



STILLWATER RURAL WATER ADVISORY BOARD MEETING SUMMARY

January 18, 2024

The Stillwater Rural Water Advisory Board met for a regular meeting on Thursday, January 18, 2024, at 12:00 pm in Room 1122-B of the Stillwater Municipal Building at 723 S. Lewis Street.

Members present: Chairman Robert Sitton Jr., Vice-Chairman Stephen Mayo, Bill Furman.

Members absent: Bryce Campbell, Danny Wick

Others present: Lacy French, Secretary for Rural Water Corp. #3; Ashlyn Garis, Assistant City Attorney; David Barth, Division Manager, Water Utilities Engineering; James Driskel, Water Utilities Director; Angela David, Administrative Assistant - Engineering Dept., as recording secretary.

Others absent: Lowell Barto, counsel for Rural Water Corp. #3.

I. CALL MEETING TO ORDER

Mr. Sitton began the meeting at 12:05 pm.

Mr. Sitton announced that Kent Bradley resigned from the Board on November 13, 2023, and that Mr. Bill Furman had been appointed by Rural Water Corp. #3 to replace him on the Rural Water Advisory Board.

II. GENERAL ORDERS

A. Consider approval of the October 26, 2023, meeting minutes.

Mr. Sitton asked if there were any changes and/or edits to the October 26, 2023, minutes; none were noted.

Mr. Mayo motioned, Mr. Furman seconded to approve the meeting summary of October 26, 2023.

	Sitton	Mayo	Furman	Campbell	Wick
Roll Call:	Yes	Yes	Yes	Absent	Absent

B. Staff Report on the following:

1. Items, including leaks and repairs, affecting Rural Water Corp. #3 customers.

Mr. Driskel reported on the number of leaks & water main breaks, line flushes, line locates, and repairs done in the last quarter of 2023. It was pointed out that there were leaks along Furman that were not on the report. There was a brief discussion about line locates during construction and a failed hydrant at 4604 Furman Lane.

2. Update on Rural Water Corp #3 Agreement, Exhibit C Phase I and Phase II Projects.

Mr. Barth gave a report on updates to Exhibit C projects and there were brief discussions on the individual projects.

3. Update on current water utility projects affecting Rural Water Corp. #3.

Mr. Barth gave an update on the new pump station project and the new water tower and water line project. He estimated that it will take three years to complete both projects. There was a discussion concerning details of the project.

Mr. Barth gave an update on the water treatment plant chemical improvements project. He pointed out that while this was not specifically a rural water project it will have an impact on all COS water customers with massive improvements ^{IN} water quality and safety. _{LC}

Mr. Mayo asked about the Kaw pipeline and Lake McMurtry as a source lake. Mr. Driskel reported on sourcing possibilities and issues with the Kaw pipeline. Mr. Barth reported more details about the possibility of using Lake McMurtry for water storage.

Mr. Barth reported that divers will soon begin inspecting the condition of the Kaw pipeline where it crosses Sooner Lake and the Arkansas River.

C. Discussion on the Rural Water Advisory Board semi-annual report.

Discussion of the semi-annual report was postponed until the April meeting since members had not reviewed the material before the meeting and hard copies were not provided for the meeting.

D. Discussion and recommendations on matters pertaining to the operation and maintenance of Rural Water Corp. #3 to the SUA.

Postponed until the April meeting (see comments on item C).

III. PUBLIC COMMENT/INPUT ON RURAL WATER CORP. #3

There was no public comment or input.

IV. REPORTS FROM THE BOARD MEMBERS AND STAFF

Announcements and remarks of general interest may be made by Board members or staff.

A. Discussion and possible action on future meetings

1. Next meeting April 18, 2024.

There was no discussion.

B. Discussion of Agenda packets.

Mr. Barth informed the Board that all Agenda Packets were now available for them to review on the City's website before the meetings. There was a discussion about reviewing agenda packets. Mr. Sitton asked that the COS provide hard copies of the Agenda Packet for the Board at their meetings.

Mr. Mayo Expressed concern that the Rural Water Advisory Board members did not have the ability to add items to the meeting agendas. There was a discussion about the agenda process and the Board was assured that they had a say in the meeting agenda.

C. Discussion of Open Meeting Training.

Mr. Sitton asked about Open Meeting Training. There was a brief discussion and Ms. Garris said that she would work on scheduling a training for the Board.

V. ADJOURN

Motion by Mr. Mayo, seconded by Mr. Sitton to adjourn the January 18, 2024, Meeting of the Rural Water Advisory Board.

	Sitton	Mayo	Furman	Campbell	Wick
Roll Call:	Yes	Yes	Yes	Absent	Absent

The meeting adjourned at 12:55.