

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED MAY 7, 2024, AT 11:45 A.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
SPECIAL MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
MAY 8, 2024**

**PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR AMY DZIALOWSKI,
COUNCILORS CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN**
ABSENT: NONE

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS/PRESENTATIONS

a. Drinking Water Week – 2024

Mayor Joyce read the proclamation declaring May 1-7, 2024, as Drinking Water Week. Engineering Director Candy Staring and Water Utilities Director James Driskel accepted the proclamation. Ms. Staring thanked the Water Utilities Department for their dedication and hard work in keeping every drop of drinking water safe. A short video was shown about the City's water utilities and the services that are provided.

4. CONSENT DOCKET

- a. Approve April 15, 2024, regular meeting minutes
- b. Approve Easement Agreement for the Redbud Sewer Project
- c. Approve Service Contract with Technical Programming Services, Inc. for utility billing services.
- d. Reject all bids for Couch Park Comfort Station (Bid #17-2024)
- e. Authorize Mission of Hope's application for the 2024 Emergency Solutions Grant (ESG) and authorize the Mayor to sign grant documents.
- f. Authorize Payne County Youth Services' application for the 2024 Emergency Solutions Grant (ESG) and authorize the Mayor to sign grant documents.
- g. Encroachment Agreement and Release of Liability (EARL) for an existing encroachment of private parking located at 1304 West 4th Avenue.
- h. Approve Fire Department Donation Budget Amendments as attached.
- i. Encroachment Agreement and Release of Liability (EARL) for existing retaining walls built in the drainage easements of Park Valley Addition Section 1 and a dedicated utility easement near Park Valley Addition Section 1
- j. Sheerar Stillwater History Museum Quarterly Report
- k. Approve Task Order Agreement and Task Order 1 for 10th/Husband Parking with Gose & Associates

- l. Approve the purchase of the Phoenix G2 communication gateway interface with Central Square, our Computer Aided Dispatch system
- m. Approve Extension of Operation/Maintenance Agreement with Henderson Golf Management, LLC
- n. Approve trade with OSU for the transfer of surplus ladder truck in exchange for future fire service training to the City's Fire Department in the amount equivalent to Twenty-Five Thousand Dollars (\$25,000.00) which is the fair market value of the surplus truck and authorize the City Manager to sign any memorandums of understanding necessary for this purpose

MOTION BY COUNCILOR CLARK, SECOND BY VICE MAYOR DZIALOWSKI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

6. ITEMS REMOVED FROM CONSENT DOCKET

None.

7. GENERAL ORDERS

- a. Presentation, discussion and possible direction to staff regarding the Stillwater Animal Welfare facility.

Communications Director Dawn Dodson presented the background and the proposed facilities for the new Animal Welfare Facility. She explained the selection process and the criteria that was used to determine the new proposed location. Community meetings were held to get additional feedback on this project. Ms. Dodson presented the different funding options being considered for the new Animal Welfare facility, including a GO Bond election. She stated that the old facility was evaluated for renovation options and with the help of Roger Gose, Gose & Associates, it was determined that it would be difficult to renovate the current facility as it is not large enough to meet the needs of the community. The property would need alterations to have enough usable land and the facility would also need to be expanded, not only renovated. Ms. Dodson presented options for consideration regarding a new Animal Welfare Facility:

- ✓ Renovate and expand the current location and what is the funding source for this
- ✓ Proceed with a GO Bond at \$7.2 million
- ✓ Proceed with a GO Bond at \$6.75 million and make cuts to the proposed design
- ✓ Proceed with a different amount with removing necessary kennel or cattery spaces

Ms. Dodson, Assistant City Manager Christy Cluck, and Engineering Director Candy Staring answered Council's questions. Discussion was held amongst Staff and Council.

Mayor Joyce asked for community input regarding a new Animal Welfare Facility. Council needs to know how much the community is pushing for this new facility before putting it on a ballot.

Ms. Dodson stated that at the community meetings, no one expressed concern about the \$6.75 million amount for the facility. The \$7.2 million is a recent finding based on the approximate costs of building Fire Station #2.

Ms. Cluck reported that the dollar estimate is based on a conceptual design and the architect's experience of building a similar facility as well as inflation and current bids the City has received.

Mayor asked if Staff could come back to a June Council meeting with as solid a budget that the City can get to build this new facility and that Staff do community outreach asking the community to let Council know they want this item on a ballot.

Ms. Dodson stated there is an option on the new City website for a survey so one can be created there regarding the new Animal Welfare facility and the idea will also be promoted in other areas as well.

No action was taken on this item.

8. ORDINANCES

a. Second Reading

Ordinance No. 3534: An ordinance amending the Stillwater City Code by amending, Chapter 23, "Land Development Code," Article V, "Use Categories and Limitations," Division 1, "Generally," Section 23-96, "Definitions," by adding the term "Communication Services"; amending Chapter 23, "Land Development Code," Article VI, "Land Use Classifications," Division 5, "Industrial Districts," Section 23-161, "IG General Industrial District" by providing for "Communication Services" as a permitted use by right; amending Article XXIV, Table of Uses, Section 23-435, created, by providing for "Communication Services" as a permitted use by right as an IG General Industrial Use; Repealing All Ordinances To The Contrary; And Providing For Severability.

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HARDIN TO ADOPT ORDINANCE NO. 3534 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

Ordinance No. 3535: An ordinance rezoning a tract of land containing approximately 160 acres located at the Northwest Quarter Section of property addressed as 1300 E. Airport Road from Public (P) to General Industrial (IG).

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR DZIALOWSKI TO ADOPT ORDINANCE NO. 3535 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

Ordinance No. 3536 An ordinance amending Stillwater City Code of Ordinances by amending Chapter 2, Administration, Article VI, Financial Affairs, Division 2, Purchases of Supplies and Contractual Services, Section 2-609, Public Construction Contracts To Revise The Value Of Purchases Subject To Competitive Bidding; And Section 2-612, Purchasing; Limitations To Revise The Value Of Purchases Subject To City Council Approval; Repealing All Ordinances To The Contrary; And Providing For Severability

MOTION BY VICE MAYOR DZIALOWSKI, SECOND BY COUNCILOR CLARK TO ADOPT ORDINANCE NO. 3536 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

Ordinance No. 3537 An ordinance amending the Code of Ordinances of the City of Stillwater by Amending Chapter 2, Administration, Article 1, In General, By Amending Section 2-1, Tort Claims; Workers' Compensation Claims; Payment

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO ADOPT ORDINANCE NO. 3537 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

9. APPOINTMENTS

a. Sister Cities Council

MOTION BY MAYOR JOYCE, SECOND BY COUNCILOR HAWKINS TO APPOINT NATHAN HORTON AND DEBBIE DAWSON TO THE SISTER CITIES COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

b. Washington School Advisory Committee

MOTION BY MAYOR JOYCE, SECOND BY VICE MAYOR DZIALOWSKI TO APPOINT CLYDE WILSON TO THE WASHINGTON SCHOOL ADVISORY COMMITTEE

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

10. REPORTS FROM OFFICERS AND BOARDS

a. Miscellaneous items from the City Attorney: None.

b. Miscellaneous items from the City Manager:

- City Manager Kimberly Meek announced that throughout the next few weeks, Stillwater will have thousands of visitors joining us for graduations and events. Let's be mindful when we are traveling to allow additional time to get to our destinations and stop for those in the crosswalks. Congratulations to all our graduates and also those participating in exciting seasonal events.
- City Manager Meek also announced that this week, May 6-12, is both National Nurses Week and Teacher Appreciation Week. Let's celebrate all our nurses and educators who embody the compassionate care and expertise they show their patients and students daily.

c. Miscellaneous items from the City Council:

- Councilor Hardin announced that the City now has an opt-in system for citizens that want to receive non-emergency, important notifications. Some examples of the notifications may be to tune into Emergency Management's Facebook page as the City may experience severe weather, if needing to avoid an area due to an emergency or if there is a change in Waste Management collection hours, and much more.
- Councilor Clark announced that the City of Stillwater is hiring. Full and part-time positions are available in a variety of areas including Finance, Engineering, Fire, Water Utilities, Public Works and more. The City has a text service to be notified about openings in the Fire and Police departments. To receive these notifications, text the word "Police" or "Fire" to (405) 742-8281.
- Councilor Hawkins stated that the City has two splash pads in Stillwater, one at Boomer Lake Park and the other at Southern Woods and both will open on May

23. They are open daily from 10 a.m. to 8 p.m. The free splash pads are closed only during times of inclement weather or maintenance. Please remember when using the parks to take all of your personal items home with you, use the trash cans located in the parks, and keep our community spaces beautiful for everyone.

- Vice Mayor Dzialowski reminded residents that City Hall will be closed Memorial Day, Monday, May 27. May we take this time to honor all those who served and made the ultimate sacrifice for our freedoms. Please remember that trash and recycling will be picked up as usual.
- Mayor Joyce announced that the annual Cops & Bobbers event will be on May 11, from 10 a.m. to 12 p.m. at Boomer Lake. This is a free youth fishing event with local law enforcement officers and the Oklahoma Department of Wildlife Conservation. No fishing license is required, and equipment will be provided. Join us for a day of fishing and games.
- i. Discussion about scheduling items for future meetings.

11. QUESTIONS & INQUIRIES

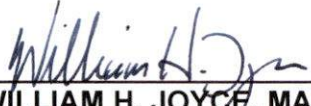
None.

12. ADJOURN

MOTION BY COUNCILOR CLARK, SECOND BY VICE MAYOR DZIALOWSKI TO ADJOURN THE MAY 8, 2024 SPECIAL MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The May 8, 2024 special meeting of the Stillwater City Council adjourned at 6:16 p.m.



WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL



TERESA KADAVY
CITY CLERK