



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

OCTOBER 7, 2024

723 S. Lewis Street, Room 1122 B

Stillwater, OK 74074

5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins,
& Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations and Presentations

a.	Public Power Week
b.	Fire Prevention Week
c.	Stillwater Model Aviation Day

4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve September 23, 2024 regular session meeting minutes		
b.	Approve budget amendment appropriating the remaining Coronavirus Local Fiscal Recovery Funds (ARPA Funds) to the Engineering Services for FY 2025 Water Projects	CC-24-116	David Barth
c.	Approve budget amendment for Stillwater Animal	C-24-117	Royce Stephens

	Welfare for donations, grants, rebates and stipends related to training and vaccination clinics.		
d.	Approve award of Bid #43-2024 to Lambert Construction in the amount of \$216,440 and approve related budget revision in the amount of \$238,084 to include a 10% contingency for the Couch Park Comfort Station; and authorize the City Manager to sign related documents.	CC-24-118	Barbara Bliss
e.	Approve the Encroachment Agreement and Release of Liability for 524 South Duncan Street and authorize the City Manager to execute the agreement.	CC-24-119	Jacquelyn Porter
f.	Approve budget amendment to appropriate Transportation Sales Tax funds for street maintenance materials for Public Works transportation asset management	CC-24-120	Mark White
g.	Approve budget amendments to reflect receipt and appropriation of insurance proceeds.		Christy Cluck

5. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers.

6. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

7. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	First public hearing, pursuant to 62 O.S. § 859, and presentation of the proposed Stillwater Data Center Economic Development Project Plan and its supporting six (6) incentive districts for the purpose of providing information, including an analysis of potential positive or negative impacts, and answering questions regarding the proposed Project Plan and Incentive Districts.	Dan Batchelor , Lisa Harden
----	---	-----------------------------

8. General Orders

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Presentation of Lead and Copper Rule Water Service Line Inventory (No action will be taken on this item)	CC-24-121	David Barth
b.	Approve a Professional Services Agreement (PSA) with CEC Corporation for \$722,700 (includes \$664,510 for roadway and \$58,190 for waterlines); authorize the City Manager to sign the related documents; and authorize a budget amendment in the amount of \$433,510 from Transportation Sales Tax Fund.	CC-24-122	Travis Small
c.	An update on the Stillwater Animal Welfare (SAW) project and approve a Professional Services Agreement with Barrett L. Williamson Architects, Inc. for a fee of \$93,958 related to Phase 1 Work for planning and schematic design, 3D rendering and budget development for GO Bond support for the proposed Stillwater Animal Welfare Facility; authorize the City Manager to sign related documents; and approve the associated budget amendment for \$103,354 which includes PSA Phase 1 Work and contingency.	CC-24-123	Candy Staring

9. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION NO. CC-2024-30 A RESOLUTION OF THE STILLWATER CITY COUNCIL ADOPTING THE STILLWATER REGIONAL AIRPORT COMMUNITY PARTICIPATION PLAN AS REQUIRED BY THE FEDERAL AVIATION ADMINISTRATION (FAA) FOR RECIPIENTS OF FEDERAL FINANCIAL ASSISTANCE
b.	RESOLUTION NO. CC-2024-31: A RESOLUTION STATING THE CITY OF STILLWATER'S INTENT TO REIMBURSE PROJECT EXPENSES AS REQUIRED BY SECTION 1.150-2 OF THE TREASURY REGULATIONS.
c.	RESOLUTION NO. CC-2024-32: A RESOLUTION ACCEPTING BENEFICIAL INTEREST IN AN AMENDED TRUST INDENTURE CREATING AND RECREATING THE STILLWATER UTILITIES AUTHORITY; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

d.	RESOLUTION NO. CC-2024-33: A RESOLUTION OF THE CITY OF STILLWATER, OKLAHOMA (THE "CITY") APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE STILLWATER UTILITIES AUTHORITY (THE "AUTHORITY") ISSUING ITS UTILITY SYSTEM AND SALES TAX REVENUE BONDS (THE "BONDS") IN ONE OR MORE SERIES FOR THE PURPOSE OF REFUNDING CERTAIN OBLIGATIONS OF THE AUTHORITY; PROVIDING THAT THE ORGANIZATIONAL DOCUMENT CREATING THE AUTHORITY IS SUBJECT TO THE PROVISIONS OF THE BOND INDENTURE, WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE SALE OF SAID BONDS BY THE AUTHORITY AT NEGOTIATED SALE AND AT A PRICE LESS THAN PAR; RATIFYING AND CONFIRMING A LEASE AGREEMENT, AS AMENDED, PERTAINING TO THE LEASING OF THE CITY'S WATER, SANITARY SEWER, SOLID WASTE, AND ELECTRIC SYSTEMS TO THE AUTHORITY, AND AUTHORIZING AN AMENDED LEASE AGREEMENT AND OPERATION AND MAINTENANCE CONTRACT; APPROVING AND AUTHORIZING EXECUTION OF A SALES TAX AGREEMENT BY AND BETWEEN THE CITY AND THE AUTHORITY PERTAINING TO A YEAR-TO-YEAR PLEDGE OF CERTAIN SALES TAX REVENUE; APPROVING THE FORMS OF A CONTINUING DISCLOSURE AGREEMENT AND AN OFFICIAL STATEMENT; AND CONTAINING OTHER PROVISIONS RELATING THERETO.
----	---

10. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

First Read

a.	ORDINANCE NO. 3546: AN ORDINANCE APPROVING AND ADOPTING THE STILLWATER DATA CENTER ECONOMIC DEVELOPMENT PROJECT PLAN AND SUPPORTING INCENTIVE DISTRICTS, PURSUANT TO THE OKLAHOMA LOCAL DEVELOPMENT ACT; IDENTIFYING AND ESTABLISHING SIX INCENTIVE DISTRICTS; DESIGNATING AND ADOPTING PROJECT AREA AND INCENTIVE DISTRICT BOUNDARIES; DEFERRING THE NUMERICAL DESIGNATIONS AND EFFECTIVE DATES FOR THE INCENTIVE DISTRICTS; ADOPTING CERTAIN FINDINGS; AUTHORIZING THE CITY OF STILLWATER AND THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY TO CARRY OUT AND ADMINISTER THE PROJECT PLAN; RATIFYING AND CONFIRMING THE ACTIONS, RECOMMENDATIONS AND FINDINGS OF THE REVIEW COMMITTEE AND THE STILLWATER PLANNING COMMISSION; APPROVING AND ADOPTING A TAX INCENTIVE AGREEMENT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY
b.	ORDINANCE NO. 3547: AN ORDINANCE AUTHORIZING THE RESTATEMENT OF THE LEASE AGREEMENT AND OPERATION AND MAINTENANCE CONTRACT DATED APRIL 1, 1979, AS HERETOFORE AMENDED, INCLUDING THE EXTENSION OF THE LEASE TERM; PROVIDING FOR CITIZEN INITIATED REFERENDUM OF SAID LEASE AGREEMENT IN ACCORDANCE WITH SECTION 4- 2 OF THE CITY CHARTER.

Second Read

a.	ORDINANCE NO. 3545: AN ORDINANCE AMENDING THE STILLWATER CITY CODE BY AMENDING CHAPTER 20, FIRE PREVENTION AND PROTECTION, ARTICLE II, FIRE DEPARTMENT, BY AMENDING SECTION 20-30, FIRE SERVICE FEES BY DESIGNATING HOW FUNDS COLLECTED ARE TO BE USED AND BY INCREASING THE RURAL FIRE SERVICES CONTRACT ANNUAL FEE; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY.
----	---

11. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney
b.	Miscellaneous items from the City Manager
c.	Miscellaneous items from the City Council
i.	Announcement of November 4, 2024, as the date of the Second Public Hearing and presentation of the Stillwater Data Center Economic Development Project Plan, at which time any interested persons shall have the opportunity to be heard in support of or opposition to the proposed Project Plan prior to any action with regard to adoption of the proposed Project Plan.

12. Questions and Inquiries

13. Adjourn

On October 4, 2024 at 11:50 a.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.