



*Together, Investing in Municipal Excellence*

CITY COUNCIL MEETING AGENDA

JUNE 12, 2023

723 S Lewis Street

Room 1122B

Stillwater, OK 74074

5:30 P.M.

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Christie Hawkins, Kevin Clark, & Tim Hardin

**NOTE:** *The Mayor and City Council will gather in Conference Room 1112B beginning at 5:00 p.m. this date for refreshments. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Refreshments will only be provided to the City Council and staff.*

1. Call Meeting to Order

2. Pledge of Allegiance

- Led by Scouts BSA Troop 888

3. Consent Docket

*Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.*

|    |                                                                                                                                                                 |          |                 |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------------|
| a. | Approve FY24 extension agreement with Cross Timbers Landscape, LLC for landscape maintenance at City owned locations                                            | CC-23-88 | Mark White      |
| b. | Approve FY24 extension agreement with OnCue Marketing, LLC for fuel for city vehicles                                                                           | CC-23-89 | Mark White      |
| c. | Approve bid award to Johnson Controls in the amount of \$84,441.96 for maintenance of HVAC system at the Municipal and Stillwater Police Department buildings   | CC-23-90 | Mark White      |
| d. | Approve bid award to Anago in the amount of \$58,387.92 for janitorial services at 15 City owned facilities                                                     | CC-23-91 | Mark White      |
| e. | Approve engagement with OMAG for FY24 property and casualty needs in the amount of \$713,873 and Stillwater Regional Airport liability in the amount of \$9,722 | CC-23-97 | Melissa Reames  |
| f. | Approve FY24 Collective Bargaining Agreement with International Association of Firefighters Local #2095                                                         |          | Christy Driskel |

4. Public Comment on Items not Scheduled for Public Hearings

*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*

5. Items Removed from Consent Docket

*Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.*

6. Public Hearings

*The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.*

|    |                                                                                                                                                                                                                                                                                                                   |          |                  |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------------|
| a. | Receive public comment regarding a request from Jerrod Foutes/Vertical Bridge for a Specific Use Permit to allow a cell tower at 1730 N Jardot Road                                                                                                                                                               | Memo     | Jacquelyn Porter |
| b. | Receive public comment regarding a request for a Map Amendment for the properties located at 1017 & 1109 W 9th Avenue, 1022, 1024, 1104, 1110, 1122, & 1124 W 10th Avenue, and 920 through 924 S Jefferson Street from Small Lot Single-Family Residential District (RSS) to Two-Family Residential District (RT) | CC-23-92 | Jacquelyn Porter |

7. General Orders

*The Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested City Council action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.*

|    |                                                                                                                                                                                                                                                                                                                                                                                                                  |          |                |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------------|
| a. | Consider approval of budget amendments transferring \$4,151,028 from the General Fund to the City Capital Fund                                                                                                                                                                                                                                                                                                   | CC-23-93 | Christy Cluck  |
| b. | Consider approval for Stillwater Police Department to purchase six police pursuit vehicles on State Contract SW035 and approval of the related budget amendment appropriating \$400,000 from the City Capital Fund for the purchase                                                                                                                                                                              | CC-23-95 | Jeff Watts     |
| c. | Consider amendment to Owner/Engineer Agreement with Olsson, Inc. in an amount of \$235,000 for engineering professional services related to the Airport Industrial Arterial Road improvements and connection with the Stillwater Regional Airport new terminal building, related budget amendment appropriating \$235,000 for engineering services, and authorize Interim City Manager to sign related documents | CC-23-96 | Melissa Reames |

## 8. Resolutions

*The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.*

|    |                                                                                                                                                                                                                                                                                                                               |          |               |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---------------|
| a. | RESOLUTION CC-2023-18: A RESOLUTION ACKNOWLEDGING CITY COUNCIL AUTHORIZATION AND APPROVAL FOR THE SUBMISSION OF AN APPLICATION FOR FISCAL YEAR 2023 BUREAU OF JUSTICE ASSISTANCE PATRICK LEAHY BULLETPROOF VEST PARTNERSHIP PROGRAM (BVP) FOR BULLETPROOF PROTECTIVE VESTS FOR THE STILLWATER POLICE DEPARTMENT               | CC-23-94 | Shelly Crynes |
| b. | RESOLUTION CC-2023-19: A RESOLUTION OF THE CITY COUNCIL APPROVING STILLWATER REGIONAL AIRPORT BUDGET AMENDMENTS REFLECTING THE RECEIPT AND APPROPRIATION OF GRANT FUNDS FOR THE PAYMENT OF A REMAINING BALANCE FOR THE PURCHASE OF SNOW REMOVAL EQUIPMENT AT STILLWATER REGIONAL AIRPORT THROUGH FAA GRANT 3-40-0090-037-2022 |          |               |

## 9. Ordinances

*The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.*

### First Read

|    |                                                                                                                                                                                                                             |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. | ORDINANCE 3523: AN ORDINANCE CLOSING A PORTION OF THE 16-FOOT WATER EASEMENT OF LOT 3, BLOCK 2, THE STICKS, AN ADDITION TO THE CITY OF STILLWATER, PAYNE COUNTY, OKLAHOMA, NEAR PROPERTY ADDRESSED AS 119 EAST TYLER AVENUE |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## 10. Appointments

- a. Appointment of Engineer David Barth and Engineer Tech Ethan Mattox as staff liaisons to the Bicycle Pedestrian Ad Hoc Advisory Committee

## 11. Reports from Officers and Boards

*Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.*

- a. Miscellaneous items from the City Attorney
  - i. Request for Executive Session pursuant to 25 O.S. §307 (B)(2) to discuss labor negotiations with Fraternal Order of Police Lodge #102.
  - ii. Request for an Executive Session pursuant to 25 O.S. § 307(B)(4) involving confidential communication between the City Council and City Attorney concerning Darrell Dougherty vs. City of Stillwater, et al, CJ-2021-19 and Darrell Dougherty v. City of Stillwater, CJ-2023-3. It is the opinion of the City Attorney that disclosure of this matter will seriously impair the ability of the City Council

to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council

12. Executive Session

- a. Confidential communication to discuss labor negotiations with Fraternal Order of Police Lodge #102.
- b. Confidential communication regarding pending litigation concerning Darrell Dougherty vs. City of Stillwater, et al, CJ-2021-19 and Darrell Dougherty v. City of Stillwater, CJ-2023-3.

13. Return from Executive Session

- a. Possible action regarding labor negotiations with Fraternal Order of Police Lodge #102.
- b. Possible action regarding pending litigation concerning Darrell Dougherty vs. City of Stillwater, et al, CJ-2021-19 and Darrell Dougherty v. City of Stillwater, CJ-2023-3.

14. Questions and Inquiries

15. Adjourn

On 06.19.23 at 11:40, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK. *perkins*

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.
- Go to [eNotifications](#) for email notices when an agenda is posted. Select each elected or appointed board or committee for which you would like to receive notices.