



Minutes
REGULAR MEETING
STILLWATER PUBLIC LIBRARY BOARD
STILLWATER PUBLIC LIBRARY
NORTH BUILDING CONFERENCE ROOM 313
1107 SOUTH DUCK, STILLWATER, OK, 74074
FEBRUARY 27, 2024, 12:00 NOON
stillwaterok.gov/library

Board members present: Mike Woods, Martha McMillian, Kathryn Ross, Donna Sinnes, Robin Cornwell, Matt Upson, Sharon Edwards

Staff present: Stacy DeLano, Naomi Brown, Ashlyn Garis, Christy Driskel, John McClenny, Shelly Crynes, Heath Lindley, Sara Rebelo

1. CALL MEETING TO ORDER The meeting was called to order at 12 p.m.

2. EXECUTIVE SESSION

Request for confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Library Director Stacy DeLano pursuant to 25 O.S. § 307 (B)(1) of the Oklahoma Open Meeting Act.

a) Vote to convene executive session

Sinnes/Edwards moved to convene an executive session. The votes are as follows: Woods, yes; McMillian, yes; Ross, yes; Sinnes, yes; Cornwell, yes; Upson, yes; Edwards, yes. Motion approved. Crynes and Gibson arrived at 12:02 p.m. Lindley arrived at 12:15 p.m.

b) Discuss employment, appointment, promotion, demotion, disciplining or resignation of Library Director Stacy DeLano

- c) Vote to convene regular meeting
**Sinnes/Ross moved to convene a regular meeting. The votes are as follows:
Woods, yes; McMillian, yes; Ross, yes; Sinnes, yes; Cornwell, yes; Upson, yes;
Edwards, yes. Motion approved.**
- d) Possible action (including vote or series of votes) regarding employment, appointment, promotion, demotion, disciplining or resignation of Library Director Stacy DeLano
No action taken. Driskel and Rebelo left at 12:22 p.m.

3. CONSENT DOCKET

Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. The Library Board will take action at this meeting (including a vote or series of votes) on these items collectively as part of the Consent Docket.

- a) Minutes: January 23, 2024, Regular Meeting
- b) Stillwater Public Library January 2024 Financial Reports
- c) Stillwater Public Library January 2024 Activity Report

**Edwards/Sinnes moved to approve the consent docket. The votes are as follows:
Woods, yes; McMillian, yes; Ross, yes; Sinnes, yes; Cornwell, yes; Upson, yes;
Edwards, yes. Motion approved.**

4. PUBLIC COMMENT ON AGENDA ITEMS

Taxpayers or residents of the city, or their authorized legal representatives, may address the Library Board at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting.

5. GENERAL ORDERS

The Library Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- a) Discussion with Shelley Crynes, Grant Manager, and John McClenny, Procurement Manager, regarding fire suppression system replacement
The Department of Commerce awarded the City of Stillwater a Community Development Block grant (CDBG) with funding from Housing and Urban Development (HUD) to replace the library's fire suppression system. This 30-year-old system will be replaced with a new wet system. A wet system is less likely to leak and costs less than a dry system. The project has been approved, and the design phase will soon begin. Crynes, Gibson, McClenny, and Lindley left at 12:49 p.m.

- b) Consider acceptance of Oklahoma Department of Libraries scholarship grant for the 2024 annual conference in the amount of \$1756.89

Sinnes/Cornwell moved to accept the conference scholarship grant. The votes are as follows: Woods, yes; McMillian, yes; Ross, yes; Sinnes, yes; Cornwell, yes; Upson, yes; Edwards, yes. Motion approved.

6. REPORTS FROM OFFICERS & BOARDS

Announcements and remarks about matters of general interest may be made by the Board Members or Director at this time. Items of Library business that may require discussion or action (including a vote or series of votes) are listed below.

- a) Miscellaneous items from the Library Director

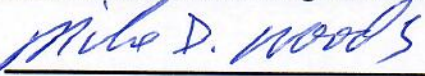
DeLano shared an update on proposed state legislation that could potentially affect libraries. One such bill could affect Stillwater Public Library's primary funding for in-person training. The Oklahoma Library Association has requested funding for an advertising campaign that will share all the good that libraries provide to the community. DeLano will share information with the board about how to contribute to the fund. Let's Talk about it, Oklahoma has been very successful. DeLano thanked Woods and Sinnes for leading book discussions during the first event. The shred event was very popular, serving 285 cars.

- b) Miscellaneous items from the Library Board

i. Discussion about scheduling items for upcoming meetings

- 7. ADJOURN Edwards/Sinnes moved to adjourn. The votes are as follows: Woods, yes; McMillian, yes; Ross, yes; Sinnes, yes; Cornwell, yes; Upson, yes; Edwards, yes. Motion approved. Meeting adjourned at 1:15 p.m.**

Prepared by: Naomi Brown, Recording Secretary

Approved by: 
Chair, Stillwater Public Library Board