



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

APRIL 15, 2024

723 S. Lewis Street, Room 1122 B

Stillwater, OK 74074

5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins,
& Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations and Presentations

a.	Child Abuse Prevention Month Proclamation
b.	100th Birthday of Albert (Al) Ruledge Proclamation

4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve April 1, 2024 regular and executive session meeting minutes	
b.	Approve appointment of Anne Lee and Patti Shelton to the office of Deputy City Clerk effective April 15, 2024	
c.	Award Bid #14-2024 Norman McNickle Municipal Complex Energy Efficiency Lighting Retrofit to Lighting, Inc. in the amount of \$67,564.10	CC-24-37 John McClenny

d.	Approve budget amendments to increase revenue and expenditure accounts to fund property repairs at 19th Avenue & Sangre Road.	CC-24-38	Mark White
e.	Approve purchase of 2024 Ford Police Interceptor K9 Vehicle from Superior Automotive Group for \$45,490 as outlined in the proposal and approve associated budget amendments to increase revenue and expenditure accounts to fund the purchase	CC-24-39	Royce Stephens
f.	Award Bid #12-2024 Landscape Maintenance Services for City Facilities to Tus Nua Lawn and Landscape in the amount of \$80,100	CC-24-40	Mark White
g.	Award Supply Contract Bid #18-2024 Purchase of Fuel for City Vehicles to OnCue Marketing, LLC	CC-24-41	Mark White
h.	Approve budget amendment decreasing budget appropriations to close FY18 and FY19 pavement management program projects		Candy Staring
i.	Approve a reasonable extension of 15 additional days to the time period for awarding the contract for the Couch Park Comfort Station (Bid No. 17-2024), which time period shall not exceed a total of 45 days from the date of bid opening for good cause shown.	CC-24-42	John McClenny

5. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

6. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

7. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a map amendment (MA24-01) to rezone a portion of property currently addressed as 1300 E. Airport Road, also referred to as the northwest quarter (NW/4) of Section 36, Township 20 North, Range 2 East of the Indian Meridian from Public (P) to General Industrial (IG) district.	CC-24-43	Jacquelyn Porter
b.	Receive public comment regarding a text amendment to Stillwater City Code Chapter 23, "Land Development Code," Article V, "Use Categories And Limitations," Division 1, "Generally," Section 23-96, "Definitions," by adding the term "Communication Services"; amending Chapter 23, "Land Development Code," Article VI, "Land Use Classifications," Division 5, "Industrial Districts," Section 23-161, "IG General Industrial District" by providing for "Communication Services" As a Permitted Use By Right; amending Article XXIV, Table Of Uses, Section 23-435, Created, by providing for "Communication Services".	CC-24-44	Jacquelyn Porter

8. General Orders

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	FY25 Budget Presentation	CC-24-45	Christy Cluck
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9. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION NO. CC-2024-9; SUA-2024-2; SEDA-2024-1: A RESOLUTION ADOPTING REVISIONS TO THE PURCHASING POLICY FOR THE CITY OF STILLWATER AND ITS TRUSTS	CC-24-46
b.	RESOLUTION NO. CC-2024-10: A RESOLUTION AMENDING RESOLUTION NO. CC-2024-4 OF THE CITY COUNCIL TO REVISE THE NUMBER OF MEMBERS ON THE WASHINGTON SCHOOL ADVISORY COMMITTEE	
c.	RESOLUTION NO. CC-2024-11: A RESOLUTION ADOPTING THE GUIDELINES FOR PROCESSING TORT CLAIMS AND WORKERS' COMPENSATION CLAIMS VALUED AT LESS THAN \$100,000.00	

10. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

First Read

a.	ORDINANCE NO. 3534: AN ORDINANCE AMENDING THE STILLWATER CITY CODE BY AMENDING, CHAPTER 23, " LAND DEVELOPMENT CODE," ARTICLE V, "USE CATEGORIES AND LIMITATIONS," DIVISION 1, "GENERALLY," SECTION 23-96, "DEFINITIONS," BY ADDING THE TERM "COMMUNICATION SERVICES"; AMENDING CHAPTER 23, "LAND DEVELOPMENT CODE," ARTICLE VI, "LAND USE CLASSIFICATIONS," DIVISION 5, "INDUSTRIAL DISTRICTS," SECTION 23-161, "IG GENERAL INDUSTRIAL DISTRICT" BY PROVIDING FOR "COMMUNICATION SERVICES" AS A PERMITTED USE BY RIGHT; AMENDING ARTICLE XXIV, TABLE OF USES, SECTION 23-435, CREATED, BY PROVIDING FOR "COMMUNICATION SERVICES" AS A PERMITTED USE BY RIGHT AS AN IG GENERAL INDUSTRIAL USE; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY.
b.	ORDINANCE NO. 3535 : AN ORDINANCE REZONING A TRACT OF LAND CONTAINING APPROXIMATELY 160 ACRES LOCATED AT THE NORTHWEST QUARTER SECTION OF PROPERTY ADDRESSED AS 1300 E. AIRPORT ROAD FROM PUBLIC (P) TO GENERAL INDUSTRIAL (IG).
c.	ORDINANCE NO. 3536: AN ORDINANCE AMENDING STILLWATER CITY CODE OF ORDINANCES BY AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE VI, FINANCIAL AFFAIRS, DIVISION 2, PURCHASES OF SUPPLIES AND CONTRACTUAL SERVICES, SECTION 2-609, PUBLIC CONSTRUCTION CONTRACTS TO REVISE THE VALUE OF PURCHASES SUBJECT TO COMPETITIVE BIDDING; AND SECTION 2-612, PURCHASING; LIMITATIONS TO REVISE THE VALUE OF PURCHASES SUBJECT TO CITY COUNCIL APPROVAL; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY
d.	ORDINANCE NO. 3537: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF STILLWATER BY AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE I, IN GENERAL, BY AMENDING SECTION 2-1, TORT CLAIMS; WORKERS' COMPENSATION CLAIMS; PAYMENT

Second Read

a.	ORDINANCE 3532: AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT 1515 N BOOMER RD & 1120 N HUSBAND ST FROM COMMERCIAL GENERAL (CG) AND COMMERCIAL SHOPPING (CS) TO PUBLIC (P).
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11. Appointments

a.	Stillwater Public Library Board	CC-24-47	Stacy Delano
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b.	Stillwater Public Library Trust Board	CC-24-48	Stacy Delano
c.	Rural Water Advisory Board	CC-24-49	David Barth
d.	Washington School Advisory Committee	CC-24-50	Christy Driskel

12. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney
b.	Miscellaneous items from the City Manager
c.	Miscellaneous items from the City Council

13. Questions and Inquiries

14. Adjourn

On April 11, 2024 at 3:00 p.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.