

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED APRIL 11, 2024 AT 3:00 P.M. AT THE MUNICIPAL BUILDING,  
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES  
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
APRIL 15, 2024**

**PRESENT:** CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI,  
TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN  
**ABSENT:** NONE

**1. CALL MEETING TO ORDER**

Chair Joyce called the meeting to order at 6:53 p.m.

**2. CONSENT DOCKET**

- a. Approve meeting minutes from April 1, 2024

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO APPROVE THE  
CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.  
NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

**3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

There were no requests to speak on agenda items not scheduled for public hearing.

**4. ITEMS REMOVED FROM CONSENT DOCKET**

None.

**5. GENERAL ORDERS**

- a. Stillwater Chamber of Commerce Economic Development Quarterly Report

Chamber of Commerce President & CEO, Alane Zannotti gave an overview of the Economic Development report, and she clarified the process of reviewing RFP's that are received by the Chamber. She stated that they would like to start meeting with City administration to discuss RFP's and make sure any inquiries would be a good fit for the City of Stillwater. Ms. Zannotti introduced the new Economic Development Coordinator for the Chamber, Kari Moore.

Ms. Moore presented the accomplishments the Chamber has achieved since she started as Economic Development Coordinator 35 days ago. She discussed the monthly meetings with City staff, Business Retention and Expansion (BRE) visits, ongoing RFP projects and the upcoming events to support the local businesses. She talked about the partnership with Greater OKC Chamber and Select OK Membership. Ms. Moore stated that the Chamber produces materials that market and promote the City including a website and information packets for prospective businesses in collaboration with the City and Visit Stillwater. A

shared "Grow Stillwater" marketing campaign became effective at the end of calendar year 2023. She discussed the Economic Development plans moving forward and what to expect. Ms. Moore answered Trustee's questions.

No action was taken on this item.

## **6. RESOLUTIONS**

Resolution No. CC-2024-9; SUA-2024-2; SEDA-2024-1: A resolution adopting revisions to the Purchasing Policy for the City of Stillwater and its Trusts

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HARDIN TO ADOPT RESOLUTION NO. SEDA-2024-1 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

## **7. QUESTIONS & INQUIRIES**

None.

## **8. REPORTS FROM OFFICERS & BOARDS**

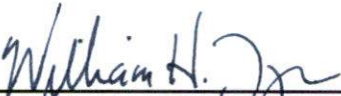
- a. Miscellaneous items from General Counsel: No report.
- b. Miscellaneous items from General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
  - i) Discussion about scheduling items for future meetings

## **9. ADJOURN**

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO ADJOURN THE APRIL 15, 2024 REGULAR MEETING OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The regular meeting of the Stillwater Economic Development Authority adjourned at 7:09 p.m.

  
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WILLIAM H. JOYCE, CHAIR  
STILLWATER ECONOMIC DEVELOPMENT  
AUTHORITY

  
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TERESA KADAVY, SECRETARY  
STILLWATER ECONOMIC DEVELOPMENT  
AUTHORITY