

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED NOVEMBER 2, 2022 AT 2:00 P.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
NOVEMBER 7, 2022**

PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR ALANE ZANNOTTI,
COUNCILORS AMY DZIALOWSKI, CHRISTIE HAWKINS AND KEVIN CLARK
ABSENT: NONE

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS/PRESENTATIONS

- a. Proclamation declaring November as National Runaway Prevention Month

Mayor Joyce read the proclamation declaring November as National Runaway Prevention Month in Stillwater, OK. Angie Freeny, Payne County Youth Services, accepted the proclamation.

4. CONSENT DOCKET

- a. Approve October 17, 2022 regular meeting and executive session minutes
b. Approve 2023 City Council meeting schedule
c. Accept the following electric easements required for relocation of the 69kV transmission and 12.47kV distribution electric system along Boomer Road and authorize Mayor to execute easement documents:
- | <u>Address</u> | <u>Owner</u> |
|----------------------|--------------------------|
| • 2107 N Boomer Road | City of Stillwater |
| • 2115 N Boomer Road | City of Stillwater |
| • 2201 N Boomer Road | Lonnie & Debby Robertson |
| • 2223 N Boomer Road | J. Kelly Johnson |
- d. Approve final plat for Stillwater 74 development
e. Approve assignment of Stillwater Regional Airport ground lease between City of Stillwater and Special Energy Exploration, Inc. to Alex Detwiler effective November 8, 2022
f. Accept dedication of permanent right-of-way abutting the west 50 feet abutting of 1015 West Richmond Road from Joe and Pamela Haney
g. Accept dedication of permanent right-of-way abutting the east 480 feet of 1015 W Richmond Road from Archetype Developments, LLC

MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR HAWKINS TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

6. ITEMS REMOVED FROM CONSENT DOCKET

None.

7. PUBLIC HEARINGS

- a. Receive public comment regarding a request from Michael and Patti Crowley to close a portion of the right-of-way near 1206 S. Duncan Street

City Planner Jacquelyn Porter reported that Michael & Patti Crowley requests the closure of approximately 200 square feet of right-of-way on S. Duncan Street directly to the east of the property addressed as 1206 S. Duncan Street. Closing this portion of the right-of-way is a part of the negotiation for the stormwater project located at the intersection of 12th Avenue and Duncan and will allow right-of-way continuity along S. Duncan Street.

Mayor Joyce opened and closed the public hearing as no one was present to speak.

Staff recommends approval of the request to close approximately 200 square feet of right-of-way.

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO ACCEPT STAFF'S RECOMMENDATION TO CLOSE A PORTION OF RIGHT-OF-WAY AS REQUESTED ALONG THE EAST PORTION OF 1206 S. DUNCAN STREET.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Receive public comment regarding a request from Ikraam and Wendi Mohiuddin to close a portion of right-of-way near 1202 S. Duncan Street

City Planner Jacquelyn Porter reported that Ikraam and Wendi Mohiuddin requests the closure of approximately 500 square feet of the right-of-way along S. Duncan Street. The right-of-way is located directly to the east of the current building at 1202 S. Duncan Street. Closing this portion of the right-of-way was part of the negotiation for the stormwater project located at the intersection of 12th Avenue and Duncan and will allow right-of-way continuity along S. Duncan Street.

Mayor Joyce opened and closed the public hearing as no one was present to speak.

Staff recommends approval of the request to close approximately 500 square feet of right-of-way.

MOTION BY COUNCILOR HAWKINS, SECOND BY COUNCILOR DZIALOWSKI TO ACCEPT STAFF'S RECOMMENDATION TO CLOSE THE RIGHT-OF-WAY AS REQUESTED ON PROPERTY ALONG EAST PORTION OF 1202 S. DUNCAN STREET.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

8. GENERAL ORDERS

a. Block 34 redevelopment project update

Steve Irby announced the name of Block 34 will be "Block 34" and he presented designs of the Block 34 signage.

Jim Beckstrom stated the design of Block 34 has been preliminary reviewed and the committee has met with staff to make sure the operations needed will be able to be installed and work. Mr. Beckstrom reported that a more detailed design will be reviewed later this month with City staff and infrastructure will be discussed for enhancement of downtown.

Mayor Joyce thanked Steve Irby and Jim Beckstrom for their work and dedication to this project.

No action was taken on this item.

9. RESOLUTIONS

- a. Resolution No. CC-2022-30: A resolution of support for the appointment of William H. Joyce to the District 5 Seat on the Board of Directors of the Oklahoma Municipal League; declaring said appointment to be for the benefit of the City of Stillwater and other municipalities within the district; and declaring the mission of the Oklahoma Municipal League to be for the public purpose

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR DZIALOWSKI TO ADOPT RESOLUTION NO. CC-2022-30 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Resolution CC-2022-31: A resolution authorizing the Mayor of the City of Stillwater, Oklahoma, a Municipal Corporation, to sign and issue an Election Proclamation calling for a General Election and a Runoff Election, if needed, in the City of Stillwater

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR ZANNOTTI TO ADOPT RESOLUTION NO. CC-2022-31 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

10. ORDINANCES

a. Second Reading

Ordinance No. 3510: An ordinance rezoning a tract of land located at 603 West Highpoint Drive from Commercial Shopping (CS) to Commercial General (CG)

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR DZIALOWSKI TO ADOPT ORDINANCE NO. 3510 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

11. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney: None.
- b. Miscellaneous items from the City Manager:
 - City Manager Norman McNickle announced that the City is looking for an individual to fill a vacancy on the Board of Adjustment. The board consists of five members and is empowered by city code to conduct hearings and render decisions on matters of appeals, variances, and special exceptions to the zoning ordinance. The board is considered to be quasi-judicial in that its decisions can only be overturned by district court. Term length is three years. Go to Stillwater.org/citizensboards to fill out an application.
- c. Miscellaneous items from the City Council:
 - Councilor Clark reminded citizens that City offices will be closed on Thursday, November 24 and Friday, November 25 for the Thanksgiving holiday. Trash and recycling will be collected as usual, however the Convenience Collection Center will be closed and yard waste will not be collected.
 - Councilor Hawkins reminded citizens that possible severe winter weather is just around the corner so be sure to have multiple ways to receive warnings and alerts to help protect you and your family. Follow City of Stillwater Emergency Management that is STWSEMA on Facebook and Twitter for important dates and information.
 - Councilor Hawkins reminded all residents to vote on Tuesday, November 8 at their local polling precinct.
 - Councilor Dzialowski encouraged citizens that are planning a trip to fly through Stillwater Regional Airport. Enjoy free parking and short security lines and the new UPGRADED, larger planes with first class amenities when you fly SWO.
 - Vice Mayor Zannotti announced that throughout November, Stillwater residents and patrons will see holiday decorations popping up around town. The opening weekend for Merry Main Street will be Friday, November 25—with the tree lighting on the Payne County Courthouse lawn at 6:00 p.m. Festivities will be the four weekends between Thanksgiving and Christmas holidays. Vice Mayor said there will be free carriage rides, large dome north of the Community Center, holiday lights set to music at Chris Salmon Plaza, Santa and Sensitive Santa from the Pole and much more. Vice Mayor invited everyone to attend the Stillwater Holiday Parade on December 1 on Downtown Main Street. The parade will begin at 7:00 p.m.
 - Mayor Joyce stated that the City wants to keep reminding residents of this available funding assistance. If anyone has had difficulty making utility or rent payments as a result of COVID-19, the City of Stillwater and Our Daily Bread may be able to help. Go to: www.ourdailybreadstillwater.org to apply and for more information.
- i. Discussion about scheduling items for future meetings.

12. QUESTIONS & INQUIRIES

None.

13. APPOINTMENTS

- a. Appointment of City Councilor to serve as an ex officio member of the Audit Committee

MOTION BY MAYOR JOYCE, SECOND BY VICE MAYOR ZANNOTTI TO APPOINT COUNCILOR KEVIN CLARK TO SERVE AS AN EX OFFICIO MEMBER OF THE AUDIT COMMITTEE.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

14. ADJOURN

MOTION BY COUNCILOR DZIALOWSKI, SECOND BY COUNCILOR HAWKINS TO ADJOURN THE NOVEMBER 7, 2022 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The November 7, 2022 regular meeting of the Stillwater City Council adjourned at 5:58 p.m.



WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL



TERESA KADAVY
CITY CLERK