

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED JULY 8, 2022 AT 8:35 A.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JULY 11, 2022**

**PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR ALANE ZANNOTTI,
COUNCILORS CHRISTIE HAWKINS AND KEVIN CLARK**
ABSENT: COUNCILOR AMY DZIALOWSKI

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

3. CONSENT DOCKET

- a. Approve regular and executive session minutes of June 13, 2022
- b. Approve budget amendment appropriating donation funds of \$5,000 from Stillwater Tennis Association to City of Stillwater
- c. Stillwater History Museum at the Sheerar quarterly report
- d. Approve appointment of Emergency Management Director Rob Hill as the City of Stillwater representative to the Payne County Countywide Communications Committee
- e. Approve FY22-23 labor contract with Fraternal Order of Police Lodge 102 and the associated budget amendments reflecting the transfer in and appropriation of \$150,000 from Stillwater Utilities Authority to cover the increased cost of the labor contract contingent upon approval of the transfer out budget amendments at the July 11, 2022 Stillwater Utilities Authority meeting
- f. Approve budget amendment appropriating \$104,750 from the general obligation bond proceeds to cover bond counsel and financial advisor fees for the 2022 GO bond issuance

Vice Mayor Zannotti removed item c. from the consent docket.

Councilor Clark removed item f. from the consent docket.

MOTION BY COUNCILOR HAWKINS, SECOND BY COUNCILOR CLARK TO APPROVE THE CONSENT DOCKET MINUS ITEMS C. AND F.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

4. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

5. ITEMS REMOVED FROM CONSENT DOCKET

- c. Stillwater History Museum at the Sheerar quarterly report

Vice Mayor Zannotti recognized the Museum for the great work they do for the community and Sheerar Museum Executive Director Amelia Chamberlain spoke a few words about the Museum.

MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR HAWKINS TO APPROVE THE ITEM C. FROM THE CONSENT DOCKET.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

- f. Approve budget amendment appropriating \$104,750 from the general obligation bond proceeds to cover bond counsel and financial advisor fees for the 2022 GO bond issuance

MOTION BY MAYOR JOYCE, SECOND BY VICE MAYOR ZANNOTTI TO APPROVE THE ITEM D. FROM THE CONSENT DOCKET.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA.

NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES. COUNCILOR CLARK RECUSED FROM VOTING

6. PUBLIC HEARINGS

- a. Receive public comment regarding a request for a Map Amendment to rezone property addressed as 701 W Boomer Lake Station Road from Public (P) and Commercial General (CG) to Multi-Family Intermediate District (RMI)

City Planner Jacqueline Porter reported that the applicant requests review and approval of a map amendment to rezone the property addressed at 701 W Boomer Lake Station Road from Public (P) and Commercial General (CG) to Multi-Family Intermediate District (RMI). The subject property was previously the location of the City of Stillwater's electric generating station. Ms. Porter stated that this request is to rezone the portion that was previously considered unbuildable due to the current structures at the location. Based on recent findings, the structures are able to be removed; allowing the location to be buildable.

Mayor Joyce opened the public hearing.

Aaron Ferguson, Keystone Engineering, spoke on behalf of the applicant.

Mayor Joyce closed the public hearing.

Planning Commission recommended approval 5-0.

MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR CLARK TO ACCEPT THE PLANNING COMMISSION'S RECOMMENDATION TO APPROVE THE MAP AMENDMENT FOR PROPERTY LOCATED AT 701 W. BOOMER LAKE STATION ROAD.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

7. GENERAL ORDERS

- a. Receive Stillwater Area Sports Association (SASA) annual report

SASA Executive Director Carolyn Walstad gave an overview of the programs and leagues that SASA offers and the attendance numbers of programs offered. She also reviewed the capital improvement plans for 2023. Discussion was held regarding the need for additional facilities and parking.

- b. Consider bid award to Hi-Lite Airfield Services in the amount of \$102,271 for the re-mark of Runway 17-35 and connecting taxiways, authorize the City Manager to sign contract documents, and approve budget amendment appropriating funds for the project

Airport Director Paul Priegel stated that in order to maintain Stillwater Regional Airport's certification and adhere to FAA requirements, airfield markings must be regularly maintained. On average, airfield markings generally last three years before having to be re-done. He reported that Runway 17-35 and connecting taxiways last underwent airfield remarking in late 2017/early 2018 and is due for new marking to maintain compliance. Mr. Priegel stated that bids were solicited with three bids being received. Hi-Lite Airfield Services was the low-bidder at \$102,271 and LBR evaluated this bid and found it to be fair and reasonable.

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO AWARD BID TO HI-LITE AIRFIELD SERVICES IN THE AMOUNT OF \$102,271 FOR THE RE-MARK OF RUNWAY 17-35 AND CONNECTING TAXIWAYS, AUTHORIZE THE CITY MANAGER TO SIGN ALL CONTRACT DOCUMENTS AND APPROVE BUDGET AMENDMENT APPROPRIATING PROJECT FUNDS.

**ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.**

8. RESOLUTIONS

- a. Resolution No. CC-2022-20: A resolution activating an Increment District previously designated as Increment District "X" as Increment District No. 5, City of Stillwater, pursuant to the provisions of the 2022 amended Stillwater (Re)Investment Plan (A Stillwater Downtown/Campus Link Project Plan) and § 856(B)(2) of the Local Development Act, 62 O.S. §§ 850, *et seq.*

MOTION BY VICE MAYOR ZANNOTTI, SECOND BY COUNCILOR HAWKINS TO ADOPT RESOLUTION NO. CC-2022-20 AS PRESENTED.

**ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.**

- b. Resolution No. CC-2022-21: A resolution of the City Council approving Stillwater Regional Airport budget amendments reflecting the receipt and appropriation of grant funds and any required sponsor match to complete the Master Plan Update, for the purchase of snow removal equipment, and for electrical and lighting rehabilitation at Stillwater Regional Airport through FAA Grants 3-40-0090-033-2021, 3-40-0090-037-2022, and 3-40-0090-036-2022

Airport Director Paul Priegel stated that in November 2021, City Council adopted Resolution CC-2021-42 authorizing Stillwater Regional Airport to make application for their entitlement funds. He stated this resolution is to acknowledge the City's obligation for these grants and to approve the budget amendments.

City Manager Norman McNickle thanked Mr. Priegel and the airport staff's efforts in obtaining grant funding.

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO ADOPT RESOLUTION NO. CC-2022-21 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

9. ORDINANCES

a. First Reading

Ordinance No. 3496: An ordinance closing an easement located in the Northeast Quarter (NE/4) of Section Thirty-Five (35), Township Twenty (20) North, Range Two (2) East of the Indian Meridian, City of Stillwater Payne County, Oklahoma, on property located on North Rogers Drive south of Richmond, adjacent to North Rogers Drive in Park View Estates Section 10, and repealing all ordinances to the contrary

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR ZANNOTTI TO ADVANCE ORDINANCE NO. 3496 TO SECOND READING AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

10. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney: None.
- b. Miscellaneous items from the City Manager:
 - City Manager Norman McNickle reminded residents that as they travel through Stillwater, they may experience delays with various street construction projects. The City is addressing these important infrastructure concerns as quickly as possible and appreciates everyone's patience. He stated that the Perkins Road/US 177 construction project is a joint effort between Stillwater and the Oklahoma Department of Transportation (ODOT). ODOT is working as quick as possible to have phase 1 completed by fall. Their goal is to halt construction for OSU game day weekend traffic and begin phase 2 of the project after the conclusion of OSU football season.
- c. Miscellaneous items from the City Council:
 - Councilor Clark stated that more residents are utilizing the parks and splash pad areas during the summer, so the City is asking that everyone help keep the parks clean. Please remember to take all of your personal items home with you, use the trash cans located in the parks and keep our community spaces beautiful for everyone to enjoy.
 - Councilor Hawkins told citizens to save the dates July 20th through July 24th for Crazy Days. This is Stillwater's largest community-wide retail sales event from Lakeview Pointe to Pioneer Square Shopping Centers to the Strip and Downtown Stillwater, there are many shops offering summer-time sales for all ages.
 - Vice Mayor Zannotti reminded citizens that it is hot in July so please be mindful of your animals and how much time they spend outside. Keep pets safe with plenty of water. Also, if anyone is looking for a new pet, please visit Stillwater Animal Welfare and consider adopting.
 - Mayor Joyce stated that in addition to the Stillwater Public Library's summer reading program for all ages, the library is offering an outdoor movie for older teen and adults on July 22nd. The movie will take place in the library's courtyard, beginning at 9:00 p.m. Attendees should bring chairs or blankets for seating and popcorn and drinks will be provided.
- i. Discussion about scheduling items for future meetings.

11. APPOINTMENTS

a. Library Trust Board

MOTION BY MAYOR JOYCE, SECOND BY VICE MAYOR ZANNOTTI TO REAPPOINT SANDEEP NABER TO THE LIBRARY TRUST BOARD

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

b. Public Housing Authority

MOTION BY MAYOR JOYCE, SECOND BY COUNCILOR HAWKINS TO REAPPOINT DEBBIE TIGER TO THE PUBLIC HOUSING AUTHORITY

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

c. Board of Adjustment

MOTION BY MAYOR JOYCE, SECOND BY COUNCILOR HAWKINS TO REAPPOINT TIM HARDIN AND TO APPOINT JIM RICE AND BRIAN WILES TO THE BOARD OF ADJUSTMENT.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

12. QUESTIONS & INQUIRIES

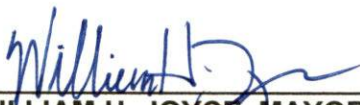
None.

13. ADJOURN

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO ADJOURN THE JULY 11, 2022 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The July 11, 2022 regular meeting of the Stillwater City Council adjourned at 6:12 p.m.



WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL



TERESA KADAVY
CITY CLERK