

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED SEPTEMBER 6, 2024 AT 9:00 A.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
SEPTEMBER 9, 2024**

**PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR AMY DZIALOWSKI,
COUNCILORS CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN**
ABSENT: NONE

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

3. CONSENT DOCKET

- a. Approve August 19, 2024 regular meeting minutes and August 20, 2024 and August 26, 2024 special meeting minutes
- b. Accept the dedication of the electric easement at 513 West 7th Avenue
- c. Approve contract between the City of Stillwater and OKC L Dev., LLC for street improvements located on South Western Road between West 26th Avenue and West 32nd Avenue and Addendum thereto and authorize the City Manager to execute
- d. Appropriate funds from the Galie May Koch Donation Fund for Police Department gym equipment maintenance.

MOTION BY COUNCILOR HAWKINS, SECOND BY COUNCILOR CLARK TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

4. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

5. ITEMS REMOVED FROM CONSENT DOCKET

None.

6. PUBLIC HEARINGS

- a. Receive public comment regarding a request from Series 7 of Gofourth Murray Properties, LLC for a Map Amendment, to rezone the property addressed as 320 South Walnut Street from Small Lot Single Family Residential (RSS) to Two-Family and Multi-Family Residential (RTM).

Mayor Joyce stated that this map amendment has been withdrawn at the request of the applicant so no further action is needed on this item.

7. GENERAL ORDERS

- a. Discussion and possible action of Washington School Advisory Committee's recommended workplan for 2024

Assistant City Manager and Human Resources Director Christy Driskel introduced the Chair of the Washington School Advisory Committee Karen Washington. She is accompanied by Washington School Heritage Foundation Member Jim Beckstrom.

Ms. Washington stated she would like to express her thanks to the City for getting the Washington School back in the hands of the City and for creating the Washington School Advisory Committee to help keep the legacy alive. She reported that they have established a Washington School Project Team to look for different ways of fundraising and the team leader for that group is Jim Beckstrom. Ms. Washington stated that Mr. Beckstrom will present the plan and the team is asking for support of the plan. She stated that she understands that fundraising is difficult these days, but a plan is still needed to move forward. She requested support from the City in the form of in-kind help such as roll-offs and volunteers. Ms. Washington asked residents to put November 16 on their calendars as a workday at the Washington School.

Mr. Beckstrom presented the history of the school that was built in 1938. He highlighted the Washington School Heritage Project work that was underway. He explained key findings and general recommendations from the preliminary assessment report that was done by Tweny20 Management. Mr. Beckstrom reported that the ancillary buildings need to be cleared out leaving the original structure. He stated there was a cleanup day in 2023 and another cleanup day scheduled for November 16, 2024. This fall he would like to take trees and breezeways down and have an asbestos inspection to make sure the facility is safe to work in. If funding can get established, the team would like to get the auditorium and breezeways cleared away to reveal the original front of the school building. Fiscal Year 25-26, pending funding, the team would like to get the wings cleared out. Mr. Beckstrom stated that the team would like to hear from Council if they think this is a reasonable path forward. He stated they understand that funding is an issue and that nothing will happen without the funding but having a plan is step #1.

Mayor Joyce stated with volunteer work there will probably be a liability form that will need to be completed by each volunteer. City Attorney Kimberly Carnley stated that after the asbestos study is completed and a City sponsored work day is scheduled, it would require a release to be signed by the participants. Mayor Joyce thanked the Committee, and everyone involved with this project.

Vice Mayor Dzialowski stated that there are buckets of funding available for environmental work, asbestos, designing and much more. She encouraged the committee to research all avenues to pursue funding for projects. She also suggested getting a lead-based paint assessment.

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HARDIN TO APPROVE THE PROPOSED WORK PLAN AS IT RELATES TO THE WORK PROCESS ON THE FACILITY VIA ACCESS AGREEMENT AND FUNDED BY THE WASHINGTON SCHOOL HERITAGE FOUNDATION, DIRECT STAFF TO CONTINUE TO INCLUDE THE WASHINGTON SCHOOL IN CONVERSATIONS OF FUNDING NEEDS FOR PUBLIC SPACES AND AMENITIES AND DIRECT STAFF TO CONTINUE WORK ON THE COORDINATION OF A WORKDAY SCHEDULED FOR NOVEMBER 16 FOR THE EXTERIOR AND GROUNDS OF THE FACILITY AND TO PROVIDE SUPPORT AND ROLL-OFF CONTAINERS FOR THE VOLUNTEER WORKDAY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.

NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

8. RESOLUTIONS

- a. Resolution No. CC-2024-27: A resolution of the Stillwater City Council approving the submission of an application for Fiscal Year 2024 Airport Improvement Program (AIP) Discretionary Funds administered by the Federal Aviation Administration (FAA) for airport infrastructure improvements at Stillwater Regional Airport; and approving the associated budget amendments for the required sponsor match

City Attorney Kimberly Carnley reported that this is a resolution authorizing the airport to apply for AIP Discretionary Grant Funds for Phase #2 of the terminal project. Phase #2 includes improvement of Airport Industrial Access Road and the round-a-bout development. The anticipated cost share is FAA AIP Discretionary Grant Funds is \$3 million and the City of Stillwater 10% sponsor match would be \$330,334. Ms. Carnley stated that the approval of this resolution authorizes the submission of the grant application and approves the budget amendment authorizing the sponsor match and authorizes the Mayor or Vice Mayor to sign any related documents.

Assistant City Manager and Finance Director Christy Cluck and Airport Director Kellie Reed answered Council's questions.

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR DZIALOWSKI TO ADOPT RESOLUTION NO. CC-2024-27 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

9. APPOINTMENTS

- a. Audit Committee

MOTION BY MAYOR JOYCE, SECOND BY VICE MAYOR DZIALOWSKI TO APPOINT LES AUSTIN TO THE AUDIT COMMITTEE TO A TERM ENDING IN 2027.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

10. QUESTIONS & INQUIRIES

None.

11. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney:
 - i. Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of Stillwater City Attorney Kimberly Carnley.
 - ii. Request for Executive Session pursuant to 25 O.S. Section §307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Kimberly Meek.
- b. Miscellaneous items from the City Manager:

- City Manager Kimberly Meek invited everyone to attend the MESO Lineworkers Rodeo on Thursday, September 19, beginning at 8 a.m. at Boomer Lake Park. The annual event is an electrifying competition to showcase the electric profession and our talented individuals from different cities. Thank you to our electric professionals for all that they do to keep the lights on.
- c. Miscellaneous items from the City Council:
- i. The City Council would like to inform citizens that the 2nd Public Hearing for the Project Plan, originally scheduled for September 9, 2024, has been removed from the agenda. Due to updates in the legal descriptions for the incentive districts, a new notice has been published for two upcoming public hearings, now scheduled for September 23, 2024, and October 7, 2024. We appreciate your understanding and welcome your continued participation in these proceedings.
 - Councilor Hardin announced that OSU Athletics, City of Stillwater, and Visit Stillwater have teamed up to offer free OSU home football gameday parking, shuttle service, and more. Park downtown and utilize the Park and Ride Shuttle Service. It begins 3 hours before the game and runs every 30 minutes. The pick-up and drop-off location is at 7th Avenue and Lewis Street.
 - Councilor Clark reminded residents that the Annual Friends fall book sale at Stillwater Public Library will be Thursday, September 19th through Sunday, the 22nd. Thursday is the preview sale which is \$10 at the door, and Sunday is the \$1 per bag sale. There are thousands of books priced \$0.25 to \$1. Funds raised from the book sales pay for summer reading programs, community reading initiatives, new library materials and much more. The library is located at 1107 S. Duck St.
 - Councilor Hawkins announced that the City is accepting applications for citizen representatives to serve on various committees including the Stillwater Re-Investment Plan Implementation Policy Committee, also known as the Downtown TIF #3. Committees are essential for increased development and infrastructure projects within our community. If anyone would like to get involved in their local government and help make Stillwater even greater, please consider serving on one or more of these committees.
 - Vice Mayor Dzialowski invited residents to join the City on Monday, September 16, beginning at 5:30 p.m., at the Community Center for the next community meeting where staff will discuss land use, transportation, and housing. Also, anyone that has not yet taken the brief survey, please do so online at stillwaterok.gov/envision or in person at the Stillwater Public Library. Citizen feedback is needed for Stillwater's new Comprehensive Plan which serves as a vision for the next 10 to 20 years of our city's growth.
 - Mayor Joyce announced that September is Firefighter Appreciation Month. We greatly appreciate our firefighters and staff with the Stillwater Fire Department for their continued efforts to keep our community safe. The sacrifices they make, as well as their families, is from their sincere commitment to serve. They are typically the first on scene with emergency calls in addition to fire related emergencies and are always ready to assist other cities, when possible.
 - i. Discussion about scheduling items for future meetings.

12. EXECUTIVE SESSION

- a. Confidential communication regarding the employment, appointment, promotion, demotion, disciplining, or resignation of City Attorney Kimberly Carnley.
- b. Confidential communication regarding the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Kimberly Meek.

MOTION BY MAYOR JOYCE, SECOND BY COUNCILOR CLARK TO RECESS THE STILLWATER CITY COUNCIL MEETING AT 6:05 P.M.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

Stillwater City Council meeting recessed at 6:05 p.m. to convene the Stillwater Economic Development Authority meeting.

Stillwater City Council reconvened at 6:11 p.m.

MOTION BY HARDIN, SECOND BY CLARK TO ENTER INTO EXECUTIVE SESSION AT 6:11 P.M.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

13. RETURN FROM EXECUTIVE SESSION

MOTION BY COUNCILOR HARDIN, SECOND BY CLARK TO RECONVENE THE REGULAR STILLWATER CITY COUNCIL MEETING AT 7:03 P.M.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- a. Consideration, discussion, and possible action with regard to the employment, appointment, promotion, demotion, disciplining or resignation of City Attorney Kimberly Carnley.

No action was taken on this item.

- b. Consideration, discussion, and possible action with regard to the employment, appointment, promotion, demotion, disciplining or resignation of City Manager Kimberly Meek.

No action was taken on this item.

14. ADJOURN

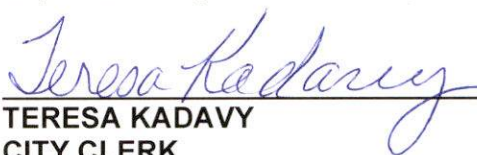
MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HARDIN TO ADJOURN THE SEPTEMBER 9, 2024 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The September 9, 2024 regular meeting of the Stillwater City Council adjourned at 7:03 p.m.



WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL



TERESA KADAVY
CITY CLERK