

**STILLWATER PLANNING COMMISSION SUMMARY
REGULAR MEETING OF MARCH 26, 2024
IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING
LAW, THE AGENDA WAS POSTED March 22, 2024 IN THE
MUNICIPAL BUILDING AT 723 SOUTH LEWIS STREET**

MEMBERS PRESENT

Jana Phillips, Chair
Mark Prather, Vice Chair
Andrew Van Leuven, Member
Riley Williams, Member

STAFF PRESENT

Kim Payne, Sr. Assistant City Attorney
Jacquelyn Porter, City Planner
Diana Hood, Associate City Planner
Cindy Gibson, Administrative Services
Alexandria Maged, Administrative Assistant

MEMBERS ABSENT

Mike Shanahan, Member

1. CALL MEETING TO ORDER.

Chair Phillips called the meeting of the Stillwater Planning Commission to order at 5:30 p.m.

2. PUBLIC HEARING

- a. Independent School District #16 for Stillwater Schools, **MAP AMENDMENT (MA23-07)**, consideration, discussion and possible action, including recommending approval or denial to rezone property currently addressed as 1515 N Boomer Rd and 1120 N Husband St. currently zoned as Commercial Shopping (CS) and Commercial General (CG) to Public (P).

Chair Phillips introduces the item and asks staff to present.

Jacquelyn Porter, City Planner presents staff's report and asks if there are any questions; none respond.

Mr. Stephen Gose of Gose & Associates, 113 E. 8th Avenue comes to the podium:

- Here on behalf of the applicant;
- Jacquelyn covered everything regarding this request;
- The Cimarron Plaza will be the location of the new high school;
- Improvement plans are currently under review;
- Plans for the high school are anticipated to come in May;
- Asks if there are any questions.

Chair Phillips asks if there are any questions for Mr. Gose; none respond. Chair Phillips opens the public hearing and asks if there is anyone that wishes to speak in favor of this item; none respond. Chair Phillips asks if there is anyone that wishes to speak in opposition of this item; none respond. Chair Phillips closes the public hearing and asks for findings and alternatives.

Jacquelyn presents findings and alternatives, which are:

Findings:

1. The Land Development Code allows for rezoning of land via Map Amendments.
2. Public (P) zoning is in the vicinity of both properties.
3. The Comprehensive Plan calls for public and commercial uses in this area.

Alternatives:

1. Accept findings and recommend that the City Council approve the proposed map amendment as presented.
2. Find that the map amendment is not an appropriate use for the property based upon the impacts to the surrounding vicinity and do not recommend that the City Council approve the map amendment.
3. Find that additional information or discussion is needed prior to making a recommendation and table the request to a certain date.

Chair Phillips asks for Planning Commission discussion; none respond.

Commissioner Williams moves to approve as presented; Commissioner Van Leuven seconded.

Roll Call:	Phillips	Prather	Shanahan	Williams	Van Leuven
	Yes	Yes	Absent	Yes	Yes

Time: 6 minutes

3. MISCELLANEOUS ITEMS FROM STAFF, PLANNING COMMISSIONERS OR CITY ATTORNEY FOR DISCUSSION AND POSSIBLE ACTION:

- a. Next Planning Commission Meeting is April 2, 2024.

4. ADJOURN

ADJOURNMENT. This regular meeting of the Stillwater Planning Commission was called for adjournment by Commissioner Williams, seconded by Commissioner VanLeuven at approximately 5:37 PM on March 26, 2024 one member absent, - the next regularly scheduled meeting will be held Tuesday, April 2, 2024 at 5:30 p.m. in the City Commission Hearing Room, Municipal Building, 723 South Lewis Street.

Reviewed by: Cindy Gibson, Administrative Services Manager

Approved by - _____
Stillwater Planning Commission

Roll Call:	Phillips	Shanahan	Prather	Williams	Van Leuven
	No	Absent	Yes	Yes	Yes

Time: 12 minutes

3. MEETING SUMMARY FOR REVIEW AND POSSIBLE ACTION

- a. Regular Meeting Summary of December 5, 2023.

Chair Phillips asks if there are any changes and/or corrections; none respond.

Commissioner Williams moves to approve, Commissioner VanLeuven seconds.

Roll Call:	Phillips	Shanahan	Prather	Williams	Van Leuven
	Yes	Absent	Yes	Yes	Yes

- b. Regular Meeting Summary of January 9, 2024.

Chair Phillips asks if there are any changes and/or corrections; none respond.

Commissioner Shanahan moves to approve, Commissioner VanLeuven seconds.

Roll Call:	Phillips	Shanahan	Prather	Williams	Van Leuven
	Yes	Absent	Yes	Yes	Yes

- c. Regular Meeting Summary of February 6, 2024.

Chair Phillips asks if there are any changes and/or corrections; none respond.

Commissioner Williams Motions to approve, Commissioner Van Leuven seconds.

Roll Call:	Phillips	Shanahan	Prather	Williams	Van Leuven
	Yes	Absent	Yes	Yes	Yes

4. MISCELLANEOUS ITEMS FROM STAFF, PLANNING COMMISSIONERS OR CITY ATTORNEY FOR DISCUSSION AND POSSIBLE ACTION:

- a. Next Planning Commission Meeting is March 26th, 2024.

Planning Commission, Sr. Assistant City Attorney and staff have brief discussion regarding status of an update to the code regarding short term rentals.

5. ADJOURN

ADJOURNMENT. This regular meeting of the Stillwater Planning Commission was called for adjournment by Commissioner Williams, seconded by Commissioner VanLeuven at approximately 5:51 PM on March 5, 2024

one member absent, - the next regularly scheduled meeting will be held Tuesday, March 26th 2024 at 5:30 p.m. in the City Commission Hearing Room, Municipal Building, 723 South Lewis Street.

Prepared by: Alexandria Maged, Administrative Assistant
Reviewed by: Cindy Gibson, Administrative Services Manager

Approved by - _____
Stillwater Planning Commission

