



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

JULY 1, 2024

723 S. Lewis Street, Room 1122 B

Stillwater, OK 74074

5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins,
& Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve June 17, 2024 regular meeting minutes		
b.	Approval of FY24-25 Agreement with Account Management Resources, LLC for municipal collection services		Dana Mattox
c.	Accept the dedication of two electric easements at 1212 W 12th Ave, part of the Replat of Baymere plat.	CC-24-86	Jacquelyn Porter
d.	Accept the dedication of a drainage easement located in Lots 24-27 of Childress Industrial Park addressed as 301 & 303 E Thomas Ave, 3003, 3005, 3007, 3009, 3011, 3013, 3017, & 3019 N Park Dr.	CC-24-87	Jacquelyn Porter

e.	Encroachment Agreement and Release of Liability (EARL) for a new private sewer line to replace and move the existing private sewer for the property addressed as 1104 South Walnut Street to be located in the Right-of-Way of West 11th Avenue.	CC-24-88	Jacquelyn Porter
f.	Approve Extension of Lease Agreement with Tiny Paws Kitten Rescue to extend the lease term until Jan. 1, 2025	CC-24-89	Barbara Bliss
g.	Approve FY24-25 one year Sublease Agreement with Stillwater Trailriders, Inc. for property located at 6909 W. 56th St. for the purpose of operating a motorcycle and all-terrain vehicle ("ATV") recreational area	CC-24-90	Barbara Bliss
h.	Approve Amendment No. 1 to the Operations Agreement with Stillwater Area Sports Association to allow the use of Hamilton Field for youth football		Barbara Bliss
i.	Approve Air Service Guarantee Participation Agreement with OSU and associated budget amendment		Christy Cluck
j.	Approve award of Bid #27-2024 to MK Excavation, LLC in the amount of \$198,900 with the total project cost of \$228,735 including a 15% contingency for the Boomer Concrete Sundeck Demolition; approve associated budget amendment; and authorize the City Manager to sign related documents	CC-24-91	Chris Humes

4. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

5. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

6. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION NO. CC-2024-19: A RESOLUTION OF THE STILLWATER CITY COUNCIL AUTHORIZING AND APPROVING THE SUBMISSION OF AN APPLICATION FOR FISCAL YEAR 2024 OKLAHOMA STATE GRANT FOR AIRPORT IMPROVEMENT WITH FUNDS ADMINISTERED BY THE OKLAHOMA DEPARTMENT OF AEROSPACE AND AERONAUTICS (ODAA) FOR AIRPORT TERMINAL IMPROVEMENTS AT STILLWATER REGIONAL AIRPORT AND APPROVING THE REQUIRED SPONSOR MATCH
b.	RESOLUTION NO. CC-2024-20: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STILLWATER, OKLAHOMA, AUTHORIZING FORECLOSURE OF PORTIONS OF EASEMENTS DEDICATED PURSUANT TO SEPARATE INSTRUMENTS LOCATED IN THE NORTHEAST QUARTER OF SECTION 35, TOWNSHIP 20 NORTH, RANGE 2 EAST OF THE INDIAN BASE AND MERIDIAN, PAYNE COUNTY, STATE OF OKLAHOMA, AND GENERALLY LOCATED WEST OF EAST ROGERS DRIVE AND SOUTH OF MARIE DRIVE, IN STILLWATER, OKLAHOMA, AS SET FORTH IN THE CASE OF KMR DEVELOPMENT VS. THE CITY OF STILLWATER, ET AL, PAYNE COUNTY DISTRICT COURT CASE NUMBER: CJ-2024-282; AND AUTHORIZING THE MAYOR, THE CITY MANAGER, AND SPECIAL COUNSEL TO EXECUTE AND APPROVE ALL ORDERS AND TAKE ALL OTHER NECESSARY ACTIONS WITH REGARD TO THE ABOVE-REFERENCED CASE

7. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

First Read

a.	ORDINANCE NO. 3539: AN ORDINANCE AMENDING STILLWATER CITY CODE OF ORDINANCES BY AMENDING CHAPTER 31, MUNICIPAL COURT, ARTICLE I, IN GENERAL, BY ADDING SECTION 31-40, ASSESSMENT OF MUNICIPAL COURT TECHNOLOGY FEE; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY
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8. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney
b.	Miscellaneous items from the City Manager
c.	Miscellaneous items from the City Council

9. Questions and Inquiries

10. Adjourn

On June 27, 2024 at 5:00 p.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.