

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED MAY 31, 2024 AT 11:15 A.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JUNE 3, 2024**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI
TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:23 p.m.

2. CONSENT DOCKET

- a. Approve May 20, 2024 regular meeting minutes
- b. Approve Blue Peak Pole Attachment Agreement #13 and #20 and authorize the General Manager to sign the agreements.
- c. Approve Contract Amendment No. 1 with HDR Engineering for the Wastewater Master Plan and Model Project Phase 2 services as outlined in the report and the associated budget amendment and authorize the General Manager to sign.

Trustee Hardin removed item b. from the consent docket.

MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE CLARK TO APPROVE THE CONSENT DOCKET MINUS ITEM B.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

- b. Approve Blue Peak Pole Attachment Agreement #13 and #20 and authorize the General Manager to sign the agreements.

Trustee Hardin stated that he keeps seeing more and more wires and cables on the City utility poles so he asked if this posed a risk in the event of ice, wind, storms or other events.

Utility Director Loren Smith stated that this does not help but probably does not hurt to the detriment that this would be the root cause of the pole failure. He explained that the public connections are about midway on the pole and the top of the pole is where the weight is being carried. Mr. Smith explained

that part of the application process, the applicant must have an engineer go out and study the poles and make sure there is load available for the infrastructure they want to install on the poles. He stated that normally tree branches or limbs falling into the infrastructure is what takes a pole down and not the lower lying infrastructure.

Trustee Hardin asked if there is an adequate fee charged for these pole attachments.

Mr. Smith replied that yes adequate fees are being charged for these extra pole attachments.

MOTION BY TRUSTEE HARDIN, SECOND BY VICE CHAIR DZIALOWSKI TO APPROVE ITEM B FROM THE CONSENT DOCKET.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

5. QUESTIONS & INQUIRIES

None.

6. REPORT FROM OFFICERS AND BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

7. ADJOURN

MOTION BY TRUSTEE CLARK, SECOND BY VICE DZIALOWSKI TO ADJOURN THE JUNE 3, 2024 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The June 3, 2024 regular meeting of the Stillwater Utilities Authority adjourned at 6:28 p.m.



WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY



TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY