



Together, Investing in Municipal Excellence

TRANSPORTATION PROJECT ADVISORY COMMITTEE MEETING **AMENDED AGENDA**
NOVEMBER 21, 2024

723 S Lewis Street
Room 1112B
Stillwater, OK 74074
4:00 PM

1. Call Meeting to Order
2. General Orders

The Transportation Project Advisory Committee will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the Transportation Project Advisory Committee unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the Transportation Project Advisory Committee.

a.	Election of Chair	
b.	Election of Vice-Chair	
c.	Approval of October 24, 2024, regular meeting summary.	
d.	Transportation Sales Tax Fund financial report. (No action will be taken on this item)	Christy Cluck
e.	Discussion and possible action to make recommendations to the City Council regarding the proposed sequence or timing of commencement, continuance, and/or completion of transportation projects for which revenues from the 2022 Transportation Sales Tax are to be used, including an update on the status of current projects and timelines including a discussion regarding Drury Road (25TR02), north of SH51, culvert at stream on the way to Ag Barn.	Candy Staring, Bill Millis, Travis Small

3. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers.

4. Reports from Committee Members or Staff

Announcements and remarks of general interest may be made by Committee Members, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Next regular meeting is December 19, 2024.
----	--

5. Questions and Inquiries

6. Adjourn

On _____ at _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

City of Stillwater - Transportation Sales Tax Fund

For the period ending October 31, 2024

	FY24	FY25			
	Actual	Actual	Budget	Encumbrances	Unencumbered Balance
SOURCES OF FUNDS					
Sales Tax	\$ 10,038,770.33	\$ 3,349,950.43	\$ 10,000,000.00	\$ -	\$ 6,650,049.57
Interest	834,680.32	-	-	-	-
Rent	4,000.00	800.00	-	-	(800.00)
Misc Revenue (house removal)	-	10,350.00	-	-	(10,350.00)
TOTAL SOURCES OF FUNDS	10,877,450.65	3,361,100.43	10,000,000.00	-	6,638,899.57
USES OF FUNDS					
Street Marking Materials	18,034.88	-	-	-	-
Concrete/Sand/Asphalt	-	-	200,000.00	5,700.00	194,300.00
Aspen Heights Sewer Development	79,960.00	-	-	-	-
3rd Street Bridge	1,051,596.69	-	467,419.00	307,072.72	160,346.28
Husband Street Bridge	598,690.76	-	406,730.00	12,941.32	393,788.68
FY20 Pavement Management	1,715,247.16	721,083.48	3,879,381.00	1,839,551.52	1,318,746.00
Duncan to Duck (CDBG)	118,711.44	-	-	-	-
FY21 Pavement Management	-	-	2,033,376.00	24,988.50	2,008,387.50
Deferred Maintenance Management	-	8,735.00	682,016.00	22,179.44	651,101.56
6th Street Land Acquisition	192,413.52	-	10,102.00	-	10,102.00
Pavement Assessment	17,829.00	-	23,470.00	23,470.00	-
Block 34 Area Improvements	2,465,531.87	1,085,747.38	2,239,133.00	1,138,388.52	14,997.10
Maple & West Street Replacement	8,548.75	-	53,050.00	53,048.75	1.25
Transportation Program Manager	173,300.26	15,228.79	132,085.00	116,855.63	0.58
3rd/Hester Paving	25,630.00	-	-	-	-
Monroe/Scott Sidewalk	3,432.00	-	-	-	-
6th/Perkins Stonework	24,634.00	-	-	-	-
4th Ave Improvements	15,795.29	-	-	-	-
Wright Drive ROW	17,686.00	-	-	-	-
12th Ave Health Corridor Study	48,395.00	-	39,105.00	39,105.00	-
Rails to Trails Grant Ph II	-	-	300,000.00	-	300,000.00
Paint Machine	35,000.00	-	-	-	-
Airport & Perkins Traffic Analysis	-	-	29,000.00	29,000.00	-
Knoblock, 4th Avenue, and Lincoln	-	-	664,510.00	-	664,510.00
Monticello	-	-	2,201,930.00	90,900.00	2,111,030.00
Perkins: McElroy - Lakeview	-	-	170,610.00	4,976.00	165,634.00
Airport: Lakeview - Washington	85,782.50	56,057.82	1,033,998.00	82,128.40	895,811.78
TOTAL USES OF FUNDS	6,696,219.12	1,886,852.47	14,565,915.00	3,790,305.80	8,888,756.73
RESOURCES OVER (UNDER) USES	\$ 4,181,231.53	\$ 1,474,247.96	\$ (4,565,915.00)	\$ (3,790,305.80)	\$ (2,249,857.16)
Beginning Cash Balance	20,562,230.89	26,725,912.25			
Change in Interest Receivable	40,298.26	-			
Change in Accounts Receivable	200.00	(200.00)			
Change in Due from General Fund	(18,223.62)	-			
Change in Accounts Payable	1,960,175.19	(2,414,061.28)			
Change in Due to (from) Self Insurance Fund	-	-			
Ending Cash Balance	<u>\$ 26,725,912.25</u>	<u>25,785,898.93</u>			
Plus: Uncollected Sales Tax Revenues		6,650,049.57			
Less: Unspent Budget Appropriations		(12,679,062.53)			
Balance Available to Appropriate		<u>\$ 19,756,885.97</u>			
Future Projects/Funding Needs:					
Diamond Grinding (FY20 & FY21 PM)		1,100,000.00			
Crack Sealing (FY20 & FY21 PM)		300,000.00			
Patching/Deferred Maintenance (FY21 PM)		1,400,000.00			
6th Street Land Acquisition		3,500,000.00			
Knoblock/4th Ave. (FY21 PM)		2,000,000.00			
FY25 Pavement Management Plan		10,000,000.00			
TOTAL		<u>\$ 18,300,000.00</u>			

*** INTERIM REPORT IS UNAUDITED AND PROVIDED FOR MANAGEMENT PURPOSES ONLY ***

STATUS OF VARIOUS TRANSPORTATION PROJECTS					
Status	Project #	Location	Description of Work	Estimated Cost	Update
Complete	19TR05	Husband St. & Franklin Ln.	Bridge & roadway improvements	\$2,373,400.00	Construction complete (\$1,273,400 for bridge project and \$1,100,000 for drilled piers project)
	21DS05	12th Ave. & Duncan St.	Drainage improvements	\$435,000.00	Construction complete
	24TR02	Monroe/Scott Sidewalk	Repairs to sidewalk	\$4,750.00	Construction complete
	24TR03	6th Ave. & Perkins Rd.	Repairs to decorative walls at intersection	\$31,750.00	Construction complete
	24TR04	4th Ave. & Lincoln pavement repairs	Repairs to pavement	\$20,000.00	Construction complete
	20TR06-A	7th Ave. from Main to Lewis	Full depth reconstruction	\$1,200,000.00	Construction complete.
In Construction	19TR04	3rd Ave. & Perkins Rd.	Bridge & roadway improvements	\$3,200,000.00	Working on final punch list items. To be complete ASAP.
	20TR06-B	Airport Rd. from Railroad Crossing to Perkins Park Dr. from Harned to Airport Harned Ave. from Park to Perkins	Full depth reconstruction	\$3,100,000.00	Traffic has been shifted to the newly constructed north lanes on Airport Road and the south lanes are now under construction. It is anticipated all paving on Airport will be completed by early December. Paving operations are underway on Park Drive. All waterline work is complete.
	25TR08 (20TR06-C)	Monticello from University to Admiral	Full depth reconstruction (with utility work)	\$2,300,000.00	Project was awarded for construction at 10/21/24 CC meeting. Pre-work meeting set for November 2024.
	23TR03	Block 34 (9th to 8th/Duncan to Husband)	Infrastructure improvements and community facility	\$4,500,000.00	All streets around the project are open to traffic (except Duncan between 9th & 8th). Vertical construction is currently underway for the pavillion while roof construction is on-going for the stage. Work on the water feature and rain gardens is also underway.
Advertise for Bid (Fall 2024)	25TR05 (20TR07/21TR06)	McElroy Rd. from Main to Jardot Manning St. from McElroy to Sunrise HOF Ave. from Washington to Knoblock	Patching, diamond grinding, joint & crack sealing Patching & joint & crack sealing Patching, diamond grinding, joint & crack sealing	\$1,900,000.00	Advertised for bid 11/2/24
	25TR06 (21TR09)	Full Depth Repairs (40+ locations)	Full depth pavement patching/panel replacement	\$1,900,000.00	Advertised for bid 11/16/24
	25TR07 (20TR01/21TR05)	Joint & Crack Sealing (various locations)	Pavement joint & crack sealing (various locations)	\$800,000.00	Advertised for bid 11/2/24
In Design	25TR04 (21TR14) & 25WL04	Knoblock St. from 4th to University 4th Ave. from Hester to Duck 4th Ave. from Orchard to Walnut 4th Ave. from Garfield to Lincoln Lincoln St. from 6th to 4th	Full depth reconstruction w/ waterline Partial or Full depth reconstruction w/ waterline Full depth reconstruction Patching and/or partial/full depth reconstruction Full depth reconstruction	\$6,500,000.00	Project approved by CC on October 7th. Consultant given NTP on October 8th, 2024.
	23TR06	Maple Avenue & West Street	Full depth reconstruction	\$2,200,000.00	Awaiting 60% plans from consultant.
	22TR07	Deferred Maintenance (13+ locations)	Misc. (i.e. storm sewer, sidewalks, bridges, etc.)	TBD	Awaiting final plans from consultant. (Includes sidewalk on University Circle, Miller & Lowry)
	25TR02	400 S. Villa Dr.	Repairs to existing drainage structure and roadway	TBD	Survey rec'd, currently in design.
		Drury St., approx. 1800 feet north of 6th Ave. (SH51)	Repairs to existing drainage structure and roadway	\$400,000.00	Survey rec'd, currently in design.
	22TR10	Orchard St. & 5th Ave.	Repairs to existing drainage structure	TBD	Survey rec'd, currently in design.
	25TR02	Knoblock St., approx. 160 feet south of 6th Ave.	Repairs to existing drainage Inlet	\$35,000.00	Final plans received. Intend to package with other projects for bidding to get best "bang for the buck".
	TBD	7th Ave. in Pecan Hill Addition	Repairs to sidewalks	TBD	Working on design. Intend to package with other projects for bidding to get best "bang for the buck".
	24TR06	12th Ave. Health Corridor Study	Traffic study on 12th Ave. between Western & Duck	\$87,500.00	Final report has been submitted and is under review.
	25TR03	Airport & Perkins Traffic Impact Analysis (TIA)	Traffic study at Airport & Perkins	\$29,000.00	The preliminary report is scheduled for delivery 12/6/24.
	23TR08215	Rails-to-Trails (Phase I)	Trail design from McElroy to Lakeview (& to Husband)	\$300,000.00	Under design. City's total estimated 20% match = \$300,000.00 (\$76,984.00 already paid for design).
	25TR09/10	Various Locations (under FY25 PMP Task Order 1)	Mill & Overlay/Full Reconstruction/Surface Treatments	\$2,400,000.00 *	NTP for design will be provided ASAP.
	24TR08260	Rails-to-Trails (Phase II)	Trail design from 6th Ave. to McElroy	\$300,000.00	Selected for TA Grant, working on consultant selection. City's total estimated 20% match = \$300,000.00.
FY25 Projects	25TRXX (Task Orders 2 & 3)	Sidewalks (various locations)	Sidewalks (various locations)	\$200,000.00	Consultant beginning development of Task Orders 2 & 3 for future City Council action.
		Various Surface Treatments (various locations)	Various Surface Treatments (various locations)	\$1,300,000.00	
		Patching (various locations)	Pavement patching/panel replacement	\$400,000.00	
		Mill & Overlay (various locations)	Mill & Overlay (various locations)	\$300,000.00 *	
		Full Reconstruction (various locations)	Full Reconstruction (various locations)	\$2,400,000.00 *	
Planning/ Miscellaneous	N/A	Citywide	Sidewalk/trail connectivity (& requests from citizens)	N/A	Staff is working to identify and prioritize sidewalk and trail gaps throughout the City.
	N/A	Citywide	Functional Classification Maps	N/A	Comparing 2007 STEP/ODOT/IMS Functional Classification Maps and compiling revisions
	N/A	Citywide	Miscellaneous traffic requests from citizens	N/A	Addressing requests for: striping, signing, signals, speed bumps, etc.