor Joyce stated the Stillwater Fire Department encourages people who live outside city limits, but within the Stillwater Fire Department's response area, to purchase a Rural Fire Service Contract for 2022. These \$100 contracts ensure that response fees for each fire incident on a contracted property will not exceed \$2,000.
- i. Discussion about scheduling items for future meetings.

10. QUESTIONS & INQUIRIES

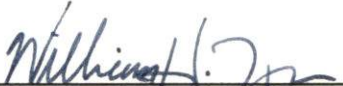
None.

11. ADJOURN

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR ZANNOTTI TO ADJOURN THE DECEMBER 6, 2021 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The December 6, 2021 regular meeting of the Stillwater City Council adjourned at 6:07 p.m.



WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL



TERESA KADAVY
CITY CLERK