



Together, Investing in Municipal Excellence

STILLWATER ECONOMIC DEVELOPMENT AUTHORITY MEETING AGENDA
NOVEMBER 18, 2024

723 S. Lewis Street, Room 1122 B
Stillwater, OK 74074
5:30 PM

Chair Will Joyce, Vice Chair Amy Dzialowski, Trustees Christie Hawkins, Kevin Clark,
& Tim Hardin

1. Call Meeting to Order

2. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. SEDA will take action on these items collectively with a single vote. The requested SEDA action is indicated for each item listed. Should a Trustee elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Trustee or the General Manager may simply ask the Chair to remove an item from the consent docket prior to action by the Trustees and no action will be taken on the removed item at this meeting.

a.	Approve October 21, 2024 regular meeting minutes
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b.	Approve 2025 Stillwater Economic Development Authority meeting schedule
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3. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the Trustees. The Trustees may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision, or amendment.

4. Questions and Inquiries

5. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Trustees, General Manager or General Counsel. Items of City business that may require discussion or action, including a vote or series of votes, are listed below

6. Adjourn

On November 14, 2024 at 2:30 p.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED OCTOBER 18, 2024 AT 8:15 A.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
OCTOBER 21, 2024

PRESENT: VICE CHAIR AMY DZIALOWSKI, TRUSTEES CHRISTIE HAWKINS,
KEVIN CLARK AND TIM HARDIN

ABSENT: CHAIR WILLIAM H. JOYCE

1. CALL MEETING TO ORDER

Vice Chair Dzialowski called the meeting to order at 6:46 p.m.

2. CONSENT DOCKET

- a. Approve September 9, 2024 regular meeting minutes.

MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE CLARK TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Chamber Economic Development Quarterly Report

Chamber of Commerce Economic Development Coordinator Kari Moore discussed how the Chamber is the first point of contact for interested parties and how that process works. She presented the marketing materials used by the Chamber which include a recruitment video, printed materials and the website Grow Stillwater. Ms. Moore explained the Business Retention and Expansion program and how it works with the local businesses. She reported that the Chamber has hired an Economic Development Administrative Assistant that is currently building a document that tracks property data and metrics to help them develop a proactive communication pathway between the Chamber and the City for RFP responses. She discussed business recruitment and the events they attended. Ms. Moore answered Council's questions.

6. QUESTIONS AND INQUIRIES

None.

7. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from General Counsel: No report.
- b. Miscellaneous items from General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for future meetings

8. ADJOURN

MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE CLARK TO ADJOURN THE OCTOBER 21, 2024 REGULAR MEETING OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The regular meeting of the Stillwater Economic Development Authority adjourned at 6:55 p.m.

WILLIAM H. JOYCE, CHAIR
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY

TERESA KADAVY, SECRETARY
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY



STILLWATER CITY COUNCIL/SUA/SEDA
2025 MEETING SCHEDULE
****Holiday Adjustment**

DATE	TIME	PLACE
JANUARY 13, 2025** (2 nd Monday)	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
JANUARY 27, 2025** (4 th Monday)	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
FEBRUARY 10, 2025** (2 nd Monday)	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
FEBRUARY 24, 2025** (4 th Monday)	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
MARCH 10, 2025** (2 nd Monday)	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
MARCH 24, 2025** (4 th Monday)	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
APRIL 7, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
APRIL 21, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
MAY 5, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
MAY 19, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
JUNE 2, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
JUNE 16, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
JULY 7, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
JULY 21, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
AUGUST 4, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
AUGUST 18, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
SEPTEMBER 8, 2025** (2 nd Monday)	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
SEPTEMBER 22, 2025** (4 th Monday)	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
OCTOBER 6, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
OCTOBER 20, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
NOVEMBER 3, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
NOVEMBER 17, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
DECEMBER 1, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
DECEMBER 15, 2025	5:30 P.M.	723 SOUTH LEWIS, STILLWATER, OK
Prepared by: Teresa Kadavy, City Clerk		Approved