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WASHINGTON SCHOOL ADVISORY COMMITTEE MEETING AGENDA
JUNE 4, 2024

723 S. Lewis Street, Room 2073
Stillwater, OK 74074
11:30 AM

Karen Washington, Laura Arata, James Beckstrom, Norman McNickle, Gary Clark, Thomas Fields, Ann Houston, Calvin Miller, Le Ann Sims, Kay Stewart, Clyde Wilson

1. Call Meeting to Order
2. Consent Docket

a.	Approve minutes from May 7, 2024 special meeting.
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3. Items Removed from Consent Docket

4. General Orders

The Washington School Advisory Committee will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the Washington School Advisory Committee unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the Washington School Advisory Committee.

a.	Update from the Washington School Heritage Foundation
b.	Discussion and possible action regarding priority project needs of facility including discussion and possible action for staff consideration of removal of steel, implementation of site security, tree trimming and other general clean-up activities at the site.
c.	General discussion of next steps in the redevelopment process of the Washington School

5. Public Comment
6. Adjourn

On June 3, 2024 at 8:30 a.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

Washington School Advisory Committee Minutes
May 7, 2024

723 S. Lewis Street, Room 2073
Stillwater, OK 74074
11:30 A.M.

Members present: Karen Washington, Laura Arata, James Beckstrom, Norman McNickle, Thomas Fields, Ann Houston, Calvin Miller, Le Ann Sims, Kay Stewart

Not present: Gary Clark

Others Present: Assistant City Attorney Ashlyn Garis, Assistant City Manager Christy Driskel, Michelle Charles as Recording Secretary

1. Call Meeting to Order

The meeting was called to order at 11:30 a.m.

2. General Orders

The Washington School Advisory Committee will hear a staff presentation, discuss, take action including a vote or series of votes on each item listed as presented or as amended or revised by the Washington School Advisory Committee unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the Washington School Advisory Committee.

- a. Open Meetings Act Training (No action will be taken on this item) – Kimberly Carnley

City Attorney Kimberly Carnley provided training on the Oklahoma Open Meetings Act for members of the Washington School Advisory Committee.

All meetings for the remainder of 2024 will be scheduled as Special Meetings because a regular meeting schedule could not be adopted before the end of December 2023.

- b. Nominate and elect Chair – Christy Driskel

Motion by Beckstrom, seconded by McNickle, to elect Karen Washington as Committee Chair. Washington – yea, Arata – yea, Beckstrom- yea, McNickle – yea, Fields – yea, Houston – yea, Miller – yea, Sims – yea, Stewart – yea. Motion carried 9-0.

- c. Discussion on role and responsibilities of advisory board pursuant to Resolution No. CC-2024-04 and resolution No. CC-2024-10. (No action will be taken on this item) - Christy Driskel

Chair Washington suggested that the word “history” should be added to the committee’s mission as stated in the resolutions. Driskel explained that the committee has a broad area of responsibility and preservation of the history of Washington School could still be considered a committee priority.

Fields requested a presentation on Washington School and its history to provide more information for committee members who aren’t as familiar with it.

Arata suggested developing a video project in conjunction with the City of Stillwater’s Communications Department to explain Washington School’s significance and put it in context.

- d. General discussion of next steps in the redevelopment process of the Washington School – Christy Driskel

The committee discussed the relationship between the City of Stillwater, the Washington School Advisory Committee, and the Washington School Heritage Foundation, what role each plays in the redevelopment process, and how members of the committee and foundation are allowed to communicate with each other.

Beckstrom asked how much money had been allocated for Washington School in the current municipal budget and what would need to happen to get a budget for FY 25. Driskel said that would need to be discussed with Assistant City Manager and CFO Christy Cluck.

The committee discussed that Washington School Heritage Foundation cannot take any action without working through the committee. The Committee primarily deals with that building and the grounds and the Foundation does not have an official role with the City, but would deal with fundraising, outreach and gathering information. The Committee could ask the Foundation for help doing things that are needed but outside the Committee's scope of action. The foundation could also confer with the City grants manager re: grant applications.

McNickle suggested that moving forward "Foundation report to the Committee" become a standing agenda item to help with the flow of information.

Driskel said it was communicated to her that determining what Washington School needs to stop further damage should be a priority. That could be an agenda item for a future meeting.

McNickle said one of the first steps would be scheduling another clean-up day at the school site. He suggested adding that item to the upcoming agenda and considering scheduling one in September. Beckstrom said there had been some discussion among Foundation members about timing it to align with Oklahoma State University's "Into the Streets" program to recruit more help. Arata agreed that getting students involved would be a positive thing.

McNickle said another agenda item that should be considered is asking the City to have steel on two of the attached breezeway covers cut to provide roll-off containers and larger equipment closer access to the school during clean out and to allow evaluation of the roof.

Beckstrom said he thinks the Advisory Committee should hold town hall meetings to gather community input. Arata suggested linking it to the clean-up day. Beckstrom asked if it would be possible to hold the town hall in the gymnasium at Washington School. There was discussion about weather, lighting and accessibility being concerns and how to address those issues.

Stewart suggested having a presence at the Juneteenth celebration on June 15, 2024, to raise public awareness of the Washington School

redevelopment project. Beckstrom said that could be considered a recommendation to the Foundation.

Requests to the foundation can be communicated by calling Beckstrom or Washington, Driskel said.

e. Public Comment

No requests to speak.

f. Adjourn

Motion by Stewart, seconded by Sims, to adjourn the May 7, 2024, Washington School Advisory Committee Meeting. Washington – yea, Arata – yea, Beckstrom – yea, McNickle – yea, Fields – yea, Houston – yea, Miller – yea, Sims – yea, Stewart – yea.

Motion carried 9-0.

The Washington School Advisory Committee adjourned at 12:43 p.m.