

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED JUNE 14, 2024 AT 11:00 A.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JUNE 17, 2024**

**PRESENT: MAYOR WILLIAM H. JOYCE, COUNCILORS CHRISTIE HAWKINS,
KEVIN CLARK AND TIM HARDIN
ABSENT: VICE MAYOR AMY DZIALOWSKI**

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:31 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

3. CONSENT DOCKET

- a. Approve June 3, 2024 regular meeting minutes
- b. Award Bid # 24-2024 City Wide Custodial Services to Sandstorm Cleaning in the amount of \$46,976.16 and Alliance Maintenance in the amount of \$46,980.00.
- c. Accept the dedication of a drainage easement located in Lots 24-27 of Childress Industrial Park addressed as 301 & 303 E Thomas Ave, 3003, 3005, 3007, 3009, 3011, 3013, 3017, & 3019 N Park Dr.
- d. Approve donation to the Fire Department in the amount of \$1,100 for a "Hot Car Sign" and the associated budget amendments as attached
- e. Approve budget amendments reflecting receipt and appropriation of donation funds in the amount of \$1,423.34 for Stillwater Public Library
- f. Approve Grant Agreement Amendment reflecting receipt of a \$35,000 eMedia grant from the Oklahoma Department of Libraries to Stillwater Public Library and approve the associated budget amendments.
- g. Approve FY24-25 one year lease agreement with OSU for property located at 6909 W. 56th Street for a motorcycle and all terrain vehicle recreational area

Mayor Joyce stated that staff has requested that item c. be removed from the consent docket due to an error in the item.

**MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO APPROVE THE
CONSENT DOCKET MINUS ITEM C.**

**ROLL CALL VOTE: JOYCE-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.**

4. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

5. ITEMS REMOVED FROM CONSENT DOCKET

Item c. will be brought back to the next meeting.

6. GENERAL ORDERS

a. Energy Saving Projects Update

Deputy City Manager Brady Moore reported that at the August 21, 2023 City Council meeting, City Management shared an alternative internal approach to addressing maintenance and improvement projects in the City that would generate energy savings. City Council asked City Management to bring back an implementation plan and funding sources for energy saving projects that could be managed by City staff. At the October 2, 2023 City Council meeting, City Management shared an implementation plan for projects that included LED light conversions, more energy efficient HVAC components, and other energy saving projects. Mr. Moore stated that funding for the proposed projects was identified in the City Capital Fund and the SUA Electric Rate Stabilization Fund. In the past seven months, City staff has focused on implementing many projects throughout Stillwater that reduce energy consumption and address needed improvements to City facilities and infrastructure. The Energy Saving Projects demonstrate the City's commitment to implementing projects that reduce taxpayer dollars spent on high energy costs. Mr. Moore updated Council on the completed projects at the airport, Fire Department, Parks and Community Buildings and Waste Management. He discussed how the City partnered with Stillwater Public Schools for the conversion of LED lighting at the baseball and softball complex. He reported that Stillwater Electric Utility is in the process of installing LED street light fixtures. The LED street light installation project includes approximately 4,400 fixtures, and is expected to take two years to complete. He reported that the City applied for and was awarded the 2023 Oklahoma Energy Efficiency Lighting Retrofit Program in the amount of \$122,209.75. Mr. Moore answered Council's questions.

Councilor Hawkins asked if there was a way to quantify the savings on the City's utility costs over time after all these light replacements. Mr. Moore agreed that this would be a great item to add to the next report.

No action was taken on this item.

7. RESOLUTIONS

- a. Resolution No. CC-2024-17: A resolution of the Stillwater City Council adopting an operating budget for the Fiscal Year 2024-25.

MOTION BY COUNCILOR HAWKINS, SECOND BY COUNCILOR CLARK TO ADOPT RESOLUTION NO. CC-2024-17 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

8. ORDINANCES

a. Second Reading

Ordinance No. 3538: An ordinance rezoning a tract of land located at 1205 South Duck Street from Small Lot Single-Family Residential District (RSS) to Two-Family Residential District (RT).

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HARDIN TO ADOPT ORDINANCE NO. 3538 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

9. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney: None.
- b. Miscellaneous items from the City Manager:
 - City Manager Kimberly Meek asked residents to save the date and celebrate Independence Day with Stillwater's 30th Boomer Blast Fireworks Show on Thursday, July 4, at Boomer Lake Park. Festivities will kick off at 6:30 p.m. with food trucks, music and more. The fireworks show will begin around 9:30 p.m.
- c. Miscellaneous items from the City Council:
 - Councilor Hardin announced that there are many summer fun, learning events at the Stillwater Public Library, in addition to the summer reading program. June 18 is filled with many events. From 10 a.m. to 2 p.m., there will be a rendition of "Beauty and the Beast" marionettes performed by master puppeteer Richard B. Elsenpeter. Beginning at 6 p.m. there will be a presentation by Stillwater Animal Welfare called, "New Pet Adventures" where those considering adopting a new pet can obtain more information. On Thursday, June 20, there will be the Summer Cinema, with the first showing at 10 a.m. and a repeat at 2 p.m. Following the movie, will be the Sci-Fi Film Club meeting at 6 p.m.
 - Councilor Clark reminded residents that the Primary Election is June 18. He encouraged voters to get to know the candidates and vote for who they believe best meets the needs of their family and community. Depending on their location, the ballot will look a little different and may include the County Commissioner for seat 2.
 - Councilor Hawkins asked residents to please save the dates July 17 through the 21 for "Krazy Daze." This is Stillwater's annual, largest community-wide retail sales event. From Lakeview Pointe and Pioneer Square Shopping Centers to The Strip and Downtown Stillwater, there are many shops offering summer-time sales for all ages. Some stores feature sidewalk sales, while some will have sale racks located inside.
 - Councilor Hawkins also reminded residents to participate in "Summer On The Strip." Bring your family to Summer on the Strip on June 27, from 6 to 9 p.m. on Washington Street. There will be live music, a fun kid's zone, good food and much more, all while shopping on the strip.
 - Mayor Joyce announced that the City Offices will be closed on Wednesday, June 19, in observance of the federal holiday, Juneteenth. Please remember that trash and recycling will be picked up as usual. This past Saturday was the Juneteenth Picnic to celebrate freedom from slavery, which is a significant milestone in American culture. The event also served as a declaration of our commitment in Stillwater to equity and inclusivity for a unified community. A big thank you to Cristy Morrison with Visit Stillwater for her hard work and organizing the event, as a member of Stillwater Community United and in conjunction with the committee. Many thanks to all City staff from Police, Fire, Library, SEMA, Parks and Community, Communications, Public Works, and Electric; also Mt. Zion Baptist Church; Stillwater Medical Center; Visit Stillwater; Stillwater Frontier Rotary; Prairie Arts Center; Stillwater Noon Lions; and many other organizations who donated time and resources for this event.
- i. Discussion about scheduling items for future meetings.

10. QUESTIONS & INQUIRIES

None.

11. ADJOURN

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HARDIN TO ADJOURN THE JUNE 17, 2024 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The June 17, 2024 regular meeting of the Stillwater City Council adjourned at 5:45 p.m.



WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL



TERESA KADAVY
CITY CLERK