



CITY COUNCIL MEETING AGENDA
NOVEMBER 15, 2021

5:30 P.M.
723 S LEWIS STREET
COUNCIL HEARING ROOM
STILLWATER, OK 74074

Mayor Will Joyce, Vice Mayor Alane Zannotti, Councilors John Wedlake, Amy Dzialowski, & Christie Hawkins

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations & Presentations
 - a. World Diabetic Awareness Week – Kristy & Lincoln Lester
 - b. Small Business Saturday – November 27, 2021

4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve regular meeting minutes of November 1, 2021		
b.	Accept final plat for Saddle Creek Addition, Phase 2	CC-21-218	Rian Harkins
c.	Accept Stillwater Public Library Trust annual report	CC-21-207	Stacy DeLano
d.	Approve budget amendments appropriating donations made to Stillwater Public Library: • \$1056.55 from the Ross Stores Foundation for the use of children's projects • \$200 from the Daughters of the Union for the purchase of books • \$302.28 from Stillwater Frontier Rotary Club for the purchase of children's books	CC-21-206	Stacy DeLano
e.	Approve budget amendment reflecting \$20,012.75 in grants from American Rescue Plan Targeted Grants to Libraries from the Oklahoma Department of Libraries and Institute for Museum and Library Services for technology improvements at Stillwater Public Library	CC-21-208	Stacy DeLano

f.	Approve budget amendment reflecting \$425 in grant funding from the Oklahoma Department of Library's Health Literacy grant to apply toward costs of Stillwater Public Library Storywalk fixtures	CC-21-209	Stacy DeLano
g.	Approve budget amendments reflecting \$31,119 in American Rescue Plan Program grant funds from the Institute for Museum and Library Services for the installation of a radio frequency identification system at Stillwater Public Library	CC-21-210	Stacy DeLano
h.	Approve budget amendments reflecting \$5,249.75 from an American Rescue Plan Act Emergency Connectivity Fund award from the Federal Communications Commission for the purchase of laptops and hotspots for Stillwater Public Library patron checkout	CC-21-211	Stacy DeLano
i.	Accept two sewer easements at 414 S Debra Court and adjacent outlot for Saddle Creek Addition, Phase I	CC-21-217	Rian Harkins
j.	Approve setting January 10, 2022 as public hearing date for a request to close a 5,662.8-foot section of the right-of-way along a platted section of North Rogers Drive in Park View Estates Section 10	Memo	Rian Harkins
k.	Approve budget amendments appropriating \$25,500 from the sale of the AV gas fuel tank to complete the funding of the Operations Center office project at Stillwater Regional Airport	CC-21-212	Paul Priegel
l.	Approve partial release of water line easement for 15 Foot wide water line easement at property addressed as 5200 W 6 th Avenue closed by Ordinance No. 3483		Kimberly Carnley

5. Public Comment on Items not Scheduled for Public Hearings

*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*

6. Items Removed from Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

7. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a request for a Specific Use Permit for an accommodation use permit for property addressed as 1514 W 4 th Avenue	CC-21-216	Rian Harkins
b.	Receive public comment regarding a request for a Specific Use Permit for an electronic messaging center for property addressed as 232 S Main Street	CC-21-219	Rian Harkins

c.	A hearing to determine whether the structure located at 2420 East 12 th Avenue, Stillwater, Oklahoma is dilapidated as defined in 11 O.S §22-112(C) and abandoned as defined in 11 O.S. §22-112.4(E)		Beth Anne Childs
d.	A hearing to determine whether the structures located at 1005 South Husband Street, Stillwater, Oklahoma are dilapidated as defined in 11 O.S §22-112(C) and abandoned as defined in 11 O.S. §22-112.4(E)		Beth Anne Childs
e.	A hearing to determine whether the structures located at 1009 South Husband Street, Stillwater, Oklahoma are dilapidated as defined in 11 O.S §22-112(C) and abandoned as defined in 11 O.S. §22-112.4(E)		Beth Anne Childs

8. General Orders

The Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested City Council action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Approve budget amendment appropriating a \$20,000 donation to establish the Thomas & Patsy Bostick Police Gym Fund	CC-21-203	Norman McNickle
b.	Approve budget amendments increasing the Aviation Gas for Resale revenue and Fuel Purchases expenditure accounts by \$500k for FY22	CC-21-205	Paul Priegel
c.	Approve budget amendment appropriating \$32,921 in the rural fire account for the purchase of three new HVAC / heater units and one apparatus bay heater for various Fire Department locations	CC-21-213	Terry Essary
d.	Discussion and consideration of placing the following questions on a February 8, 2022 or April 5, 2022 election ballot: • General obligation bonds for new Fire Station 2 • General obligation bonds for new Animal Welfare facility • Increase transportation sales tax to one cent • Increase hotel tax to 7%	CC-21-214	Becky Taylor Norman McNickle Kimberly Carnley
e.	COVID-19 update		

9. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

First Read

ORDINANCE NO. 3484: AN ORDINANCE REZONING A TRACT OF LAND LOCATED AT 2003 W. 6TH AVENUE FROM O, OFFICE TO CS, COMMERCIAL	
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SHOPPING DISTRICT AND REZONING A TRACT OF LAND LOCATED AT 610 S. MCFARLAND STREET FROM RMI, MULTI-FAMILY INTERMEDIATE TO CS, COMMERCIAL SHOPPING DISTRICT	
ORDINANCE NO. 3485: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF STILLWATER BY AMENDING CHAPTER 39, TAXATION, ARTICLE IV, HOTEL ROOM TAX, RENAMING ARTICLE IV "LODGING TAX"; AMENDING SECTION 39-271, DEFINITIONS; SECTION 39-272, USE OF FUNDS; LEVYING AN EXCISE TAX OF SEVEN PERCENT BY AMENDING SECTION 39-273, TAX LEVIED; AMENDING SECTION 39-278, RETURNS; AND SECTION 39-286, REGISTRATION CERTIFICATES, CERTIFICATES OF AUTHORITY	Kimberly Carnley
ORDINANCE NO. 3486: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF STILLWATER BY AMENDING CHAPTER 39, TAXATION, ARTICLE III, SALES AND USE TAX, DIVISION 6, TRANSPORTATION SALES TAX, TO CREATE "2022 TRANSPORTATION SALES TAX" BY AMENDING SECTION 39-238; LEVYING A SALES TAX OF ONE PERCENT BY AMENDING SECTION 39-239; PROVIDING AN EFFECTIVE DATE BY AMENDING SECTION 39-242; AND PROVIDING FOR EXPIRATION OF THE TAX LEVIED BY AMENDING SECTION 39-244	Kimberly Carnley

10. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION NO. CC-2021- 38: A RESOLUTION OF THE STILLWATER CITY COUNCIL DECLARING THE STRUCTURE LOCATED AT 2420 EAST 12TH AVENUE, STILLWATER, OKLAHOMA, DILAPIDATED AND A PUBLIC NUISANCE DETRIMENTAL TO THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY, AND ORDERING THE DILAPIDATED STRUCTURE TO BE TORN DOWN AND REMOVED PURSUANT TO 11 O.S. §22-112	Beth Anne Childs
b.	RESOLUTION NO. CC-2021-39: A RESOLUTION OF THE STILLWATER CITY COUNCIL DECLARING THE STRUCTURE LOCATED AT 1005 SOUTH HUSBAND STREET, STILLWATER, OKLAHOMA, DILAPIDATED AND A PUBLIC NUISANCE DETRIMENTAL TO THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY, AND ORDERING THE DILAPIDATED STRUCTURE TO BE TORN DOWN AND REMOVED PURSUANT TO 11 O.S. §22-112	Beth Anne Childs
c.	RESOLUTION NO. CC-2021-40: A RESOLUTION OF THE STILLWATER CITY COUNCIL DECLARING THE STRUCTURE LOCATED AT 1009 SOUTH HUSBAND STREET, STILLWATER, OKLAHOMA, DILAPIDATED AND A PUBLIC NUISANCE DETRIMENTAL TO THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY, AND ORDERING THE DILAPIDATED STRUCTURE TO BE TORN DOWN AND REMOVED OR REMEDIATED PURSUANT TO 11 O.S. §22-112	Beth Anne Childs

d.	RESOLUTION NO. CC-2021-41: A RESOLUTION OF THE STILLWATER CITY COUNCIL DECLARING THE STRUCTURE LOCATED AT 3040 EAST PEACHTREE AVENUE, STILLWATER, OKLAHOMA, DILAPIDATED AND ABANDONED, AND A PUBLIC NUISANCE DETRIMENTAL TO THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY, AND ORDERING THE DILAPIDATED STRUCTURE TO BE TORN DOWN AND REMOVED PURSUANT TO 11 O.S. §22-112	Beth Anne Childs
e.	RESOLUTION NO. CC-2021-42: A RESOLUTION ACKNOWLEDGING CITY COUNCIL AUTHORIZATION AND APPROVAL FOR THE SUBMISSION OF AN APPLICATION FOR FEDERAL GRANT FUNDING FOR ELECTRICAL AND LIGHTING REHABILITATION, TO COMPLETE PHASE 2 OF THE MASTER PLAN UPDATE, AND TO PURCHASE SNOW REMOVAL EQUIPMENT AT STILLWATER REGIONAL AIRPORT THROUGH THE FAA AIP GRANT 3-40-0090-035-2022	Paul Priegel CC-21-204

11. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council

12. Questions and Inquiries

13. Adjourn

On 11.11.21 at 5:45, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.
- Go to [eNotifications](#) for email notices when an agenda is posted. Select each elected or appointed board or committee for which you would like to receive notices.