



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

JULY 15, 2024

723 S. Lewis Street, Room 1122 B

Stillwater, OK 74074

5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins,
& Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve July 1, 2024 regular meeting minutes		
b.	Approve carry forward of budget appropriations from FY24 to FY25	CC-24-92	Christy Cluck
c.	Approve award of Bid #34-2024 to B&L Heating and Air Conditioning, Inc. in the amount of \$340,000 and approve total project expenditures in the amount of \$374,000 to include a 10% contingency for the Municipal Building Rooftop Chiller Replacement; and authorize the City Manager to sign related documents.	CC-24-93	John McClenny, Mark White
d.	Approve design amendment for Airport Road and Perkins Road Traffic Impact Analysis; approve	CC-24-94	Travis Small

	associated budget amendment and authorize City Manager to sign related documents		
e.	Approve budget amendments to accept final Community Development Block Grant 2023 Grant allocation of \$222,500 for the Stillwater Public Library fire sprinkler system.	CC-24-95	Cindy Gibson
f.	Award Bid #23-2024 to Hodges Farms and Dredging, LLC a unit price contract for the WTP Lagoon Dredging Project (Round 2) for the Base Bid with Bid Alternate No. 3 for a total bid amount of \$1,182,137.50; authorize construction expenditures of \$1,332,137.50, including \$150,000.00 for contingency; authorize the General Manager to sign related documents; and approve the budget amendment appropriating funds.	CC-24-96	Chris Humes
g.	Approve the award of contracts by CMAR, Lippert Brothers, Inc. for Bid Package 1 for Stillwater Regional Airport terminal project for a total of \$18,592,300.	CC-24-97	Kellie Reed
h.	Stillwater Museum Association, Inc. Quarterly Report		Christy Driskel

4. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

5. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

6. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a request from Marilyn Shipman for a map amendment to rezone properties addressed as 424 S. Husband and 212	CC-24-98	Diana Hood
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	W. 5th Avenue from Two-Family and Multi-Family Residential (RTM) to Commercial Business (CB) district.		
b.	Receive public comment regarding a request from OZSOL, LLC for a map amendment to rezone properties addressed as 1302 W. Lakeview Rd Tract 1, 1412 W Lakeview Rd, 1424 W Lakeview Rd, 1508 W Lakeview Rd, and an unaddressed tract of land on West Lakeview Road between 1508 and 1412 W. Lakeview Road from Small Lot Single Family Residential (RSS) to Commercial Shopping (CS).	CC-24-99	Jacquelyn Porter
c.	Receive public comment regarding a request from OZSOL, LLC for a map amendment to rezone properties addressed as 1302 W Lakeview Rd Tract 2 and 2323 N Garfield St from Small Lot Single Family Residential (RSS) to Two-Family and Multi-Family Residential (RTM).	CC-24-100	Jacquelyn Porter

7. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION NO. CC-2024-18: A RESOLUTION AMENDING RESOLUTION NO. CC-2024-10 OF THE CITY COUNCIL TO AMEND THE DUTIES OF THE WASHINGTON SCHOOL ADVISORY COMMITTEE CONSISTENT WITH THE INTENT OF THE FORMATION OF THE COMMITTEE
b.	RESOLUTION NO. CC-2024-21: A RESOLUTION OF THE STILLWATER CITY COUNCIL AUTHORIZING AND APPROVING THE SUBMISSION OF AN APPLICATION FOR UNITED STATES DEPARTMENT OF TRANSPORTATION SMALL COMMUNITY AIR SERVICE DEVELOPMENT PROGRAM GRANT FUNDS FOR AN EXPANDED MARKETING PROGRAM AT STILLWATER REGIONAL AIRPORT TO INCREASE PASSENGER ENPLANEMENTS
c.	RESOLUTION NO. CC-2024-22: A RESOLUTION AUTHORIZING AND APPROVING THE SUBMISSION OF AN APPLICATION FOR FISCAL YEAR 2025 BIPARTISAN INFRASTRUCTURE LAW (BIL) AIRPORT TERMINALS PROGRAM (ATP) FUNDS ADMINISTERED BY THE FEDERAL AVIATION ADMINISTRATION FOR AIRPORT INFRASTRUCTURE IMPROVEMENTS AT STILLWATER REGIONAL AIRPORT AND APPROVING THE ASSOCIATED BUDGET AMENDMENT FOR THE REQUIRED SPONSOR MATCH
d.	RESOLUTION NO. CC-2024-23: A RESOLUTION NOTIFYING THE PUBLIC OF THE

	COMPILING AND PUBLISHING OF THE CODE SUPPLEMENT NO. 10 TO THE CODE OF THE CITY OF STILLWATER, OKLAHOMA
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8. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

First Read

a.	ORDINANCE NO. 3540: AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT TRACT 2 OF 1302 WEST LAKEVIEW ROAD AND 2323 NORTH GARFIELD STREET FROM SMALL LOT SINGLE-FAMILY RESIDENTIAL (RSS) TO TWO-FAMILY AND MULTI-FAMILY RESIDENTIAL (RTM).
b.	ORDINANCE NO. 3541: AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT 1302 WEST LAKEVIEW ROAD TRACT 1; 1412 WEST LAKEVIEW ROAD; 1424 WEST LAKEVIEW ROAD; 1508 WEST LAKEVIEW ROAD; AND A TRACT OF LAND ON WEST LAKEVIEW ROAD BETWEEN 1508 AND 1412 WEST LAKEVIEW ROAD FROM SMALL LOT SINGLE-FAMILY RESIDENTIAL (RSS) TO COMMERCIAL SHOPPING (CS).
c.	ORDINANCE NO. 3542: AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT 424 SOUTH HUSBAND STREET AND 212 WEST 5 TH AVENUE FROM TWO-FAMILY AND MULTI-FAMILY RESIDENTIAL (RTM) TO COMMERCIAL BUSINESS (CB).

Second Read

a.	ORDINANCE NO. 3539: AN ORDINANCE AMENDING STILLWATER CITY CODE OF ORDINANCES BY AMENDING CHAPTER 31, MUNICIPAL COURT, ARTICLE I, IN GENERAL, BY ADDING SECTION 31-40, ASSESSMENT OF MUNICIPAL COURT TECHNOLOGY FEE; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY.
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9. Appointments

a.	Rural Water Advisory Board	CC-24-101	David Barth
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10. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney
i.	Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Stillwater City Attorney Kimberly Carnley.

ii.	Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Kimberly Meek.
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iii.	Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Municipal Judge Tanya Raun.
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b.	Miscellaneous items from the City Manager
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c.	Miscellaneous items from the City Council
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11. Questions and Inquiries

12. Executive Session

a.	Confidential communication regarding the employment, appointment, promotion, demotion, disciplining, or resignation of City Attorney Kimberly Carnley.
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b.	Confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Kimberly Meek.
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c.	Confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Municipal Judge Tanya Raun.
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13. Return from Executive Session

a.	No action will be taken on this item.
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b.	No action will be taken on this item.
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c.	No action will be taken on this item.
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14. Adjourn

On July 12, 2024 at 9:00 a.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)

- Official minutes are archived in the City Clerk's office.