



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

APRIL 1, 2024

723 S. Lewis Street, Room 1122 B

Stillwater, OK 74074

5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Christie Hawkins, Kevin Clark, & Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations and Presentations

a.	Sexual Assault Awareness Month Proclamation
b.	Fair Housing Month Proclamation

4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve March 25, 2024 regular meeting minutes		
b.	Approve Assignment of Contract from Bancroft International to Bancroft Design, Inc. and authorize the City Manager to execute the Form.	CC-24-29	Candy Staring
c.	Approve the purchase of real estate at 2206 W. 6th Avenue for required right-of-way in the ODOT SH-51 construction project, approve the	CC-24-30	Brady Moore

	associated budget amendment, and authorize the City Manager to sign the related documents		
d.	Approve amendment 4 to professional services agreement with Kimley-Horn for 12th Avenue Health Corridor Study and approve associated budget amendment and authorize the City Manager to execute.	CC-24-31	Brady Moore
e.	Approve waiver of Payment in Lieu of Taxes (PILOT) of \$8,798.02 as requested by Stillwater Housing Authority		Kimberly Carnley
f.	Approve the Oklahoma Wireless Information Network (OK-WIN) Land Mobile Radio (LMR) Services Agreement	CC-24-32	Rob Hill

5. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

6. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

7. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a request from Independent School District No. 16 and Stillwater National Bank to rezone properties addressed as 1120 North Husband Street and 1515 North Boomer Road from Commercial Shopping (CS) and Commercial General (CG) to Public (P).	CC-24-33	Jacquelyn Porter
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8. General Orders

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Presentation and possible action to approve the Simmons Bank	Brady Moore
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	Grant Agreement	
b.	Presentation, discussion and possible action to approve the FY25 Pavement Management Program (PMP)	CC-24-34 Travis Small

9. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION CC-2024-8 A RESOLUTION DECLARING THE INTENT TO CONSIDER APPROVAL OF A PROJECT PLAN AND CREATION OF ONE OR MORE TAX INCENTIVE DISTRICTS UNDER THE LOCAL DEVELOPMENT ACT; DIRECTING PREPARATION OF A PROJECT PLAN; APPOINTING A REVIEW COMMITTEE; DIRECTING THE REVIEW COMMITTEE TO MAKE FINDINGS AS TO ELIGIBILITY AND FINANCIAL IMPACT, IF ANY, ON AFFECTED TAXING JURISDICTIONS AND BUSINESS ACTIVITIES WITHIN THE DISTRICT; DIRECTING THE REVIEW COMMITTEE TO MAKE A RECOMMENDATION WITH RESPECT TO THE PROPOSED PROJECT PLAN; DIRECTING THE STILLWATER PLANNING COMMISSION TO DETERMINE CONFORMANCE OF THE PROPOSED PROJECT PLAN WITH THE STILLWATER COMPREHENSIVE PLAN AND TO MAKE A RECOMMENDATION WITH RESPECT TO THE PROPOSED PROJECT PLAN; AND DECLARING AN EMERGENCY	Kimberly Carnley
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10. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

First Read

a.	ORDINANCE 3532 - AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT 1515 N BOOMER RD & 1120 N HUSBAND ST FROM COMMERCIAL GENERAL (CG) AND COMMERCIAL SHOPPING (CS) TO PUBLIC (P).
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Second Read

a.	ORDINANCE NO. 3533: AN ORDINANCE CLOSING A PORTION OF A RIGHTS-OF-WAY LOCATED NEAR LOTS TWENTY-THREE (23) AND TWENTY-FOUR (24), IN BLOCK FIFTY-SEVEN (57), ORIGINAL TOWN, NOW CITY OF STILLWATER, PAYNE COUNTY, OKLAHOMA, NEAR PROPERTY ADDRESSED AS 1101 SOUTH MAIN STREET
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11. Appointments

a.	Stillwater Housing Authority	CC-24-36	Staff
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12. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney
i.	Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Stillwater City Attorney Kimberly Carnley.
ii.	Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Kimberly Meek.
b.	Miscellaneous items from the City Manager
c.	Miscellaneous items from the City Council

13. Questions and Inquiries

14. Executive Session

a.	Confidential communication regarding the employment, appointment, promotion, demotion, disciplining, or resignation of City Attorney Kimberly Carnley.
b.	Confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Kimberly Meek.

15. Return from Executive Session

a.	Possible action regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Attorney Kimberly Carnley.
b.	Possible action regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Kimberly Meek.

16. Adjourn

On March 29, 2024 at 11:30 a.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48

hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.