



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

JULY 15, 2024

723 S. Lewis Street, Room 1122 B

Stillwater, OK 74074

5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins,
& Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve July 1, 2024 regular meeting minutes		
b.	Approve carry forward of budget appropriations from FY24 to FY25	CC-24-92	Christy Cluck
c.	Approve award of Bid #34-2024 to B&L Heating and Air Conditioning, Inc. in the amount of \$340,000 and approve total project expenditures in the amount of \$374,000 to include a 10% contingency for the Municipal Building Rooftop Chiller Replacement; and authorize the City Manager to sign related documents.	CC-24-93	John McClenny, Mark White
d.	Approve design amendment for Airport Road and Perkins Road Traffic Impact Analysis; approve	CC-24-94	Travis Small

	associated budget amendment and authorize City Manager to sign related documents		
e.	Approve budget amendments to accept final Community Development Block Grant 2023 Grant allocation of \$222,500 for the Stillwater Public Library fire sprinkler system.	CC-24-95	Cindy Gibson
f.	Award Bid #23-2024 to Hodges Farms and Dredging, LLC a unit price contract for the WTP Lagoon Dredging Project (Round 2) for the Base Bid with Bid Alternate No. 3 for a total bid amount of \$1,182,137.50; authorize construction expenditures of \$1,332,137.50, including \$150,000.00 for contingency; authorize the General Manager to sign related documents; and approve the budget amendment appropriating funds.	CC-24-96	Chris Humes
g.	Approve the award of contracts by CMAR, Lippert Brothers, Inc. for Bid Package 1 for Stillwater Regional Airport terminal project for a total of \$18,592,300.	CC-24-97	Kellie Reed
h.	Stillwater Museum Association, Inc. Quarterly Report		Christy Driskel

4. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers prior to meetings.

5. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

6. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a request from Marilyn Shipman for a map amendment to rezone properties addressed as 424 S. Husband and 212	CC-24-98	Diana Hood
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	W. 5th Avenue from Two-Family and Multi-Family Residential (RTM) to Commercial Business (CB) district.		
b.	Receive public comment regarding a request from OZSOL, LLC for a map amendment to rezone properties addressed as 1302 W. Lakeview Rd Tract 1, 1412 W Lakeview Rd, 1424 W Lakeview Rd, 1508 W Lakeview Rd, and an unaddressed tract of land on West Lakeview Road between 1508 and 1412 W. Lakeview Road from Small Lot Single Family Residential (RSS) to Commercial Shopping (CS).	CC-24-99	Jacquelyn Porter
c.	Receive public comment regarding a request from OZSOL, LLC for a map amendment to rezone properties addressed as 1302 W Lakeview Rd Tract 2 and 2323 N Garfield St from Small Lot Single Family Residential (RSS) to Two-Family and Multi-Family Residential (RTM).	CC-24-100	Jacquelyn Porter

7. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION NO. CC-2024-18: A RESOLUTION AMENDING RESOLUTION NO. CC-2024-10 OF THE CITY COUNCIL TO AMEND THE DUTIES OF THE WASHINGTON SCHOOL ADVISORY COMMITTEE CONSISTENT WITH THE INTENT OF THE FORMATION OF THE COMMITTEE
b.	RESOLUTION NO. CC-2024-21: A RESOLUTION OF THE STILLWATER CITY COUNCIL AUTHORIZING AND APPROVING THE SUBMISSION OF AN APPLICATION FOR UNITED STATES DEPARTMENT OF TRANSPORTATION SMALL COMMUNITY AIR SERVICE DEVELOPMENT PROGRAM GRANT FUNDS FOR AN EXPANDED MARKETING PROGRAM AT STILLWATER REGIONAL AIRPORT TO INCREASE PASSENGER ENPLANEMENTS
c.	RESOLUTION NO. CC-2024-22: A RESOLUTION AUTHORIZING AND APPROVING THE SUBMISSION OF AN APPLICATION FOR FISCAL YEAR 2025 BIPARTISAN INFRASTRUCTURE LAW (BIL) AIRPORT TERMINALS PROGRAM (ATP) FUNDS ADMINISTERED BY THE FEDERAL AVIATION ADMINISTRATION FOR AIRPORT INFRASTRUCTURE IMPROVEMENTS AT STILLWATER REGIONAL AIRPORT AND APPROVING THE ASSOCIATED BUDGET AMENDMENT FOR THE REQUIRED SPONSOR MATCH
d.	RESOLUTION NO. CC-2024-23: A RESOLUTION NOTIFYING THE PUBLIC OF THE

	COMPILING AND PUBLISHING OF THE CODE SUPPLEMENT NO. 10 TO THE CODE OF THE CITY OF STILLWATER, OKLAHOMA
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8. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

First Read

a.	ORDINANCE NO. 3540: AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT TRACT 2 OF 1302 WEST LAKEVIEW ROAD AND 2323 NORTH GARFIELD STREET FROM SMALL LOT SINGLE-FAMILY RESIDENTIAL (RSS) TO TWO-FAMILY AND MULTI-FAMILY RESIDENTIAL (RTM).
b.	ORDINANCE NO. 3541: AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT 1302 WEST LAKEVIEW ROAD TRACT 1; 1412 WEST LAKEVIEW ROAD; 1424 WEST LAKEVIEW ROAD; 1508 WEST LAKEVIEW ROAD; AND A TRACT OF LAND ON WEST LAKEVIEW ROAD BETWEEN 1508 AND 1412 WEST LAKEVIEW ROAD FROM SMALL LOT SINGLE-FAMILY RESIDENTIAL (RSS) TO COMMERCIAL SHOPPING (CS).
c.	ORDINANCE NO. 3542: AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT 424 SOUTH HUSBAND STREET AND 212 WEST 5 TH AVENUE FROM TWO-FAMILY AND MULTI-FAMILY RESIDENTIAL (RTM) TO COMMERCIAL BUSINESS (CB).

Second Read

a.	ORDINANCE NO. 3539: AN ORDINANCE AMENDING STILLWATER CITY CODE OF ORDINANCES BY AMENDING CHAPTER 31, MUNICIPAL COURT, ARTICLE I, IN GENERAL, BY ADDING SECTION 31-40, ASSESSMENT OF MUNICIPAL COURT TECHNOLOGY FEE; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY.
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9. Appointments

a.	Rural Water Advisory Board	CC-24-101	David Barth
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10. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney
i.	Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Stillwater City Attorney Kimberly Carnley.

ii.	Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Kimberly Meek.
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iii.	Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Municipal Judge Tanya Raun.
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b.	Miscellaneous items from the City Manager
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c.	Miscellaneous items from the City Council
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11. Questions and Inquiries

12. Executive Session

a.	Confidential communication regarding the employment, appointment, promotion, demotion, disciplining, or resignation of City Attorney Kimberly Carnley.
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b.	Confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Kimberly Meek.
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c.	Confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Municipal Judge Tanya Raun.
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13. Return from Executive Session

a.	No action will be taken on this item.
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b.	No action will be taken on this item.
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c.	No action will be taken on this item.
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14. Adjourn

On July 12, 2024 at 9:00 a.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)

- Official minutes are archived in the City Clerk's office.

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED JUNE 27, 2024 AT 5:00 P.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JULY 1, 2024**

PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR AMY DZIALOWSKI,
COUNCILORS CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN
ABSENT: NONE

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

3. CONSENT DOCKET

- a. Approve June 17, 2024 regular meeting minutes
- b. Approval of FY24-25 Agreement with Account Management Resources, LLC for municipal collection services
- c. Accept the dedication of two electric easements at 1212 W 12th Ave, part of the Replat of Baymere plat.
- d. Accept the dedication of a drainage easement located in Lots 24-27 of Childress Industrial Park addressed as 301 & 303 E Thomas Ave, 3003, 3005, 3007, 3009, 3011, 3013, 3017, & 3019 N Park Dr.
- e. Encroachment Agreement and Release of Liability (EARL) for a new private sewer line to replace and move the existing private sewer for the property addressed as 1104 South Walnut Street to be located in the Right-of-Way of West 11th Avenue.
- f. Approve Extension of Lease Agreement with Tiny Paws Kitten Rescue to extend the lease term until Jan. 1, 2025
- g. Approve FY24-25 one year Sublease Agreement with Stillwater Trailriders, Inc. for property located at 6909 W. 56th St. for the purpose of operating a motorcycle and all-terrain vehicle ("ATV") recreational area
- h. Approve Amendment No. 1 to the Operations Agreement with Stillwater Area Sports Association to allow the use of Hamilton Field for youth football
- i. Approve Air Service Guarantee Participation Agreement with OSU and associated budget amendment
- j. Approve award of Bid #27-2024 to MK Excavation, LLC in the amount of \$198,900 with the total project cost of \$228,735 including a 15% contingency for the Boomer Concrete Sundeck Demolition; approve associated budget amendment; and authorize the City Manager to sign related documents

Councilor Hardin removed item i. from the consent docket.

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HARDIN TO APPROVE THE CONSENT DOCKET MINUS ITEM I.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

4. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

5. ITEMS REMOVED FROM CONSENT DOCKET

- i. Approve Air Service Guarantee Participation Agreement with OSU and associated budget amendment

Councilor Hardin asked for clarification on the Air Service Agreement with OSU and how much they are contributing this year versus last year.

Assistant City Manager and Finance Director Christy Cluck reported that the current MRG agreement with American Airlines (AA) is a two year agreement with a total maximum liability of \$5.2 million to the City and OSU's proposed share under the proposed MOU is \$1 million. In the prior contract with AA, the City's overall two year total maximum liability was \$4 million and there was a similar agreement with OSU with a maximum liability of \$2 million.

Councilor Hardin asked if there was discussion with OSU on why they backed off of their MRG match amount. Ms. Cluck stated that there were several conversations with OSU. She reported that the MRG did go up this year which is due to increased costs with the larger planes. She stated that she does not know why OSU chose to not participate at the 50% rate like the previous agreement.

Mayor Joyce stated that the goal is to not have to actually spend all that money if there are enough riders to keep the seats full on the planes. Ms. Cluck stated the City will share this expense with OSU up to their maximum \$1 million liability.

Ms. Cluck answered Council's additional questions.

MOTION BY COUNCILOR HARDIN, SECOND BY COUNCILOR HAWKINS TO APPROVE ITEM I. FROM THE CONSENT DOCKET

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. RESOLUTIONS

City Attorney Kimberly Carnley stated that this resolution is based on the fact that the total estimated cost of construction for the new airport terminal at Stillwater Regional Airport is approximately \$18,592,300. Staff believes it is in the best interest of the City to pursue all grants and funding opportunities that are available for this project. Approving this resolution will allow the Airport to apply for these grant funds.

- a. Resolution No. CC-2024-19: A resolution of the Stillwater City Council authorizing and approving the submission of an application for Fiscal Year 2024 Oklahoma State Grant for Airport Improvement with funds administered by The Oklahoma Department of Aerospace

and Aeronautics (ODAA) for Airport Terminal Improvements at Stillwater Regional Airport and approving the required sponsor match

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR DZIALOWSKI TO ADOPT RESOLUTION NO. CC-2024-19 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

Mayor Joyce stated that this resolution was handled by Special Counsel Beth Anne Childs, Childs Law Firm. This is an easement closure that has to happen through the court and approval has been given from Special Counsel and Staff that this is in order for approval.

- b. Resolution No. CC-2024-20: A resolution of the City Council of the City of Stillwater, Oklahoma, authorizing foreclosure of portions of easements dedicated pursuant to separate instruments located in the Northeast Quarter of Section 35, Township 20 North, Range 2 East of the Indian Base and Meridian, Payne County, State of Oklahoma, and generally located west of East Rogers Drive and south of Marie Drive, in Stillwater, Oklahoma, as set forth in the case of KMR Development vs. the City of Stillwater, Et Al, Payne County District Court Case Number: CJ-2024-282; and authorizing the Mayor, the City Manager, and Special Counsel to execute and approve all orders and take all other necessary actions with regard to the above-referenced case

MOTION BY VICE MAYOR DZIALOWSKI, SECOND BY COUNCILOR CLARK TO ADOPT RESOLUTION NO. CC-2024-20 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

7. ORDINANCES

a. First Reading

Ordinance No. 3539: An ordinance amending Stillwater City Code of Ordinances by amending Chapter 31, Municipal Court, Article I, in general, by adding Section 31-40, Assessment of Municipal Court Technology Fee; Repealing All Ordinances To The Contrary; and Providing For Severability

City Attorney Kimberly Carnley reported that this is an ordinance approving a technology fee for the municipal court. The implementation of technology to support digital tickets and other technology used in operation, prosecution and administration of the court including computer software and hardware has increased the costs to the City. Ms. Carnley stated that State law authorizes imposition of fees such as this one and many cities across the state have implemented a technology fee as a best practice and reasonable to offset the cost of technology used by the court. Revenues generated by the fee will be used solely to support technologies utilized in the court. Ms. Carnley answered Council's questions.

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY COUNCILOR HAWKINS TO ADVANCE ORDINANCE NO. 3539 TO SECOND READ AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

8. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney: None.

b. Miscellaneous items from the City Manager:

- City Manager Kimberly Meek invited the community to attend Boomer Blast, this Thursday, July 4th, at Boomer Lake Park for Stillwater's 30th Boomer Blast Fireworks Show and Celebration. Festivities will kick off at 6:30 p.m. with food trucks, music and more. The fireworks show will be approximately 20 minutes and begin around 9:30 p.m. Eventgoers are encouraged to utilize crosswalks and Kameoka Trail depending on where they park. Since it will be hot, please also remember to hydrate. We will have the splash pad available and Payne County Health Department's comfort station. Reminder that boat and vehicle access to Boomer Lake Park will be prohibited and Harned Avenue will be closed 4-11:30 p.m. Lakeview Bridge will also be closed, 7-11:30 p.m. No vehicles will be allowed in the park after 4 p.m.

c. Miscellaneous items from the City Council:

- Councilor Hardin announced that the Stillwater Police Department will host National Night Out on Tuesday, August 6, from 6 to 8 p.m. at Southern Woods Park. This is an annual community event to build and strengthen relations with Stillwater families, friends, emergency responders and other organizations and businesses. There will be games, food and fun so please plan to attend.
- Councilor Clark reported that there are many big projects and roadway projects under construction throughout our community. To see updates on projects, road closures, anticipated completion dates, and more go online to stillwaterok.gov/projects. Also, both Block 34 and Fire Station No. 2, have live construction cameras at the sites so citizens can see the progress in real time.
- Councilor Hawkins asked resident to please save the dates, July 17-21 for "Krazy Daze." This is Stillwater's annual, largest community-wide retail sales event. From Lakeview Pointe and Pioneer Square Shopping Centers to The Strip and Downtown Stillwater, there are many shops offering summer-time sales for all ages. Some stores feature sidewalk sales, some will have sale racks located inside, and some will have both.
- Vice Mayor Dzialowski reminded residents that if anyone is looking for fresh produce, flowers, farm fresh eggs, homemade breads, canned goods, and more then go to the Stillwater Farmers' Market on Wednesdays and Saturdays, from 8 a.m. to 1 p.m. at the Prairie Arts Center. Saturdays also feature "Porch Pop Up Shops," alongside the market, and the free Community Art Studio project from 10 a.m. to 12 p.m.
- Mayor Joyce reminded residents that City Hall will be closed on Thursday, July 4 for the Independence Day holiday. Trash and recycling normally collected on Thursday will run on Friday and Friday's collection route will be picked up Saturday.
- Mayor Joyce announced that Visit Stillwater's "Ring the Registers" promotion is going on in Stillwater. If anyone spends \$50 anywhere in Stillwater, including during Krazy Daze, just provide a receipt to Visit Stillwater and you will be entered to win \$500 gift cards to American Airlines.

i. Discussion about scheduling items for future meetings.

9. QUESTIONS & INQUIRIES

None.

10. ADJOURN

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO ADJOURN THE JULY 1, 2024 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The July 1, 2024 regular meeting of the Stillwater City Council adjourned at 5:48 p.m.

**WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL**

**TERESA KADAVY
CITY CLERK**

REPORT TO: CITY COUNCIL

MEETING DATE: JULY 15, 2024



Agenda Item:	3.b. CC-24-92
Previous/Related Action:	
Background/Issue:	• Municipalities in Oklahoma are required to adopt an annual budget. • When City Council/SUA Trustees/SEDA Trustees adopt the expenditure budgets, those funds become appropriated, which means they are reserved in the fiscal year for the purpose they were intended. • At the end of a fiscal year, there may be projects, materials, or services that have been appropriated for but are incomplete or not yet received. If no action is taken to re-appropriate those funds in the new budget year, the funding will lapse. City staff refers to the re-appropriation as a carry forward. • Finance staff works with City departments to identify incomplete projects and materials or services not yet received for which the funds should be carried forward in order to complete the procurement process. • The list of carry forward requests is attached for consideration by the Council/Trustees.
Proposal/Solution:	
Financial Source/Impact:	There is no cash balance impact when approving carry forward requests since the funds have been previously reserved for the purpose they were intended.
Related Strategic Priority:	#1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT
Recommended Action/Motion:	Motion to approve the carry forward of budget appropriations from FY24 to FY25 as presented.
Prepared By:	Christy Cluck, Assistant City Manager/Finance Director
Reviewed By:	Teresa Kadavy Christy Cluck
Submitted By:	Kimberly Meek, City Manager

Attachments

1. City Council Carry Forward - Expenditure
2. City Carry Forward - Revenue

City Carry Forward Request - Expenditures

Updated: 7/1/2024

Approved by: City Council

Date: 7/15/2024

Project #	PO #	Description	Account No.	FY24 Budget	FY24 Actual Expense	FY24 Encumbrance	FY24 Balance	FY25 Re-Appropriation
General Fund								
City Attorney								
	P0016483	Weatherford	1011610-53069	\$ 380.00	\$ -	\$ 380.00	\$ 380.00	\$ 380.00
	P0017368	Weatherford	1011610-53069	\$ 23,920.00	\$ 2,715.00	\$ 21,205.00	\$ 21,205.00	\$ 21,205.00
	P0018582	Collins Zorn & Wagner	1011610-53069	\$ 30,000.00	\$ 17,581.74	\$ 12,418.26	\$ 12,418.26	\$ 12,419.00
	P0018584	Beth Ann Childs	1011610-53069	\$ 20,000.00	\$ 11,198.04	\$ 8,801.96	\$ 8,801.96	\$ 8,802.00
	P0022365	Morgan Law Offices	1011610-53069	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Finance								
	P0021491	Workers Comp Actuarial Study	1012011-53069	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
	P0021956	GFOA: ERP Webinar in July	1012011-53055	\$ 420.00	\$ -	\$ 420.00	\$ 420.00	\$ 420.00
City Engineering								
19TR09101	P0004088	Stormwater Master Plan	1014035-54010	\$ 5,283.00	\$ -	\$ 3,518.07	\$ 5,283.00	\$ 5,283.00
CMO								
	P0022103	CMAO Conference-K. Meek	1011010-53055	\$ 260.00	\$ -	\$ 260.00	\$ 260.00	\$ 260.00
		CMAO Conference-K. Meek	1011010-53055	\$ 295.00	\$ -	\$ -	\$ 295.00	\$ 295.00
	P0016696	William Brian Thomas 505 Architect (Animal Welfare)	1011020-53069	\$ 20,000.00	\$ 18,197.74	\$ 1,802.26	\$ 1,802.26	\$ 1,802.00
		Unused MRG Designated for Terminal Project	1011020-53053	\$ 2,754,316.00	\$ -	\$ 867,000.00	\$ 2,754,316.00	\$ 2,754,316.00
		Contingency - Designated	1011020-53131	\$ 2,199,375.00	\$ -	\$ -	\$ 2,199,375.00	\$ 2,199,375.00
		Professional Services - CEDL	1011020-53069	\$ 235,516.00	\$ 85,515.25	\$ 22,667.80	\$ 150,000.75	\$ 150,000.00
	P0018652	PD Staffing Study	1011020-53064	\$ 49,000.00	\$ 32,666.00	\$ 16,334.00	\$ 16,334.00	\$ 16,334.00
Community Resources								
23PR02101	P0018403	Boomer Lake Dock Repair	1015010 54010	\$ 40,000.00	\$ 35,971.08	\$ 488.92	\$ 4,028.92	\$ 4,029.00
22PR07101		Couch Park Tennis Courts	1015010-53064	\$ 28,500.00	\$ -	\$ -	\$ 28,500.00	\$ 28,500.00
Community Development								
23DS01101	P0016937, P001951	Comprehensive Plan	1013010-54010	\$ 500,000.00	\$ 123,843.94	\$ 376,156.06	\$ 376,156.06	\$ 376,157.00
24DS01101	P0021802, P002211	Comm. Dev. Bldg. Safety Office Area Construction Project	1013032-54012	\$ 43,500.00	\$ 33,598.00	\$ 9,500.00	\$ 9,902.00	\$ 9,902.00
Communications								
	P0021998	Team Radio Boomer Blast Radio Ads June 14-July 4	1011025-53057	\$ 630.00	\$ -	\$ 630.00	\$ 630.00	\$ 630.00
	P0021995	Stw Broadcasting Boomer Blast Radio Ads June 14-July 4	1011025-53057	\$ 1,260.00	\$ -	\$ 1,260.00	\$ 1,260.00	\$ 1,260.00
24MK01101	P0022090	Team Radio Airport Ads May 22-July 17	1011025-53057	\$ 1,710.00	\$ 300.00	\$ 1,410.00	\$ 1,410.00	\$ 1,410.00
24MK01101	P0022087	Stw Broadcasting Airport Radio Ads May 22-July 17	1011025-53057	\$ 2,565.00	\$ 450.00	\$ 2,115.00	\$ 2,115.00	\$ 2,115.00
	P0021623	OK Dept of Career & Technology Educ. Utility Art Boxes	1011025-53125	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Fire								
20FD06101	P0011918	Donation PPE	1016510-52048	\$ 3,727.00	\$ 3,679.04	\$ 26.06	\$ 47.96	\$ 48.00
22FD02101	P0016796	Rope Rescue Equipment	1016510-53045	\$ 5,000.00	\$ 4,971.15	\$ 28.85	\$ 28.85	\$ 29.00
22FD03101	P0016796	Rope Rescue Equipment	1016510-53045	\$ 5,000.00	\$ 4,971.16	\$ 28.84	\$ 28.84	\$ 29.00
22FD04101	P0016796	Rope Rescue Equipment	1016510-53045	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
22GO01101		Fire Station #2	1016510-54009	\$ 17,469.00	\$ -	\$ -	\$ 17,469.00	\$ 17,469.00
	P0022070	Firefighter gloves, Nomex hoods, gear & SCBA bags	1016510-52044	\$ 1,630.00	\$ -	\$ 1,630.00	\$ 1,630.00	\$ 1,630.00
	P0022069	Fire Hose	1016510-52045	\$ 4,350.00	\$ -	\$ 4,350.00	\$ 4,350.00	\$ 4,350.00
	P0022269	Bedroom furniture for Fire Station #1	1016510-52084	\$ 20,674.00	\$ -	\$ 20,674.00	\$ 20,674.00	\$ 20,674.00
	P0022254	MegaCode Kelly Advanced Life Support Manikin	1016529-52046	\$ 3,600.00	\$ -	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00
	P0022254	MegaCode Kelly Advanced Life Support Manikin	1016529-52045	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
	P0022254	MegaCode Kelly Advanced Life Support Manikin	1016510-53055	\$ 7,250.00	\$ -	\$ 7,250.00	\$ 7,250.00	\$ 7,250.00
19FD06101	P0022251	Hot Car Sign and Public Education Supplies	1016510-53047	\$ 3,502.00	\$ -	\$ 2,900.00	\$ 3,502.00	\$ 3,502.00

23FD03101	P0022251	Hot Car Sign and Public Education Supplies	1016510-54007	\$	782.00	\$	51.28	\$	730.72	\$	730.72	\$	731.00
24FD03101	P0022251	Hot Car Sign and Public Education Supplies	1016510-53047	\$	1,100.00	\$	-	\$	1,100.00	\$	1,100.00	\$	1,100.00
23FD01101		FEMA Assistance to Firefighters Grant	1016510-53045	\$	227,174.00	\$	67,632.22	\$	-	\$	159,541.78	\$	159,542.00
23FD02101		Donation Extrication Tools	1016510-54007	\$	59,837.00	\$	59,266.89	\$	-	\$	570.11	\$	571.00
24FD02101		Donation-Training Materials	1016510-53055	\$	1,000.00	\$	-	\$	-	\$	1,000.00	\$	1,000.00
	PO018109	EMS Supplies	1016529-52046										
	PO022235	Supervac Ventilation Fan	1016510-52045										
<u>IT</u>													
	P0011566	CentralSquare Finance Enterprise Upgrade	1011210-53064		26,640.00		24,345.00		2,295.00		2,295.00	\$	2,295.00
	P0021142	RFIP-Ruckus Smartzone Renewal	1011210-53071		1,605.55		-		1,605.55		1,605.55	\$	1,606.00
		Vehicle Repair Parts (insurance proceeds to repair damaged vehicle)	1011210-52012		2,842.00		1,322.00		-		1,520.00	\$	1,520.00
<u>Library</u>													
20LB02101	P0022395,P002239	FOL-Teen	1015510-53041	\$	6,018.00	\$	2,901.93	\$	1,314.52	\$	3,116.07	\$	3,317.00
20LB03101	P0022390,P002255	FOL-Adult	1015510-53041	\$	7,866.00	\$	3,947.29	\$	239.00	\$	3,918.71	\$	3,919.00
20LB04101	P0022391,P002239	FOL-Children	1015510-53041	\$	15,152.00	\$	9,350.26	\$	2,089.00	\$	5,801.74	\$	5,802.00
20LB05101		FOL-Misc	1015510-53041	\$	1,858.00	\$	-	\$	-	\$	1,858.00	\$	1,858.00
20LB07101		Undesignated Donations	1015510-53041	\$	1,716.00	\$	364.30	\$	-	\$	1,351.70	\$	1,352.00
21LB07101		Designated Donations	1015510-53041	\$	10,562.00	\$	2,166.52	\$	-	\$	8,395.48	\$	8,396.00
23LB04101		Adult Online HS / Grant Expenditur	1015510-53045	\$	638.00	\$	-	\$	-	\$	638.00	\$	638.00
24LB01101		Digital Literacy/ Grant Expenditur	1015510-53045	\$	6,000.00	\$	4,453.87	\$	-	\$	1,546.13	\$	1,547.00
24LB02101		eMedia F-24-93/ Grant Expenditur	1015510-53045	\$	85,000.00	\$	50,000.00	\$	-	\$	35,000.00	\$	30,000.00
24LB04101	P0021360	State Aid/ Grant Expenditur	1015510-53045	\$	19,008.00	\$	12,510.16	\$	823.68	\$	6,497.84	\$	6,498.00
24LB06101		OLA Conference	1015510-53045	\$	1,757.00	\$	1,699.45	\$	-	\$	57.55	\$	58.00
	P0022026	Aspen Tree Construction	1015510-53020	\$	5,520.00	\$	-	\$	5,520.00	\$	5,520.00	\$	5,520.00
	P0022316	B&L	1015510-53023	\$	14,000.00	\$	-	\$	14,000.00	\$	14,000.00	\$	14,000.00
<u>Police</u>													
	P0019420	David Weatherford	1016025-53069	\$	15,000.00	\$	9,195.00	\$	5,805.00	\$	5,805.00	\$	5,805.00
	P0022339	Repair unit #150	1016025-53018	\$	7,456.51	\$	-	\$	7,456.51	\$	7,456.51	\$	7,456.51
23PD03101		AW Vaccine Clinic Proceeds	1016027-52033	\$	1,899.00	\$	1,197.95	\$	-	\$	701.05	\$	4,896.00
18PD01101		K9 Program Donations	1016025-53041	\$	2,328.00	\$	1,677.81	\$	-	\$	650.19	\$	651.00
20PD09101		Animal Welfare Donatoins	1016027-53041	\$	2,164.00	\$	319.90	\$	-	\$	1,844.10	\$	8,743.00
21PD09101		DUI Simulator	1016025-53041	\$	15,461.00	\$	-	\$	-	\$	15,461.00	\$	15,461.00
21PD11101		Equitable Sharing Program	1016025-53045	\$	9,568.00	\$	8,656.79	\$	-	\$	911.21	\$	912.00
23PD06101		BP Vests - Non Grant	1016025-54008	\$	90,000.00	\$	-	\$	90,000.00	\$	90,000.00	\$	90,000.00
24PD01101	P0019229, P00217:	Dispatch Remodel	1016025-54009	\$	550,000.00	\$	484,252.22	\$	49,639.03	\$	65,747.78	\$	65,748.00
24PD05101	P0021796, P00221:	2024 K9 Unit	1016025-54001	\$	77,377.00	\$	45,490.00	\$	27,936.98	\$	31,887.00	\$	31,887.00
24PD06101		New K9	1016025-54008	\$	11,085.00	\$	9,000.00	\$	500.00	\$	2,085.00	\$	2,085.00
<u>Public Works</u>													
	P0022059	ODEQ W/WW LICENSE RENEWAL	1014841-53053	\$	1,748.00		-		1,748.00		1,748.00	\$	1,748.00
	P0021554	MOWING CONTRACT BID# 11-2024	1014841-53094	\$	58,923.48		42,150.00		16,773.48		16,773.48	\$	16,773.48
	P0021622	MOWING / 6TH & WESTERN VACANT LOTS	1014841-53094	\$	2,400.00		750.00		1,650.00		1,650.00	\$	1,650.00
	P0021878	MOWING / 2206 & 2208 W 6TH	1014841-53094	\$	2,025.00		375.00		1,650.00		1,650.00	\$	1,650.00
	P0022023	MOWING / WEST OF CREEK BY CVS & 12TH/DUCK ISLAND	1014841-53094	\$	1,875.00		225.00		1,650.00		1,650.00	\$	1,650.00
	P0022306	TRAFFIC SIGNAL CABINET AND COBALT CONTROLLER	1014841-53030	\$	13,100.00		-		13,100.00		13,100.00	\$	13,100.00
	P0022292	CONFILCT MONITOR TESTING AND CALIBRATION	1014841-52078	\$	13,260.00		-		13,260.00		13,260.00	\$	13,260.00
	P0022541	WEST BOILER IN THE MUNICIPAL BUILDING	1014880-53023	\$	80,500.00		-		80,500.00		80,500.00	\$	80,500.00
Total General Fund				\$	7,496,877.54	\$	1,218,958.98	\$	1,743,741.55	\$	6,277,918.56	\$	6,284,220.99
<u>City Capital Fund</u>													
<u>City Engineering</u>													
19TR09105	P0004088	Stormwater Master Plan	1054035-54010	\$	759,906.00	\$	42,353.66	\$	46,470.84	\$	717,552.34	\$	46,471.00
23TR03105	P0020840, P00208:	Block 34	1054035-54009	\$	1,589,949.00	\$	88,880.95	\$	1,196,067.61	\$	1,501,068.05	\$	1,501,069.00
<u>Community Resources</u>													

22PR01105	P0019673	Couch Park Bathroom	1055010-54012	25,556.00	\$	8,840.00	\$	6,440.00	\$	16,716.00	\$	16,716.00	
23PR03105	P0019787, P00214	Armory Roof	1055010-54009	240,550.00		175,789.80		64,760.20	\$	64,760.20	\$	64,760.00	
General Government													
23GG01105	P0016220	Roof Design	1051020-54012	32,669.00	\$	3,308.59	\$	29,360.40	\$	29,360.41	\$	29,361.00	
24GG01105	P0020543, P00215	City Hall Chiller Replacement	1051020-54008	600,000.00	\$	26,600.00	\$	12,200.00	\$	573,400.00	\$	386,200.00	
24GG02105	P0021797	City Hall LED Light Replacement	1051020-54008	500,000.00	\$	67,564.10	\$	-	\$	432,435.90	\$	432,436.00	
Airport													
22AP03105		Rehab TH-2 Aprons	1057010-54009	\$	192,708.00	-		-	\$	192,708.00	\$	192,708.00	
24AP06105	P0021419	Hangar 2 Office, Restroom Rehab	1057010-54009	\$	26,127.00	-		26,127.00	\$	26,127.00	\$	26,127.00	
24AP07105	P0021415	Hangar 10, Water, Sewer, and Restroom	1057010-54009	\$	43,943.00	-		43,943.00	\$	43,943.00	\$	43,943.00	
Emergency Mgmt													
24EM01105	P0020249	Communication Tower	1056026-54009	\$	468,774.00	\$	-	\$	468,773.92	\$	468,774.00	\$	468,774.00
Police													
22PD02105	P0022132	Body Worn Cameras	1056025-54008	\$	12,778.00	\$	8,831.03	\$	3,899.40	\$	3,946.97	\$	3,900.00
Total City Capital													
				\$	4,492,960.00	\$	422,168.13	\$	1,898,042.37	\$	4,070,791.87	\$	3,212,465.00
Rural Fire													
24FD01160	P0020021,P002021	Vehicles for Rural Fire	1606510-54001	\$	64,469.00	\$	63,643.04	\$	825.00	\$	825.96	\$	825.00
22GO01160		Fire Station #2	1606510-54009	\$	62,531.00	\$	-	\$	-	\$	62,531.00	\$	62,531.00
23FD01160		FEMA Assistance to Firefighters Grant	1606510-53145	\$	22,395.00	\$	4,633.96	\$	-	\$	17,761.04	\$	17,761.00
Total Rural Fire				\$	149,395.00	\$	68,277.00	\$	825.00	\$	81,118.00	\$	81,117.00
CDBG													
23DS03170	P0022352	CDBG 2022 Small Cities Grant	1703000-54032	\$	222,500.00	\$	-	\$	33,354.00	\$	222,500.00	\$	222,500.00
Total CBDG				\$	222,500.00	\$	-	\$	33,354.00	\$	222,500.00	\$	222,500.00
Home Buyer's Assistance													
21DS01205		1st Time St-LMI/Home Buyers Assistance	2050000-53119	\$	30,836.00	\$	5,052.00	\$	-	\$	25,784.00	\$	25,784.00
21DS03205		1st Time Stillwater/Home Buyer Assistance	2050000-53119	\$	115,734.00	\$	95,604.54	\$	-	\$	20,129.46	\$	20,109.00
Total Home Buyer's Assistance				\$	146,570.00	\$	100,656.54	\$	-	\$	45,913.46	\$	45,893.00
Grant Fund													
23WT03180	P0016443	Raw Water Storage	1809216-54009	\$	943,235.00	\$	301,679.09	\$	641,556.78	\$	641,555.91	\$	641,557.00
23WT04180	P0016420	WTP Lime System	1809216-54009	\$	3,725,137.00	\$	2,392,055.20	\$	1,333,081.13	\$	1,333,081.80	\$	1,333,081.00
23WT07180		Lagoon Dredging	1809216-54009	\$	1,187,600.00	\$	1,174,800.00	\$	-	\$	12,800.00	\$	12,800.00
Total Home Buyer's Assistance				\$	5,855,972.00	\$	3,868,534.29	\$	1,974,637.91	\$	1,987,437.71	\$	1,987,438.00
GO Bond Fund													
22GO01330	P0015915, P00196	Fire Station	3300000-54009		8,703,302.00	\$	1,626,709.98	\$	5,555,363.94	\$	7,076,592.02	\$	7,076,592.00
Total Self Insurance Fund				\$	8,703,302.00	\$	1,626,709.98	\$	5,555,363.94	\$	7,076,592.02	\$	7,076,592.00
Park Donations													
20PR06230	P0019340	Dog Park Donations	2305010-53041	\$	3,625.00	\$	200.00	\$	3,425.00	\$	3,425.00	\$	3,425.00
19PR02230		Strickland Park Donations	2305010-54017	\$	20,800.00	\$	5,019.39	\$	-	\$	15,780.61	\$	15,781.00
22PR07230		Couch Tennis Courts Resurface	2305010 53041	\$	5,000.00	\$	-	\$	-	\$	5,000.00	\$	5,000.00
23TR03230	P0020892	Block 34 Donations		\$	7,156,665.00	\$	164,131.84	\$	6,992,533.16	\$	6,992,533.16	\$	6,992,533.00
Total Park Donations				\$	7,186,090.00	\$	169,351.23	\$	6,995,958.16	\$	7,016,738.77	\$	7,016,739.00

Stormwater Fund													
22TR05210		Berry Creek Drainage	2104035-53067	\$	10,384.00	\$	-	\$	-	\$	10,384.00	\$	10,384.00
22TR05210		Berry Creek Drainage	2104035-54009	\$	75,000.00	\$	-	\$	-	\$	75,000.00	\$	75,000.00
22TR05210	P0013052	Berry Creek Drainage	2104035-54020	\$	4,922.00	\$	-	\$	8,663.62	\$	4,922.00	\$	4,922.00
22TR06210		Wright Drive Drainage	2104035-53067	\$	3,846.00	\$	-	\$	-	\$	3,846.00	\$	3,846.00
22TR06210		Wright Drive Drainage	2104035-54009	\$	25,000.00	\$	-	\$	-	\$	25,000.00	\$	25,000.00
22TR07210		Deferred Maintenance	2104035-53067	\$	2,308.00	\$	-	\$	-	\$	2,308.00	\$	2,308.00
22TR07210		Deferred Maintenance	2104035-54009	\$	165,000.00	\$	-	\$	-	\$	165,000.00	\$	165,000.00
22TR09210		Western Drain at OSU	2104035-54009	\$	75,000.00	\$	-	\$	-	\$	75,000.00	\$	75,000.00
22TR10210		500 S Orchard RCB Repair	2104035-53067	\$	3,077.00	\$	-	\$	-	\$	3,077.00	\$	3,077.00
22TR10210		500 S Orchard RCB Repair	2104035-54009	\$	20,000.00	\$	-	\$	-	\$	20,000.00	\$	20,000.00
22TR11210		700 E Lakeview Drain	2104035-53067	\$	1,538.00	\$	-	\$	-	\$	1,538.00	\$	1,538.00
22TR11210		700 E Lakeview Drain	2104035-54009	\$	10,000.00	\$	-	\$	-	\$	10,000.00	\$	10,000.00
23TR03210	P0020892	Block 34 Area Improvements	2104035-54009	\$	138,836.00	\$	-	\$	138,836.00	\$	138,836.00	\$	138,836.00
Total Stormwater Fund				\$	534,911.00	\$	-	\$	147,499.62	\$	534,911.00	\$	534,911.00
Transportation Fund													
19TR04260	P0013018,P001854	Bridge-3rd St over Boomer Crk	2604035-54009	\$	1,570,059.00	\$	1,047,718.87	\$	363,924.74	\$	522,340.13	\$	522,341.00
19TR04260	P0019084,P002022	Bridge-3rd St over Boomer Crk	2604035-54010	\$	28,470.00	\$	18,110.20	\$	8,429.80	\$	10,359.80	\$	10,360.00
19TR04260	P0004280	Bridge-3rd St over Boomer Crk	2604035-54014	\$	3,288.00	\$	-	\$	3,287.83	\$	3,288.00	\$	3,288.00
19TR05260	P0018568	Bridge-Husband over Boomer Crk	2604035-54009	\$	1,003,861.00	\$	624,546.49	\$	2,061.20	\$	379,314.51	\$	379,315.00
19TR05260	P0019053	Bridge-Husband over Boomer Crk	2604035-54010	\$	30,971.00	\$	5,838.00	\$	9,162.00	\$	25,133.00	\$	25,133.00
19TR05260	P0004281	Bridge-Husband over Boomer Crk	2604035-54014	\$	2,282.00	\$	-	\$	1,718.12	\$	2,282.00	\$	2,282.00
20TR01260		Crack Sealing	2604035-54009	\$	200,000.00	\$	-	\$	-	\$	200,000.00	\$	200,000.00
20TR05260		Mill & Overlay	2604035-54009	\$	38,060.00	\$	-	\$	-	\$	38,060.00	\$	38,060.00
20TR05260	P0012740,P002064	Mill & Overlay	2604035-54020	\$	13,872.00	\$	8,200.00	\$	5,671.25	\$	5,672.00	\$	5,672.00
20TR06260		Pavement Reconstruction	2604035-53067	\$	16,125.00	\$	-	\$	-	\$	16,125.00	\$	16,125.00
20TR06260	P0020842,P002193	Pavement Reconstruction	2604035-54009	\$	4,305,860.00	\$	392,307.24	\$	3,909,792.23	\$	3,913,552.76	\$	3,913,553.00
20TR06260	P0007591,P001066	Pavement Reconstruction	2604035-54020	\$	310,487.00	\$	140,292.48	\$	170,187.35	\$	170,194.52	\$	170,195.00
20TR07260		Diamond Grind	2604035-54009	\$	659,711.00	\$	-	\$	-	\$	659,711.00	\$	659,711.00
21TR05260		Crack Sealing	2604035-54009	\$	300,000.00	\$	-	\$	-	\$	300,000.00	\$	300,000.00
21TR06260		Diamond Grind	2604035-54009	\$	205,000.00	\$	-	\$	-	\$	205,000.00	\$	205,000.00
21TR07260		Micro-surfacing	2604035-54009	\$	390,000.00	\$	-	\$	-	\$	390,000.00	\$	390,000.00
21TR09260	P0013056,P001578	Deferred Maintenance	2604035-54009	\$	563,000.00	\$	-	\$	41,797.25	\$	563,000.00	\$	563,000.00
21TR13260		Surface Treatment	2604035-54009	\$	83,500.00	\$	-	\$	-	\$	83,500.00	\$	83,500.00
21TR14260		Full Reconstruction	2604035-54009	\$	231,000.00	\$	-	\$	-	\$	231,000.00	\$	231,000.00
21TR15260	P0010669	PM Engineering & Testing	2604035-54020	\$	106,202.00	\$	-	\$	11,201.00	\$	106,202.00	\$	106,202.00
21TR16260		PM Contingency	2604035-53067	\$	385,674.00	\$	-	\$	-	\$	385,674.00	\$	385,674.00
22TR07260		Deferred Maintenance	2604035-53067	\$	28,874.00	\$	-	\$	-	\$	28,874.00	\$	28,874.00
22TR07260		Deferred Maintenance	2604035-54009	\$	35,000.00	\$	-	\$	-	\$	35,000.00	\$	35,000.00
22TR07260	P0013052	Deferred Maintenance	2604035-54020	\$	54,370.00	\$	-	\$	33,911.38	\$	54,370.00	\$	54,370.00
22TR08260		Drop Inlet 19th & CC	2604035-53067	\$	15,000.00	\$	-	\$	-	\$	15,000.00	\$	15,000.00
22TR08260		Drop Inlet 19th & CC	2604035-54009	\$	15,000.00	\$	-	\$	-	\$	15,000.00	\$	15,000.00
22TR10260		500 S Orchard RCB Repair	2604035-53067	\$	4,615.00	\$	-	\$	-	\$	4,615.00	\$	4,615.00
22TR10260		500 S Orchard RCB Repair	2604035-54009	\$	30,000.00	\$	-	\$	-	\$	30,000.00	\$	30,000.00
22TR12260		Boomer Lake W Shore Line Revet	2604035-53067	\$	34,500.00	\$	-	\$	-	\$	34,500.00	\$	34,500.00
22TR12260		Boomer Lake W Shore Line Revet	2604035-54009	\$	214,930.00	\$	-	\$	-	\$	214,930.00	\$	214,930.00
22TR12260	P0013053	Boomer Lake W Shore Line Revet	2604035-54020	\$	7,445.00	\$	-	\$	7,445.00	\$	7,445.00	\$	7,445.00
22TR13260		Univ Cir W Sidewalk	2604035-53067	\$	7,692.00	\$	-	\$	-	\$	7,692.00	\$	7,692.00
22TR13260		Univ Cir W Sidewalk	2604035-54009	\$	50,000.00	\$	-	\$	-	\$	50,000.00	\$	50,000.00
22TR13260		Univ Cir W Sidewalk	2604035-54020	\$	2,072.00	\$	-	\$	-	\$	2,072.00	\$	2,072.00
22TR14260		Miller to Duck S Side	2604035-53067	\$	9,847.00	\$	-	\$	-	\$	9,847.00	\$	9,847.00
22TR14260		Miller to Duck S Side	2604035-54009	\$	75,000.00	\$	-	\$	-	\$	75,000.00	\$	75,000.00
22TR14260	P0015678	Miller to Duck S Side	2604035-54020	\$	4,111.00	\$	-	\$	1,117.50	\$	4,111.00	\$	4,111.00
22TR15260		Lowry to Armory S Side	2604035-53067	\$	7,692.00	\$	-	\$	-	\$	7,692.00	\$	7,692.00
22TR15260		Lowry to Armory S Side	2604035-54009	\$	50,000.00	\$	-	\$	-	\$	50,000.00	\$	50,000.00
22TR15260		Lowry to Armory S Side	2604035-54020	\$	3,530.00	\$	-	\$	-	\$	3,530.00	\$	3,530.00
22TR16260		500 W Unv Traffic Calming	2604035-53067	\$	5,625.00	\$	-	\$	-	\$	5,625.00	\$	5,625.00

22TR16260		500 W Unv Traffic Calming	2604035-54009	\$	25,000.00	\$	-	\$	-	\$	25,000.00	\$	25,000.00
22TR16260	P0013052	500 W Unv Traffic Calming	2604035-54020	\$	1,713.00	\$	-	\$	52.50	\$	1,713.00	\$	1,713.00
22TR17260		6th St Land Acquisition	2604035-54014	\$	202,515.00	\$	192,413.52	\$	-	\$	10,101.48	\$	10,102.00
23TR02260	P0014985	Pavement Assessment	2604035-54010	\$	41,299.00	\$	17,829.00	\$	23,470.00	\$	23,470.00	\$	23,470.00
23TR03260	P0020892	Block 34 Area Improvements	2604035-54009	\$	4,451,904.00	\$	1,476,998.13	\$	2,974,905.87	\$	2,974,905.87	\$	2,974,906.00
23TR03260	P0016098,P001680	Block 34 Area Improvements	2604035-54020	\$	84,907.00	\$	28,121.92	\$	56,581.45	\$	56,785.08	\$	56,786.00
23TR06260	P0016803	Maple Ave & West St Replacemen	2604035-54020	\$	61,598.00	\$	8,548.75	\$	53,048.75	\$	53,049.25	\$	53,050.00
23TR07260	P0017016	Transportation Program Manager	2604035-54020	\$	305,385.00	\$	158,181.13	\$	147,203.55	\$	147,203.87	\$	147,204.00
24TR06260	P0022205	12th Ave Health Corridor Study	2604035-54020	\$	87,500.00	\$	19,575.00	\$	67,925.00	\$	67,925.00	\$	67,925.00
24TT08260		Rails to Trails Ph II	2604035-54009	\$	300,000.00	\$	-	\$	-	\$	300,000.00	\$	300,000.00
STPW22260	P0021384	1/2 Cent: Perkins:McEl>Lkview	2604035-54010	\$	60,000.00	\$	-	\$	60,000.00	\$	60,000.00	\$	60,000.00
STPW22260	P0006470	1/2 Cent: Perkins:McEl>Lkview	2604035-54014	\$	102,324.00	\$	-	\$	1,476.00	\$	102,324.00	\$	102,324.00
STPW22260	P0007838	1/2 Cent: Perkins:McEl>Lkview	2604035-54020	\$	8,286.00	\$	-	\$	3,500.00	\$	8,286.00	\$	8,286.00
STPW27260		1/2 Cent:Airport Industrial Rd	2604035-54009	\$	901,700.00	\$	-	\$	-	\$	901,700.00	\$	901,700.00
STPW27260		1/2 Cent:Airport Industrial Rd	2604035-54010	\$	134,535.00	\$	85,233.05	\$	-	\$	49,301.95	\$	49,302.00
STPW27260	P0003396,P000509	1/2 Cent:Airport Industrial Rd	2604035-54020	\$	83,545.00	\$	549.45	\$	82,128.40	\$	82,995.55	\$	82,996.00
24TR09260	P0022545	2 GUN PAINT MACHINE	2604035-54008	\$	35,000.00	\$	-	\$	35,000.00	\$	35,000.00	\$	35,000.00
	P0022545	STREET PAINT WHITE & YELLOW W/ACTIVATION	2604035-52010	\$	18,034.88	\$	-	\$	18,034.88	\$	18,034.88	\$	18,035.00
Total Transportation Fund				\$	18,007,970.88	\$	4,224,463.23	\$	8,093,033.05	\$	13,783,507.65	\$	13,783,513.00
Airport													
21AP06820	P0014367	Master Plan Update	8207010-54020	\$	118,217.00		43,885.00		74,330.80	\$	74,332.00	\$	74,332.00
22AP27820	P0014887,P002062	Bill Grant #1 Construction Prof Services	8207010-54020	\$	111,350.00		82,775.56		28,574.44	\$	28,574.44	\$	28,575.00
22AP27820	P0020625	Bill Grant #1 Capital Grant match	8207010-54030	\$	43,847.00		-		43,322.00	\$	43,847.00	\$	43,847.00
23AP02810		HOLD Corporate Hanger	8107010-54012	\$	500,000.00		-		-	\$	500,000.00	\$	500,000.00
23AP03810	P0015897	HOLD Equipment Storage Building	8107010-54012	\$	372,418.00		-		-	\$	372,418.00	\$	372,418.00
23AP04820	P0015865	Bill Grant #2 Terminal Design 039-2023	8207010-54020	\$	898,107.00		830,341.26		56,495.74	\$	67,765.74	\$	67,766.00
23AP05820	P0017671	Bill Grant #2 Terminal Design 040-2023	8207010-54020	\$	991,721.00		894,096.89		56,495.76	\$	97,624.11	\$	97,625.00
24AP01810		ROW - Airport Driveway	8107010-54014	\$	19,500.00		1,500.00		-	\$	18,000.00	\$	18,000.00
24AP02820		FAA ATP Grant	8207010-54020	\$	236,843.00		-		-	\$	236,843.00	\$	236,843.00
24AP03810	P0019923	Passenger Loading Ramp	8107040-54008	\$	65,499.00		62,250.00		-	\$	3,249.00	\$	3,249.00
24AP04810	P0020363	Terminal Parking Access Rd - Olsson Amd #6	8107010-54020	\$	96,890.00		-		96,890.00	\$	96,890.00	\$	96,890.00
24AP08820		Terminal AIG Grant	8207010-54009	\$	144,504.00		-		-	\$	144,504.00	\$	144,504.00
24AP09820		Terminal AIP Grant	8207010-54009	\$	844,371.00		-		-	\$	844,371.00	\$	844,371.00
	P0015083	KSA Engineers - Airport Strategy Plan	8107010-53069	\$	49,295.00		3,204.18		46,090.82	\$	46,090.82	\$	46,091.00
	P0021663	Banner Fire Equipment ARFF gear, estimated goods arrival August 2024	8107040-52048		18,280.00		-		18,280.00	\$	18,280.00	\$	18,280.00
Total Airport				\$	4,510,842.00	\$	1,918,052.89	\$	420,479.56	\$	2,592,789.11	\$	2,592,791.00
Total				\$	57,307,390.42	\$	13,617,172.27	\$	26,862,935.16	\$	43,690,218.15	\$	42,838,179.99

City Carry Forward Request - Revenue
Updated: 7/1/2024

Approved by: City Council

Date: 7/15/2024

PO # or Project #	Description	Account No.	FY24 Budget		FY24 Actual		FY24 Balance	FY25 Re-Appropriation
General Fund								
<u>Fire</u>								
23FD01101	Fire Assistance Grant	1016510-43100	\$	227,174.00	\$	85,845.61	\$ 141,328.39	\$ 141,328.00
23FD04101	Trailer Repair Grant	1016510-43100	\$	6,054.00	\$	780.22	\$ 5,273.78	\$ 5,273.00
<u>General Government</u>								
	MRG Reimbursement	1011020-48702	\$	500,000.00	\$	-	\$ 500,000.00	\$ 500,000.00
<u>Engineering</u>								
21TR12101	Disaster Mitigation Grant	1014035-43100	\$	40,729.00	\$	40,261.37	\$ 467.63	\$ 467.00
Total General Fund			\$	773,957.00	\$	126,887.20	\$ 647,069.80	\$ 647,068.00
City Capital Fund								
24GG02105	City Hall LED Light Replacement	1051020-43100		122,210.00		-	122,210.00	\$ 122,210.00
Total City Capital Fund			\$	122,210.00	\$	-	\$ 122,210.00	\$ 122,210.00
Park Donation Fund								
22PR05230	CC Accessibility / Donations	2305213-48701	\$	4,880.00	\$	1,140.00	\$ 3,740.00	\$ 3,740.00
23TR03230	Block 34 Donations	2304035-48701	\$	7,156,665.00	\$	164,131.84	\$ 6,992,533.16	\$ 6,992,533.00
Total CDBG			\$	7,161,545.00	\$	165,271.84	\$ 6,996,273.16	\$ 6,996,273.00
Airport								
21AP06820	Master Plan Update	8207010-43100	\$	57,967.00	\$	-	\$ 57,967.00	\$ 57,967.00
22AP27820	Terminal 038-22	8207010-43100	\$	202,139.00	\$	-	\$ 202,139.00	\$ 202,139.00
23AP04820	Terminal 039-23	8207010-43100	\$	738,148.00	\$	606,180.00	\$ 131,968.00	\$ 131,968.00
23AP05820	Terminal 040-23	8207010-43100	\$	738,148.00	\$	606,180.00	\$ 131,968.00	\$ 131,968.00
Total Airport			\$	1,736,402.00	\$	1,212,360.00	\$ 524,042.00	\$ 524,042.00
Total			\$	9,794,114.00	\$	1,504,519.04	\$ 8,289,594.96	\$ 8,289,593.00

REPORT TO: CITY COUNCIL

MEETING DATE: JULY 15, 2024



Agenda Item:	3.c. CC-24-93
Previous/Related Action:	
Background/Issue:	The existing chillers are original equipment installed when the municipal building was renovated in 2002. They have reached the end of their anticipated life, compressor replacements have been necessary in the recent past for one of the units, and they are not as energy efficient as newer models.
Proposal/Solution:	Green Acorn Engineering (Tulsa) was hired to complete the necessary drawings and specifications for the replacement. Bids were solicited in accordance with state law and the City purchasing policy and one bid was received. The bid tabulation is attached.
Financial Source/Impact:	The replacement project is budgeted, and sufficient funds are available for the project.
Related Strategic Priority:	#1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT
Recommended Action/Motion:	Staff recommends a motion to award Bid #34-2024 to B&L Heating and Air Conditioning, Inc. in the amount of \$340,000 with a total project cost of \$374,000 including a 10% contingency for the Municipal Building Rooftop Chiller Replacement; and authorize the City Manager to sign related documents.
Prepared By:	John McClenny, Procurement Mgr. Mark White, Public Works Dir.
Reviewed By:	Christy Cluck Teresa Kadavy
Submitted By:	Kimberly Meek, City Manager

Attachments

1. Bid Tabulation by Line Item Spreadsheet (37)
2. City of Stillwater Standard_Contract (11)

Event Number	34-2024	Organization	City of Stillwater
Event Title	Stillwater Municipal Building Rooftop Chille	Workgroup	Purchasing
Event Description	Notice is hereby given that City of Stillwater	Event Owner	John McClenny
Event Type	IFB	Email	john.mcclenny@stillwater.org
Issue Date	5/25/2024 06:00:01 AM (CT)	Phone	
Close Date	6/26/2024 03:00:00 PM (CT)	Fax	

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
B&L Heating and Air Conditionin	Stillwater	OK	6/26/2024 01:31:04 PM (CT)	2	\$340,000.00

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.

CITY OF STILLWATER STANDARD CONTRACT

PROJECT: XXXXXX

BID # XXXXX

THIS AGREEMENT is made and entered into by and between the **CITY OF STILLWATER**, a municipal corporation, located at 723 S. Lewis / P.O. Box 1449, Stillwater, Oklahoma 74076 ("Stillwater"), and:

(Bidder's company name as reflected on its organizational documents, filed with the state in which bidder is organized; not simply a DBA) (the "Contractor").

WHEREAS, Stillwater has caused to be prepared in accordance with law, certain plans, specifications and other documents for the work hereinafter described and has approved and adopted all of said contract documents, and has caused Invitation for Bids to be given and advertised as required by law, and has received sealed bids for the furnishing all of the labor, equipment, and materials for **Bid #XXXXXX, Project: XXXXXXXX** as outlined and set out in the contract documents and in accordance with the terms and provisions of this Agreement; and

WHEREAS, Contractor, in response to said Invitation for Bid, has submitted to Stillwater in the manner and at the time specified, a sealed bid in accordance with the terms of this Agreement; and

WHEREAS, Stillwater, in the manner provided by law, has publicly opened, examined and canvassed the bids submitted and has determined and declared the above named Contractor to be the lowest responsible bidder on the above described project, and has duly awarded this agreement to said Contractor for the prices set forth on the bid form; and

NOW THEREFORE, for and in consideration of the following, Stillwater and Contractor hereby agree to the following terms and conditions:

1. **Contract Documents:** Contractor shall, in a good and first class workmanlike manner, at his own cost and expense, furnish all labor, materials, tools, and equipment required to complete said work in strict accordance with this Agreement and the following contract documents:

Complete Bid Packet, Bidder's Response, Performance Bond; Statutory Bond; Maintenance Bond; Certificates of Insurance

all of which documents are filed in the office of the City Clerk, City of Stillwater, Oklahoma a municipal corporation, and are made a part of this Agreement as fully as if the same were herein set out at length.

2. **Term:** This agreement is for a period of **XXXX** calendar days from the date on the Notice to Proceed. Time is of the essence.
3. **Compensation:** Stillwater agrees to pay Contractor the lump sum bid amount submitted in the in the Bidder's Response:

\$ XXXXX

4. **Progress Payments; Retainage:** Stillwater shall make progress payments on account of the Contract Price on the basis of Contractor's Invoices for Payment during performance of the Work as provided herein.
 - a. **Partial Payments:** Partial payments will be made to the contractor based upon work completed Invoices for Payment submitted and approved by the City of Stillwater.
 - b. **Retainage:** Five percent (5%) of all such partial payments may be withheld as retainage.
 - c. **Final Payment:** Upon final completion and acceptance of the work in accordance with the contract specifications and documents, Stillwater shall pay the remainder of the Contract Price within 30 days of final completion and acceptance.

5. **Termination:** This Agreement may be terminated by Stillwater for convenience at any time upon thirty (30) days prior written notice to the Contractor. This Agreement may be terminated for cause by the non-breaching party in the event the other party materially breaches this Agreement and provided the non-breaching party provides the breaching party thirty (30) days prior written notice and the opportunity to cure such breach (s) specified in the notice. In the event termination is for the convenience of Stillwater, payment will be made to the Contractor for the value of all services rendered up to the time of termination on the basis of the compensation provisions of this Agreement. In the event termination is for breach of contract by the Contractor, payment will be made only for the value of those services satisfactorily performed as determined by Stillwater.
6. **Insurance:** Contractor shall carry the specified insurance policies in amounts set forth in the Special Requirements Section of the Bid Packet at all times during the performance of this Agreement. The City of Stillwater shall be named an additional insured on the Comprehensive General Liability policy in amounts equal to the liability limits for political subdivisions set forth in the Oklahoma Governmental Tort Claims Act, 51 O.S. §151, et seq. Provided, however, this shall not preclude the Contractor from carrying insurance in amounts exceeding said liability limits so long as Stillwater is not named as an additional insured in any amount in excess of said statutory liability limits.
7. **No Indemnification by Stillwater:** Contractor understands and acknowledges that Stillwater is a municipal corporation that is funded by its taxpayers to operate for the benefit of its citizens. Accordingly, and pursuant to Oklahoma law, Stillwater shall not indemnify nor hold Contractor harmless for loss, damage, expense or liability arising from or related to this Agreement, including any attorney's fees and costs. In addition, Contractor shall not limit its liability to Stillwater for actual loss or direct damages for any claim based on a material breach of this Agreement and the documents incorporated herein. Stillwater reserves the right to pursue all legal and equitable remedies to which it may be entitled. Stillwater will not agree to binding arbitration of any disputes.
8. **General Liability:** Contractor shall hold Stillwater harmless from any loss, damage or claims arising from or related to the performance of the Agreement herein. Contractor must exercise all reasonable and customary precaution to prevent any harm or loss to all persons and property related to this Agreement.
9. **No Confidentiality:** Contractor understands and acknowledges that Stillwater is subject to the Oklahoma Open Records Act (51 O.S. § 24A.1 et seq.) and therefore cannot assure the confidentiality of contract terms or other information provided by Engineer pursuant to this Agreement that would be inconsistent with its compliance with the statutory requirements thereunder.
10. **Compliance with Laws:** Contractor shall be responsible for complying with all applicable federal, state and local laws. Contractor is responsible for any costs of such compliance. Contractor shall take the necessary actions to ensure its operations in performance of this contract and employment practices are in compliance with the requirements of the Americans with Disabilities Act. Contractor certifies that it and all of its subcontractors to be used in the performance of this Agreement are in compliance with 25 O.S. Sec. 1313 and participate in the Status Verification System.
11. **Equal Employment Opportunity:** Contractor agrees to comply with all applicable laws regarding equal employment opportunity and nondiscrimination.
12. **Right to Audit:** The parties agree that books, records, documents, accounting procedures, practices, price lists or any other items related to the services provided hereunder are subject to inspection, examination, and copying by Stillwater or its designees. Contractor shall retain all records related to this Agreement for the duration of this Agreement and for a period of three years following completion and/or termination of the contract. If an audit, litigation or other action involving such records begins before the end of the three year period, the records shall be maintained for three years after the date that all issues arising out of the action are resolved or until the end of the three year retention period, whichever is later.
13. **Governing Law and Venue:** This Agreement is executed in and shall be governed by and construed in accordance with the laws of the State of Oklahoma without regard to its choice of law principals, which shall be the forum for any lawsuits arising under this Agreement or incident thereto. The parties stipulate that venue is proper in a court of competent jurisdiction in Payne County, Oklahoma and each party waives any objection to such venue. Stillwater does not and will not agree to binding arbitration of any disputes.

14. **No Waiver:** A waiver of any breach of any provision of this Agreement shall not constitute or operate as a waiver of any other provision, nor shall any failure to enforce any provision hereof operate as a waiver of the enforcement of such provision or any other provision.
15. **Entire Agreement / No Assignment:** This Agreement and any documents incorporated herein constitute the entire agreement of the parties and supersede any and all prior agreements, oral or otherwise, relating to the subject matter of this Agreement. This Agreement may only be modified or amended in a writing signed by both parties. Contractor shall not be entitled to any claim for extras of any kind or nature.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the day and year written below.

Approved and accepted this ____ day of _____ 20__.

CONTRACTOR _____

Name:

Title:

Approved and accepted this ____ day of _____ 20__.

CITY OF STILLWATER,

a municipal corporation

City Manager

(SEAL)

ATTEST:

Secretary

Approved as to form and legality this ____ day of _____ 20__.

City Attorney

REPORT TO: CITY COUNCIL

MEETING DATE: JULY 15, 2024



Agenda Item:	3.d. CC-24-94
Previous/Related Action:	N/A
Background/Issue:	○ Several citizens have voiced concerns regarding safety at the intersection of Airport and Perkins Roads. ○ Proposed development in the vicinity of the intersection will compound existing traffic and safety concerns. ○ City staff desire to study the concerns and develop possible solutions for Developer, City and ODOT consideration.
Proposal/Solution:	○ The City is currently under contract with a design firm, Olsson, Inc., who is highly qualified to perform traffic study analyses as well as provide recommendations for possible intersection improvements. ○ Staff has negotiated a \$25,474.00 amendment with Olsson, Inc. to provide professional services for the TIA and possible recommendations for improvements for the intersection of Airport and Perkins Roads.
Financial Source/Impact:	Funds will be appropriated from Transportation Sales Tax.
Related Strategic Priority:	#4 CONNECTED SPACES
Recommended Action/Motion:	○ Authorize the City Manager to execute the design amendment and related documents; ○ Authorize \$29,000.00 in project expenditures for the study and contingency; and ○ Approve the associated Budget Amendment to appropriate this funding.
Prepared By:	Travis Small, Division Manager Transportation & Drainage
Reviewed By:	Candy Staring Brady Moore Teresa Kadavy
Submitted By:	Kimberly Meek, City Manager

Attachments

1. Budget Amendment - 25TR03-Airport-Perkins-TIA - 7.15.2024 - Expenditure CS signed

2. 25TR03 Airport-Perkins-TIA-Amend-10-v4

Budget Amendment Request
For Budget Year 2025

Office: 405.372.0025
Web: stillwater.org

Date: 07/03/2024

Department: Transportation

Requested by: Candy Staring

Explanation:

Expenditures:

Appropriate funds for a traffic impact analysis for the Airport/Perkins intersection. Project funded from Transportation Sales Tax funds.

Account Name	Account Number (xxxxxx-xxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Airport/Perkins TIA	2604035 - 54020	25TR03260	\$ 0	\$ 29,000	\$ 29,000
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Increase:

Decrease:

Net Change: (will usually result in a total increase or decrease)

\$ 29,000

Reviewed by Department Manager: Candy Staring

Date: 7.3.2024

Reviewed by Finance: _____

Date: _____

Approved by CMO: _____

Date: _____

Approved by City Council: _____

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

--Print on Yellow Paper--

This is **EXHIBIT K**, consisting of 4 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated May 13, 2021.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 10

1. *Background Data:*

- a. Effective Date of Owner-Engineer Agreement: May 13, 2021
- b. Owner: City of Stillwater, Oklahoma
- c. Engineer: Olsson, Inc.
- d. Project: Airport Industrial Arterial Road Improvements

2. *Description of Modifications to Scope:*

Perkins Rd & Airport Rd Traffic Impact Study

PROJECT DESCRIPTION AND LOCATION

Project Description: Olsson will complete a traffic study for a proposed dining, gathering, and entertainment venue with an arcade, pickleball courts, movie theater, and bowling alley. The development is generally located in the southeast quadrant of the Perkins Rd (US-177) and Airport Rd intersection in Stillwater, OK. The study will also include the anticipated industrial development being considered to the north and east of the intersection and associated trip generation associated therewith. The scope of services is based on general understanding of the City of Stillwater and ODOT requirements for traffic impact studies. Agency staff have not reviewed this scope of services.

SCOPE OF SERVICES

Olsson shall provide the following services (Scope of Services) to Client for the Project:

Phase 100 – Traffic Study

Olsson will complete a traffic study for the following scenarios:

- Weekday Traffic Operations
 - Existing Conditions
 - Opening Year Conditions
 - Opening Year plus Development Conditions
 - Future Year (Opening +10) Conditions
 - Future Year (Opening +10) plus Development Conditions
- Weekend Traffic Operations
 - *Excluded*

The study will generate and distribute proposed trips; complete warrant, capacity, and queuing analysis; and recommend any needed mitigations.

Task 101 – Traffic Counts

72-hour vehicular turning movement counts will be collected during a typical week (Tuesday through Thursday) at the following study intersection:

- Perkins Rd (US-177) and Airport Rd – all four legs

Task 102 – Site Investigation

Olsson will investigate the roadway system surrounding the proposed development to determine existing conditions such as intersection geometrics, intersection and driveway spacing, and existing traffic control. Intersection sight distance will not be field measured. 5-year crash history will be obtained for the study intersections.

Task 103 – Trip Generation/Distribution

Trip generation will be estimated for typical daily, AM and PM peak hour traffic based on the Institute of Transportation Engineering (ITE) Trip Generation Manual, most recent edition.

Trips for the proposed development will be distributed through the study area intersections based on existing volumes, nearby trip generators, and potential destinations.

Task 104 – Capacity and Safety Analysis

Olsson will conduct vehicular capacity and queuing analysis for each phase listed in Phase 100 and for any driveways located along Perkins Rd. Signal warrant analysis will be conducted for appropriate intersections with potential for signalization. Warrant and/or capacity analysis will provide the basis for determining appropriate traffic control and geometric improvements. Queuing analysis will provide the basis for determining the needed length of any auxiliary lanes. Analyses will be conducted for the study intersections listed in Task 101 and at proposed site drives.

A safety analysis will be performed for the proposed preliminary alternatives. A comparison of existing and alternatives (CMFs or SPFs) will be analyzed. Pedestrian and bicycle impacts will also be examined.

Signal warrant analysis will be conducted for the intersection of Perkins Rd (US-177) and Airport Rd based on existing conditions as well as projected based on expected future year volumes. The four-hour, eight-hour, and crash history warrants (Warrants 1, 2 and 7) will be considered based on the data collected.

Task 105 – Traffic Impact Analysis Report

A report will be prepared to address the roadway impact from the proposed development. Recommendations pertaining to street improvements that are due to the proposed project will be made. All recommendations will be based on capacity and queuing analysis and standards set by the City of Stillwater and ODOT as appropriate. A concise review of the crash history will be included in the report.

Meetings: Two virtual meetings are included in the scope of services to support project scoping with City (Phase 100).

Assumptions:

- Does not include consideration of any approved development projects beyond the two mentioned above.
- No operational analysis of intersections/access not specifically mentioned in the scope.
- Synchro will be used to conduct capacity analysis.
- Does not include Vissim or other simulation modeling.
- Does not include field measurement of sight distance.
- Land use, site plan, or other modifications after traffic study kickoff may require additional fee depending on required rework.
- Does not include Intersection Control Evaluation
 - If a traffic signal is warranted by the TIA, an Intersection Control Evaluation is recommended and may be required (at the District Engineer's discretion) prior to the change in traffic control.

The original scope of the project and previous amendments remain unchanged unless mentioned above.

SCHEDULE: Trip Gen./Distribution Figures and Assumptions 15 business days from NTP
Preliminary Study Submittal 35 business days from NTP
Final Study Submittal 12 business days from receipt of rev. comments

The total fee for Amendment 10 is \$25,474.00. A summary of compensation, including the original fee with all amendments, is listed below:

	Original Agreement	Increase per Amendment	Total Amended Fee
Total Basic Services	\$315,000	\$0	\$315,000
<i>Amendment No.1 Services</i>	-	\$30,870.95	\$30,870.95
<i>Amendment No.1 Services requiring Owner's written approval</i>	-	\$2,900	\$2,900
Amendment No.2 Services	-	\$35,657.60	\$35,657.60
Amendment No.3 Services	-	\$2,500	\$2,500
Amendment No.4 Services	-	\$205,140	\$205,140
Amendment No.5 Services	-	\$5,100	\$5,100
Amendment No.6 Services	-	\$96,890	\$96,890
Amendment No.7 Services	-	\$18,500	\$18,500
Amendment No.8 Services	-	\$9,940	\$9,940
Amendment No.9 Services	-	\$39,300	\$39,300
Amendment No.10 Services	-	\$25,474	\$25,474
Total Agreement Services	-	\$472,272.55	\$787,272.55

Refer to the attached Table 1 for the itemized basis of fee for this Amendment.

5. Agreement Summary (Reference only)

a. Original Agreement amount:	\$ 315,000.00
b. Net change for prior amendments:	\$ 446,798.55
c. This amendment amount:	\$ 25,474.00
d. Adjusted Agreement amount:	\$ 787,272.55

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is _____.

OWNER:

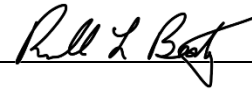
ENGINEER:

City of Stillwater, Oklahoma

Olsson Inc.

By: _____

By: _____



Title: Kimberly Meek, City Manager

Title: Russell Beaty P.E., Team Leader/ Vice
President

Date Signed: _____

Date Signed: 07/08/2024

TABLE 1
AMENDMENT NO. 10
HUB II Traffic Impact Study
Hour and Fee Estimate

Stillwater, OK

June 18, 2024

Task Description	Sr Team Leader \$273	Grp Ldr Proj Man \$239	Senior Engineer \$212	Project Engineer \$188	Engineer \$162	Associate Engineer \$142	Assistant Engineer \$126	Associate Technician \$97	Admin \$107	Total
Task - Project Management		1	4						2	\$1,301
Task 101 - Data Collection			1		2	2				\$820
Task 102 - Site Investigation			1		4					\$860
Task 103 - Trip Generation/Distribution		1	6			10				\$2,931
Task 104 - Capacity and Safety Analysis		2								\$478
2024 Base			2			5				\$1,134
Opening Year Base			2			5				\$1,134
Opening Year + Site			2			5				\$1,134
Opening +10 Base			2			5				\$1,134
Opening + 10 + Site			2			5				\$1,134
Signal Warrant (1 Intersection)			2			5				\$1,134
Crash Analysis			2			8				\$1,560
Task 105 - Report		4	8			16		6	2	\$5,720
										\$0
										\$0
Sub-Totals - Hours	0	8	34	0	6	66	0	6	4	\$20,474

24-hour counts (2-lane)
Traffic Count Sub (72-hours)
Mileage
Reports
Concepts
Sub-Total - Direct Costs

	Days @	\$1,800.00 /Day	\$0
1	Counts @	\$5,000.00 /Count Hour	\$5,000
	Miles @	\$0.655 /Mile	\$0
	Reports @	\$50.00 /Report	\$0
		\$2,800.00	\$0
			\$5,000
Total			\$25,474

REPORT TO: CITY COUNCIL

MEETING DATE: JULY 15, 2024



Agenda Item:	3.e. CC-24-95
Previous/Related Action:	
Background/Issue:	The City of Stillwater is eligible to participate, annually, with the Ok. Department of Commerce (ODOC) in the Community Development Block Grants (CDBG) for Small Cities. This grant funds various community projects which meet the CDBG Small Cities criteria. For the 2023 grant year: • April 2023 - Community projects eligible for selection were presented and Stillwater Public Library Fire Sprinkler system was selected. • June 2023 - Council authorized signature of grant application and approved budget amendment for the matching leverage funds in the amount of \$222,500 from the General Fund • August 2023 - Ok. Department of Commerce's Notice of Contract Award was received This request is to approve the budget amendment to accept the contract award amount of \$222,500.
Proposal/Solution:	Accept the contract award amount and approve the associated budget amendments to reflect receipt and appropriation of \$222,500 for the federal grant revenue account and a corresponding grant expenditure account.
Financial Source/Impact:	None. The matching leverage funds were previously appropriated and approved.
Related Strategic Priority:	#1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT #4 CONNECTED SPACES #6 ENGAGED & INVESTED RESIDENTS
Recommended Action/Motion:	Motion to accept grant award and approve budget amendments reflecting receipt and appropriation of \$222,500 in a federal grant from the Ok. Department of Commerce.
Prepared By:	Cindy Gibson, Admin. Svcs. Mgr.
Reviewed By:	Jeff Mathews Teresa Kadavy
Submitted By:	Kimberly Meek, City Manager

Attachments

1. BAs to Accept CDBG Grant Allocation

Budget Amendment Request

For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 07/02/2024

Department: Development Services

Requested by: Jeff Mathews

Explanation:

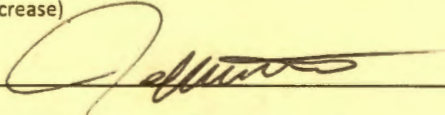
Expenditure:

Appropriate funds to reflect acceptance of CDBG SC 2023 ODOC grant award for the library sprinkler system.

	Account Name	Account Number (xxxxxxx-xxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	2023 CDBG Grant	1703000 - 54032	23DS03170	\$ 0	\$ 222,500	\$ 222,500
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 222,500

Reviewed by Department Manager: 

Date: 7.3.2024

Reviewed by Finance: _____

Date: _____

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

--Print on Yellow Paper--

Budget Amendment Request

For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 07/02/2024

Department: Development Services

Requested by: Jeff Mathews

Explanation:

Revenue:
Increase revenue projections to reflect acceptance of CDBG SC 2023 ODOC grant award for the library sprinkler system.

	Account Name	Account Number (xxxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	2023 CDBG Grant	1703000 - 43100	23DS03170	\$ 0	\$ 222,500	\$ 222,500
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 222,500

Reviewed by Department Manager: 

Date: 7.3.2024

Reviewed by Finance: _____

Date: _____

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

--Print on Yellow Paper--

REPORT TO: CITY COUNCIL

MEETING DATE: JULY 15, 2024



Agenda Item:	3.f. CC-24-96										
Previous/Related Action:	SUA-23-41, July 10, 2023: WTP Lagoon Dredging Project (Round 1) SUA 21-56, December 20, 2021: Amendment 1 to Professional Services Agreement – Carollo										
Background/Issue:	The purpose of this report is to provide Trustees with the bid results and recommended action for the WTP Lagoon Dredging Project (Round 2) which is part of the WTP and Raw Water Delivery Improvements Project. The WTP has seven lagoons that provide storage of backwash water, washdown water, ozone cooling water and residuals. Lagoon dredging was approved by Trustees last summer but the approved funds of \$1,187,600 were depleted after dredging only about 20% of the lagoon volume. In order to complete the project, a second round of lagoon dredging is necessary.										
Proposal/Solution:	The initial advertisement for bids was June 1, 2024. A pre-bid conference was held on June 12, 2024 with 13 prospective bidders in attendance. In order to reduce the City's cost for the work, the bid package included three alternate bids for variations to working days and disposal location. Four bids were received and opened on June 26, 2024. Selection of Alternate No. 3 generated the lowest bid price. The total base bids with Alternate No. 3 included are summarized below. <table><tr><th><u>Bidder</u></th><th><u>Amount</u></th></tr><tr><td>Engineer's Estimate – Carollo</td><td>\$2,797,650.70</td></tr><tr><td>Hodges Farms and Dredging, LLC</td><td>\$1,182,137.50</td></tr><tr><td>Midwest Injection Inc</td><td>\$1,797,584.50</td></tr><tr><td>Denali Water Solutions, LLC</td><td>\$2,478,530.00</td></tr></table>	<u>Bidder</u>	<u>Amount</u>	Engineer's Estimate – Carollo	\$2,797,650.70	Hodges Farms and Dredging, LLC	\$1,182,137.50	Midwest Injection Inc	\$1,797,584.50	Denali Water Solutions, LLC	\$2,478,530.00
<u>Bidder</u>	<u>Amount</u>										
Engineer's Estimate – Carollo	\$2,797,650.70										
Hodges Farms and Dredging, LLC	\$1,182,137.50										
Midwest Injection Inc	\$1,797,584.50										
Denali Water Solutions, LLC	\$2,478,530.00										

	Spectrum \$7,469,000.00 Biotechnologies
	Carollo Engineers reviewed the bids and recommended the project be awarded to Hodges Farms and Dredging, LLC.
Financial Source/Impact:	The project is funded by the Coronavirus Local Fiscal Recovery Funds authorized by the American Rescue Plan Act (ARPA) which were received by the City in 2021 and 2022.
Related Strategic Priority:	#4 CONNECTED SPACES
Recommended Action/Motion:	Staff recommends a motion to: • award a unit price contract to Hodges Farms and Dredging, LLC for the Base Bid with Bid Alternate No. 3 for a total bid amount of \$1,182,137.50; • authorize construction expenditures of \$1,332,137.50 as summarized below: ○ \$1,182,137.50 for the unit price contract, and ○ \$150,000.00 for contingency. • authorize the General Manager to sign related documents; and • approve the budget amendment appropriating funds.
Prepared By:	Chris Humes
Reviewed By:	Candy Staring Brady Moore Teresa Kadavy
Submitted By:	Kimberly Meek, City Manager

Attachments

1. Lagoon Dredging Bid Tabulation by Line Item Spreadsheet (8)
2. 004A_Agreement
3. Lagoon Dredging BA - 7.15.2024 - signed

Event Number	23-2024 Addendum 1	Organization	City of Stillwater
Event Title	Additional Lagoon Dredging and Dewatering Project #23W	Workgroup	Purchasing
Event Description	Notice is hereby given that the Stillwater Utilities Authority	Event Owner	John McClenny
Event Type	IFB	Email	john.mcclenny@stillwater.org
Issue Date	6/1/2024 06:00:02 AM (CT)	Phone	
Close Date	6/26/2024 03:00:00 PM (CT)	Fax	

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
Hodges Farms & Dredging, LLC	Lebo	KS	6/25/2024 02:34:59 PM (CT)	6	\$1,616,830.00
Midwest Injection Inc	Cascade	IA	6/26/2024 11:53:43 AM (CT)	6	\$2,060,986.60
Denali Water Solutions LLC	Russellville	AR	6/26/2024 01:39:31 PM (CT)	6	\$3,685,610.00
Spectrum Biotechnologies	Geismar	LA	6/26/2024 01:08:02 PM (CT)	6	\$4,307,600.00

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.

AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR CONSTRUCTION CONTRACT

Prepared by

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

and

Issued and Published Jointly By



PROFESSIONAL ENGINEERS IN PRIVATE PRACTICE
a practice division of the
NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS

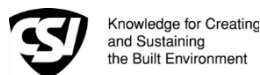
AMERICAN COUNCIL OF ENGINEERING COMPANIES

AMERICAN SOCIETY OF CIVIL ENGINEERS

This document has been approved and endorsed by

The Associated General Contractors of America

Construction Specifications Institute



**EJCDC
AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR
CONSTRUCTION CONTRACT**

THIS AGREEMENT is by and between Stillwater Utilities Authority (Owner) and <to be filled out after bidding> (Contractor).

OWNER and CONTRACTOR, in consideration of the mutual covenants set forth herein, agree as follows:

ARTICLE 1 - WORK

- 1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

The Base Bid scope of work of this Contract consists of dredging, dewatering, hauling and disposal as agricultural lime of material from the Residuals Lagoons L1001B, L1001C, L1001 D, and L1001E at the Stillwater Water Treatment Plant (Stillwater WTP) in accordance with the approved Residuals Management Plan provided in Specification Section 02250 - Dredging, Dewatering, and Disposal of Water Treatment Plant Residuals. Dredging, dewatering, hauling and disposal as agricultural lime of material from Residuals Lagoons L1001B through L1001F as certified agricultural lime at a Contractor's designed site is included as an alternate bid item. Alternate work hours (7 days per week) from those included in Specification Section 01313 - Construction and Scheduling Constraints is included as an alternate bid item.

ARTICLE 2 - THE PROJECT

- 2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

Dredging, dewatering, and disposal of lagoon residuals at the Stillwater Water Treatment Plant.

ARTICLE 3 - ENGINEER

- 3.01 The Project has been designed by Carollo Engineers, Inc. (Engineer) who is to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 - CONTRACT TIMES

- 4.01 Time of the Essence

- A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

- 4.02 Days to Achieve Substantial Completion and Final Payment

- A. The Work will be substantially completed as provided in the General Conditions and Special Provisions, and completed and ready for final payment in accordance with the General Conditions and Special Provisions.

- 4.03 Liquidated Damages

- A. Contractor and Owner recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also

recognize the delays, expense, and difficulties involved in proving in a legal ~~or arbitration~~ proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Owner as specified in the Special Provisions for each day that expires after the time specified in Paragraph 4.02 for Substantial Completion until the Work is substantially complete. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by Owner, Contractor shall pay Owner as specified in the Special Provisions for each day that expires after the time specified in Paragraph 4.02 for completion and readiness for final payment until the Work is completed and ready for final payment.

ARTICLE 5 - CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to Paragraph 5.01.A below:

- A. For all Work, at the prices stated in the Contractor's Bid, attached hereto as an exhibit and summarized below:

\$ _____ (\$ _____)

ARTICLE 6 - PAYMENT PROCEDURES

6.01 Submittal and Processing of Payments

- A. Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 Progress Payments; Retainage

- A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the same day of each month during performance of the Work as provided in Paragraphs 6.02.A.1 and 6.02.A.2 below. All such payments will be measured by the schedule of values established as provided in Paragraph 2.07.A of the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements. Five percent (5%) of each partial payment will be withheld as retainage. When the work of the Contractor has been determined by the Owner to be at least 50% complete, the retainage amount will be reduced to two and one-half percent (2.5%) of the partial payment.

6.03 Final Payment

1. Upon final completion and acceptance of the Work in accordance with Paragraph 14.07 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 14.07.

ARTICLE 7 - INTEREST

7.01 All moneys not paid when due as provided in Article 14 of the General Conditions shall bear interest at the rate of three-fourths of one percent (0.0075) percent per month with the following provisions:

7.02 Lump Sum Contract: The interest shall commence thirty (30) days after the work under the contract has been completed and accepted and all required material certifications and other documentation required by the contract has been furnished to Owner by Contractor and shall run until the final payment or estimate is remitted to the Contractor. When contract quantities or the final payment amount is in dispute, the interest bearing period shall be suspended until the settlement of the dispute.

- 7.03 Contracts Bid by Unit Price: The interest shall commence sixty (60) days after the work under the contract has been completed and accepted and all required material certifications and other documentation required of the Contractor has been furnished to Owner by Contractor and shall run until the final payment or estimate is remitted to Contractor. When contract quantities or the final payment amount is in dispute, the interest bearing period shall be suspended until the settlement of the dispute.

ARTICLE 8 - CONTRACTOR'S REPRESENTATIONS

8.01 In order to induce Owner to enter into this Agreement Contractor makes the following representations:

- A. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.
- B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified in the Supplementary Conditions as provided in Paragraph 4.02 of the General Conditions and (2) reports and drawings of a Hazardous Environmental Condition, if any, at the Site which has been identified in the Supplementary Conditions as provided in Paragraph 4.06 of the General Conditions.
- E. Contractor has obtained and carefully studied (or assumes responsibility for doing so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents, and safety precautions and programs incident thereto.
- F. Contractor does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
- G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. Contractor has correlated the information known to Contractor, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
- I. Contractor has given Owner and Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Owner and Engineer is acceptable to Contractor.
- J. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 9 - CONTRACT DOCUMENTS

9.01 Contents

- A. The Contract Documents consist of the following:

- 1. This Agreement (pages 1 to 7, inclusive).

2. Performance bond (pages 1 to 4, inclusive).
3. Statutory bond (pages 1 to 2, inclusive).
4. Maintenance bond (pages 1 to 2, inclusive).
5. Standard General Conditions (pages 1 to 44, inclusive).
6. Supplementary Conditions (pages 1 to 4, inclusive).
7. Special Provisions (pages 1 to 13, and Exhibits 1 to 3, inclusive).
8. Drawings consisting of 14 sheets with each sheet bearing the following general title: Additional Lagoon Dredging and Dewatering
9. Specifications.
 - a. The most recent version of the City of Stillwater Standards (Design and Construction) are incorporated herein as if fully set forth and are on file with the City of Stillwater (723 South Lewis, Stillwater, Oklahoma 74076) or available through accessing the City's website. Under separate cover.
10. Addenda (numbers _____ to _____, inclusive).
11. Exhibits to this Agreement (enumerated as follows):
 - a. List of Document Required (page 1, inclusive).
 - b. Signature and Submission Requirements for Bidding Documents (pages 1 to 3, inclusive).
 - c. Bid Form (pages 1 to 9, inclusive).
 - d. Bid Bond (pages 1 to 2, inclusive).
 - e. Business Relationships Affidavit (page 1, inclusive).
 - f. Non-Collusion Affidavit (pages 1 to 2, inclusive).
 - g. Certificate of Nondiscrimination Form (page 1, inclusive).
 - h. Qualification Statement (pages 1 through 12, inclusive).
 - i. Certificates of Insurance.
12. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
 - a. Notice to Proceed (pages _____ to _____, inclusive).
 - b. Work Change Directives.
 - c. Change Orders.

- B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in Paragraph 3.04 of the General Conditions.

ARTICLE 10 - MISCELLANEOUS

10.01 Terms

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.02 Assignment of Contract

- A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 Successors and Assigns

- A. Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 Severability

A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 Other Provisions

- A. None.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement in duplicate. One counterpart each has been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or identified by Owner and Contractor or on their behalf.

This Agreement will be effective on _____, _____ (which is the Effective Date of the Agreement).

OWNER(S):

Stillwater Utilities Authority

By: _____

Name/Title: Kimberly Meek, General Manager

Date: _____

Owner(s) address for giving notices:

PO Box 1449

Stillwater, OK 74076

APPROVED AS TO FORM AND LEGALITY THIS

_____ DAY OF _____, 20____.

KIMBERLY CARNLEY - City Attorney

CONTRACTOR:

By: _____

Name/Title: _____

Date: _____

[CORPORATE SEAL]

Attest: _____

Title: _____

Date: _____

Address for giving notices:

License Number: _____
(where applicable)

Agent for service or process: _____

(If Contractor is a corporation or a partnership, attach evidence of authority to sign.)



Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449
Office: 405.372.0025
Web: stillwater.org

Budget Amendment Request
For Budget Year 2025

Date: 07/03/2024

Department: Water Resources

Requested by: Candy Staring

Explanation:

Appropriate funds for WTP lagoon dredging project. Project funded from American Rescue Plan Act (ARPA) grant funds.

Account Name	Account Number (xxxxxx-xxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
WTP Lagoon Dredging	1809216 - 54009	23WT07180	\$ 0	\$ 1,332,138	\$ 1,332,138
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 1,332,138

Reviewed by Department Manager: Candy Staring

Date: 7/3/2024

Reviewed by Finance:

Date:

Approved by CMO:

Date:

Approved by City Council:

Date:

☐ Yes ☐ No

Processed by Finance:

Date:

Set ID:

Date Sent to SA&I:

--Print on Yellow Paper--

REPORT TO: CITY COUNCIL

MEETING DATE: JULY 15, 2024



Agenda Item:	3.g. CC-24-97
Previous/Related Action:	October 2, 2023: Council Approved the selection of Lippert Brothers, Inc. as Construction Manager at Risk (CMAR) to provide services for the remaining design, bidding, and construction of the new terminal building, parking, and parking access development at Stillwater Regional Airport.
Background/Issue:	• The City entered into a Construction Manager At Risk (CMAR) agreement with Lippert Brothers, Inc. on June 17, 2024 for the construction of the Stillwater Regional Airport terminal building and improvements, in accordance with the Oklahoma Construction Manager Act for Political Subdivisions, 61 O.S. 215-221. • On May 9, 2024, CMAR completed review and investigation into all bids received and concluded bid results were \$2,151,001 lower than the Interim Guaranteed Maximum Price (IGMP) amount of \$20,773,425. • A portion of work, identified as "Bid Package 1" has been provided and the CMAR is prepared to enter into written agreements with subcontractors and suppliers.
Proposal/Solution:	• State law provides that after the CMAR evaluates bids and recommends the lowest responsible bidders to the city, that the City shall accept the bids. • This approval for the CMAR to award contracts within "Bid Package 1" is needed. • A Contract Amendment to convert the IGMP for the relevant portion of work to GMP will be presented at a future meeting. Once the GMP Contract Amendment is approved, the CMAR will enter into subcontracts.
Financial Source/Impact:	CMAR services will be funded through previously encumbered City of Stillwater match, and soon to be released Federal Aviation Administration (FAA) funds for the terminal development project.
Related Strategic Priority:	#1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT
Recommended Action/Motion:	Motion to approve the award of contracts by CMAR, Lippert

	Brothers, Inc. for Bid Package 1 for Stillwater Regional Airport terminal project for a total of \$18,592,300.
Prepared By:	Kellie Reed, Airport Director
Reviewed By:	Kellie Reed Teresa Kadavy Christy Cluck
Submitted By:	Kimberly Meek, City Manager

Attachments

1. Stillwater Airport Terminal Building & Improvements - Bid Recommendations

Date: May 9, 2024

Stillwater Airport Terminal Building & Improvements
City of Stillwater
723 South Lewis Street
Stillwater, OK 74076

CONSTRUCTION MANAGER: Lippert Bros., Inc.
ARCHITECT: McFarland Architects, P.C.



LIPPERT BROS., INC. BID RECOMMENDATION REVIEW COMMENTS (REVISED)

Lippert Bros., Inc. has completed our review and investigation into potential discrepancies in all bids received and offers the following comments. We are pleased with the bid results being \$2,151,001 lower than our 90% CD budget or IGMP amount. All savings from the conversion from the IGMP to the GMP will go to the City of Stillwater. Below is a project summary with base bid and all alternates:

Base Bid:	\$18,592,300
Alternate #01 – Potable Water Cabinet	\$ 50,597
Preconstruction Services	\$ 30,124
TOTAL	\$18,673,021

The above totals include Lippert Bros., Inc's Direct Project Support, Site General Requirements, the below listed allowances, construction contingency totaling \$332,437, and our CM bonds for our Direct Project Support, Site General Requirements, and any items under \$50,000, insurance, and fee.

ALLOWANCES

If any allowances result in being under budget, then Lippert Bros., Inc. will provide a deductive change order to give that said amount back to the Owner to be put into the construction contingency. All savings (100%) from these allowances will be returned to the Owner.

1. Bollard Covers – Addendum #03 specified the addition of thirty (30) bollard covers by Ideal Shield. Lippert Bros., Inc. received a quote from this manufacturer for these bollards covers in a standard color option plus shipping to the project site. After award Lippert Bros., Inc. will work with the Owner and Architect to confirm that these bollard covers will be ordered in a standard color and not a custom color. An allowance of \$3,344 is included in the project costs.
2. Roof to Roof Parapet Ladder – The project called for one (1) aluminum parapet ladder. Lippert Bros., Inc. did not specifically include this parapet ladder in a particular scope of work for a contractor to supply and install. Lippert Bros., Inc. has provided an allowance of \$3,000 for this parapet ladder which is included in the project costs.
3. Bid Package #7.3 – Penetration Firestopping – Lippert Bros., Inc. did not receive any sealed bids for the penetration firestopping. Lippert Bros., Inc. has set an allowance of \$20,000 for this scope of work which is included in the project costs. Since this bid package is projected to be under \$50,000, Lippert Bros., Inc. will solicit bids for this scope of work and not be required to advertise and/or receive sealed bids for this scope of work.



GENERAL CONTRACTORS SINCE 1920 ■ E-MAIL: lippert@lippertbros.com

2211 E. I-44 SERVICE ROAD ■ P.O. BOX 17450 OKLAHOMA CITY, OK 73136-1450 ■ 405-478-3580 ■ FAX 405-478-3301

ALLOWANCES – CONTINUED

4. Bid Package #10.1 – Signage – Lippert Bros., Inc. did not receive any sealed bids for the signage. Lippert Bros., Inc. has set an allowance of \$15,000 for this scope of work which is included in the project costs. Since this bid package is projected to be under \$50,000, Lippert Bros., Inc. will solicit bids for this scope of work and not be required to advertise and/or receive sealed bids for this scope of work.
5. Lippert Bros., Inc. has included a total testing allowance of \$49,821 in the Site General Requirements. This testing allowance or budget was from ECS Southwest, LLP. Lippert Bros., Inc. will follow all testing/quality control requirements listed in the specifications.

BID PACKAGE REVIEW

With respect to specific bid packages and/or bidders review we offer the following comments on a bid package by bid package basis.

Bid Package #2.0 – Demolition

Midwest Wrecking is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted Midwest Wrecking, confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Midwest Wrecking for the demolition bid package.

Bid Package #3.0 – Building Concrete

Structurecrete, LLC. is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted Structurecrete, LLC, confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Structurecrete, LLC. for the building concrete bid package.

Bid Package #4.0 – Masonry and Cast Stone

Sun Valley Masonry is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted Sun Valley Masonry, confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Sun Valley Masonry for the masonry and cast stone bid package.

Bid Package #5.2 – Structural Steel Supply and Erection

Bennett Steel, Inc. is the apparent low and responsible bidder for this bid package. Bennett Steel total combination costs for the structural steel supply and erection was lower than the bids associated with Bid Package #5.0 – Structural Steel Material Only and Bid Package #5.1 – Structural Steel Erection Only. Lippert Bros., Inc. contacted Bennett Steel, Inc., confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Bennett Steel Inc. for the structural steel material and erection bid package.

Bid Package #5.3 – Aluminum Railings

York Metal Fabricators, Inc. is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted York metal Fabricators, Inc., confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. York Metal Fabricators, Inc. indicated to Lippert Bros., Inc. that they estimated their internally welded fittings picket system and is confident this system meets the aesthetic look as shown in the construction documents. Lippert Bros., Inc. recommends the award of York Metal Fabricators, Inc. for the aluminum railings bid package.

Bid Package #6.0 – Millwork

Nexspaces is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted Nexspaces, confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Nexspaces for the millwork bid package.

Bid Package #7.0 – Roofing and Standing Seam and Bid Package #7.2 – Exterior Metal Wall Panels

Heritage Hills Roofing was the low bidder for this combined bid package. Hertiage Hills Roofing's bid was \$837,000 with the 2nd bidder at \$2,114,000. It was apparent to Lippert Bros., Inc. that Hertiage Hills Roofing may have made a mathematical error in their estimate. It was also found that they were missing two required documents from their sealed bid. Lippert Bros., Inc. contacted Hertiage Hills on April 25, 2024, via email indicating that they cannot recommend award of this combined bid package since it apparent that an estimating error may have been made and that their sealed bid was missing two required documents. Lippert Bros., Inc. provided a follow-up email on April 29, 2024. Lippert Bros., Inc. as of this date has yet to receive any correspondence from Hertiage Hills Roofing.

Metal Roof contractors is now the apparent low and responsible bidder for these two combined bid packages. Lippert Bros., Inc. contacted Metal Roof Contractors, confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Metal Roof Contractors indicated that there are some post bid discussions that need to be had regarding the specifications, along with a possible voluntary deduct option. Lippert Bros., Inc. recommends the award of Metal Roof Contractors for the roofing, standing seam and exterior metal wall panels bid packages.

Bid Package #7.2 – Air Barriers & Joint Sealants

Chamberlin Roofing and Waterproofing is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. was concerned Chamberlin's bid since they were much lower than the 2nd place bidder. Lippert Bros., Inc. contacted Chamberlin Roofing and Waterproofing, confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Chamberlin Roofing and Waterproofing for the air barriers and joint sealants bid package.

Bid Package #8.0 – Doors, Frames and Hardware

Lippert Bros., Inc. is the apparent low and responsible bidder for this bid package. We can confirm that we will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of doors, frames, and hardware bid package to us.

Bid Package #8.1 – Aluminum Storefront, Doors, Frames and Glazing

Avenue C. Glass is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted Avenue C. Glass, confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Avenue C. Glass for the aluminum storefront, doors, frames, and glazing bid package.

Bid Package #8.2 – Overhead Doors and Grilles

Doortec was the low bidder for this bid package. Lippert Bros., Inc. contacted Doortec to indicate that they did not acknowledge Addendum #03 and to confirm that they included the additional security grille that was added in Addendum #02. Doortec responded asking if their substitution request for the use of Wayne Dalton overhead doors was approved. Lippert Bros., Inc. indicated that this substitution request approval was not listed in any of the addendums and also confirmed with McFarland Architects, P.C. that it was not approved. Doortec indicated that they bid the project using Wayne Dalton, and since this manufacturer was not approved then they requested that their bid be withdrawn from consideration.

Bid Package #8.2 – Overhead Doors and Grilles - Continued

Johnson Equipment Company is now the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted Johnson Equipment Company, confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Johnson Equipment Company for the overhead doors and grilles bid package.

Bid Package #9.0 – Drywall and Acoustical

Higgins Group, Inc. is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted Higgins Group, Inc., confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Higgins Group, Inc. for the drywall and acoustical bid package.

Bid Package #9.2 – Terrazzo

Southwest Terrazzo, Inc. is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted Southwest Terrazzo, Inc., confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Southwest Terrazzo, Inc. for the terrazzo bid package.

Bid Package #9.3 – Painting, Wallcoverings and Sealed Concrete

Cherokee Painting, LLC. is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted Cherokee Painting, LLC., confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Cherokee Painting, LLC. for the painting, wallcoverings, and sealed concrete bid package.

Bid Package #10.0 – Miscellaneous Specialties

Lippert Bros., Inc. is the apparent low and responsible bidder for this bid package. We can confirm that we will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of miscellaneous specialties bid package to us.

Roller Shades

Lippert Bros., Inc. was aware that the roller shade scope of work was going to be under \$50,000 and we did not advertise for sealed bids. Lippert Bros., Inc. reached out to four (4) roller shades contractors for bids. Lippert Bros., Inc. received two (2) bids with the lowest bid being from Russell Interiors for \$3,100. Lippert Bros., Inc. recommends the award of the roller shades to Russell Interiors.

Bid Package #21.0 – Fire Suppression

Kanske Fire, LLC. is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted Kanske Fire, LLC., confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Kanske Fire, LLC. for the fire suppression bid package.

Bid Package #23.0 – Mechanical (HVAC and Plumbing)

Dense Mechanical, Inc. is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted Dense Mechanical, Inc., confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Dense Mechanical, Inc. for the mechanical (HVAC and plumbing) bid package.

Bid Package #26.0 – Electrical, Fire Alarm, Communications, Security & AV

KB Electric, LLC. is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted KB Electric, LLC., confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of KB Electric, LLC. for the electrical, fire alarm, communications, security and AV bid package.

Bid Package #31.0 – Earthwork

North Central Construction is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted North Central Construction, confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of North Central Construction for the earthwork bid package.

Bid Package #32.0 – Paving and Walks

Rudy Construction Co. is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted Rudy Construction Co., confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Rudy Construction Co. for the paving and walks bid package.

Bid Package #32.1 – Sodding

Greenshade Trees, LLC. is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted Greenshade Trees, LLC., confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Greenshade Trees, LLC. for the sodding bid package.

Bid Package #32.2 – Fencing

Fence OKC is the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted Fence OKC, confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of Fence OKC. for the fencing bid package.

Bid Package #33.0 – Utilities

During the bid opening Lippert Bros., Inc. read out loud Arrow Contracting's bid amount (in numbers) as \$273,250. After the bid opening Arrow Contracting contacted Lippert Bros., Inc. indicating the written-out amount was \$373,250. The bid form specifically states that in case of a discrepancy the amount shown in words will govern. This resulted in the 2nd bidder being awarded the utilities bid package.

Bid Package #33.0 – Utilities - Continued

MK Excavation, LLC. is now the apparent low and responsible bidder for this bid package. Lippert Bros., Inc. contacted MK Excavation, LLC., confirmed that if awarded that they will sign and return Lippert Bros., Inc.'s subcontract, and that they will perform the work per the plans and specifications. Lippert Bros., Inc. recommends the award of MK Excavation, LLC. for the utilities bid package.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) BIDDERS

Lippert Bros., Inc. received a total of sixty-five (65) sealed bids. Of those sixty-five (65) sealed bids a total of three (3) bidders indicated that they were a DBE contractor. None of these DBE contractors were an apparent low bidder.

ALTERNATE APPROVAL

Alternate #01 for the Portable Cabinet – Owner to determine if this alternate will be approved. Details of this alternate are shown on the attached bid summary sheet.

UNIT PRICES

The list of unit prices provided by all the recommended bidders is shown on the attached bid summary sheet. Lippert Bros., Inc. will include these unit prices in each contractor's subcontract.

ALLOWANCES

This list of allowances included in the GMP is shown on the attached bid summary sheet.

DAVIS-BACON WAGE RATES

Lippert Bros, Inc. is aware that this project is a Davis-Bacon Wage Rate project. We will provide at each monthly progress billing copies of Lippert Bros., Inc.'s, and all the contractors' Davis-Bacon Wage Rate reports for that month. It was previously determined that Lippert Bros., Inc. will not oversee on-site interviews with the contractors to verify Davis-Bacon Wage Rates.

INVOICING PROCEDURES

Lippert Bros., Inc. will bill equal monthly amounts for the Direct Project Support and Site General Requirements each month. If the project starts or ends on a partial monthly (not a full month) then the Direct Project Support and Site General Requirements amounts will be adjusted accordingly. Lippert Bros., Inc. will invoice the full amount for our bonds and insurance at the first monthly billing. Our surety and insurance carrier invoice these amounts once they issue the bonds and insurance certificate. Lippert Bros., Inc. fee will be invoiced on a percentage basis on each monthly billing based upon the total percentage of work completed.

APPROVALS

Lippert Bros., Inc. is aware that these bid recommendations need to be approved by the City of Stillwater City Council, Federal Aviation Administration and the Oklahoma Department of Aerospace and Aeronautics. This project was advertised that all bids will need to be good for ninety (90) days. The ninety (90) day mark after the April 24, 2024 bid date is July 23, 2024. Lippert Bros., Inc. recommends that the City of Stillwater notify us with a Notice of Award or Intent no later than July 11, 2024, so that we can issue Notice of Intents, subcontracts and purchase orders to all contractors and vendors. Once Lippert Bros., Inc. receives the City of Stillwater's Notice of Award we will begin to mobilize on-site no later than ten (10) business days after the receipt of the Notice of Award.

BUILDING PERMIT

Lippert Bros., Inc. was applied for the building on May 3, 2024, so that we can meet with the City of Stillwater's IRC members on May 29, 2024. Lippert Bros., Inc. requests that the building permit be issued prior to the Notice of Award from the City of Stillwater. We request that this building permit be issued prior to our mobilization to the project site.

PROJECT SAVINGS

Lippert Bros., Inc. would like to assure the City of Stillwater that 100% of the savings going from the IGMP to the GMP, any remaining construction contingency and any remaining allowances amounts will be returned to the City of Stillwater. If the construction contingency becomes over budget because of additional scope of work or the allowance amounts are exceeded then Lippert Bros., Inc. will consult with the City of Stillwater and the Architect to issue a change order.

Attached you will find our project cost and alternate summary sheet, along with the final bid tabulations. We request that the City of Stillwater review the above information and attached documents and inform us of any changes to our recommendations. Upon receipt of the City of Stillwater's comments and confirmation of alternates to be accepted, we will appreciate our contract to be returned to us for signature, and at that time will sign and return the contract along with our bonds and insurance certificate.

If you should have any questions regarding this letter or the attached documentation, then please contact me via phone at 405-478-3580 or email at svanoosten@lippertbros.com.

Respectfully,

Lippert Bros., Inc.



Shane VanOosten
Vice-President / Project Manager

Attachments: Project Cost, Breakout and Alternate Summary Sheet
Final Bid Tabulations

Cc: File

STILLWATER AIRPORT TERMINAL BUILDING & IMPROVEMENTS
 2020-10 W. AIRPORT ROAD
 STILLWATER, OKLAHOMA 74075

CONSTRUCTION MANAGER: LIPPERT BROS., INC.

ARCHITECT: MCFARLAND ARCHITECTS, P.C.



STILLWATER AIRPORT TERMINAL BLDG. & IMPROVEMENTS

BID TOTALS - Bid Date: 4/24/2024

REVISED BASE BID & FBO - BID PACKAGE TOTALS	Bid Results
DIRECT PROJECT SUPPORT	\$1,085,650
SITE GENERAL REQUIREMENTS	\$809,999
BID PACKAGE #02.0 - DEMOLITION MIDWEST WRECKING	\$54,840
BID PACKAGE #03.0 - BUILDING CONCRETE STRUCTURECRETE, LLC.	\$858,000
BID PACKAGE #04.0 - MASONRY AND CAST STONE SUN VALLEY MASONRY	\$225,000
CM TO PROVIDE AND INSTALL 30 DECORATIVE BOLLARDS COVERS SEE ADDENDUM #02 - IDEAL SHIELD	\$3,344
BID PACKAGE #05.0 - STRUCTURAL STEEL MATERIAL ONLY SEE BID PACKAGE #05.2 - STRUCTURAL STEEL MATERIAL & ERECTION	-
BID PACKAGE #05.1 - STRUCTURAL STEEL ERECTION ONLY SEE BID PACKAGE #05.2 - STRUCTURAL STEEL MATERIAL & ERECTION	-
BID PACKAGE #05.2 - STRUCTURAL STEEL MATERIAL & ERECTION BENNETT STEEL, INC.	\$1,402,400
BID PACKAGE #05.3 - ALUMINIUM RAILINGS YORK METAL FABRICATORS, INC.	\$110,000
BID PACKAGE #06.0 - MILLWORK NEXSPACES	\$227,772
BID PACKAGE #07.0 - ROOFING AND STANDING SEAM METAL ROOF CONTRACTORS	\$2,114,000
CM TO PROVIDE ROOF TO ROOF LADDER CM ALLOWANCE (LABOR AND MATERIAL)	\$3,000
BID PACKAGE #07.1 - AIR BARRIERS & JOINT SEALANTS CHAMBERLIN ROOFING AND WATERPROOFING	\$68,422
BID PACKAGE #07.2 - EXTERIOR WALL PANELS SEE BID PACKAGE #07.0 - ROOFING AND STANDING SEAM	-
BID PACKAGE #07.3 - PENETRATION FIRESTOPPING ALLOWANCE FOR THIS SCOPE OF WORK	\$20,000
BID PACKAGE #08.0 - DOORS, FRAMES AND HARDWARE LIPPERT BROS., INC.	\$387,000
BID PACKAGE #08.1 - ALUMINUM STOREFRONT, DOORS, FRAMES & GLAZING AVENUE C GLASS	\$495,000

BID PACKAGE #08.2 - OVERHEAD DOORS AND GRILLES JOHNSON EQUIPMENT COMPANY	\$169,529
BID PACKAGE #09.0 - DRYWALL AND ACOUSTICAL HIGGINS GROUP, INC.	\$1,855,500
BID PACKAGE #09.1 - FLOORING BRYAN'S FLOORING	\$352,200
BID PACKAGE #09.2 - TERRAZZO FLOORING SOUTHWEST TERRAZZO, INC.	\$176,443
BID PACKAGE #09.3 - PAINTING, WALLCOVERING & SEALED CONCRETE CHEROKEE PAINTING, LLC.	\$212,637
BID PACKAGE #10.0 - MISC. SPECIALTIES LIPPERT BROS., INC.	\$150,000
BID PACKAGE #10.1 - SIGNAGE ALLOWANCE FOR THIS SCOPE OF WORK	\$15,000
ROLLER SHADES (UNDER \$50,000) LBI SEPARATE BID RUSSELL INTERIORS	\$3,100
BID PACKAGE #21.0 - FIRE SUPPRESSION KANSKE FIRE, LLC	\$136,620
BID PACKAGE #23.0 - MECHANICAL (PLUMBING & HVAC) DENSE MECHANICAL INC.	\$1,591,837
BID PACKAGE #26.0 - ELECTRICAL, FIRE ALARM, COMM, SECURITY & AV KB ELECTRIC, LLC.	\$3,120,000
BID PACKAGE #31.0 - EARTHWORK NORTH CENTRAL CONSTRUCTION	\$88,013
BID PACKAGE #32.0 - PAVING AND WALKS - INCLUDES FBO COSTS RUDY CONSTRUCTION CO.	\$1,054,456
BID PACKAGE #32.1 - SODDING GREENSHADE TREES, LLC.	\$38,640
BID PACKAGE #32.2 - FENCING FENCE OKC	\$118,000
BID PACKAGE #33.0 - UTILITIES - INCLUDES FBO COSTS MK EXCAVATION, LLC.	\$365,000
SUBTOTAL	\$17,311,402
PROFESSIONAL LIABILITY INSURANCE	\$17,311
SUBCONTRACTOR GENERAL LIABILITY INSURANCE	\$26,412
BUILDERS RISK INSURANCE	\$62,478
SUBTOTAL	\$17,417,603
CM P&P BONDS (LBI BONDS ON SITE/DIRECT G.R. & ITEMS BELOW \$50K)	\$14,247
CONTINGENCY - 2%	\$332,437
CM FEE - 4.75% (NO FEE ON CONTINGENCY)	\$828,013
BASE BID TOTAL	\$18,592,300

ALTERNATE #01 - POTABLE WATER CABINET	Bid Results
BID PACKAGE #23.0 - TOTAL MECHANICAL	
DENSE ENTERPRISES	\$48,000
SUBTOTAL	\$48,000
PROFESSIONAL LIABILITY INSURANCE	\$48
SUBCONTRACTOR GENERAL LIABILITY INSURANCE	\$82
BUILDERS RISK INSURANCE	\$173
SUBTOTAL	\$48,303
CM P&P BONDS (BASE BID WITH SUB BONDS)	\$0
CONTINGENCY - 2% (IN BASE BID AMOUNT)	\$0
CM FEE - 4.75% (NO FEE ON CONTINGENCY)	\$2,294
ALTERNATE #01 - TOTAL	\$50,597

BASE BID	\$18,592,300
PRECONSTRUCTION SERVICES	\$30,124
GRAND TOTAL	\$18,622,424

INTERIM GUARANTEED MAXIMUM PRICE (IGMP)	\$20,773,425
DIFFERENCE BETWEEN GMP TOTAL AND IGMP (SAVINGS RETURNED TO COS)	(\$2,151,001)
PREVIOUS GMP RECOMMENDATIONS (BASE BID & FBO BREAKOUT COSTS)	\$18,860,690
DIFFERENCE BETWEEN PREVIOUS GMP RECOMMENDATIONS & THIS REVISED GMP	(\$268,390)

UNIT PRICES	
UNIT PRICE #01 - ADD ONE ELECTRICAL DUPLEX OUTLET - PER EACH	\$450.00
UNIT PRICE #01 - DEDUCT ONE ELECTRICAL DUPLEX OUTLET - PER EACH	\$450.00
UNIT PRICE #02 - WATER VAPOR REDUCTION SYSTEM (FLOORING) - PER S.F	\$4.75
UNIT PRICE #03 - WATER VAPOR REDUCTION SYTEM (RESINOUS) - PER S.F.	\$4.75
UNIT PRICE #03 - WATER VAPOR REDUCTION SYTEM (TERRAZZO) - PER S.F.	\$2.00
UNIT PRICE #04 - ODOT SIDEWALK - 4" THICK (PAVING CONTRACTOR) - PER S.Y.	\$10.50
UNIT PRICE #05 - CONCRETE PAVING - 6" THICK (PAVING CONTRACTOR) - PER S.Y.	\$110.00
UNIT PRICE #05 - CONCRETE PAVING - 6" THICK (CONCRETE CONTRACTOR) - PER S.Y.	\$94.50

LIST OF ALLOWANCES	
Bollard Covers	\$3,344.00
Roof to Roof Parapet Ladder	\$3,000.00
Bid Package #7.3 - Penetration Firestopping	\$20,000.00
Bid Package #10.1 - Signage	\$15,000.00
Testing Allowance	\$49,821.00

END OF BID RECOMMENDATION SUMMARY



OWNER'S BID TABULATION SHEET
STILLWATER AIRPORT TERMINAL BUILDING & IMPROVEMENTS

Bid Group #01 - Bid Packages #02.0 thru #33.0

Bid Date: April 24, 2024 at 3:00 p.m.



B.P. #2.0 - Demolition	Midwest Wrecking	M&M Wrecking	Total Demolition	Ark Wrecking	K&M	MK	
Base Bid	\$54,840.00	\$68,920.00	\$70,502.00	\$67,190.00	\$124,850.00	\$105,000.00	
DBE CONTRACTOR	-	-	HUB Zone Certified	-	-	-	
B.P. #3.0 - Bldg Conc.	Concrete Enter.	Cantera	Title Concrete	Oakridge	Structurecrete	Contech Inc.	
Base Bid	\$898,900.00	\$984,700.00	\$858,608.00	\$1,010,000.00	\$858,000.00	\$926,000.00	
U.P. #05	\$115.00	No Bid	\$81.00	\$92.25	\$94.50	\$71.00	
DBE CONTRACTOR	-	-	-	-	-	-	
B.P. #4.0 - Masonry	CIA Masonry	Sun Valley					
Base Bid	\$500,000.00	\$225,000.00					
DBE CONTRACTOR	-	-					
B.P. #5.0 - Steel Mat'l	Shawnee Fab	J&D Fab	SEE BID PACKAGE #05.2 - STRUCTURAL STEEL SUPPLY AND ERECTION				
Base Bid	\$1,015,000.00	\$1,524,409.00					
DBE CONTRACTOR	-	-					
B.P. #5.1 - Steel Erect.	Warrior Steel	Allied Steel	SEE BID PACKAGE #05.2 - STRUCTURAL STEEL SUPPLY AND ERECTION				
Base Bid	\$444,700.00	\$615,000.00					
DBE CONTRACTOR	-	-					
B.P. #5.2 - Steel (M&E)	Bennett Steel						
Base Bid	\$1,402,400.00						
DBE CONTRACTOR	-						
B.P. #5.3 - Alum. Railings	York Metals	Equus					
Base Bid	\$110,000.00	\$159,440.00					
DBE CONTRACTOR	-	-					
B.P. #6.0 - Millwork	Contract Fixtures	NexSpaces	Wood Systems				
Base Bid	\$233,231.00	\$227,772.00	\$268,959.00				
DBE CONTRACTOR	-	-	-				

B.P. #7.0 - Roofing	Universal Roofing	Oklahoma Roofing	Alva Roofing	Metal Roof Cont.	Cootz	Heritage Hills	Hertiage Hills
Base Bid	\$1,757,865.00	Combo \$	\$1,165,750.00	Combo \$	\$1,365,000.00	Combo \$	Apparent error in
(Roofing/Mtl Panel combo)	-	\$2,355,212.00	-	\$2,114,000.00	-	\$837,000.00	bid. Paper work
DBE CONTRACTOR	-	-	Small/Minority	-	-	-	not complete.
B.P. #7.1 - Air Barr/Jt Seal	Oklahoma Roofing	Alpha Insulation	Chamberlin	IWP			
Base Bid	\$162,300.00	\$173,180.00	\$68,422.00	\$106,500.00			
DBE CONTRACTOR	-	-	-	-			
B.P. #7.2 - Ext. Wall Panels	Artform	Oklahoma Roofing	Metal Roof Cont.	Hertiage Hills			
Base Bid	\$1,206,198.07	See B.P. #7.0	See B.P. #7.0	See B.P. #7.0			
DBE CONTRACTOR	-	-	-	-			
B.P. #7.3 - Firestopping	LBI Allowance	Received No Bids					
Base Bid	\$20,000.00						
DBE CONTRACTOR	-						
B.P. #8.0-Drs, Frms & Hdwre	Lippert Bros., Inc.						
Base Bid	\$387,000.00						
DBE CONTRACTOR	-						
B.P. #8.1 - Alum. Storefront	Avenue C Glass	Lee Glass					
Base Bid	\$495,000.00	\$557,000.00					
DBE CONTRACTOR	-	-					
B.P. #8.2 - Overhead Drs	Overhead Door Co.	Doortec	Doortec's	Johnson Equip.			
Base Bid	\$205,562.00	\$143,686.00	Sub. Request	\$169,529.00			
DBE CONTRACTOR	-	-	not approved.				
B.P. #9.0-Drywall/Acoustical	Higgins						
Base Bid	\$1,855,500.00						
DBE CONTRACTOR	-						

B.P. #9.1 - Flooring	Bryan's Flooring						
Base Bid	\$352,200.00						
U.P. #02	\$4.75						
U.P #03	\$4.75						
DBE CONTRACTOR	-						
B.P. #9.2-Terrazzo Flooring	SW Terrazzo	American Terrazzo					
Base Bid	\$176,443.00	\$234,000.00					
U.P. #03	\$2/sf - \$14,510 ls	\$15,000 ls					
DBE CONTRACTOR	-	-					
B.P. #9.3 - Painting/Wallcov.	Cherokee Painting	Advan. Comm.					
Base Bid	\$212,637.00	\$256,250.00					
DBE CONTRACTOR	-	-					
B.P. #10.0-Misc. Specialties	Lippert Bros., Inc.						
Base Bid	\$150,000.00						
DBE CONTRACTOR	-						
B.P. #10.1 - Signage	LBI Allowance	Received No Bids					
Base Bid	\$15,000.00						
DBE CONTRACTOR	-						
ROLLER SHADES	Russell Interiors	Contract Drapery	UNDER \$50,000 - LBI RECEIVED BIDS DIRECTLY				
Base Bid	\$3,100.00	\$4,175.00					
DBE CONTRACTOR	-	-					
B.P. #21.0 - Fire Sprinkler	Control Fire	Kanske Fire					
Base Bid	\$232,427.00	\$136,620.00					
DBE CONTRACTOR	-	-					
B.P. #23.0-Total Mechanical	Orcutt Mechanical	Dense Enterprises					
Base Bid	\$2,269,000.00	\$1,591,837.00					
Alternate #01	\$40,000.00	\$48,000.00					
TOTAL	\$2,309,000.00	\$1,639,837.00					
DBE CONTRACTOR	-	-					

B.P. #26.0 - Electrical	Colburn Electric	KB Electric	Bright Electric				
Base Bid	\$4,246,630.00	\$3,120,000.00	\$3,295,000.00				
U.P. #01 add	\$450.00	\$500.00	\$150.00				
U.P. #01 deduct	\$450.00	\$400.00	No Bid				
DBE CONTRACTOR	-	-	Minority				

B.P. #31.0 - Earthwork	MK Excavation	North Central	D. Owen	Hammer Const.	Longhorn		
Base Bid	\$149,000.00	\$88,013.00	\$290,000.00	\$255,200.00	\$189,311.08		
DBE CONTRACTOR	-	-	-	-	-		

B.P. #32.0 - Paving & Walks	Rudy						
Base Bid	\$781,997.76						
FBO Breakout Costs	\$272,458.67						
U.P. #04	\$10.50						
U.P. #05	\$110.00						
TOTAL	\$1,054,456.43						
DBE CONTRACTOR	-						

B.P. #32.1 - Sodding	Greenshade						
Base Bid	\$38,640.00						
DBE CONTRACTOR	-						

B.P. #32.2 - Fencing	Oakley's Fence	Fence OKC					
Base Bid	\$129,637.00	\$118,000.00					
DBE CONTRACTOR	-	SDVOSB					

B.P. #33.0 - Utilities	MK Excavation	Patriot	D. Owen	Arrow	Arrow	G&P	
Base Bid	\$335,000.00	\$430,000.00	\$485,000.00	\$373,250.00	Price in Numbers	\$543,704.00	
FBO Breakout Costs	\$30,000.00	\$49,000.00	\$95,000.00	\$0.00	Differs from	\$0.00	
TOTAL	\$365,000.00	\$479,000.00	\$580,000.00	\$373,250.00	Written. Written	\$543,704.00	
					Words governs		
DBE CONTRACTOR	-	-	-	-		-	



STILLWATER
HISTORY
MUSEUM

at the Sheerar
Cultural Center

STILLWATER
MUSEUM
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Amelia Chamberlain
Executive Director

Debbie Williams
Programming

Paytyn Packham
Museum Assistant

July 1, 2024

Kimberly Meek, City Manager
City of Stillwater
723 S Lewis Street
Stillwater, OK 74074

Dear Ms. Meek:

On behalf of members, sponsors and the Board of Directors of the Stillwater History Museum at the Sheerar, we thank the City of Stillwater for its continuing support of this organization. As we celebrate our 50th anniversary, we appreciate having the City as an ally and investor. This support continues to be critical to fulfilling the mission of the museum and preparing for its future.

In this letter you will find the Stillwater History Museum's quarterly report for April through June, 2024. The museum's summer issue of the "Museletter" is also included.

Looking Back

The museum reopened April 16 with freshly painted walls and ceilings, new carpeting, and a fresh new design to draw people into the museum and entice them to want to see more of Stillwater's history. Five new exhibits were ready at opening (*Indian Territory, Becoming Stillwater, Building Stillwater, Music and Entertainment, and Granny's Attic*—a hands-on kid's gallery featuring a display of vintage toys and an interactive screen geared specifically for kids ages 3-9 and their families).

Over the past three months additional displays have been added that use the museum's mission as the theme (Illuminate, Preserve, and Celebrate the Diverse Collective History of Greater Stillwater). Under the header of "Illuminate, Preserve, and Celebrate" we illuminate (take a deeper look at) a particular historical issue—the first one being segregation in Stillwater; preserve Stillwater's documents, photographs, and objects and make them accessible through an interactive touch screen; and celebrate the past and present accomplishments of Stillwater citizens.

The header of "Diverse Collective History of Greater Stillwater" highlights Stillwater's many different communities and ethnic groups. From the Jewish, Black, and First American communities, to ethnic markets and restaurants, to OSU's International Students and Sovereign Nations programs, to Stillwater's diverse faiths and celebrations, to the English as a Second Language program, to the Kameoka sister city program, to the Afghan Family relocation program, and more, the Diversity panel highlights images of historical diversity and combines that with present-day diversity.

Additional new exhibits include the continuing *Stillwater Collects* display featuring local resident's collections—this quarter is a selection of Kameoka items, and a

Cunningham display featuring the photographs, objects, and the stories of Stillwater author and photographer Robert Cunningham and his wife donated in 1977.

So far the project has been funded by grants from the Oklahoma Historical Society Preservation Grant, Kirschner Foundation, Faye Alene Rife Brown Foundation, and Walmart Foundation, as well as an in-kind donation from Favco Electric.

Museum and auditorium attendance has been on the upswing this past quarter. In spite of having fewer days open in April, our attendance was higher for this time period than it has been since pre-COVID. Center Church relocated to the Sheerar Cultural Center auditorium for its Sunday services and uses space at the First Baptist for its Sunday School. Two community events—Red Dirt Film Festival and Dancing Turtle made use of our auditorium space as well. Volunteer hours are higher this year as new volunteers and interns have taken on projects with the museum. Below is a summary of statistics from this year to compare to the previous two years at this time of year.

	APR 2024	MAY 2024	JUN 2024	APR 2023	MAY 2023	JUN 2023	APR 2022	MAY 2022	JUN 2022
Days open	15	23	21	22	22	22	22	21	20
Attendance	265	120	277	169	290	193	305	357	132
Program attendance	105	70	59	104	161	15	99	251	18
Auditorium uses	22	17	24	15	16	15	4	6	5
Auditorium attendance	1260	845	1106	686	637	557	185	410	240
Virtual/Outreach	12	111	10	311	87	0	4, 0	4, 227	6, 225
Volunteer Hours	106	69	96	112	98	95	117	52	190
Facebook, Instagram	9000, 225	12000, 352	15,000, 389	11114 727	1191 571	3178 406	2310, 307	3099, 272	3006, 307
Facebook, Instagram	1940, 1185	2000, 1191	2100, 1200	1742 1075	1756 1075	1769 1075	1499, 997	1499, 997	1499, 997
Website page views	1400	1500	1500	961	739	1300	955	528	756
Research inquiries	8	10	12	9	8	12	n/a	n/a	10

Looking Forward

The museum is offering a “Musical Odyssey” series of concerts focusing on 50 years of culture in Stillwater. This replaces the Cool Classics Concerts for this year. June 28 was the first with a Roaring 20s jazz concert. In September, the Stillwater Jazz Band will perform 1940s music, and in October, musicians from OSU will play 1960s music. On July 20, a family event, “Cultural Confections,” will take place from 10am to noon and provide tastes of desserts from a variety of different cultures to supplement the Diversity exhibit. The museum is also hosting an Oklahoma Humanities Council book discussion series July through November—reservations required. Then, on November 9, the museum will celebrate its 50th with a Legacy Brunch.

We thank you for all you do to help us achieve our mission to *Illuminate, Preserve and Celebrate the diverse collective history of greater Stillwater.*

Sincerely,



Candace Robinson, President
Stillwater Museum Association, Inc.



Amelia E. Chamberlain, Executive Director

Muse letter



STILLWATER
HISTORY
MUSEUM

at the Sheerar Cultural Center

3rd Quarter Summer 2024

FROM THE BOARD PRESIDENT

IN THIS ISSUE

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MUSEUM HOURS

Tuesday-Saturday
11am-5pm

Museum Closed
Sundays, Mondays,
& Holidays

After hours tours may be available
by appointment

DONATIONS APPRECIATED

Call 405-377-0359 or email
info@stillwaterokhistory.org
to schedule your event
at the Sheerar Cultural Center today!

LEARN MORE

StillwaterOKHistory.org

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FACEBOOK & INSTAGRAM

What an exciting time it is for the Stillwater History Museum! This 50th anniversary year is full of celebrating, reflecting on the past half century, and looking forward to the next fifty years, and we want you to be a part of it all.

The museum continues with its renovation. The “facelift” has been completed; however, staff and volunteers continue to introduce new exhibits throughout the year. Please make it a habit to stop by and see what is new, and be sure attend the upcoming member exhibit openings in July and October. We are pleased with the fresh new look and feel of the museum, and we think you will like what you see as well.

When a couple celebrates 50 years of marriage, they often seek the help of family and friends to gather memories and mementos to reflect on the past 50 years together. As our family and friends, we invite you to share your memories of the Stillwater History Museum at the Sheerar. These memories might reflect on events, exhibits, artifacts in the collection, or stories about the museum over the past 50 years. Please submit your memories by email to director@stillwaterokhistory.org with “50th memories” as your subject line, give us a call at the museum, or simply stop by the museum and leave your memory in person.

Last, but certainly not least, we will be celebrating the museum’s actual 50th anniversary on November 9, 2024. We will send additional information as the date gets a bit closer. Be sure to mark your calendars and come celebrate with us!

Condace Robinson



E X H I B I T S

PHASE 2 EXHIBITS PROGRESS UPDATES!

When the museum reopened in April, exhibits titled, “Indian Territory,” “Becoming Stillwater,” and “Building Stillwater” had been completed. The focus for phase two has been on the center part of the exhibit space.

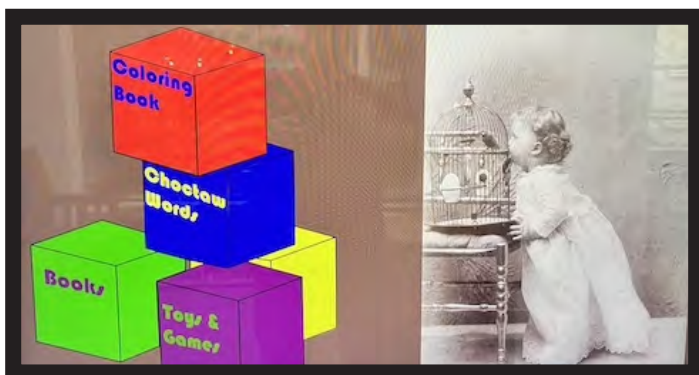
New displays highlight **Stillwater’s diverse collective history**, including Stillwater’s Jewish, Black, and First American communities, ethnic markets, International students, diversity in faith and celebrations, and others.

Three interactive touch screens offer a variety of resources for all ages and interests.



Explore the **history of OAMC/OSU**.

Learn about local historian Robert Cunningham and his **collections of items from early Stillwater families** such as the John, Lucinda and Fannie Hedges.



Stillwater Collects This quarter, from July through September, *Stillwater Collects* features memorabilia collected by **Stillwater resident Kay Woodruff Keys** on her numerous trips to Japan partially due to the **Kameoka Sister City** program.

The genesis of the OSU-Kyoto Campus was a visit by a large Sister Cities delegation to the OSU English Language Institute. Following a presentation by Ms. Keys, Mayor Taniguchi rose and stated that he would like to create a branch of ELI in Kameoka. That seed soon blossomed into a full-blown plan to establish an OSU campus in Kameoka. The program thrived for a period of years, but, due to difficulty in recruiting sufficient numbers, the program was ultimately discontinued.



PROGRAMS



Play Ball: the American Sport Meets the American Dream

July 18, *Miko Kings: An Indian Baseball Story*

August 15, *Shoeless Joe*

September 19, *The Boys of Summer*

October 24, *Bang the Drum Slowly*

November 21, *Wait Til Next Year*

Books provided no charge. **RESERVE TODAY!**
405-377-0359 or director@stillwaterokhistory.org
co-sponsored by the Stillwater Public Library
a project of Oklahoma Humanities

CULTURAL
CONFECTIONS

SATURDAY | JULY 20 | 10:00-12:00 AM
STILLWATER HISTORY MUSEUM
DUNCAN & 7TH STREET

FREE

FREE

Enjoy bite sized treats from around the world!

Concert tickets available from the museum website home page, by phone, and at the museum.

Members discount ticket \$12; others \$20

Celebrate & support 50 years of culture in the museum's 50th anniversary year!

STILLWATER HISTORY MUSEUM PRESENTS

A Musical Odyssey

Celebrating 50 years of Culture in Stillwater

SAVE THE DATE!
NOVEMBER 9 LEGACY BRUNCH

Member Exhibit Openings

Plans are to celebrate our progress with two more member exhibit openings as additional exhibits and displays are completed. The next member event will be Thursday, July 18, from 4-6 p.m. Our final openings will take place Thursday, October 17, from 4-6 p.m.

Watch for your invitations!



OF SPECIAL NOTE

Transitions

The Stillwater History Museum at the Sheerar will soon have two directors! Starting August 1, Catarina de Araújo (Cat) will join museum staff—just in time to help with the 50th anniversary planning and celebrations. Because there are grant projects to finish and with so much to learn about the administration of this special museum, the Board decided to provide a longer period of overlap to allow for a smooth transition.

In September, Amelia Chamberlain will celebrate her 5th year anniversary at the Stillwater History Museum at the Sheerar. In October, Cat will take on the director title and, at the end of December, Amelia will retire. She still plans to volunteer part-time with collections-related projects—that work is never done! For now, she looks forward to partnering again with Cat.

Originally from Recife, located in the Northeast of Brazil, Catarina de Araújo holds a BA in Journalism (2006), an MEd in Secondary Education (2011), and an MA in Art History (2021).

An experienced educator, Catarina taught art history at the Chicago High School for the Arts and worked as an educator at The Crow Collection of Asian Art (Dallas) and as a Curator of Education at the OSU Museum of Art (Stillwater). Catarina is passionate about slow-looking and object-based learning as she believes that observing museum items, whether paintings, fossils, or photographs, can unlock endless experiences and connections. In her last position as the Head of Education at the Sam Noble Museum in Norman, Catarina led a trained team of educators with the common goal of inspiring people of all ages through collections. Catarina is thrilled to start her new journey at the Stillwater History Museum at the Sheerar, and she looks forward to reconnecting with her partners from the cultural district and serving Stillwater's friendly and vibrant community.



The Hal Hackleman Couch Story

Over the past six months or so as staff and volunteers packed up exhibit artifacts in preparation for renovation, many “discoveries” were made. Several objects had been stored in the parlor in bookshelves, cabinets, and drawers, and were waiting to tell their stories. Some of the Cunningham collection had been stored here and is now part of a current exhibit. Items belonging to the Sheerars were stored here and will tell their story as part of the “Our First 50 Years” exhibit to be opened in the fall.

One item that was a centerpiece of the parlor exhibit was a fainting couch upholstered in black horse-hair fabric (yes! fabric woven with horsehair for its durability). Although the piece had been in the museum for nearly 50 years, it was on loan from the Hackleman family, **not** a part of the museum’s collection. With the remodel, it was determined that there was no longer going to be a place for the couch—and it was not in good condition. During the passage of time, glue had come unstuck, stitching had come undone.

Staff began a search for family members, and ultimately a grandson was identified and contacted. Steve came and picked up the piece early this year (below left), and recently sent a picture of the couch as it is today (below right).



He had the original design faithfully reproduced!

It is heartwarming to know that the couch is back home with its family and is being well cared for.



Behind the Scenes Works in Progress

In the fall of 2022, The Stillwater Public Library and the Stillwater History Museum began organizing and removing the items at the **Stillwater High School Alumni Museum** to prevent this part of Stillwater's history from disappearing.



Today those materials collected by the museum are being prepared for display in a new exhibit opening later this year. An interactive touch screens supplements the exhibit with content about Stillwater High School through the years. While the exhibit focus is on the high school, also covered are elementary, middle, junior high schools, Washington School, and early rural schools.

In early 2023, Stillwater History Museum staff began coordinating with the staff at the **Stillwater NewsPress** to organize materials stored in their archives. Little by little, documents, newspaper clippings, photographs and negatives were sorted. Due to the size of the collection and the subject matter, Stillwater History Museum, OSU Archives, and Stillwater Public Library have coordinated the removal of these materials. Some of these relate to Stillwater schools—from sports to graduations to special events and awards—and will be used in the Schools exhibit as well.

Throughout the year behind-the-scenes work has been accomplished by OSU students and interns—organizing and sorting clippings, alphabetizing or placing items in chronological order, photocopying acidic clippings, and placing items in protective sheets. Other materials from the NewsPress included business-related information. These, too, have been organized. Notebooks full of businesses, restaurants, etc. can be pulled off the shelf for reference.



Currently, OSU student **Emily Alberty** is creating a spreadsheet of restaurant clippings and images we'll refer to in the development of the Stillwater **Businesses** exhibit.

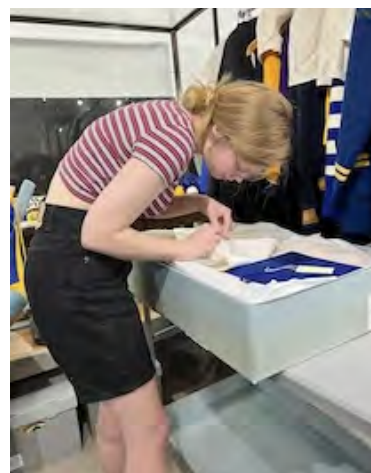


Twenty years of mostly unidentified photographs of Stillwater people, places, and things were boxed by year (1980-1997) in the NewsPress archives. Volunteers **Jan Courtright** and **Judy White** diligently sorted through the photos, marking down names of people they recognized and culling out duplicates, etc.



Barbara Mintmire continues to care for the model of the **Opera House**—her latest achievement is the installation of a fire escape on the side of the model. She also made some other minor changes and repairs.

Tim Hodges and his crew at Career Tech have been so helpful with the installation of special graphics for the museum's latest exhibits.



Taylor Nickles, intern and graduate Student of Library and Information Studies at Oklahoma University, is cataloging items from the Stillwater High School Alumni Museum collection in preparation for their use in the Schools exhibit.



We're celebrating our first 50 years as Stillwater's history museum this year ...**help us celebrate another 50!** Imagine the difference you could make to the Stillwater History Museum by creating a plan that directs the executor of your estate (or manager of your funds) to transfer assets to the museum on your behalf. To create a bequest, contact your attorney to establish a provision for the Stillwater History Museum in your will or living trust. You may choose to direct your support to a specific project, make the museum a beneficiary of a percentage of the remainder of your estate after debts and taxes are paid, or you may designate a specific amount or particular asset such as U.S. savings bonds, securities, real estate, art, or other tangible personal property. To make a gift of a Life Insurance policy, make the museum the owner or name the museum as a beneficiary. **We thank you for your support!**

a special thank you to
PAYNE COUNTY MASTER GARDENERS

Suzy Adamson, Julie Huber, Laura Payne, and
Camilla Sadler for keeping our gardens looking so lovely!

The City of
Stillwater
OKLAHOMA

2024-25
Community
Partner

THANK YOU TO OUR GRANT FUNDERS THIS YEAR

Faye Allene Rife Brown Foundation
Kirschner Foundation
OHS Historic Preservation
Oklahoma Community Foundation
Oklahoma Humanities LTAI!
Oklahoma Arts Council
Stillwater Community Foundation
Walmart

Payne County Historical Committee Update

When the Payne County History **Society** became part of the Stillwater History Museum at the Sheerar, the organization placed its remaining funds in a separate bank account that the museum administers. Those funds are utilized for the printing and mailing of the *Payne County Historical Review* publication. The Payne County Historical **Committee** is now one of several committees of the Stillwater Museum Association (SMA) Board. The Payne County Historical **Committee** is composed of many of the same PCHS board members plus OSU history students and continues to meet bimonthly to plan articles for future publications. Potential topics under discussion include transportation in Stillwater; history of Block 34 using Sanborn Insurance Maps and Cross Directories; Stillwater History Museum's 50-Year Anniversary; history of the airport; Presbyterian Church windows; OK Military Hall of Fame. The next Review is expected to be mailed out in late fall 2024.

The Stillwater History Museum's quarterly newsletter, the *Museletter*, lists the LIFE members of PCHS as well as their own associate members. A small number of people are members of both groups. The museum covers the costs of production, printing and mailing the newsletter and any other museum-related mailings. Members of both groups receive these mailings.



Thank you to our Associates and PCHS members and No-Go Gala Donors.

2024

AMBASSADOR (\$5,000+) Debbie and Robert Breedlove* Kathy and Pat Dorr Vickie Sturgeon	Tim Smalley in memory of Frances Kay and Ray Smith Leesa and Michael Staubus Bill Thompson in memory of Cat* Karena Tyler Judie Varnum Judy White Tabitha Doescher and Joshua Wiener	Carol Ann Powell* Nani Pybus* Judy Ringwall James Showalter* Carol A Solick Rebekah Spaulding Ron Walker Grace and Bob Wettemann Mike and Mary Woods	Kitty Pittman Shelly Ricker W. David Sasser Rusty & Peggy Shaw (Mary) Adran Wagner Barbara Wells Harland Wells
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ENTHUSIAST (\$500-\$999) Sally Banks Roger Gose Rodette and Rick Green Joan Hert Judy Hull Ellen and Dale Ingram Caroline and John Linehan John Pollock Connie Stauter Dolores and Keith Willett		PCHS LIFE MEMBERS Karl Baumgartner Tom D. Berry Rena Carrier Dewey Clapp Steve Cundiff Art Daugherty Alex Evers John Charles Gage John J. Gardiner Kenneth Greiner Patti D. Harris Violet June Harris Jana Howell Stan & Sandra Kays Daniel & Lori Kimball David Lambert Glynn & Sandy McCauley, Maverick Gas Stan Tucker and Michael McDermott Roger Moore Greg Olds Vicki and John Phillips	Illuminate \$25-\$499 Walter and Dianne Adams Gladeen Allred Linda and Calvin Anthony Laura Arata Steve and Patty Armbruster Judi Baker Jim and Nancy Beckstrom Larry and Barbara Bellatti Bill Bernhardt Nan and Baker Bokorney Kay Cheaney Gary and Jane Clark Robin Cornwall and Sandeep Nabar B&C Business Products, Keith Disney Carolyn Gang and Ed Noltens- meyer Jennifer Glenn Frances K. Griffin Charles and Carol Headrick Lynda Hillier Gerald and Chris Horn Dale Ingram Becky and Steve Irby Glynnn and Sandy McCauley David Peters Gerri and Scott Petty Kel Pickens and carolyn Meyer Lionel M. Raff Candace and Hunter Robinson Kay Smith Rebekah Spaulding William and Toni Stone Deanna Valley Wes and Lou Watkins Carrie and Jim Wilhelm
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(Note: PCHS members who are also Museum members are listed under museum memberships and have * by their name.)

STILLWATER MUSEUM ASSOCIATION



702 S. Duncan Street
Stillwater, OK 74074
405-377-0359
info@stillwaterokhistory.org
StillwaterOKHistory.org

The MISSION of the Stillwater
History Museum
at the Sheerar is to
illuminate, preserve, and celebrate
the diverse collective history
of greater Stillwater.

You are important to us. Please let us know if we have inadvertently left your name off of one of the lists in this newsletter!

2024 CORPORATE SPONSORS

PLATINUM \$2,500



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THOMAS N. BERRY & COMPANY



BRONZE \$250



REPORT TO: CITY COUNCIL

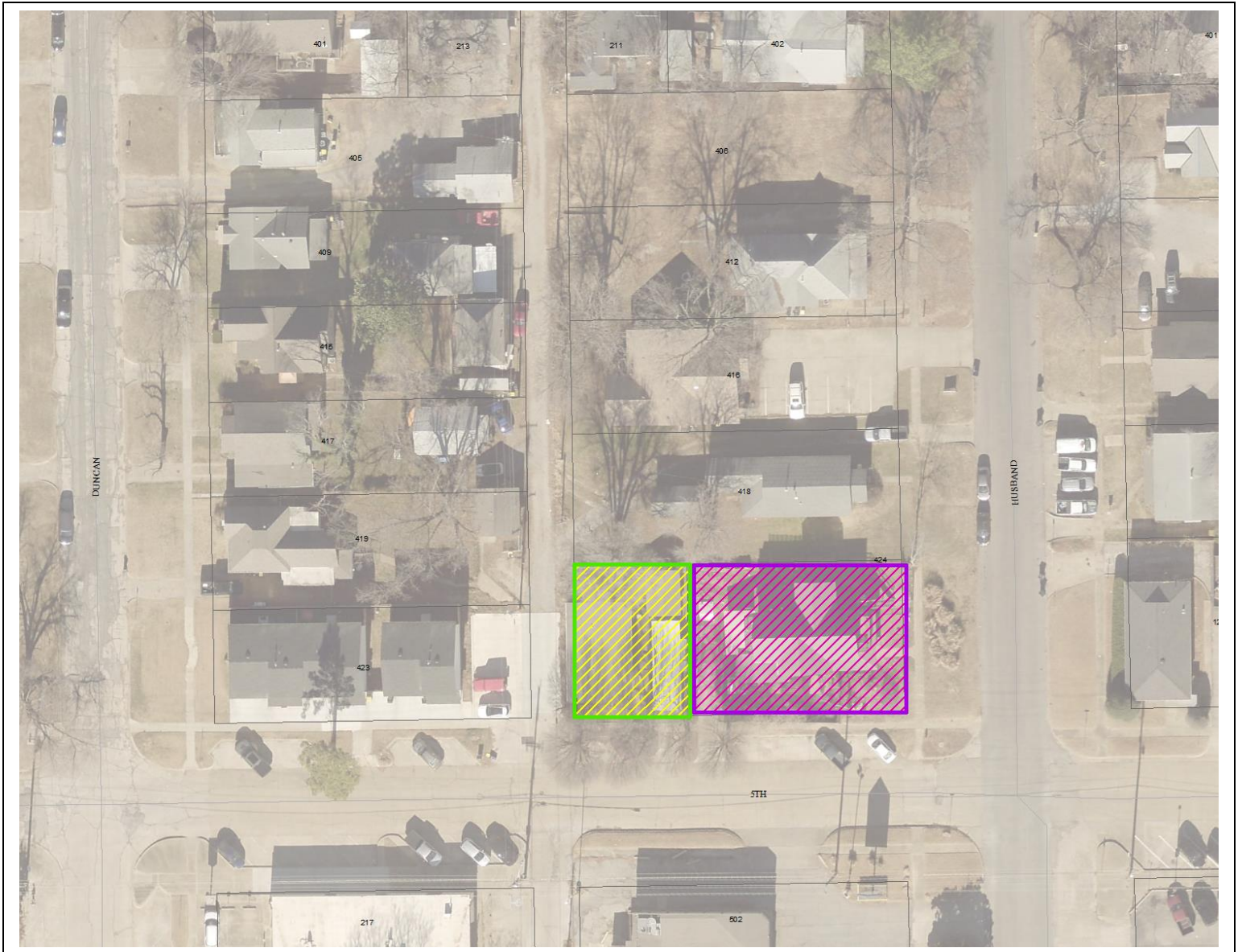
MEETING DATE: JULY 15, 2024



Agenda Item:	6.a. CC-24-98
Previous/Related Action:	June 25, 2024, Planning Commission Report
Background/Issue:	The applicant, Marilyn Shipman, requests review and approval of a Map Amendment to rezone the properties addressed and located as 424 S Husband St and 212 W 5th Ave from Two-Family and Multi-Family Residential (RTM) to Commercial Business (CB). The subject properties are located in northern Stillwater, at the northwest corner of the intersection of South Husband Street and West 5th Avenue. Both properties have a Single-Family residence. The applicant is requesting rezoning to Commercial Business (CB) in anticipation of selling the lots. The current zoning of the property is Two-Family and Multi-Family Residential (RTM) with similar zoning to the north, west, and northeast, with Commercial Business (CB) to the east and to the south. Persimmon Hill Bakery is located to the south, and further to the southeast is Iron Monk Brewery.
Proposal/Solution:	Planning Commission recommended approval with a 4-0 vote based upon the following findings: • The Land Development Code allows for rezoning of land via Map Amendments. • Commercial Business (CB) is located in the vicinity to the west and southeast of the subject properties. • The Comprehensive Plan calls for Commercial uses for the subject properties' location.
Financial Source/Impact:	None
Related Strategic Priority:	#4 CONNECTED SPACES #5 UNIQUE CULTURE
Recommended Action/Motion:	Motion to accept the Planning Commission recommendation and approve the Map Amendment for the properties addressed as 424 S Husband St and 212 W 5 th Ave.
Prepared By:	Diana Hood, Associate Planner
Reviewed By:	Jeff Mathews Teresa Kadavy
Submitted By:	Kimberly Meek, City Manager

Attachments

1. MA24-05 Area Map
2. Zoning Comparison Chart, RTM to CB



Stillwater. OKLAHOMA
stillwaterok.gov

Project Type: Map Amendment (MA24-05)
Request: Map Amendment to change 424 S Husband & 212 W 5th From Residential Multi - Family (RTM) to Commercial Business (CB) zoning
Address: 424 S Husband & 212 W 5th
Applicant: Marilyn Shipman

ZONING COMPARISON CHART		
	RTM (Residential Two-family and Multi-family)	CB (Commercial Business)
Min Lot Size	20,000 square feet	No min requirements
Min Lot Width/Depth	100/130 feet	No min requirements
Max Structure Height	35 feet	No min requirements
Min Front Yard	20 feet/10 feet from alley	No min requirements
Min Side Yard - boundary with:		
Residential district	5 feet	20 feet
Commercial district	15 feet	No min requirements
Industrial district	15 feet	No min requirements
Min Rear Yard - boundary with:		
Residential district	20 feet	25 feet
Any other district	20 feet	No min requirements
Max Lot Coverage	40 percent	100 percent
Landscaping/Screening (earth berms, shrubs, fences, decorative man-made materials, trees)	Required for parking lots only	Required when abutting RSS, RSL, RMH, RT or RM; 70% opaque up to 3- feet tall and 40% opaque up to 5-feet tall; 1+ story structure requires 6-foot high landscape buffer when adjacent to residential district • Arts and Entertainment • Bed and Breakfast, Hotel, Motel • Beverage Services • Boarding houses/Rooming houses • Educational Services • Financial Institutions and Services • Food Services • Free-Standing Self Service Facilities • Mixed Use • Multi-family • Parking Lots/Garages • Personal and Laundry Services • Professional and Administrative Office and Services • Public Administration and Service • Recreation • Retail Trade • Townhome • Unit (condominium) Ownership
Permitted Uses by Right (Uses in <i>italic</i> are allowed in both zoning districts)	• <i>Boarding House/Rooming House</i> • <i>Church and Religions Institutions</i> • <i>Multiple-family</i> with a maximum gross density of 20 units per acre • Townhome • Two-family (duplex)	

REPORT TO: CITY COUNCIL

MEETING DATE: JULY 15, 2024



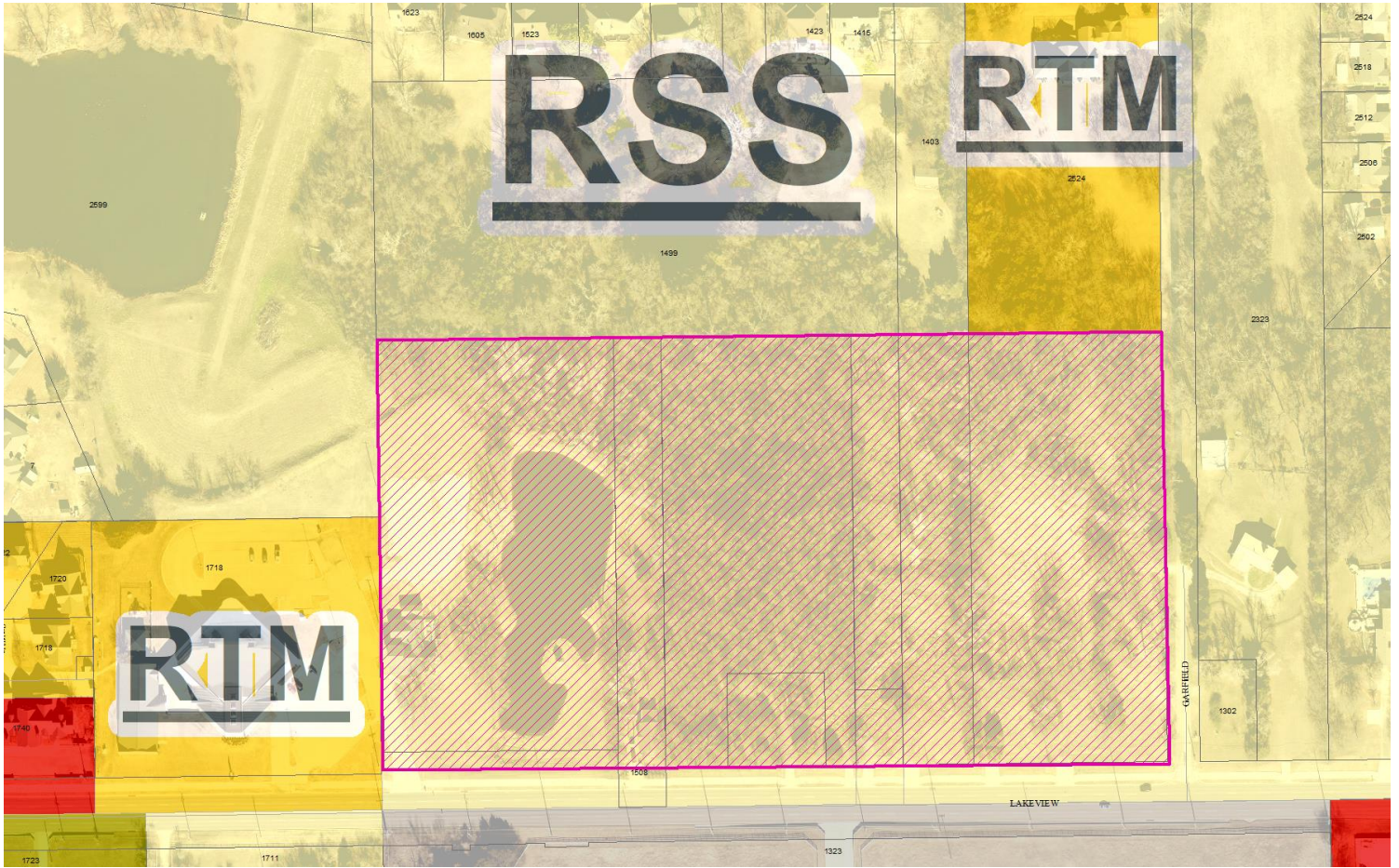
Agenda Item:	6.b. CC-24-99
Previous/Related Action:	June 25, 2024, Planning Commission Report
Background/Issue:	The applicant, OZSOL, LLC., requests review and approval of a Map Amendment to rezone the properties addressed and located at 1302 W. Lakeview Rd Tract 1, 1412 W Lakeview Rd, 1424 W Lakeview Rd, 1508 W Lakeview Rd, and a tract of land on West Lakeview Road between 1508 and 1412 W. Lakeview Road from Small Lot Single Family Residential (RSS) to Commercial Shopping (CS). The subject properties are located in northern Stillwater, near the intersection of North Garfield Street and West Lakeview Road on the north side of West Lakeview Road. The property addressed as 1508 W Lakeview Rd has a single-family home and the other properties are vacant. The property addressed as 1412 West Lakeview Road is the only parcel that is platted and part of the Wood Crest Addition. The applicant is requesting rezoning to Commercial Shopping (CS) to allow for future commercial development. The current zoning of the property is Small Lot Single-Family Residential (RSS) with similar zoning to the north, east, and west with University (U) to the south and Two-Family and Multi-Family District (RTM) is also in the north and to the west. Lakeview Community Church is located to the west and Lakeview Self-Storage is located southeast of the subject properties.
Proposal/Solution:	The Planning Commission recommended approval with a 4-0 vote based on the following findings: • The Land Development Code allows for the rezoning of land via Map Amendments. • Commercial Shopping (CS) is located in the vicinity to the west and southeast of the subject properties. • The Comprehensive Plan calls for High-Density Residential for the subject properties' location.
Financial Source/Impact:	None
Related Strategic Priority:	#4 CONNECTED SPACES #5 UNIQUE CULTURE
Recommended Action/Motion:	Motion to accept the Planning Commission recommendation and

approve the Map Amendment for the properties addressed as 1302 W. Lakeview Rd Tract 1, 1412 W Lakeview Rd, 1424 W Lakeview Rd, 1508 W Lakeview Rd, and a tract of land on West Lakeview Road between 1508 and 1412 W. Lakeview Road.

Prepared By:	Jacquelyn Porter, Planner
Reviewed By:	Jeff Mathews Teresa Kadavy
Submitted By:	Kimberly Meek, City Manager

Attachments

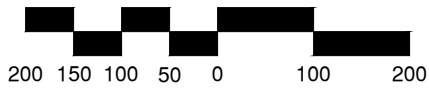
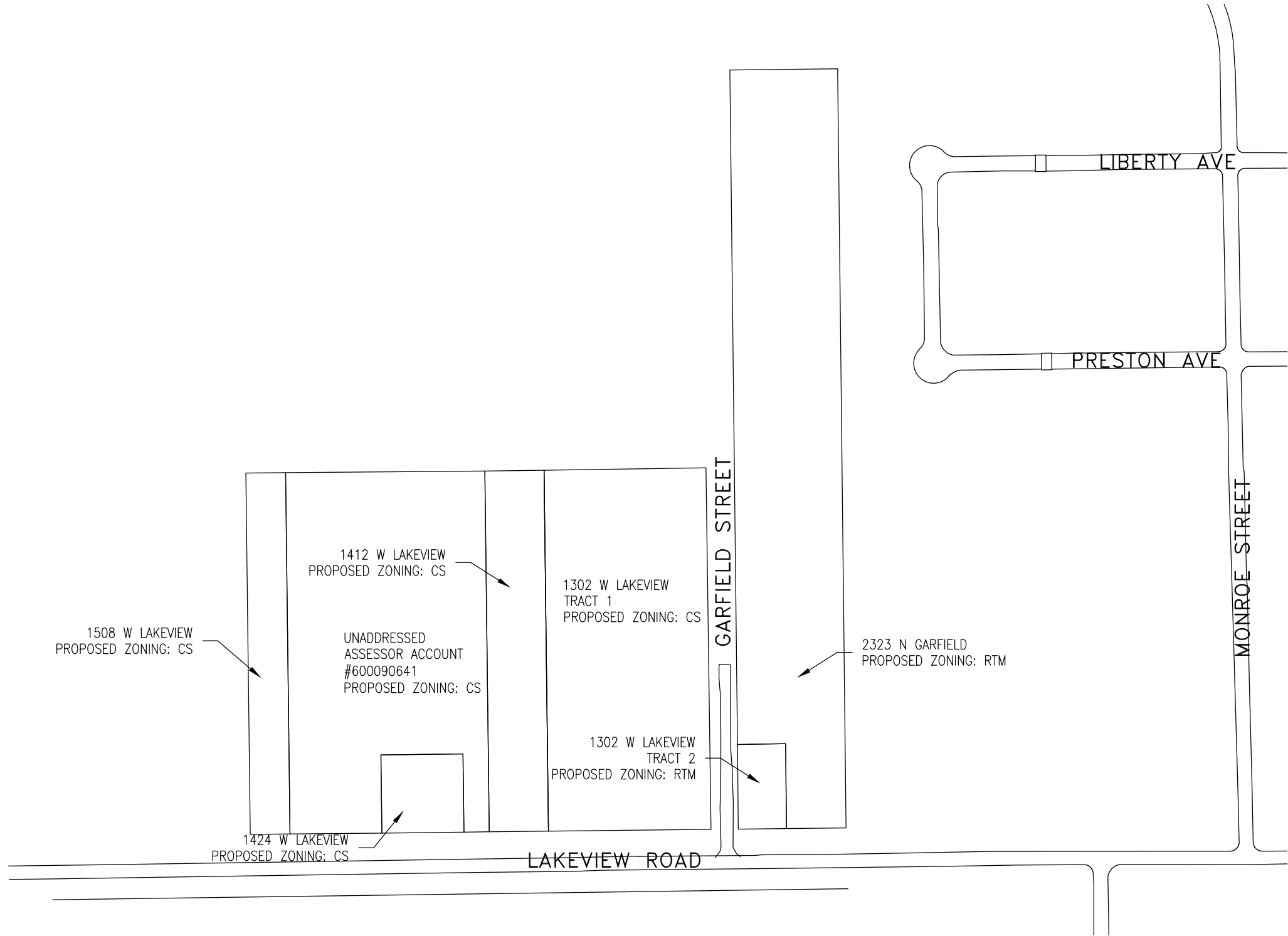
1. MA24-06 Area Map
2. Applicant's Zoning Map
3. Zoning Comparison Chart, RSS to CS



Stillwater OKLAHOMA
stillwaterok.gov

Project Type: Map Amendment (MA24-06)
Request: Map Amendment to change 1508, 1424, 1412, 1302, & unaddressed W Lakeview From Residential Small Lot (RSS) to Commercial Shopping (CS) zoning
Address: 1508, 1424, 1412, 1302, & unaddressed W Lakeview
Applicant: OZSOL, LLC

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GRAPHIC SCALE

1"=200'



OZSOL MAP AMENDMENT

ZONING MAP

DRAWN BY

AJF

DATE

5/1/24

SCALE

1"=200'

SHEET

C1001

 **Bancroft Design**

923 SOUTH LOWRY STREET
POST OFFICE BOX 436
STILLWATER, OK 74076

PHONE: (405) 743-3355
CA #9205 EXP: 6/30/2024

REVISIONS

REV	DATE	DESCRIPTION	BY	APP'D

ZONING COMPARISON CHART		
	RSS (Residential Single Family Small Lot)	CS (Commercial Shopping)
Lot Size	5000 square feet	No min requirements
Min Lot Width/Depth	50/100 feet	No min requirements
Max Structure Height	35 feet	No min requirements
Min Front Yard	20 feet/10 feet from alley	25 feet/10 feet from alley
Corner lot optional setback	Front: 20 feet Street Side: 15 feet	N/A
Min Side Yard - boundary with:		
Residential district	5 feet	15 feet
Commercial district	15 feet	15 feet
Industrial district	15 feet	15 feet
Min Rear Yard - boundary with:		
Residential district	20 feet	25 feet
Any other district	20 feet	25 feet
Lot Coverage	No max limit	40 percent
Landscaping/Screening (earth berms, shrubs, fences, decorative man-made materials, trees)	No requirements	Required when abutting RSS, RSL, RMH, RT or RM; 70% opaque up to 3- feet tall and 40% opaque up to 5-feet tall; 1+ story structure requires 6-foot high landscape buffer when adjacent to residential district • Bed and Breakfast, Hotel, Motel • Beverage Services • Educational Services • Financial Institutions and Services • Food Services • Free-Standing Self Service Facilities • Information • Mixed Use • Personal and Laundry Services • Personal Storage and Warehousing • Professional and Administrative Office and Services • Retail Trade
Permitted Uses by Right (Uses in <i>italic</i> are allowed in both zoning districts)	• Conventional single-family • Residential design manufactured homes	

REPORT TO: CITY COUNCIL

MEETING DATE: JULY 15, 2024

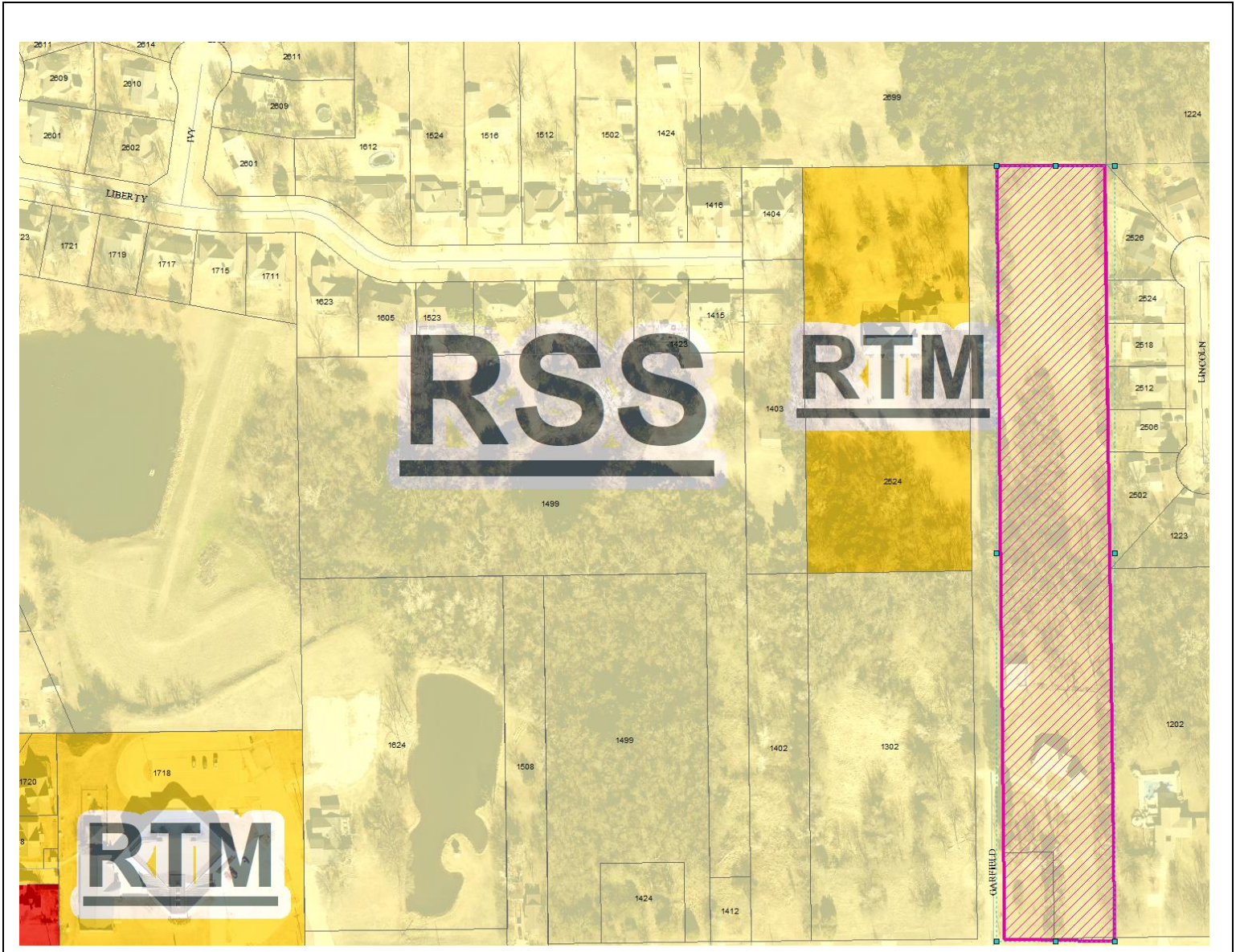


Agenda Item:	6.c. CC-24-100
Previous/Related Action:	June 25, 2024, Planning Commission Report
Background/Issue:	The applicant, OZSOL, LLC., requests review and approval of a Map Amendment to rezone the properties addressed and located at 1302 West Lakeview Road, Tract 2, and 2323 North Garfield Street from Small lot Single Family Residential (RSS) to Two-Family and Multi-Family District (RTM). The subject properties are located in northern Stillwater, near the intersection of North Garfield Street and West Lakeview Road on the north side of West Lakeview Road and on the east side of North Garfield Street. The property addressed as 2323 N Garfield Street has a single-family home with accessory structures on the parcel. The applicant is requesting rezoning to Two-Family and Multi-Family District (RTM) to allow for future residential development. The current zoning of the property is Small Lot Single-Family Residential (RSS) with similar zoning to the north, east, and west with University (U) and Commercial Shopping (CS) to the south and Two-Family and Multi-Family District (RTM) to the west. Lakeview Community Church is located to the west which is zoned RTM, Lakeview Self-Storage is located southeast zoned CS, and Lakeview Addition is to the east of the subject properties.
Proposal/Solution:	The Planning Commission recommended approval with a 4-0 vote based on the following findings: • The Land Development Code allows for the rezoning of land via Map Amendments. • Two-Family and Multi-Family District (RTM) is located in the vicinity to the west and west of the subject properties. • The Comprehensive Plan calls for High-Density Residential for the subject properties' location.
Financial Source/Impact:	None
Related Strategic Priority:	#4 CONNECTED SPACES #5 UNIQUE CULTURE
Recommended Action/Motion:	Motion to accept the Planning Commission recommendation and approve the Map Amendment for the properties addressed as Tract 2 of 1302 West Lakeview Road and 2323 North Garfield

	Street.
Prepared By:	Jacquelyn Porter, Planner
Reviewed By:	Jeff Mathews Teresa Kadavy
Submitted By:	Kimberly Meek, City Manager

Attachments

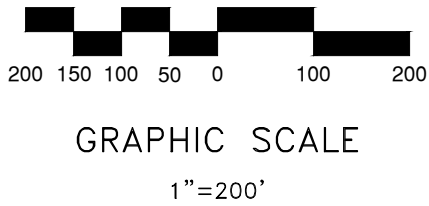
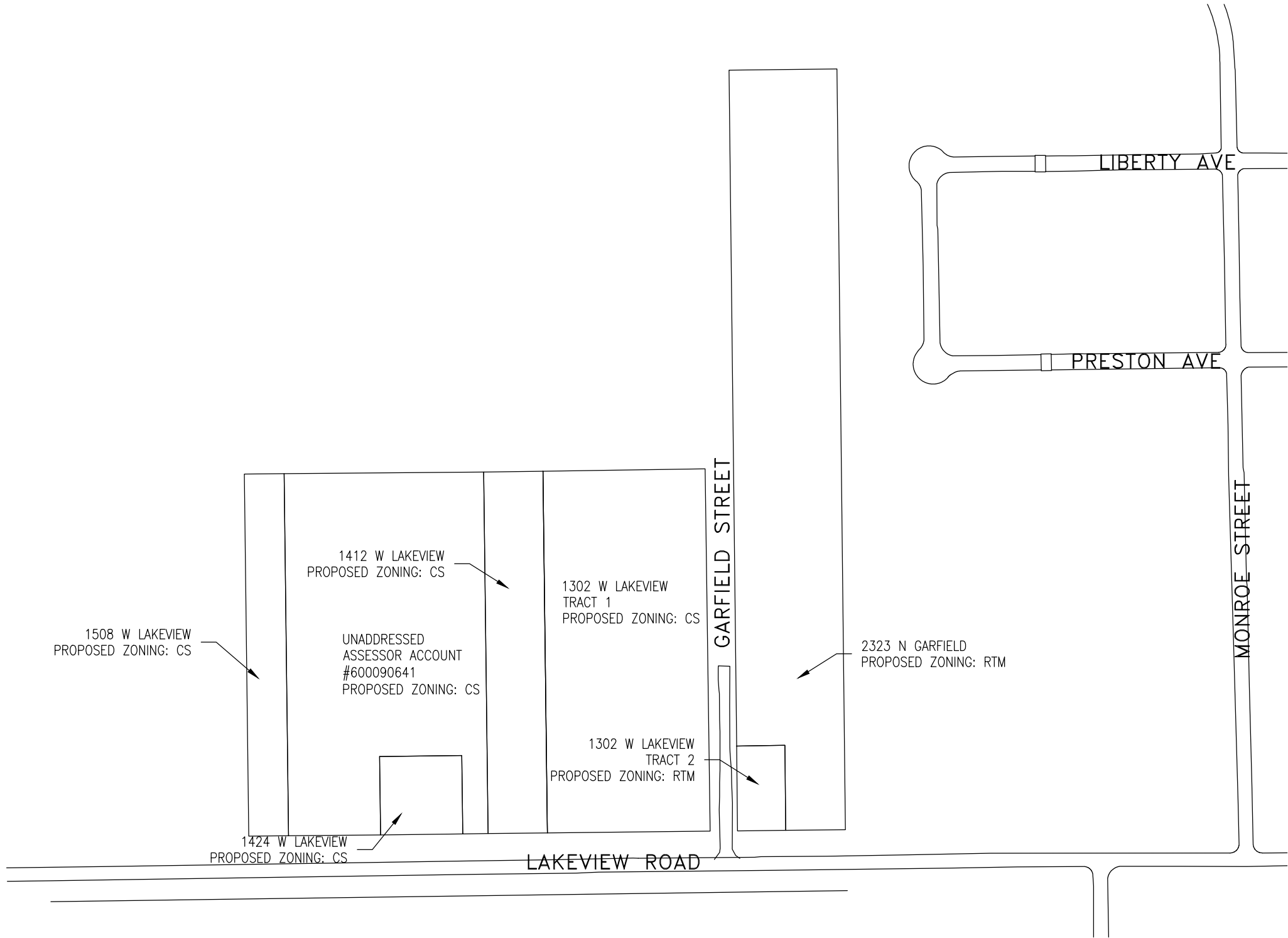
1. MA24-07 Area Map
2. Applicant's Zoning Map
3. Zoning Comparison Chart, RSS to RTM



Stillwater OKLAHOMA
stillwaterok.gov

Project Type: Map Amendment (MA24-07)
Request: Map Amendment to change 1302 W Lakeview & 2323 N Garfield From Residential Small Lot (RSS) to Residential Multi Family (RTM) zoning
Address: 1302 W Lakeview & 2323 N Garfield
Applicant: OZSOL, LLC

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OZSOL MAP AMENDMENT

ZONING MAP

DRAWN BY AJF	DATE 5/1/24
SCALE 1"=200'	SHEET C1001



923 SOUTH LOWRY STREET
POST OFFICE BOX 436
STILLWATER, OK 74076

PHONE: (405) 743-3355
CA #9205 EXP: 6/30/2024

REVISIONS

REV	DATE	DESCRIPTION	BY	APP'D

ZONING COMPARISON CHART		
	RSS (Residential Single Family Small Lot)	RTM (Residential Two-family and Multi-family)
Min Lot Size	5000 square feet	20,000 square feet
Min Lot Width/Depth	50/100 feet	100/130 feet
Max Structure Height	35 feet	35 feet
Min Front Yard	20 feet/10 feet from alley	20 feet/10 feet from alley
Corner lot optional setback	Front: 20 feet Street Side: 15 feet	N/A
Min Side Yard - boundary with:		
Residential district	5 feet	5 feet
Commercial district	15 feet	15 feet
Industrial district	15 feet	15 feet
Min Rear Yard - boundary with:		
Residential district	20 feet	20 feet
Any other district	20 feet	20 feet
Max Lot Coverage	No max limit	40 percent
Landscaping/Screening (earth berms, shrubs, fences, decorative man-made materials, trees)	No requirements	Required for parking lots only
Permitted Uses by Right (Uses in <i>italic</i> are allowed in both zoning districts)	• Conventional single-family • Residential design manufactured homes	• Boarding House/Rooming House • Church and Religions Institutions • Multiple-family with a maximum gross density of 20 units per acre • Townhome • Two-family (duplex)

RESOLUTION NO. CC-2024-18

A RESOLUTION AMENDING RESOLUTION NO. CC-2024-10 OF THE CITY COUNCIL TO AMEND THE DUTIES OF THE WASHINGTON SCHOOL ADVISORY COMMITTEE CONSISTENT WITH THE INTENT OF THE FORMATION OF THE COMMITTEE

WHEREAS, the City of Stillwater is the owner of the Washington School building located at 619 W. 12th Ave., Stillwater, OK; and

WHEREAS, the City of Stillwater is committed to the restoration or redevelopment of the building for future use for education, sports recreation, events, and parking; and

WHEREAS, the City Council desires to establish a citizen advisory committee for the purpose of advising the City Council regarding the restoration and redevelopment of the Washington School;

WHEREAS, the City Council previously passed Resolutions No. CC-2024-4 and CC-2024-10 for this purpose and desires to amend the duties of the Washington School Advisory Committee consistent with the intent of the formation of the committee as set forth herein;

NOW THEREFORE BE IT RESOLVED, by the Mayor and City Council, that a citizen's committee to be known as the "Washington School Advisory Committee" is hereby created.

BE IT FURTHER RESOLVED, that the Washington School Advisory Committee shall consist of eleven (11) members who shall be appointed by the Council in accordance with Stillwater City Code §2-113. Provided however that at least one member shall be a member of the Washington School Alumni Association.

BE IT FURTHER RESOLVED, that the duties of the Washington School Advisory Committee shall be to advise and make recommendations to the City Council regarding the assessment, proposed design, renovation, or redevelopment of the building from planning through construction in order to meet the primary objectives of preserving the history of the Washington School building through execution of improvements to the building for future use for education, sports recreation, events and parking. The Washington School Advisory Committee shall have no other duties.

BE IT FURTHER RESOLVED, the Washington School Advisory Committee is subject to the requirements of the Oklahoma Open Meeting Act, 51 O.S. §151, et seq., and the provisions of Stillwater City Code, Article III. Authorities, Boards, Committees, Commissions, Trusts, §2-112-117 (governing authorities, boards and committees and the conduct of members).

BE IT FURTHER RESOLVED, the City Manager shall designate an employee to serve as liaison to the Washington School Advisory Committee. Said employee shall schedule all committee meetings; shall conduct research and prepare reports and documents as directed by the full committee; and shall enlist assistance of appropriate City departments as necessary.

PASSED, APPROVED AND ADOPTED by the Stillwater City Council and signed by the Mayor of the City of Stillwater, this 15th day of July, 2024.

CITY OF STILLWATER, OKLAHOMA

WILLIAM H. JOYCE, MAYOR

(SEAL)

ATTEST:

TERESA KADAVY, CITY CLERK

APPROVED AS TO FORM AND LEGALITY on this 15th day of July, 2024.

KIMBERLY CARNLEY, CITY ATTORNEY

RESOLUTION NO. CC-2024-21

A RESOLUTION OF THE STILLWATER CITY COUNCIL AUTHORIZING AND APPROVING THE SUBMISSION OF AN APPLICATION FOR UNITED STATES DEPARTMENT OF TRANSPORTATION SMALL COMMUNITY AIR SERVICE DEVELOPMENT PROGRAM GRANT FUNDS FOR AN EXPANDED MARKETING PROGRAM AT STILLWATER REGIONAL AIRPORT TO INCREASE PASSENGER ENPLANEMENTS

WHEREAS, U.S. Department of Transportation through its Small Community Air Service Development Program (SCASDP) provides financial assistance to small communities, on a competitive basis, to help enhance community air service with the goal of improving air service to underserved communities, including connectivity to the national air transportation system, consistent with statutory requirements and the department’s strategic goals; and

WHEREAS, the City has identified an eligible project to increase passenger enplanements through an expanded marketing program to further self-sustainability of the current airline’s operations thereby reducing the dependence on a minimum revenue guarantee; and

WHEREAS, SCASDP does not require a cost share; however, grant monies are disbursed to grantees on a reimbursable basis; based on the percentage of local cash contribution to the proposed projects; and

WHEREAS; application for grant funds to support expanded marketing efforts at Stillwater Regional Airport to increase enplanements is in the best interest of the City;

NOW THEREFORE, BE IT RESOLVED, the City of Stillwater hereby authorizes submission of a U.S. Department of Transportation SCASDP grant application for grant funds in an amount not-to-exceed \$500,000 to support an effort to increase passenger enplanements through an expanded marketing program.

BE IT FURTHER RESOLVED, that the Mayor or Vice-Mayor is hereby authorized to execute all necessary project documents including: grant applications, offers and agreements, sponsor certifications, DBE certifications, contracts and other related documents as may be required to secure funding and conduct said airport project.

PASSED AND APPROVED by the City Council of Stillwater, Oklahoma, and signed this 15th day of July, 2024.

CITY OF STILWATER, OKLAHOMA
a Municipal Corporation

WILLIAM H. JOYCE, MAYOR

(SEAL)
ATTEST:

TERESA KADAVY, CITY CLERK

APPROVED AS TO FORM AND LEGALITY THIS 15th DAY OF JULY, 2024.

KIMBERLY CARNLEY, CITY ATTORNEY

RESOLUTION NO. CC-2024-22

A RESOLUTION AUTHORIZING AND APPROVING THE SUBMISSION OF AN APPLICATION FOR FISCAL YEAR 2025 BIPARTISAN INFRASTRUCTURE LAW (BIL) AIRPORT TERMINALS PROGRAM (ATP) FUNDS ADMINISTERED BY THE FEDERAL AVIATION ADMINISTRATION FOR AIRPORT INFRASTRUCTURE IMPROVEMENTS AT STILLWATER REGIONAL AIRPORT AND APPROVING THE ASSOCIATED BUDGET AMENDMENT FOR THE REQUIRED SPONSOR MATCH

WHEREAS, Public Law 117-58-Infrastructure Investment and Jobs Act referred to as the Bipartisan Infrastructure Law (BIL) includes approximately \$25 billion for the National Airspace System; and

WHEREAS, approximately \$1 billion of the FY2025 BIL funds will be administered by the Federal Aviation Administration (FAA) through Airport Terminals Program (ATP) grants to upgrade and modernize airport terminals; and

WHEREAS, on May 20, 2024, City Council approved Resolution No. CC-2024-16 authorizing application for Fiscal Year 2024 FAA funds to be utilized by the Airport for construction of a terminal; and

WHEREAS, Stillwater Regional Airport has completed 100% design of a new terminal as well completed the required environmental assessments and now intends to apply for Fiscal Year 2025 ATP funds in support of essential terminal equipment; and

WHEREAS, the estimated terminal project cost total is \$24,794,210; and

WHEREAS, the anticipated cost share under Fiscal Year 2024 FAA Grants are as follows: Federal Aviation Administration: \$13,318,869 (including ATP \$4,500,000; AIG \$1,300,539; AIP \$7,518,330) and City of Stillwater sponsor match: \$1,225,717 (including ATP \$236,842; AIG \$144,504; AIP \$844,371); and

WHEREAS, the anticipated cost share under the FAA 2025 ATP Grant is as follows: Federal Aviation Administration: \$3,500,000 and City of Stillwater (5% sponsor match): \$175,000; and

WHEREAS these improvements will enhance the operational efficiency, safety, and security for airport users, particularly our commercial airline service, by conforming to FAA and TSA standards.

NOW THEREFORE, BE IT RESOLVED, the City of Stillwater hereby authorizes submission of a Federal Aviation Administration grant application for fiscal year 2025 BIL ATP funds in a not-to-exceed amount of \$3,500,000 and payment of matching funds.

BE IT FURTHER RESOLVED, the City of Stillwater hereby approves the attached Budget Amendment in the amount of \$175,000 to appropriate funds for the required sponsor match.

BE IT FURTHER RESOLVED, that the Mayor or Vice-Mayor is hereby authorized to execute all necessary project documents including: grant applications, offers and agreements, sponsor certifications, DBE certifications, contracts and other related documents as may be required to secure funding and conduct said airport project.

PASSED AND APPROVED by the City Council of Stillwater, Oklahoma, and signed this 15th day of July, 2024.

CITY OF STILLWATER, OKLAHOMA
a Municipal Corporation

WILLIAM H. JOYCE, MAYOR

(SEAL)
ATTEST:

TERESA KADAVY, CITY CLERK

APPROVED AS TO FORM AND LEGALITY THIS 15th DAY OF JULY, 2024.

KIMBERLY CARNLEY, CITY ATTORNEY



Budget Amendment Request

For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 07/11/2024

Department: Airport

Requested by: Kellie Reed

Explanation:

Expenditures:
Appropriate funds to provide match for FAA ATP grant application. Funding transferred from Airport Operating Fund budget to Airport Grants Fund.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Transfer out to Airport Grant Fund	8100000 - 71000		\$ 316,556	\$ 175,000	\$ 491,556
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
Repair Structures	8107040 - 53020		\$ 22,000	(\$ 7,000)	\$ 15,000
Chemicals	8107040 - 52039		\$ 25,000	(\$ 20,000)	\$ 5,000
Landscape Materials	8107040 - 52005		\$ 5,000	(\$ 3,000)	\$ 2,000
Repair Infrastructure	8107040 - 53130		\$ 100,000	(\$ 35,000)	\$ 65,000
Contingency	8101110 - 53067		\$ 180,000	(\$ 110,000)	\$ 70,000

Net Change: (will usually result in a total increase or decrease)

\$ 0

Reviewed by Department Manager: _____

Date: _____

Reviewed by Finance: Chris Clark

Date: 7-11-2024

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

--Print on Yellow Paper--

Budget Amendment Request

For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 07/11/2024

Department: Airport

Requested by: Kellie Reed

Explanation: Revenue:
Appropriate funds to provide match for FAA ATP grant application. Funding transferred from Airport Operating Fund budget to Airport Grants Fund.

Account Name	Account Number (xxxxxxx-xxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Transfer in from Airport Oper Fund	8200000 - 61000		\$ 0	\$ 175,000	\$ 175,000
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 175,000

Reviewed by Department Manager: _____

Date: _____

Reviewed by Finance: Chris Clark

Date: 7-11-2024

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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Budget Amendment Request

For Budget Year 2025

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 07/11/2024

Department: Airport

Requested by: Kellie Reed

Explanation: Expenditures:
Appropriate funds to provide match for FAA ATP grant application. Funding transferred from Airport Operating Fund budget to Airport Grants Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	ATP Grant Project	8207010 - 54030	25AP01820	\$ 0	\$ 175,000	\$ 175,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 175,000

Reviewed by Department Manager: _____

Date: _____

Reviewed by Finance: Clay Clark

Date: 7.11.2024

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

--Print on Yellow Paper--

RESOLUTION CC-2024-23

A RESOLUTION NOTIFYING THE PUBLIC OF THE COMPILING AND PUBLISHING OF THE CODE SUPPLEMENT NO. 10 TO THE CODE OF THE CITY OF STILLWATER, OKLAHOMA.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STILLWATER, OKLAHOMA:

SECTION 1: The citizens of the City of Stillwater, and the public, are hereby notified that the City of Stillwater has compiled and published its Code Supplement No. 10 to the Code of the City of Stillwater, which Code was adopted by ordinance dated the 15th day of August, 2011, and that the City has complied with Section 14-101 et seq. of Title 11 of the Oklahoma Statutes.

SECTION 2: A copy of this resolution shall be filed with the County Clerk of Payne County, Oklahoma.

SECTION 3: Code Supplement No. 10 is available for purchase at the City Clerk's office for the price of \$100.00.

SECTION 4: Copies of the Stillwater Municipal Code and all the supplements thereto, have been filed with the Payne County Law Library, the Stillwater Public Library and three copies are on file with the City Clerk.

PASSED, APPROVED AND ADOPTED THIS 15TH DAY OF JULY, 2024.

WILLIAM H. JOYCE, MAYOR

(SEAL)
ATTEST:

TERESA KADAVY, CITY CLERK

APPROVED AS TO FORM AND LEGALITY THIS 15TH DAY OF JULY, 2024.

KIMBERLY CARNLEY, CITY ATTORNEY

ORDINANCE NO. 3540

AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT TRACT 2 OF 1302 WEST LAKEVIEW ROAD AND 2323 NORTH GARFIELD STREET FROM SMALL LOT SINGLE-FAMILY RESIDENTIAL (RSS) TO TWO-FAMILY AND MULTI-FAMILY RESIDENTIAL (RTM).

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STILLWATER, OKLAHOMA:

Parcels located at TRACT 2 OF 1302 WEST LAKEVIEW ROAD AND 2323 NORTH GARFIELD STREET:

Tract 2 of 1302 W Lakeview Rd:

A tract of land in the Southwest Quarter (SW/4) of the Southeast Quarter (SE/4) of Section Three (3), Township Nineteen (19) North, Range Two (2) East of the Indian Meridian, Payne County, Oklahoma, being all that part of a tract of land described in Book 2580, Page 309, laying East of the Right of Way for N. Garfield Street, and being more particularly described as follows;

Beginning at a point 1141 feet East and 55 feet North of Southwest Corner of said Southeast Quarter (SE/4), said point being the intersection of the East Right of Way line of N. Garfield Street and the North Right of Way line for W. Lakeview Road as described in Book 1548, Page 8; thence, North along said East Right of Way line for N. Garfield Street, a distance of 145 feet to the intersection of a North line of said tract described in Book 2580, Page 309, and said East Right of Way line of N. Garfield Street; thence, East along a North line of said tract described in Book 2580, Page 309, a distance of 80 feet, to the a Northeast corner of said tract described in Book 2580, Page 309; thence, South along an East line of said tract described in Book 2580, Page 309, a distance of 145 feet, to the intersection of said East line and said North Right of Way line for W. Lakeview Road; thence, West along said North Right of Way line for W. Lakeview Road, a distance of 80 feet, to the Point of Beginning.

2323 N Garfield St:

A tract of land in the Southwest Quarter of the Southeast Quarter of Section Three, Township Nineteen North, Range Two East of the Indian Meridian, Payne County, State of Oklahoma, described as follows: Beginning at the Southeast Corner of the said Southwest Quarter of the Southeast Quarter of Section Three; thence North 1320 feet; thence West 179 feet; thence South 1120 feet; thence East 80 feet; thence South 200 feet; thence East 99 feet to the Point of Beginning, Less and Except: The South 55 feet thereof.

be and the same is hereby rezoned from (RSS) SMALL LOT SINGLE-FAMILY RESIDENTIAL to TWO-FAMILY AND MULTI-FAMILY RESIDENTIAL (RTM).

PASSED, APPROVED, AND ADOPTED THIS ____ DAY OF _____, 2024.

WILLIAM H. JOYCE, MAYOR

(SEAL)
ATTEST:

TERESA KADAVY, CITY CLERK

APPROVED AS TO FORM AND LEGALITY THIS ____ DAY OF _____, 2024.

TAMMY EWING, ASSISTANT CITY ATTORNEY

First Reading: 07/15/2024
Second Reading:

ORDINANCE NO. 3541

AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT 1302 WEST LAKEVIEW ROAD TRACT 1; 1412 WEST LAKEVIEW ROAD; 1424 WEST LAKEVIEW ROAD; 1508 WEST LAKEVIEW ROAD; AND A TRACT OF LAND ON WEST LAKEVIEW ROAD BETWEEN 1508 AND 1412 WEST LAKEVIEW ROAD FROM SMALL LOT SINGLE-FAMILY RESIDENTIAL (RSS) TO COMMERCIAL SHOPPING (CS).

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STILLWATER, OKLAHOMA:

Parcels located at 1302 WEST LAKEVIEW ROAD TRACT 1; 1412 WEST LAKEVIEW ROAD; 1424 WEST LAKEVIEW ROAD; 1508 WEST LAKEVIEW ROAD; AND A TRACT OF LAND ON WEST LAKEVIEW ROAD BETWEEN 1508 AND 1412 WEST LAKEVIEW ROAD:

Tract 1 of 1302 W Lakeview Rd

A tract of land in the Southwest Quarter (SW/4) of the Southeast Quarter (SE/4) of Section Three (3), Township Nineteen (19) North, Range Two (2) East of the Indian Meridian, Payne County, Oklahoma, being all that part of a tract of land described in Book 2580, Page 309, laying West of the Right of Way for N. Garfield Street, and being more particularly described as follows;

Beginning at a point 825 feet East and 55 feet North of Southwest Corner of said Southeast Quarter (SE/4), said point being the intersection of the West line of said tract described in Book 2580, Page 309 and the North Right of Way line for W. Lakeview Road as described in Book 1548, Page 8; thence, North along said West line, a distance 605 feet, to the Northwest corner of said tract in Book 2580, Page 309; thence, East along the North line of said tract described 2580, Page 309, a distance of 269 feet, to a point on the West Right of Way line for N. Garfield Street, said point also being the Northeast corner of said tract described in Book 2580, Page 309; thence, South along said West Right of Way line for N. Garfield Street and the East line of said tract described in Book 2580, Page 309, a distance of 605 feet, to a point at the intersection of the North Right of Way line for W. Lakeview Road and the West Right of Way line for N. Garfield Street; thence, West along the North Right of Way line for W. Lakeview Road, a distance of 269 feet, to the Point of Beginning.

1412 W Lakeview Rd:

A part of the Southwest Quarter of the Southeast Quarter of Section 3, Township 19 North, Range 2 East of the Indian Meridian, Payne County, State of Oklahoma, more particularly described by the metes and bounds as follows: Beginning at a point located 495 feet West of the SE/corner of the SW/4 of the SE/4 of said Section 3, thence North 660 feet, thence West 99 feet, thence South 660 feet, thence East 99 feet to the place of beginning. AND also the easement across 15 feet immediately North of the above described land as reserved in the Deed from Vera M. Eby to Martin L. Loper and wife, Dated June 28, 1977.

LESS AND EXCEPT: a strip, piece or parcel of land lying in part of the SW/4 SE4 of Section 3, Township 19 North, Range 2 East, I.M., in Payne County, Oklahoma, said parcel of land being described by metes and bounds as follows: Beginning at a point on the South line of said SW/4 SE/4, a distance of 495.00 feet South 89 degrees 24 minutes 18 seconds West of the SE/corner of said SW/4 SE/4. Thence South 89 degrees 24 minutes 18 seconds West along said South line a distance of 99.00 feet, thence North 00 degrees 47 minutes 03 seconds West a distance of 55.00 feet, thence North 89 degrees 24 minutes 18 seconds East a distance of 99.00 feet, thence South 00 degrees 47 minutes 03 seconds East a distance of 55.00 feet to the point of beginning.

And Lot Nine in Block Two and a portion of Lot Eight in Block 2 described as beginning at the Southeast Corner of said Lot 8; Thence North 502.45 feet along the East line of said Lot 8; Thence West 66 feet; Thence Sout 502.22 feet to the Northwest Corner of Lot 9, Thence East 66 feet to the Point of Beginning, all in the WOODCREST SUBDIVISION, an Addition to the City of Stillwater, Payne County, State of Oklahoma, according to the recorded plat thereof.

LESS AND EXCEPT: The South 15.00 feet of said Lot 9.

1424 W Lakeview Rd:

A tract of land that is part of the East Half of the Southwest Quarter of the Southwest Quarter of the Southeast Quarter of Section Three, Township Nineteen North, Range Two East of the Indian Meridian, Payne County, State of Oklahoma, according to the U.S. government survey thereof, said tract of land being described as follows: Commencing at the Southwest Corner of the SE/4; Thence North 89°26'32" East along the South line of said SE/4 for 396.32 feet to a point that is 66.00 feet Easterly of the Southwest corner of the E/2 SW/4 SW/4 SE/4; Thence North 00°47'16" West, parallel with the West line of the E/2 SW/4 SW/4 SE/4 for 55.00 feet to a point on the North Right of way line of Lakeview Road; Thence North 89°26'32" East along said Right of way for 85.82 feet, said point being the Point of Beginning of said tract of land; Thence North 00°46'47" West for 129.24 feet; Thence North 89°13'13" East for 136.50 feet; Thence South 00°46'47" East for 129.77 feet to a point on said right of way line; Thence South 89°26'32" West along said Right of way line for 136.50 feet to the Point of Beginning of said tract of land.

1508 W Lakeview Rd:

The West One acre of the East Half of the Southwest Quarter of the Southwest Quarter of Section Three, Township Nineteen North, Range Two East of the Indian Meridian, Payne County, State of Oklahoma, according to the U.S. Government Survey thereof,

LESS AND EXCEPT A tract described in Journal Entry recorded in Book 1765, Page 975.

Unaddressed Tract of land on West Lakeview Road between 1508 and 1412 West Lakeview Road :

A tract of land that is part of the East Half of the Southwest Quarter of the Southwest Quarter of the Southeast Quarter Section Three, Township Nineteen North, Range Two East of the Indian Meridian, Payne County, State of Oklahoma, according to the U.S. Government Survey thereof, said tract of land being described as follows: Commencing at the Southwest corner of the SE/4; Thence North 89°26'32" East along the South line of said SE/4 for 396.32 feet to a point that is 66.00 feet Easterly of the Southwest Corner of the E/2 SW/4 SW/4 SE/4; Thence North 00°47'16" West, parallel with the West line of the E/2 SW/4 SW/4 SE/4 for 55.00 feet to a point on the North right of way line of Lakeview Road, said Point being the Point of Beginning of said tract of land; Thence continuing North 00°47'16" West, parallel with said West line for 605.33 feet to a point on the North line of said E/2 SW/4 SW/4 SE/4, said point being North 89°13'23" East a distance of 66.00 feet from the Northwest corner of said E/2 SW/4 SW/3 SE/4; Thence North 89°13'23" East along said North line for 264.41 feet to the Northeast Corner of said E/2 SW/4 SW/2 SE/4; Thence South 00°46'47" East along the East line of said E/2 SW/4 SW/4 SE/4 for 606.34 feet to a point on the North right of way line of Lakeview Road; Thence South 89°26'32" West along said right of way line for 42.00; Thence North 00°46'47" West for 129.77 feet; Thence South 89°13'13" West for 136.50 feet; Thence South 00°46'47" East for 129.24 feet to a point on said right of way line; Thence South 89°26'32" West along said right of way line for 85.82 feet to the Point of Beginning of said tract of land.

be and the same is hereby rezoned from (RSS) SMALL LOT SINGLE-FAMILY RESIDENTIAL to (CS) COMMERCIAL SHOPPING.

PASSED, APPROVED, AND ADOPTED THIS ____ DAY OF _____, 2024.

(SEAL)
ATTEST:

WILLIAM H. JOYCE, MAYOR

TERESA KADAVY, CITY CLERK

APPROVED AS TO FORM AND LEGALITY THIS ____ DAY OF _____, 2024.

TAMMY EWING, ASSISTANT CITY ATTORNEY

First Reading: 07/15/2024
Second Reading:

ORDINANCE NO. 3542

AN ORDINANCE REZONING TRACTS OF LAND LOCATED AT 424 SOUTH HUSBAND STREET AND 212 WEST 5TH AVENUE FROM TWO-FAMILY AND MULTI-FAMILY RESIDENTIAL (RTM) TO COMMERCIAL BUSINESS (CB).

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STILLWATER, OKLAHOMA:

Parcels located at 424 SOUTH HUSBAND STREET and 212 WEST 5TH AVENUE:

424 S Husband St:
Lot Twelve (12) and the South Seventeen (17) feet of Lot Eleven (11), in Block Twelve (12), Original Town of Stillwater, now City of Stillwater, Payne County, State of Oklahoma and a tract of land adjoining Lot Twelve (12) on the south, commencing at the Southeast Corner of lot Twelve (12), Block Twelve {12}, Original town of Stillwater, Payne County, State of Oklahoma, thence South Twenty-five (25) feet, thence West Seventy (70) feet, thence North Twenty-five (25) feet, thence East Seventy (70) feet to the point of beginning.

The East Twenty (20) Feet of Lots Twelve (12) and Thirteen (13) and the East Twenty (20) Feet of the South Seventeen (17) Feet of Lot Eleven (11) in Block Fifteen (15), College Addition of the City of Stillwater, Payne County, State of Oklahoma.

212 W 5th Ave:
College Add Blk 15 Beg SW/C Lot 13; N-67' E-50' S-67' W-50' Pob

be and the same is hereby rezoned from (RTM) TWO-FAMILY AND MULTI-FAMILY RESIDENTIAL to (CB) COMMERCIAL BUSINESS.

PASSED, APPROVED, AND ADOPTED THIS ____ DAY OF _____, 2024.

WILLIAM H. JOYCE, MAYOR

(SEAL)
ATTEST:

TERESA KADAVY, CITY CLERK

APPROVED AS TO FORM AND LEGALITY THIS ____ DAY OF _____, 2024.

TAMMY EWING, ASSISTANT CITY ATTORNEY

First Reading: 07/15/2024
Second Reading:

ORDINANCE NO. 3539

“AN ORDINANCE AMENDING STILLWATER CITY CODE OF ORDINANCES BY AMENDING CHAPTER 31, MUNICIPAL COURT, ARTICLE I, IN GENERAL, BY ADDING SECTION 31-40, ASSESSMENT OF MUNICIPAL COURT TECHNOLOGY FEE; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY.”

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF STILLWATER, OKLAHOMA THAT:

SECTION 1: That the Stillwater City Code, Chapter 31, Municipal Court, Article I, In General, Section 31-40, Assessment of Municipal Court Technology Fee, be amended as follows:

Sec. 31-40. Assessment of Municipal Court Technology Fee

A Municipal Court Technology Fee shall be and is hereby established in the amount of twenty dollars (\$20.00). The fee shall be in addition to and not in substitution for any and all costs, fees, fines or penalties otherwise provided for by law and assessed on every citation disposed of in the municipal court except parking citations, citations that are voided, declined for prosecution, dismissed without costs, or the defendant is acquitted.

The revenue generated by this fee shall be used solely and exclusively for the acquisition, operation, maintenance, repair, lease and replacement of hardware, software, peripheral technological equipment used in the operation, prosecution and administration of the municipal court of the city, which shall include, but is not limited to, computer hardware and software needs of the municipal court; audio, video and other electronic technologies to assist with the municipal court proceedings, maintenance of said municipal court electronics and the electronic ticket equipment, and supplies required by the Police Department to generate citations.

SECTION 2: REPEALER. All ordinances or parts of ordinances conflicting or inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3: SEVERABILITY. If any section, subsection, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion of this Ordinance.

Passed, approved, and adopted this 15th day of July, 2024.

William H. Joyce, Mayor

(SEAL)
ATTEST:

Teresa Kadavy, City Clerk

Approved as to form and legality, this 15th day of July, 2024.

Kimberly Carnley, City Attorney

First Reading: 7/1/2024
Second Reading: 7/15/2024

REPORT TO: CITY COUNCIL

MEETING DATE: JULY 15, 2024



Agenda Item:	9.a. CC-24-101		
Previous/Related Action:	CC-24-49		
Background/Issue:	The Rural Water Advisory Board (RWAB) advises and makes recommendations to the City Council on matters pertaining to operation and maintenance of the rural water systems operated and/or maintained by the City or the Stillwater Utilities Authority. The RWAB consists of 5 members who each serve a term of 3 years. Below is a list of current RWAB members. On April 29, 2024, City staff received written notice from Steven Mayo that he was resigning from the RWAB.		
	Current Members	Term Expiration	Term
	Robert Sitton	12/2025	5th
	Bryce Campbell	12/2024	1st
	Bill Furman	12/2026	1st
	Danny Wick	12/2026	2nd
	Vacant (previously held by Steven Mayo)		
Proposal/Solution:	Gregg Pickens has submitted the attached application to fulfill the remainder of Steven Mayo’s term which expires December 31, 2025.		
Financial Source/Impact:	No impact		
Related Strategic Priority:	#6 ENGAGED & INVESTED RESIDENTS		
Recommended Action/Motion:	Recommend to Mayor Joyce the appointment of Gregg Pickens to the Rural Water Advisory Board.		
Prepared By:	David Barth, Engineering Manager of Water Utilities		
Reviewed By:	Candy Staring		
	Brady Moore		
	Teresa Kadavy		

Submitted By:

Kimberly Meek, City Manager

Attachments

None