IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA WAS POSTED FEBRUARY 22, 2024 AT 8:15 A.M. AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
FEBRUARY 26, 2024

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI
TRUSTEES CHRISTIE HAWKINS AND TIM HARDIN
ABSENT: TRUSTEE KEVIN CLARK

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:51 p.m.

2. CONSENT DOCKET

a. Approve February 5, 2024 regular meeting minutes
b. Approve extension agreement with Duke's Root Control for chemical sewer root control
c. Approve budget amendment appropriating an additional $180,000 to the Water Treatment Plant FY24 budget due to increased electric usage at Kaw pump station and increased equipment repairs and replacements at the Water Treatment Plant
d. Approve a professional services agreement with CEC Corporation for an amount not to exceed $129,240 for engineering services for the 69kV Laminated Pole Replacement Project, approve budget amendment appropriating the funds, and authorize the General Manager to sign related documents
e. Approve budget amendment appropriating $49,995 for disposal of utility poles removed from service
f. Approve the purchase of an Envirosight Rovver X System with Integrated Camera Lift and Outpost with related support equipment and the Verisight Pro+ Push Camera Kit from Key Equipment & Supply Co. via State Contract SW0193 for a total amount not to exceed $166,350, approve budget amendment appropriating expenditures from the Wastewater Fund, and authorize the General Manager to sign related documents
g. Approve the purchase of a PipeHunter Sidekick Side-Trac easement machine with trailer and related support equipment from Key Equipment & Supply Co. via State Contract SW0193 for an amount not to exceed $77,200, approve budget amendment appropriating funds, and authorize the General Manager to sign related documents
h. Approve budget amendment reflecting transfers-in of $375,000 from General Fund to Stillwater Utilities Authority for the dedicated portion of the increase in sales tax projections

Trustee Hardin removed item d. from the Consent Docket.

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HARDIN TO APPROVE THE CONSENT DOCKET MINUS ITEM D.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

d. Approve a professional services agreement with CEC Corporation for an amount not to exceed $129,240 for engineering services for the 69kV Laminated Pole Replacement Project, approve budget amendment appropriating the funds, and authorize the General Manager to sign related documents

Trustee Hardin asked for clarification on the expenses for engineering services for pole replacement.

Electric Utility Director Loren Smith explained that recent wooden pole testing identified two 69kv self-supporting structures that are in need of replacement. He stated that both these structures are unique, complex and atypical in design, so replacement involves many steps and will be complicated. This agreement includes the detailed engineering services needed to safely replace these poles.

MOTION BY TRUSTEE HARDIN, SECOND BY VICE CHAIR DZIALOWSKI TO APPROVE ITEM D. FROM THE CONSENT DOCKET.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

5. QUESTIONS & INQUIRIES

None.

6. REPORTS FROM OFFICERS & BOARDS

a. Miscellaneous items from the General Counsel: No report.
b. Miscellaneous items from the General Manager: No report.
c. Miscellaneous items from Trustees: No report.
   i) Discussion about scheduling items for upcoming meetings

7. ADJOURN

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HARDIN TO ADJOURN THE FEBRUARY 26, 2024 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The February 26, 2024 regular meeting of the Stillwater Utilities Authority adjourned at 6:56 p.m.

WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY

TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY