

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING**

Stillwater Medical Center, 1st Floor Boardroom

September 18, 2024, 12:00 p.m.

Present: Jerry Moeller, Elaine Ackerson and Cassie Wilson

Absent: Christa Louthan and Harland Wells

Others: Zach Harris, Ryan Field (LifeNet, Inc.) and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:04 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the July 24, 2024, regular meeting of the WPCATA Board were distributed and reviewed. Ackerson made a motion to approve the minutes as presented. Moeller seconded the motion, and Ackerson, Moeller and Wilson voted in favor of the motion.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of July 1 was \$184,275.90. Checks/deposits were received from the City of Stillwater, CEC, City of Perkins, Town of Glencoe and one membership fee. Interest accrued was \$515.42. One expense was paid, which was to LifeNet for subsidy. The account balance at the end of the month was \$165,908.64.

The beginning balance of the Operating Account as of August 1 was \$165,908.64. Checks/deposits were received from the City of Stillwater, CEC, City of Perkins and Town of Glencoe. Interest accrued was \$580.05. The LifeNet subsidy was mailed late and will be shown on the next statement. The account balance at the end of the month was \$281,866.54. The members reviewed the Balance Statement, Profit and Loss and Cash Flow Statement prepared by Alan Lovelace, CFO.

The Notice of Change statement from Simmons Bank which was included in last month's bank statement was reviewed by Lovelace. It was a summary of Simmons' Terms and Conditions and was not considered out of the ordinary.

Ackerson moved that the Treasurer's Report be approved as presented. Wilson seconded the motion, and Ackerson, Wilson and Moeller voted in favor of the motion.

CHAIRMAN'S REPORT

Discussion and Possible Approval of Monthly Membership Fee

Jerry Moeller shared that since inception in 2011, the membership fee has remained at \$5 per month (\$60 annually). Due to the decrease in Net Income over the years,

he asked that Alan Lovelace prepare projections through 2030 to help determine if an increase in the membership fee is necessary.

Lovelace prepared three projections, showing Net Income and Cash at Year End should the membership fee increase by \$0.50, \$0.75 or \$1.00 per month. These projections were reviewed by the members. Should the membership fee remain at \$5 per month, WPCATA will have a loss by 2028. If the membership fee is increased by \$.75 per month (\$9 annually), WPCATA would have a loss by 2030. If increased \$1.00 per month (\$12 annually), an additional increase would likely not be necessary for several years to come.

Harris added to the conversation that ambulance call volume had increased 38% since the 5th truck was added in 2019 and that he was anticipating a request from corporate for additional funds to add more coverage. This made the one dollar increase more likely. Once we have heard from corporate, then we can decide on the amount of increase and the timing of implementation. We would need to discuss this increase with all of our partners prior to the implementation date.

Discussion and Possible Approval of Frequency of Board meetings

Jerry Moeller shared that it may not be necessary for this Board to meet 12 times each year. He asked the Board members to consider decreasing the number of times annually to eight. His recommendation is to meet each month other than March, June, August and December. This item will be further discussed at the next meeting.

REPORT FROM LIFENET

Zach Harris reported the urban emergency response time for July was 95.9%, rural 911 emergency response time was 89.5% and the non-emergency response time was 83.7%. LifeNet completed one transfer originating outside the service area. Call volume was 526 for the month. LifeNet made 263 interfacility transfers.

The urban emergency response time for August was 96.1%, rural 911 emergency response time was 87.2% and the non-emergency response time was 78%. LifeNet completed four transfers originating outside the service area. Call volume was 585 for the month. LifeNet made 246 interfacility transfers. He updated the members on the late response calls and shared details with the members. He also shared statistical and survey information.

Harris further shared protocol compliance percentages and details with the members. The dashboard showed 100% compliance in Stroke/CVA and Cardiac Arrest.

AED DISCUSSION AND POSSIBLE APPROVAL OF AED DOCUMENTS

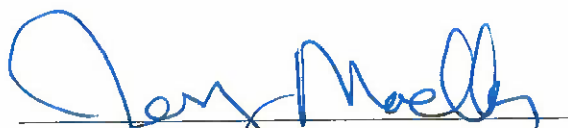
Nothing to report this month.

OTHER BUSINESS

None

ADJOURN

There being no further business, Ackerson moved that the meeting be adjourned. Wilson seconded the motion, and Wilson, Ackerson and Moeller voted in favor of the motion. The meeting was adjourned at 1:06 p.m.



Jerry Moeller, Chairman



Cheryl Marshall, Secretary/Treasurer