



Together, Investing in Municipal Excellence

CITY COUNCIL SPECIAL MEETING AGENDA
MAY 8, 2024

723 S. Lewis Street, Room 1122 B
Stillwater, OK 74074
5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins,
& Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations and Presentations

a.	Drinking Water Week - 2024
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4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve meeting minutes from April 15, 2024		
b.	Approve Service Contract with Technical Programming Services, Inc. for utility billing services.	CC-24-51	Dana Mattox
c.	Reject all bids for Couch Park Comfort Station (Bid #17-2024)	CC-24-52	Barbara Bliss
d.	Authorize Mission of Hope's application for the 2024 Emergency Solutions Grant (ESG) and	CC-24-53	Shelly Crynes

	authorize the Mayor to sign grant documents.		
e.	Authorize Payne County Youth Services' application for the 2024 Emergency Solutions Grant (ESG) and authorize the Mayor to sign grant documents.	CC-24-54	Shelly Crynes
f.	Encroachment Agreement and Release of Liability (EARL) for an existing encroachment of private parking located at 1304 West 4th Avenue.	CC-24-55	Jacquelyn Porter
g.	Approve Fire Department Donation Budget Amendments as attached.		Terry Essary
h.	Encroachment Agreement and Release of Liability (EARL) for existing retaining walls built in the drainage easements of Park Valley Addition Section 1 and a dedicated utility easement near Park Valley Addition Section 1.	CC-24-56	Jacquelyn Porter
i.	Sheerar Stillwater History Museum Quarterly Report		Amelia Chamberlain
j.	Approve Task Order Agreement and Task Order 1 for 10th/Husband Parking with Gose & Associates	CC-24-57	Candy Staring
k.	Approve the purchase of the Phoenix G2 communication gateway interface with Central Square, our Computer Aided Dispatch system.	CC-24-58	Terry Essary
l.	Approve Extension of Operation/Maintenance Agreement with Henderson Golf Management, LLC		Christy Driskel
m.	Approve trade with OSU for the transfer of surplus ladder truck in exchange for future fire service training to the City's Fire Department in the amount equivalent to Twenty Five Thousand Dollars (\$25,000.00) which is the fair market value of the surplus truck and authorize the City Manager to sign any memorandums of understanding necessary for this purpose.		Terry Essary

5. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized

legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

6. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

7. General Orders

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Presentation, discussion and possible direction to staff regarding the Stillwater Animal Welfare facility.	CC-24-59	Dawn Dodson
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8. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

Second Read

a.	ORDINANCE NO. 3534: AN ORDINANCE AMENDING THE STILLWATER CITY CODE BY AMENDING, CHAPTER 23, " LAND DEVELOPMENT CODE," ARTICLE V, "USE CATEGORIES AND LIMITATIONS," DIVISION 1, "GENERALLY," SECTION 23-96, "DEFINITIONS," BY ADDING THE TERM "COMMUNICATION SERVICES"; AMENDING CHAPTER 23, "LAND DEVELOPMENT CODE," ARTICLE VI, "LAND USE CLASSIFICATIONS," DIVISION 5, "INDUSTRIAL DISTRICTS," SECTION 23-161, "IG GENERAL INDUSTRIAL DISTRICT" BY PROVIDING FOR "COMMUNICATION SERVICES" AS A PERMITTED USE BY RIGHT; AMENDING ARTICLE XXIV, TABLE OF USES, SECTION 23-435, CREATED, BY PROVIDING FOR "COMMUNICATION SERVICES" AS A PERMITTED USE BY RIGHT AS AN IG GENERAL INDUSTRIAL USE; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY.
b.	ORDINANCE NO. 3535: AN ORDINANCE REZONING A TRACT OF LAND CONTAINING APPROXIMATELY 160 ACRES LOCATED AT THE NORTHWEST QUARTER SECTION OF PROPERTY ADDRESSED AS 1300 E. AIRPORT ROAD FROM PUBLIC (P) TO GENERAL INDUSTRIAL (IG).
c.	ORDINANCE NO. 3536 AN ORDINANCE AMENDING STILLWATER CITY CODE OF ORDINANCES BY AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE VI, FINANCIAL AFFAIRS, DIVISION 2, PURCHASES OF SUPPLIES AND CONTRACTUAL SERVICES, SECTION 2-609, PUBLIC CONSTRUCTION CONTRACTS TO REVISE THE VALUE OF PURCHASES

	SUBJECT TO COMPETITIVE BIDDING; AND SECTION 2-612, PURCHASING; LIMITATIONS TO REVISE THE VALUE OF PURCHASES SUBJECT TO CITY COUNCIL APPROVAL; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY.
d.	ORDINANCE NO. 3537 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF STILLWATER BY AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE I, IN GENERAL, BY AMENDING SECTION 2-1, TORT CLAIMS; WORKERS' COMPENSATION CLAIMS; PAYMENT

9. Appointments

a.	Sister Cities Council	CC-24-60	Stephanie Kinder
b.	Washington School Advisory Committee	CC-24-61	Christy Driskel

10. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney
b.	Miscellaneous items from the City Manager
c.	Miscellaneous items from the City Council

11. Questions and Inquiries

12. Adjourn

On May 7, 2024 at 11:45 a.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.