IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA WAS POSTED JANUARY 4, 2024 AT 4.M. AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JANUARY 8, 2024

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI
TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:10 p.m.

2. CONSENT DOCKET

a. Approve December 18, 2023 regular meeting minutes
b. Approve bid award for 500 MCM Copper Primary Conductor for the Simmons Bank relocation project to Techline Inc.; authorize the General Manager to sign the purchase agreement; and authorize expenditures up to $72,682.50 (includes contingency)
c. Approve award of a unit price contract for the Long Branch Creek Waterline Repair Project to Utility Field Services in the amount of $219,930, approve the related budget amendment appropriating $255,000 for the project, and authorize the General Manager to sign the related documents
d. Approve budget amendments reflecting revenue projections and expenditures totaling $37,000,000 from OWRB Loan No. ORF-21-0001-DW for the Finished Water Pump Station and Chemical Building Projects, professional services, and contingency; and approve budget amendment removing previous appropriation from the Water Fund, less 5% of contingency, totaling $19,070,418 for the Finished Water Pump Station Project

Councilor Hardin removed item b. from the Consent Docket.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HAWKINS TO APPROVE THE CONSENT DOCKET MINUS ITEM B.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

b. Approve bid award for 500 MCM Copper Primary Conductor for the Simmons Bank relocation project to Techline Inc.; authorize the General Manager to sign the purchase agreement; and authorize expenditures up to $72,682.50 (includes contingency)

Councilor Hardin asked for clarification on why the lowest bidder was not awarded this contract. Procurement Manager John McClenny stated that the lowest bidder did not meet the specifications of the bid. Their bid was for copper tape not copper wire cable as specified in the bid packet.

MOTION BY TRUSTEE HARDIN, SECOND BY VICE CHAIR DZIALOWSKI TO APPROVE ITEM B FROM THE CONSENT DOCKET.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

5. QUESTIONS & INQUIRIES

None.

6. REPORTS FROM OFFICERS & BOARDS

a. Miscellaneous items from the General Counsel: No report.
b. Miscellaneous items from the General Manager: No report.
c. Miscellaneous items from Trustees: No report.
   i) Discussion about scheduling items for upcoming meetings

7. ADJOURN

MOTION BY TRUSTEE CLARK, SECOND BY VICE CHAIR DZIALOWSKI TO ADJOURN THE JAUNARY 8, 2024 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The January 8, 2024 regular meeting of the Stillwater Utilities Authority adjourned at 6:13 p.m.

WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY

TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY