

**STILLWATER PLANNING COMMISSION SUMMARY
REGULAR MEETING OF JUNE 04, 2024
IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING
LAW, THE AGENDA WAS POSTED May 31st, 2024 IN THE
MUNICIPAL BUILDING AT 723 SOUTH LEWIS STREET**

MEMBERS PRESENT

Jana Phillips, Chair
Mark Prather, Vice Chair
Mike Shanahan, Member
Andrew Van Leuven, Member
Riley Williams, Member

MEMBERS ABSENT

STAFF PRESENT

Ashley Garis, Assistant City Attorney
Jacquelyn Porter, City Planner
Diana Hood, Associate City Planner
Joshua Brown, Project Manager
Cindy Gibson, Administrative Services
Alexandria Maged, Administrative Assistant
Staff Absent

1. CALL MEETING TO ORDER.

Chair Phillips called the meeting of the Stillwater Planning Commission to order at 5:30 p.m.

2. GENERAL ORDERS

- a. S. C. L. Trust, SUB22-08 (Preliminary Plat), consideration, discussion and possible approval or denial to extend the expiration date of a preliminary plat for property known as Quail Meadows located at 1413 E. Lakeview Road by 24 months, to comply with Chapter 23, Section 23-63.g.1.

Chair Phillips introduces the item and asks staff to present.

Diana Hood, Associate City Planner, presents staff report and asks if there are any questions; none respond.

Chair Phillips asks the applicant to come and speak on this item.

Aaron Fergeson, Bancroft Design, 923 S. Lowry comes to the podium and speaks on the following:

- Requesting an extension of the preliminary plat because currently there is no immediate sewer access to the property and it has caused a delay.
- Initially planned for sewer access through a northern property through White Barn Estates, however, ran into issues with those plans.
- Have been actively submitting revisions to plans as of March.
- The City prefers use of a sewer access to the east going south and that property owner was initially receptive but isn't now and access to this is in the court system.
- Now pursuing that north option again and that property owner recently requested they change that northern route, and those new plans are currently still in review by the City.

Vice Chair Prather requests clarification that the route to the north is the one the property owner wanted to change the route and that is not the one that is in the court system; Mr. Fergeson confirms.

Chair Phillips asks if there's any other questions

Vice Chair Prather asks what the ramifications were if they don't approve the extension; Mr. Ferguson responds that they would have to apply for a new preliminary plat and start over.

Chair Phillips asks if there are any further questions; none respond. Chair Phillips asks for findings and alternatives.

Diana Hood, present the alternatives to the commissioners which are:

Findings:

1. The request for extension to the approved preliminary plat prior to the expiration date to the Planning Commission is set forth by Section 23-63.g.1.
2. The preliminary plat expiration date is June 14, 2024.
3. The C3 Plan recommends high density residential uses at this location.

Alternatives:

1. Accept findings and approve the proposed extension of the approved preliminary plat as presented.
2. Approve the proposed extension of the approved preliminary plat with conditions, noting what conditions should be met for the approval of the final plat.
3. Reject findings and deny the proposed extension of the approved preliminary plat as presented.

Vice Chair Prather notes that he does not see a reason to deny the proposed extension unless something was changed from the original plat and they wanted the chance to review that.

Chair Phillips says it seems that this has been in the works for 2 years and there have been some circumstances that caused the change but this plat still seems appropriate for the comprehensive plan and one way or another they will need to figure out how to do the sewer.

Commissioner Williams concurs that the plat would just end up coming back to them if it went back for resubmittal and the developers will have to figure out the sewer before the final plat is submitted.

Commissioner Williams motions to approve the extension of the approved preliminary plat as presented, Commissioner Shanahan seconds.

Roll Call:	Phillips	Shanahan	Prather	Williams	Van Leuven
	Yes	Yes	Yes	Yes	Yes

Time: 10 minutes

3. MISCELLANEOUS ITEMS FROM STAFF, PLANNING COMMISSIONERS OR CITY ATTORNEY FOR DISCUSSION AND POSSIBLE ACTION:

- a. Chair Phillips thanks Commissioner Van Leuven for his service to the commission as he is resigning.
- b. The next regular meeting is June 25th 2024

4. ADJOURN

ADJOURNMENT. This regular meeting of the Stillwater Planning Commission was called for adjournment by Commissioner Williams, seconded by Commissioner Van Leuven at approximately 6:41 PM on June 4th, 2024 one member absent, - the next regularly scheduled meeting will be held Tuesday, June 25th, 2024 at 5:30 p.m. in the City Commission Hearing Room, Municipal Building, 723 South Lewis Street.

Prepared by – Alexandria Maged, Administrative Assistant
Reviewed by – Cindy Gibson, Administrative Services Manager

Approved by - 
Stillwater Planning Commission