



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

JUNE 3, 2024

723 S. Lewis Street, Room 1122 B

Stillwater, OK 74074

5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins,
& Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations and Presentations

a.	National Gun Violence Awareness Day Proclamation
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4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve May 20, 2024 regular meeting minutes		
b.	Authorize the City Manager to sign contracts related to benefits administration.	CC-24-73	Leah Womack
c.	Approve the following FY2024-2025 agreements: - Payne County Youth Services Extension of Agreement - Project H.E.A.R.T., Inc. Extension of Lease Agreement		Barbara Bliss

	• Lake McMurtry Friends Extension of Operations Agreement		
d.	Approve budget amendments to increase revenue and expenditure accounts from OMAG insurance proceeds to fund repairs to damaged IT vehicle		Brad Stewart
e.	Approve Electric and Telecommunications Easement located at 2020 W. 3rd Avenue		Kimberly Carnley
f.	Approve the Assignment of Contract Form from Kirkpatrick Architectural Studio to Brandstetter Carroll, Inc. and authorize the City Manager to sign the Form.	CC-24-74	Candy Staring
g.	Approve State of Oklahoma Department of Transportation Supplemental and Modification Agreement No. 1 Project Maintenance, Financing, and Right-of-Way Agreement		Brady Moore, Shelly Crynes
h.	Accept a permanent Electric Utility Easement located at 1730 North Jardot Road	CC-24-75	Jacquelyn Porter

5. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

6. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

7. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a request from Steuver Holding Company (Justin Steuver) for a map amendment (MA24-02) to rezone property addressed as 1205 S. Duck Street from Small Lot	CC-24-76	Jacquelyn Porter
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	Single Family Residential (RSS) to Two-Family (RT) district.		
b.	Receive public comment regarding the proposed operating budget for fiscal year 2024-2025 and consider action to incorporate changes presented during this public hearing and/or other changes identified by the Council and return to the Council for review at the June 17, 2024 meeting or direct staff to proceed with adoption of the budget as proposed in the attached schedule at the June 17, 2024 meeting.		Jared Thulin, Christy Cluck

8. General Orders

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	SASA Annual Report		Carolyn Walstad
b.	Stillwater Animal Welfare Update	CC-24-77	Dawn Dodson

9. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

First Read

a.	ORDINANCE NO. 3538: AN ORDINANCE REZONING A TRACT OF LAND LOCATED AT 1205 SOUTH DUCK STREET FROM SMALL LOT SINGLE-FAMILY RESIDENTIAL DISTRICT (RSS) TO TWO-FAMILY RESIDENTIAL DISTRICT (RT).
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10. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney
b.	Miscellaneous items from the City Manager
c.	Miscellaneous items from the City Council

11. Questions and Inquiries

12. Appointments

a.	Western Payne County Ambulance Authority	CC-24-78	Staff
b.	Planning Commission	CC-24-79	Brady Moore

13. Adjourn

On May 31, 2024 at 11:15 a.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

1. The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.
 - Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
 - Find meeting agendas and minutes online at [Agendas and Minutes](#)
 - Official minutes are archived in the City Clerk's office.