



CITY COUNCIL MEETING *AMENDED AGENDA
AUGUST 15, 2022

723 S Lewis Street
Room 1122B
Stillwater, OK 74074
5:30 P.M.

Mayor Will Joyce, Vice Mayor Alane Zannotti, Councilors Amy Dzialowski, Christie Hawkins, & Kevin Clark

1. Call Meeting to Order
2. Pledge of Allegiance
3. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve August 1, 2022 regular and executive session meeting minutes		
b.	Accept public improvements for Skyline East Section 2, Phase 2a (Cont'd from August 1, 2022) (See staff memo to postpone to September 12, 2022)	Memo	Jacquelyn Porter
c.	Approve budget amendment appropriating \$20,800 from the General Obligation bond proceeds to cover professional services (trustee bank, credit rating, attorney general) fees for the 2022 GO bond issuance		Melissa Reames
d.	Approve recommendation to reject bid submitted by Holt Truck Centers of Oklahoma, LLC. for a replacement dump truck for Public Works	CC-22-152	Mark White

4. Public Comment on Items not Schedules for Public Hearings

*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*

5. Items Removed from Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

6. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a request for a Map Amendment to rezone the properties addressed as 1122 & part of 1222 South Western Road from Office (O) to Commercial Shopping (CS) to allow for commercial shopping development	CC-22-144	Jacquelyn Porter Stephen Gose
b.	Receive public comment regarding a request for a Specific Use Permit to place an electronic messaging center sign (EMC) at property located at 2121 North Perkins Road	CC-22-143	Jacquelyn Porter Joe Cline
c.	Receive public comment regarding a proposed Text Amendment of Chapter 23, Land Development Code Article V, Use Categories and Limitations, Division 4, Residential Short-Term Rental, Section 23-115 of the Land Development Code	CC-22-142	Jacquelyn Porter
d.	Receive public comment regarding a proposed Text Amendment to Stillwater City Code Chapter 23, Land Development Code, Article VII, Division 2 District Sign Regulations, Sections 23-197 through 23-200 (See memo to postpone to October 3, 2022)	Memo	Jacquelyn Porter

7. General Orders

The Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested City Council action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Lakeside Golf Course annual report from Henderson Golf		Michael Henderson
b.	Update on City Hall alternate work schedule (No action will be taken)	CC-22-145	Brady Moore
c.	Consider authorizing staff to establish an ad hoc Parking Committee comprised of stakeholders from the core commercial districts of Campus Corner, The Strip, and Downtown	CC-22-146	Brady Moore
d.	Consider approval of budget amendment reflecting grant award of \$1,019,233 from FAA (Bipartisan Infrastructure Law allotment) for Stillwater Regional Airport terminal expansion project	CC-22-147	Paul Priegel
e.	Consider authorizing an amount not to exceed \$993,153 to McFarland Architects for professional services at Stillwater Regional Airport and authorize City Manager to sign related agreement documents	CC-22-151	Paul Priegel
f.	Consider approval of agreement between City of Stillwater and FAA to complete a tower siting study	CC-22-151	Paul Priegel

	for an amount not to exceed \$100,000 and authorize City Manager to sign contract necessary for survey and geotechnical work for an amount not to exceed \$20,000		
g.	Consider approval of budget amendments reflecting a \$100,000 increase in the Stillwater Public Library federal grant revenue account and a \$100,000 increase in the grant expenditure account for purchase of downloadable materials for the Oklahoma Virtual Library	CC-22-148	Stacy DeLano
h.	Stillwater Public Library Trust Board annual report	CC-22-149	Stacy DeLano
i.	Consider authorizing staff to negotiate a contract with Kirkpatrick Architecture Studios for professional design services for Fire Station 2	CC-22-150	Monty Karns
j.	Consider authorizing staff to negotiate a contract with Crossland Construction Co. to serve as Construction Manager at Risk for Fire Station 2	CC-22-150	Monty Karns

8. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION 2022-24: A RESOLUTION OF THE STILLWATER CITY COUNCIL DECLARING THE PROPERTIES LOCATED AT 502 AND 506 SOUTH LOWRY STREET, A PUBLIC NUISANCE DETRIMENTAL TO THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY; AUTHORIZING THE ATTORNEYS OF THE CHILDS LAW FIRM, PLLC, TO FILE AN ACTION TO SEEKING A JUDICIAL DECLARATION THAT THESE ADDRESSES CONSTITUTE A PUBLIC NUISANCE AND ENTERING AN ORDER AUTHORIZING THE CITY OF STILLWATER TO ABATE THE PUBLIC NUISANCES ON THESE PROPERTIES WITH COSTS TO BE PAID BY THE OWNER OF THE PROPERTIES; AND AUTHORIZING THE CITY MANAGER AND THE CHILDS LAW FIRM, PLLC TO TAKE ALL ACTIONS REASONABLY NECESSARY TO PROCEED WITH THIS CAUSE OF ACTION	Kimberly Carnley
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9. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

First Read

a.	*ORDINANCE NO. 3505: AN ORDINANCE AMENDING CHAPTER 23, LAND DEVELOPMENT CODE, ARTICLE V, USE CATEGORIES AND LIMITATIONS, TO AMEND DIVISION 4, RESIDENTIAL SHORT-TERM RENTAL, SECTION 23-115.2, PERMITTED DISTRICTS
a.	ORDINANCE NO. 3506: AN ORDINANCE CLOSING RIGHT-OF-WAY OF 10TH AVENUE LOCATED ADJACENT TO 923 S. LOWRY ST. IN THE NORTHEAST QUARTER (NE/4) OF

	SECTION TWENTY-THREE (23), TOWNSHIP NINETEEN (19) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, CITY OF STILLWATER PAYNE COUNTY, OKLAHOMA
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Second Read

b.	ORDINANCE NO. 3498: AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT 923 SOUTH LOWRY STREET FROM LIGHT INDUSTRIAL (IL) TO COMMERCIAL BUSINESS (CB)
c.	ORDINANCE NO. 3499: AN ORDINANCE CLOSING A UTILITY EASEMENT LOCATED IN NORTHEAST QUARTER (NE/4) SECTION TWENTY-TWO (SEC 22), TOWNSHIP NINETEEN NORTH (T19N), RANGE TWO EAST (R2E) OF THE INDIAN BASE AND MERIDIAN, PAYNE COUNTY, OKLAHOMA, ON PROPERTY ADDRESSED AS 1201 W 6 TH
d.	ORDINANCE NO. 3500: AN ORDINANCE REZONING A TRACT OF LAND LOCATED AT 115 EAST 12 TH AVENUE FROM SMALL LOT SINGLE-FAMILY RESIDENTIAL (RSS) TO COMMERCIAL BUSINESS (CB)
e.	ORDINANCE NO. 3501: AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT 5823, 5911, 6011 and 6099 N. PERKINS RD. FROM GENERAL INDUSTRIAL (IG) TO SMALL LOT SINGLE-FAMILY RESIDENTIAL (RSS)
f.	ORDINANCE NO. 3502: AN ORDINANCE REZONING SOUTHEAST PORTION OF TRACT OF LAND LOCATED AT 2810 S. WESTERN RD. FROM SMALL LOT SINGLE-FAMILY RESIDENTIAL (RSS) TO COMMERCIAL GENERAL (CG)
g.	ORDINANCE NO. 3503: AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT 1924, 1930, & 2002 E. McELROY RD. FROM LARGE LOT SINGLE-FAMILY RESIDENTIAL (RSL) TO SMALL LOT SINGLE-FAMILY RESIDENTIAL (RSS)

10. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

- a. Miscellaneous items from the City Attorney
 - i. Request for an Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Stillwater City Manager Norman McNickle and City Attorney Kimberly Carnley.
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council

11. Questions and Inquiries

12. Executive Session

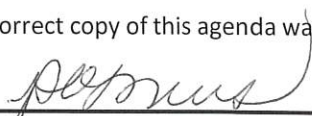
- a. Confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Stillwater City Manager Norman McNickle and City Attorney Kimberly Carnley.

13. Return from Executive Session

- a. Possible action regarding the employment, appointment, promotion, demotion, disciplining or resignation of Stillwater City Manager Norman McNickle and City Attorney Kimberly Carnley.

14. Adjourn

On 08.12.22 at 9:30, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.


The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.
- Go to [eNotifications](#) for email notices when an agenda is posted. Select each elected or appointed board or committee for which you would like to receive notices.