

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED JULY 15, 2021 AT 12:15 P.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JULY 19, 2021**

**PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR ALANE ZANNOTTI AND
COUNCILOR CHRISTIE HAWKINS
ABSENT: COUNCILORS JOHN WEDLAKE AND AMY DZIALOWSKI**

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS/PRESENTATIONS

a. Stillwater Employer Support of National Guard and Reserve Week

Mayor Joyce read the proclamation declaring August 15-21, 2021 as Stillwater Employer Support of the Guard and Reserve Week. Ray Knapp, Chair of the Oklahoma Employer Support of the Guard and Reserve, accepted the proclamation and thanked the Council and the community for their support.

4. CONSENT DOCKET

- a. Approve regular meeting minutes and executive session minutes of July 12, 2021**
- b. Approve bid award for electrical maintenance and repair services for City/SUA facilities to Matt Marshall Electric and authorize CM to sign all related documents**

**MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR HAWKINS TO APPROVE THE
CONSENT DOCKET AS PRESENTED.**

**ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED
WITH THREE YEA VOTES.**

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

6. ITEMS REMOVED FROM CONSENT DOCKET

None.

7. PUBLIC HEARINGS

- a. Receive public comment regarding a request for a Map Amendment to rezone property addressed as 701 Boomer Lake Station Drive from (P) Public, to (RMI) Multi-Family Intermediate Residential and (CG) General Commercial

Planning Manager Lanc Gross reported the applicant and developer (City of Stillwater and Lakeview Landing, LLC) requests review and approval of a map amendment to rezone from (P) Public, to (RMI) Multi-Family Intermediate Residential and (CG) Commercial General on a parcel that is addressed as 701 N. Boomer Lake Station Drive. The subject site is the former Boomer Lake Generating Station, owned by the City of Stillwater/Stillwater Electric Utility and has been zoned as (P) Public. Mr. Gross stated the map amendment is the next step in the overall redevelopment process and will allow the proposed uses noted in the redevelopment concept to be compliant with the land development code.

Mayor Joyce opened and closed the public hearing as no one was present to speak.

Planning Commission recommended approval 4-0.

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR ZANNOTTI TO ACCEPT THE PLANNING COMMISSION'S RECOMMENDATION TO APPROVE THE MAP AMENDMENT FOR THE PROPERTY LOCATED AT 701 N. BOOMER LAKE STATION DRIVE.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

- b. Receive public comment regarding a request for a Map Amendment to rezone property addressed as 2817 E 6th Avenue from Commercial General (CG) Zoning to Light Industrial (IL)

Planning Manager Lanc Gross reported that the applicant requests review and approval of a map amendment to rezone the property addressed as 2817 E. 6th Avenue from Commercial General (CG) to Light Industrial (IL). The subject site is currently within an area of Commercial General zoning and is surrounded by a mixture of various land uses and zoning districts. Mr. Gross stated the existing building is currently vacant and apparently has been for some time.

Mayor Joyce opened the public hearing.

Charlie Meyers spoke on behalf of the applicant.

Mayor Joyce closed the public hearing.

Planning Commission recommended approval 4-0.

MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR HAWKINS TO ACCEPT THE PLANNING COMMISSION'S RECOMMENDATION TO APPROVE THE MAP AMENDMENT FOR THE PROPERTY LOCATED AT 2817 E. 6TH AVENUE.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

- c. Receive public comment regarding a request for a Map Amendment to rezone property addressed as 2811 E 6th Avenue from CG to IL

Planning Manager Lanc Gross reported that the applicant requests review and approval of a map amendment to rezone property addressed as 2811 E. 6th Avenue from Commercial General (CG) zoning to Light Industrial (IL). The subject site is currently within an area of Commercial General zoning and is

surrounded by a mixture of various land uses and zoning districts. Mr. Gross stated the existing building is currently vacant and apparently has been for some time.

Mayor Joyce opened the public hearing.

Charlie Meyers spoke on behalf of the applicant.

Mayor Joyce closed the public hearing.

Planning Commission recommended approval 4-0.

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR ZANNOTTI TO ACCEPT THE PLANNING COMMISSION'S RECOMMENDATION TO APPROVE THE MAP AMENDMENT FOR THE PROPERTY LOCATED AT 2811 E. 6TH AVENUE.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

- d. Receive public comment regarding a request for a Map Amendment to rezone property addressed as 2723 E 6th Avenue from CG to IL

Planning Manager Lanc Gross reported that the applicant requests review and approval of a map amendment to rezone property addressed as 2723 E. 6th Avenue from Commercial General (CG) zoning to Light Industrial (IL). The subject site is currently within an area of Commercial General zoning and is surrounded by a mixture of various land uses and zoning districts. Mr. Gross stated the existing building is currently vacant and apparently has been for some time.

Mayor Joyce opened the public hearing.

Charlie Meyers spoke on behalf of the applicant.

Mayor Joyce closed the public hearing.

Planning Commission recommended approval 4-0.

MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR HAWKINS TO ACCEPT THE PLANNING COMMISSION'S RECOMMENDATION TO APPROVE THE MAP AMENDMENT FOR THE PROPERTY LOCATED AT 2723 E. 6TH AVENUE.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

- e. Receive public comment regarding a request for a Specific Use Permit for an electronic sign next to a residential use at property addressed as 2319 E 6th Avenue

Planning Manager Lanc Gross stated the applicant requests review and approval of an SUP to allow for an electronic message sign on a parcel addressed as 2319 E. 6th Avenue. The applicant is requesting an approval of an SUP to allow for the expansion of signage at a medical marijuana dispensary located within the Commercial General zoning district. The dispensary currently has a pole sign on 6th Avenue and the applicant wishes to install an electronic message board to the pole sign. Mr. Gross reported that since the property is adjacent to a Manufactured Housing zoning district, a Specific Use Permit is required.

Mayor Joyce opened the public hearing.

Nathalie Cornett of Eller & Detrich, P.C. spoke on behalf of the applicant.

Mayor Joyce closed the public hearing.

Planning Commission recommended approval 4-0.

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR ZANNOTTI TO ACCEPT THE PLANNING COMMISSION'S RECOMMENDATION TO APPROVE THE SPECIFIC USE PERMIT FOR THE PROPERTY LOCATED AT 2319 E. 6TH AVENUE.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

8. GENERAL ORDERS

Mayor Joyce moved to item f. on the agenda.

a. Receive update on CDBG-CV Assistance Program and utilities accounts receivables

Utility and Billing Services Director Dana Mattox reported due to the impacts of the COVID-19 pandemic, the Council/Trustees adopted a resolution suspending disconnection of City/SUA provided utility services for non-payment on December 14, 2020. This suspension was lifted on May 14, 2021. Ms. Mattox provided an update and overview of the impacts and issues related to the suspension as well as the current status of the outstanding accounts receivable.

Chief Civic Innovation Officer Becky Taylor reported City staff applied for and received CDBG-CV funds to provide rental and utility assistance to Stillwater residents. Phase 2 of the Stillwater Resident COVID Impact Assistance Program launched June 20, 2021 using these funds. Ms. Taylor reported on the number of applicants, approvals and denials to date for this assistance program.

b. Approve Stillwater Regional Airport application for American Rescue Plan Act grant funds for airport operation expenses and authorize Mayor to sign all related documents

Airport Director Paul Priegel stated the American Rescue Plan Act (ARPA) provides approximately \$8 billion to support U.S. airports experiencing severe economic disruption caused by COVID-19. On June 22, 2021, it was announced the Stillwater Regional Airport will receive up to \$1,171,599 as its share of this relief funding. This grant is designed to be used for airport operation expenses and the funds are available to be expended over a period of four years. Mr. Priegel reported the relief funds do not require a sponsor match as they are funded 100% by the federal government. Staff is requesting authorization to submit the application for federal assistance and authorize the Mayor to sign all required documents.

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR ZANNOTTI TO AUTHORIZE AIRPORT STAFF TO SUBMIT THE APPLICATION FOR FEDERAL ASSISTANCE AND AUTHORIZE THE MAYOR TO SIGN ALL REQUIRED DOCUMENTS.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

c. Approve Police Department purchase of a 2021 Dodge Ram Pro-master 1500 Cargo Van and up-fitting of the van for Animal Welfare at total cost of \$57,082.25

Police Chief Jeff Watts stated that Animal Welfare (AW) is in need of a climate controlled transport vehicle for transporting animals. The current AW vehicles use an exterior metal box on the back of a pickup that is not climate controlled and require AW officers to lift heavy animals into the exterior boxes

several feet off the ground. He reported that non-climate controlled transport vehicles get very hot in summer and cold in the winter and lifting heavy animals into exterior boxes has resulted in employee injuries. Chief Watts stated staff recommends purchasing an AW transport vehicle for a total cost of \$57,082.25.

MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR HAWKINS TO APPROVE THE PURCHASE OF 2021 DODGE RAM PRO-MASTER 1500 CARGO VAN THROUGH BOB HOWARD CHRYSLER IN OKC AND THE UP-FITTING OF THE VAN THROUGH MAVRON, INC., IN WARSAW, IN, FOR A TOTAL COST OF \$57,082.25

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

- d. Approve Police Department purchase of a 5 year supply of 72 Taser 7's, which includes all training cartridges, replacement cartridges, training suit, training for up to five Taser armors, and 5 master trainers at a total cost of \$229,425

Police Chief Jeff Watts reported that the Stillwater Police Department (SPD) began issuing officers Tasers in 2009. The Tasers have a warranted and supported life of approximately five years and all current Tasers are more than five years old. He stated the most recent version of Taser is the Taser 7, which is a two shot Taser, compared to the previous model, which was a one shot Taser. SPD proposes to purchase a five year supply of 72 Taser 7's, which includes all training cartridges, replacement cartridges, training suit, training for up to five Taser armors and five master trainers at a cost of \$229,425.

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR ZANNOTTI TO APPROVE EXPENDITURE OF \$229,425 TO PURCHASE A 5 YEAR SUPPLY OF 72 TASER 7'S, WHICH INCLUDES ALL TRAINING CARTRIDGES, REPLACEMENT CARTRIDGES, TRAINING SUIT, TRAINING FOR UP TO FIVE TASER ARMORS AND FIVE MASTER TRAINERS.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

- e. Approve purchase of 6 Dodge Durango Police SUV's, and 1 Dodge Charger plus up-fitting for all vehicles for a total project cost of \$394,153

Police Chief Jeff Watts stated that for FY22 Council approved the replacement of eight police units. Replacement of eight police units per year ensures that police units are being replaced every 10-12 years. Initially, Stillwater Police Department (SPD) was going to purchase four AWD V-6 Dodge Chargers and 4 AWD Dodge Durangoes but Dodge suddenly quit producing the AWD V-6 Charger and the only AWD option is the more expensive Durango. Chief Watts stated the purchase cost from Bob Howard Chrysler in OKC for six Dodge Durango police SUV's is \$205,470 and one 2021 Dodge Charger would be \$26,135. Total up-fitting cost for seven units through Metro Emergency Up-fitters is \$162,548. He reported the total cost for six AWD Durangoes and one 2 WD Charger for admin is \$394,153.

MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR HAWKINS TO APPROVE PURCHASE OF SIX DODGE DURANGO POLICE SUV'S, AND ONE DODGE CHARGER FROM BOB HOWARD IN OKC AND THE UP-FITTING FOR ALL VEHICLES THROUGH METRO EMERGENCY UPFITTERS FOR A TOTAL PROJECT COST OF \$394,153.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

- f. Receive status report from the Renewable Energy Task Force

Renewable Energy Task Force member Robin Cornwell gave an interim report on the group's progress. The report included draft goals and guiding principles.

No action was taken on this item.

Mayor Joyce returned to item a. under General Orders.

9. ORDINANCES

a. First Reading

Ordinance No. 3475: An ordinance rezoning a tract of land located at 501 E. 14th Avenue From O, Office District, to RT, Two-Family Residential District.

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR ZANNOTTI TO ADVANCE ORDINANCE NO. 3475 TO SECOND READING AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

Ordinance No. 3476: An ordinance rezoning a tract of land located at 2805 E. 6th Avenue from CG, Commercial General District, to IL, Light Industrial District

MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR HAWKINS TO ADVANCE ORDINANCE NO. 3476 TO SECOND READING AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

10. REPORTS FROM OFFICERS & BOARDS

a. Miscellaneous items from the City Attorney: None.

b. Miscellaneous items from the City Manager:

- City Manager Norman McNickle reported COVID-19 cases and hospitalizations are on the rise. In an effort to increase vaccinations, OSU is working on an incentive program to encourage students to get vaccinated. The City is working with the Stillwater Chamber of Commerce and health officials on a similar, city-wide program for all residents. Mr. McNickle encouraged everyone to get vaccinated.
- City Manager Norman McNickle announced the Stillwater Police Department will be holding its annual National Night Out event on August 3 from 6:00 p.m. to 9:00 p.m. in Southern Woods Park. He encouraged citizens to join the PD for an evening of games, dunk tank and giveaways.

c. Miscellaneous items from the City Council:

- Councilor Hawkins stated the City of Stillwater and the Stillwater Arts and Humanities Council are seeking artists to submit sculpture designs for a public art display at the northeast corner of 6th Street and Western Avenue. Visit artStillwater.US to learn more about the Gateway Project and how to submit proposals. Submissions are due August 1.
- Vice Mayor Zannotti announced it's Crazy Days in Stillwater this week. Shops and boutiques all over town will be offering summer-time sales from July 21 through July 25. Vice Mayor said some additional Crazy Days activities include the Art and Wine Walk on Friday, July 23, the annual Crazy Days Block Party in downtown Stillwater on Saturday, July 24, and the Stillwater Public Library's

- StorySLAM with Modella Art Gallery on Saturday night. She encouraged citizens to not miss out on the perfect opportunity to shop local and explore all of the great businesses that Stillwater has to offer.
 - Mayor Joyce stated if anyone is looking for a way to get more involved in the community, apply to serve on a citizen board or committee. The City is currently looking to fill vacancies on the Planning Commission, Board of Adjustment, and Building Trades Board. Term length is three years. Complete your online application at Stillwater.org/citizenboards.
 - Mayor Joyce invited community members to witness an oath ceremony for the Stillwater Police Department's newest officers. The ceremony will take place in the Council Hearing Room on Thursday, July 29, at 2:00 p.m.
- i. Discussion about scheduling items for future meetings.

11. QUESTIONS & INQUIRIES

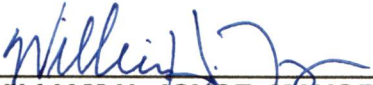
None.

12. ADJOURN

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR ZANNOTTI TO ADJOURN THE JULY 19, 2021 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

The July 19, 2021 regular meeting of the Stillwater City Council adjourned at 6:31 p.m.



WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL



TERESA KADAVY
CITY CLERK