



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

MAY 20, 2024

723 S. Lewis Street, Room 1122 B

Stillwater, OK 74074

5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins, & Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations and Presentations

a.	Flood Awareness Month and acknowledgment of Turn Around Don't Drown contestant
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4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve May 8, 2024 special meeting minutes		
b.	Approve FY25 Oklahoma Municipal Assurance Group (OMAG) policies for property and general liability insurance coverage in the amount of \$946,628 and a liability policy for Stillwater Regional Airport in the amount of \$9,722.	CC-24-62	Christy Cluck
c.	Approve FY24 Audit Engagement with HSPG and Associates, PC	CC-24-63	Jared Thulin

d.	Approve CKG Development, LLC Final Plat (SUB23-15) for Cedar Farms Subdivision, currently addressed as 2615 E. McElroy Road in the Small Lot Single Family Residential (RSS) district.	CC-24-64	Jacquelyn Porter
e.	Approve acceptance of public improvements for Cedar Farms	CC-24-65	Candy Staring, Jacquelyn Porter
f.	Approve Easement Agreement for the Redbud Sewer Project and associated budget amendment	CC-24-66	Chris Humes
g.	Approve budget amendments reflecting receipt and appropriation of donation funds in the amount of \$2,838 for Stillwater Public Library	CC-24-67	Stacy Delano
h.	Approve agreement with ODOT for installation of advance school warning signs and flashing beacons along SH-51	CC-24-68	Travis Small
i.	Approval of agreement providing for the conveyance of a Temporary Construction Easement and a Permanent Pipeline Easement for construction and installation of a new natural gas pipeline on City property to Enable Oklahoma Intrastate Transmission, LLC in consideration of payment of \$65,758, and authorizing the Mayor to execute said easements.		Kimberly Carnley

5. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

6. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

7. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding the proposed operating budget for fiscal year 2024-2025 and consider action to incorporate changes presented	CC-24-69	Christy Cluck
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	during this public hearing and/or other changes identified by the Council and return to the Council for review at a future meeting or direct staff to proceed with adoption of the budget as proposed in the attached schedule at a future meeting.		
b.	Pursuant to 11 O.S. § 22-112 and 11 O.S. §22-112.4, the Stillwater City Council will conduct a hearing to determine whether the structure located at 638 East 14th Avenue, Stillwater, Oklahoma, and owned by David & Brenda Sorenson, is dilapidated as defined in 11 O.S §22-112(C) and abandoned as defined in 11 O.S. §22-112.4(E). The City Council shall make a determination as to whether said building is dilapidated and/or abandoned as defined by the referenced statutes and whether to order the abatement and removal of said structure and the assessment of all associated costs thereof to the owner of said property.	Beth Anne Childs	
c.	Pursuant to 11 O.S. § 22-112 and 11 O.S. §22-112.4, the Stillwater City Council will conduct a hearing to determine whether the structure located at 915 South McDonald Street, Stillwater, Oklahoma, and owned by Jerry D. and Jennifer S. Knight is dilapidated as defined in 11 O.S §22-112(C) and abandoned as defined in 11 O.S. §22-112.4(E) The City Council shall make a determination as to whether said structure is dilapidated and/or abandoned as defined by the referenced statutes and whether to order the abatement and removal of said structure and the assessment of all associated costs thereof to the owner of said property.	Beth Anne Childs	
d.	Pursuant to 11 O.S. § 22-112 and 11 O.S. §22-112.4, the Stillwater City Council will conduct a hearing to determine whether the structure located at 2110 West Sherwood, Stillwater, Oklahoma, and owned by Marie Oddette Saxon, is dilapidated as defined in 11 O.S §22-112(C) and abandoned as defined in 11 O.S. §22-112.4(E). The City Council shall make a determination as to whether said building is dilapidated and/or abandoned as defined by the referenced statutes and whether to order the abatement and removal of said structure and the assessment of all associated costs thereof to the owner of said property.	Beth Anne Childs	

8. General Orders

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on

each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Consideration, discussion and possible action to approve FY25 Agreement with Stillwater Museum Association, Inc.	CC-24-70	Christy Driskel
b.	Consideration, discussion and possible reasonable action on Stillwater Museum Association, Inc.'s request for one-time capital investment in the amount of \$20,000 to support renovations to the museum building.	CC-24-71	Christy Driskel

9. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION NO. CC-2024-12: A RESOLUTION OF THE STILLWATER CITY COUNCIL DECLARING THE SECONDARY STRUCTURE LOCATED AT 915 SOUTH MCDONALD STREET, STILLWATER, OKLAHOMA, DILAPIDATED AND ABANDONED, AND A PUBLIC NUISANCE DETRIMENTAL TO THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY, AND ORDERING THE DILAPIDATED STRUCTURE TO BE TORN DOWN AND REMOVED PURSUANT TO 11 O.S. §22-112	Beth Anne Childs
b.	RESOLUTION NO. CC-2024-13: A RESOLUTION OF THE STILLWATER CITY COUNCIL DECLARING THE STRUCTURE LOCATED AT 638 EAST 14TH AVENUE, STILLWATER, OKLAHOMA, DILAPIDATED AND ABANDONED, AND A PUBLIC NUISANCE DETRIMENTAL TO THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY, AND ORDERING THE DILAPIDATED STRUCTURE TO BE TORN DOWN AND REMOVED PURSUANT TO 11 O.S. §22-112	Beth Anne Childs
c.	RESOLUTION NO. CC-2024-14: A RESOLUTION OF THE STILLWATER CITY COUNCIL DECLARING THE STRUCTURE LOCATED AT 2110 WEST SHERWOOD AVENUE, STILLWATER, OKLAHOMA, DILAPIDATED AND ABANDONED, AND A PUBLIC NUISANCE DETRIMENTAL TO THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY, AND ORDERING THE DILAPIDATED STRUCTURE TO BE TORN DOWN AND REMOVED PURSUANT TO 11 O.S. §22-112	Beth Anne Childs

d.	RESOLUTION NO. CC-2024-15 A RESOLUTION DECLARING THE ELIGIBILITY OF THE CITY OF STILLWATER TO SUBMIT AN APPLICATION TO THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR USE OF TRANSPORTATION ALTERNATIVES PROGRAM FUNDS SET FORTH BY THE INFRASTRUCTURE INVESTMENT AND JOBS ACT (IIJA) FOR THE SECOND PHASE OF THE RAILS-TO-TRAILS PROJECT FROM MCELROY ROAD TO 6TH AVENUE; ASSURES SUFFICIENT FUNDING FOR OPERATION AND MAINTENANCE FOR THE LIFE OF THE PROJECT; ASSURES THAT THE CITY OF STILLWATER WILL HAVE TITLE OR PERMANENT EASEMENT FOR THE PROJECT BY THE TIME OF THE PROJECT LETTING; AUTHORIZING THE MAYOR OR VICE-MAYOR TO SIGN THE GRANT APPLICATION AND ANY RELATED DOCUMENTS NECESSARY TO SECURE FUNDING AND COMPLETE THE PROJECT; AND APPROVING A BUDGET AMENDMENT TO APPROPRIATE FUNDS FOR THE REQUIRED LOCAL MATCH.	CC-24-72	Brady Moore
e.	RESOLUTION NO. CC-2024-16 A RESOLUTION OF THE STILLWATER CITY COUNCIL AUTHORIZING AND APPROVING THE SUBMISSION OF AN APPLICATION FOR FISCAL YEAR 2024 BIPARTISAN INFRASTRUCTURE LAW (BIL) AIRPORT TERMINALS PROGRAM (ATP) FUNDS, AIRPORT INFRASTRUCTURE GRANT (AIG) FUNDS, AND AIRPORT IMPROVEMENT PROGRAM (AIP) ENTITLEMENT AND DISCRETIONARY FUNDS ADMINISTERED BY THE FEDERAL AVIATION ADMINISTRATION (FAA) FOR AIRPORT INFRASTRUCTURE IMPROVEMENTS AT STILLWATER REGIONAL AIRPORT; AND APPROVING THE ASSOCIATED BUDGET AMENDMENTS FOR THE REQUIRED SPONSOR MATCH		Kellie Reed

10. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney
b.	Miscellaneous items from the City Manager
c.	Miscellaneous items from the City Council

11. Questions and Inquiries

12. Adjourn

On May 16, 2024 at 4:15 p.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.