



Together, Investing in Municipal Excellence

WASHINGTON SCHOOL ADVISORY COMMITTEE SPECIAL MEETING AGENDA
NOVEMBER 5, 2024

723 S. Lewis Street, Room 2073
Stillwater, OK 74074
11:30 AM

Karen Washington, Laura Arata, James Beckstrom, Norman McNickle, Gary Clark, Thomas Fields, Ann Houston, Calvin Miller, Jessie Sims, Kay Stewart, Clyde Wilson

1. Call Meeting to Order

2. General Orders

The Washington School Advisory Committee will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the Washington School Advisory Committee unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the Washington School Advisory Committee.

a.	Approve minutes from Special Meeting on October 1, 2024.
b.	Approve 2025 meeting schedule.
c.	Update from the Washington School Heritage Foundation. No action will be taken on this item.
d.	Discussion and possible action regarding City-sponsored workday for exterior grounds and breezeway removal scheduled for November 16, 2024.
e.	General discussion of next steps in the redevelopment process of Washington School. No action will be taken on this item.

3. Public Comment

4. Adjourn

On October 31, 2024 at 1:15 p.m., a true and correct copy of this agenda was posted on the

kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

SPECIAL MEETING MINUTES
WASHINGTON SCHOOL ADVISORY COMMITTEE
Tuesday, October 1, 2024, at 11:30 a.m.
Stillwater City Hall
723 S. Lewis Street, Room 2073
Stillwater, Oklahoma

Committee Members Present: Karen Washington, Laura Arata, James Beckstrom, Gary Clark, Ann Houston, Calvin Miller, Kay Stewart, Clyde Wilson, Jessie Sims (arrived @ 11:45 a.m.)

Committee Members Absent: Norman McNickle, Thomas Fields

Staff Present: Assistant City Attorney Ashlyn Garis
Assistant City Manager Christy Driskel

AGENDA

1. Call Meeting to Order

Washington called the meeting to order at 11:32 a.m.

2. General Orders

a. Approve minutes from Special Meeting on September 3, 2024.

Motion by Beckstrom, Seconded by Stewart to approve the September 3, 2024 Special Meeting Minutes.

Roll Call: Washington-Yes; Arata-Yes; Beckstrom-Yes; Clark-Yes; Houston-Yes; Miller-Yes; Stewart-Yes; Wilson-Yes

Motion carried 8 yes votes.

b. Update from the Washington School Heritage Foundation

Beckstrom reported that the Washington School Heritage Foundation is now incorporated and that they are now pursuing 501(c)(3) status. The Foundation is working on getting insured. Once the Foundation is insured they will work with the City on getting an access agreement.

The Foundation was able to fund the asbestos assessment, and they are working with an architect that will create a proposal for next steps. **No action was taken on this item.**

c. Discussion and possible action regarding City-sponsored workday for exterior grounds and breezeway removal scheduled for November 16, 2024.

The Committee discussed that they have a game plan with the City for roll offs for the workday, and that they are working with the Communications Department for marketing/advertising. The Committee also discussed the need for volunteer forms and a liability waiver for the City. They discussed the possibility of coordinating with OSU's Into the Streets program to get their volunteers a City liability waiver in advance of the event. Timeframes were discussed for volunteers to work on November 16. They also discussed the possibility of providing breakfast and/or lunch to the volunteers. The Committee selected team leaders to help facilitate the different aspects of the workday.

Motion by Beckstrom, Seconded by Wilson to published the volunteer work time from 9:00 a.m. to 1:00 p.m.

Roll Call: Washington-Yes; Arata-Yes; Beckstrom-Yes; Clark-Yes; Houston-Yes; Miller-Yes; Stewart-Yes; Wilson-Yes; Sims-Yes

Motion carried by 9 yes votes.

d. General discussion of next steps in the redevelopment process of Washington School. No action will be taken on this item.

The City's electric department is working to find a way to get electricity to the site, and the City is also working to get water to the site. Clark asked about the timeframe for getting the inaccessible buildings torn down, and Beckstrom reminded the Committee that everything is dependent on funding and the work plan. **No action was taken on this item.**

e. Discussion and possible action regarding project needs of the facility related to the Council-approved 2024 work plan, site security or other general clean-up activities at the site.

The Committee discussed site security and that McNickle usually goes and checks the boards securing the building. McNickle is currently out of town, so the City is currently filling the gaps for security. The Committee also discussed the possibility of finding grants for funding and possible matching funds for those grants to help move the work plan along. There was discussion about requesting money from the City and the best course of action to pursue that option. **No action taken on this item.**

3. Public Comment

None.

4. Adjourn

Motion by Arata, Seconded by Sims to adjourn the October 1, 2024 Special Meeting.

Roll Call: Washington-Yes; Arata-Yes; Beckstrom-Yes; Clark-Yes; Houston-Yes;
Miller-Yes; Stewart-Yes; Wilson-Yes; Sims-Yes

Motion carried by 9 yes votes.

Meeting adjourned at 12:35 p.m.

2025

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